

ORDINANCE NO. _____

**ORDINANCE ESTABLISHING THE COMPREHENSIVE PLAN
ADVISORY COMMITTEE FOR THE CITY OF JOLIET**

WHEREAS, the City of Joliet is a home rule municipality pursuant to Article VII, Section 6 of the Illinois Constitution of 1970 and is thereby authorized to exercise any power and perform any function pertaining to its government and affairs, except as limited by this Section; and

WHEREAS, the City of Joliet recognizes the importance of a Comprehensive Plan in guiding the city's development, land use, and growth policies; and

WHEREAS, pursuant to Section 2-260 of the Joliet City Code, the City Council is authorized to establish advisory bodies, by a majority vote, to assist in specific functions and provide recommendations on matters of public importance; and

WHEREAS, the City Council has determined that the establishment of a Comprehensive Plan Advisory Committee is necessary to provide guidance, facilitate public participation, and ensure the successful development and implementation of the Comprehensive Plan.

**BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF JOLIET, ILLINOIS,
AS FOLLOWS:**

SECTION 1: Establishment of the Comprehensive Plan Advisory Committee (CPAC)

The Comprehensive Plan Advisory Committee (CPAC) is hereby established as an advisory body to the City Council of Joliet.

SECTION 2: Authority

The CPAC shall derive its authority from this ordinance, Sections 2-255 through 2-261 of the Joliet City Code, and the home rule powers of the City of Joliet as conferred by the Illinois Constitution.

SECTION 3: Purpose and Responsibilities

The CPAC shall serve the following purposes:

1. Provide recommendations to the City Council on the development, review, and implementation of the Comprehensive Plan.
2. Facilitate robust public input and engagement during the planning process, serving as a liaison between the community and the City.
3. Evaluate and provide feedback on proposed amendments, updates, or modifications to the Comprehensive Plan.
4. Ensure alignment between the Comprehensive Plan and the City's goals for economic growth, infrastructure improvements, housing, environmental stewardship, and quality of life.

SECTION 4: Membership and Appointments

1. **Membership Composition:** The CPAC shall consist of up to 15 members who are either actual residents of Joliet or demonstrate sufficient educational, business, or philanthropic ties to the city.
2. **Appointment and Terms:** Members shall be appointed by the Mayor with the advice and consent of the City Council for a term of two (2) years, as provided in Section 2-260. Members shall serve until their successors are duly seated or until the committee is dissolved.
3. **Vacancies:** Any vacancy shall be filled by the same appointment process for the remainder of the unexpired term.
4. **Compensation:** Members shall serve without compensation but may receive reimbursement for pre-approved expenses.

SECTION 5: Meetings and Operations

The CPAC shall operate in accordance with Division 0, Article IX of the Joliet City Code, which includes the following:

1. **Organization:** The CPAC shall elect a Chairperson, Vice-Chairperson, and other necessary officers after initial appointments.
2. **Meeting Schedule:** The CPAC shall meet at least quarterly to carry out its duties and responsibilities. Meetings may be called in accordance with applicable law if the chairperson or any two (2) members of the board deem it necessary.
3. **Quorum:** A quorum of the CPAC shall be made up of a majority of the members then holding office.
4. **Rules of Procedure:** The CPAC shall establish and adopt its own rules of procedure for conducting meetings.
5. **Open Meetings Compliance:** All meetings shall comply with the Illinois Open Meetings Act and be open to the public.
6. **Recordkeeping:** Minutes of all meetings shall be maintained and made available following applicable laws.

SECTION 6: Reporting to the City Council

The CPAC shall provide regular updates and reports to the City Council on its activities, including a final report upon completion of significant milestones related to the Comprehensive Plan.

SECTION 7: Severability

If any provision of this ordinance is found invalid or unconstitutional, such provision shall be deemed severable, and the remaining provisions shall remain in full force and effect.

SECTION 8: Effective Date

This Ordinance shall be in effect upon its passage.

PASSED this ____ day of _____, 2025

MAYOR

CITY CLERK

VOTING YES: _____

VOTING NO: _____

NOT VOTING: _____

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