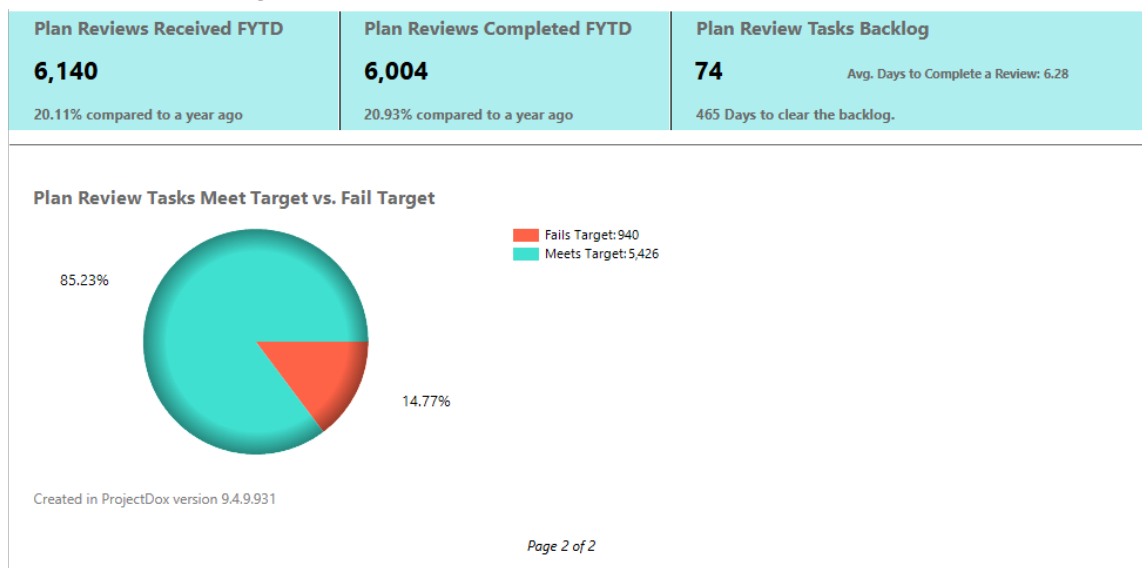


## ProjectDox at a Glance

### Key Stats:

- **6,140** Projects Created, single instance Workflows not including revisions
- **6,004** Projects Completed
- **73** Staff Users
- **2,214** Registered Users (non-staff)
  - **Permit Technicians, Architects, Engineers/Firms, Contractors, Homeowners**
- **85.23%** Reviews Meet Target for Review Time



- **6.28 Days** Average Turn Around Time
- **90,212** Files not Printed ~ about 11.28 Trees saved

\* The numbers you see in this report represent only electronic plan review permits in ProjectDox — a subset of the total permitting volume. On average only **32%~** permits are reviewed electronically currently.

\*\* This demonstrates both the adoption of electronic review and the opportunity to expand its use to capture more permit types over time.

## What ProjectDox Does for Us:

1. Electronic Plan Submittal & Review
  - a. Applicants upload plans digitally instead of submitting paper.
  - b. Configurable workflows allow government agencies to set up and control processes that span multiple departments: reviewers (Building, Public Works, Utilities, Planning, etc.) work in parallel, not in sequence.
  - c. Projects move through review **weeks faster** than paper-based processes.
2. Online Applications
  - a. Engineering and Planning applicants can apply via OAS within ProjectDox to begin review
3. Transparency & Real-Time Tracking
  - a. Applicants have **24/7 access** to project status and reviewer comments.
  - b. Web-based, mobile-enabled access allows field teams to view approved plan sets on tablets, with the ability to add photos and markups that sync back to the main office.
  - c. Staff can work remotely and reduce the time spent on manual tasks like printing, transporting paper plans, and filing.
4. Workflow Management
  - a. Routes projects through the correct reviewers and tracks tasks by discipline.
  - b. Helps ensure deadlines are met (85.9% of reviews hit the 15-day standard)
5. Data & Performance Insights
  - a. The platform provides real-time dashboards and reports that offer insights into process performance, workload trends, and reviewer productivity.
  - b. Supports accountability and reporting to leadership > Built-in audit trail reduces risk of disputes and errors.

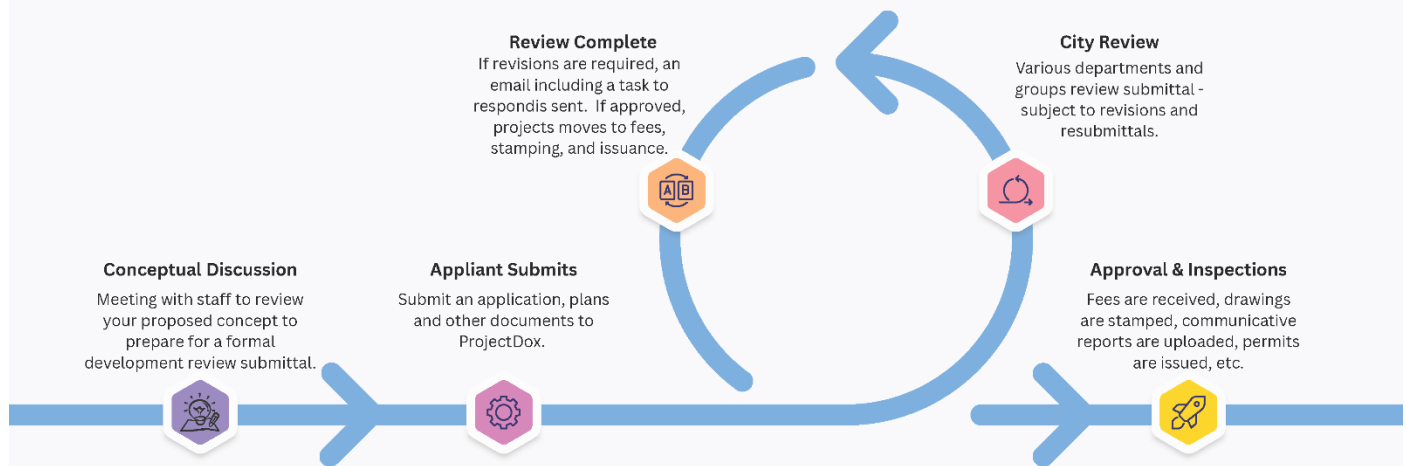
## Projects Reviewed:

- **Building**
  - Industrial New, Remodel, Build-Out & Accessories.
  - Commercial New, Remodel, Build-Out & Accessories.
  - Residential New; various Remodels
  - Accessory: Fence, Parking Lots, Right-of-Way Walks/Drives
  - Misc: Signs, Solar, EV Chargers
- **Engineering**
  - Engineering: utilities, stormwater, drainage, traffic, and right-of-way improvements.
- **Planning & Zoning**
  - Land Use & zoning petitions for subdivisions, planned unit developments, annexations, and vacations of right-of-way

## Process Snapshots:

### Review Workflow

The City of Joliet's plan review process ensures every project is reviewed for zoning, infrastructure, utilities, and building code compliance. Applicants submit plans once through ProjectDox, and all reviewing departments collaborate digitally before permits are approved and inspections begin.



## Impact & Benefits:

- Faster reviews – quicker development approvals
- Eco-Friendly & Efficient – saves paper, travel, and emissions
- Scalability – integrates into Tyler Munis and Laserfiche > preparing for AI, GIS, Mobile use, and Analytics
- Multi-Agency Capability - The platform serves as a central workspace for internal departments, third-party reviewers, and applicants to share plans, comments, and communications.
- Version Control - The system automatically manages versioning of plan sets and documents when updates are uploaded, ensuring everyone is working with the most current files.