



City of Joliet
City Council Meeting
Meeting Agenda - Final-revised

MAYOR TERRY D'ARCY
MAYOR PRO-TEM COUNCILMAN JOE CLEMENT (1/1/2025 - 3/31/2025)
COUNCILMAN CESAR CARDENAS
COUNCILMAN CESAR GUERRERO
COUNCILMAN LARRY E. HUG
COUNCILWOMAN SUZANNA IBARRA
COUNCILMAN PAT MUDRON
COUNCILWOMAN JAN HALLUMS QUILLMAN
COUNCILWOMAN SHERRI REARDON

City Manager - Beth Beatty
Interim Corporation Counsel - Todd Lenzie
City Clerk - Lauren O'Hara

Tuesday, March 4, 2025

6:30 PM

City Hall, Council Chambers

Citizens who are unable to attend the meeting can email comments in advance of the meeting to publiccomment@joliet.gov.

INVOCATION:

Jeff DeVries, Pray Joliet

PLEDGE TO THE FLAG:

ROLL CALL:

PRESENTATION:

2025 Water Main Replacement Program – Presented by Allison Swisher, Director of Public Utilities

Attachments: [Approver Report](#)

MAYOR:

Proclamation Recognizing Colorectal Cancer Month

Attachments: [Proclamation Recognizing Colorectal Cancer Month.pdf](#)
[Approver Report](#)

Proclamation for Illinois Athletic Trainers Association

Attachments: [Proclamation for Illinois Athletic Trainers Association.pdf](#)
[Approver Report](#)

APPROVAL OF AGENDA:

CITIZENS TO BE HEARD ON AGENDA ITEMS:

This section is for anyone wanting to speak regarding agenda items and are allowed a maximum of 4 minutes. It is not a question and answer period and staff, and the City Council do not generally respond to public comments. The City Clerk has a copy of the public speaking procedures; please note, speakers who engage in conduct injurious to the harmony of the Council shall be called to order by the Presiding Officer and may forfeit the opportunity to speak.

APPOINTMENTS:

Appointment to Joliet Public Library Board

Attachments: [Appointment to Joliet Public Library Board.pdf](#)
[Approver Report](#)

COUNCIL COMMITTEE REPORTS:

Public Assets

Public Safety

Public Service

CONSENT AGENDA:

Approval of Minutes:

Council Meeting - February 18, 2025

Attachments: [Council Meeting Minutes - February 18, 2025.pdf](#)
[Approver Report](#)

Invoices to be Paid

Attachments: [Invoices 03.04.25](#)
[Approver Report](#)

Award of Professional Services Agreement for the 2025 Sanitary Sewer Investigations Program, to RJN Group Inc. in the Amount of \$539,650.00 [157-25](#)

Attachments: [Joliet 2025 Sewer Investigations Program Proposal.pdf](#)
[Approver Report](#)

Award of Professional Services Agreement for the 2025 Water Loss Control Technical Assistance Program to Cavanaugh & Associates PA in the Amount of \$511,140.00 [158-25](#)

Attachments: [PSA - 2025 Water Loss Program - COJ Contract & Cavanaugh Proposal.pdf](#)
[Approver Report](#)

Award of Professional Services Agreement for Water Treatment Residual Rule Compliance Assistance to Duffield Consulting Engineers LTD in the Amount of \$63,874.00 [159-25](#)

Attachments: [Agreement for Professional Services - Duffield.pdf](#)
[Approver Report](#)

Award of Professional Services Agreement for the Route 66 Park at Broadway Street Greenway Improvements, Survey and Design Phase, to Geotech Engineering Inc. in the Amount of \$32,500. [160-25](#)

Attachments: [Geotech - RFQ - Phase II Route 66 Park at The Broadway St Greenway.pdf](#)
[Approver Report](#)

Purchase and Installation of 17 Windows for Fire Station 1 from Dutchman Contracting Corporation in the Amount of \$32,000.00 [161-25](#)

Attachments: [Approver Report](#)

Purchase and Installation of Flooring for Fire Station 9 from Integrity Concrete Coatings in the amount of \$30,212.00 [162-25](#)

Attachments: [Approver Report](#)

Advanced Traffic Management System - Phase B - Network Switch Materials Purchase Order No. 1 - MFT Section Number 21-00546-04-TL - To Heartland Business Systems in the Amount of \$79,430.81 [163-25](#)

Attachments: [Approver Report](#)

Change Order No. 1 for the Broadway, Center, and Western Water Main Improvements Project to PT Ferro Construction Co. for Adjustment of Project Completion Dates [164-25](#)

Attachments: [Approver Report](#)

Change Order No. 2 for the Parkview North Water Main Improvements Project to PT Ferro Construction Co. for a Decreased Amount of (\$370,112.94) [165-25](#)

Attachments: [Approver Report](#)

AGENDA ITEM:

Award of Contract for the Wesmere Valve Bolts Replacement Project to Stip Bros Excavating Inc. in the Amount of \$1,139,875.00 [167-25](#)

Attachments: [Approver Report](#)

Award of Contract for the Fairmont Water and Sewer Extension Project to Steve Spiess Construction Inc. in the Amount of \$2,055,015.08 and Amendment No. 1 to the Professional Services Agreement for the Engineering Design Services for Fairmont Water and Sewer Extension Project to V3 Companies in the Amount of \$150,000.00 [168-25](#)

Attachments: [Approver Report](#)

Purchase and Upfit of Twenty-Two (22) Ford 2025 Ford Explorer Pursuit Interceptor Vehicles, Twenty-One (21) for the Police Department and One (1) vehicle for the Fire Department, in an Amount Not to Exceed \$1,428,002.70. [169-25](#)

Attachments: [Approver Report](#)

PUBLIC HEARINGS:

All evidence and testimony will be presented under oath. The petitioner will be allowed to present first. After the petitioner is completed, interested parties will be allowed to present evidence and/or cross examine the petitioner. As this hearing is legislative in nature and not administrative, an interested party shall be defined as someone who either owns property within 600 feet of the proposed development site, or a member or official representative of an affected governmental body; the remainder of those who wish to be heard shall be classified as public speakers. Interested parties will present second. Once the interested parties have completed, public speakers will be heard. These individuals are public speakers, so the applicable public speaking rules shall be in effect: Speakers should try to address all comments to the council as a whole and not to any individual member, repetitive comments are discouraged, total comment time for any one person is 4 minutes, no speaker shall engage in a debate or make direct threats or personal attacks or be uncivil or abusive, disruptive behavior by the members of the public will not be tolerated, and the presiding officer may limit irrelevant, immaterial, or inappropriate comments or statements.

ORDINANCES AND RESOLUTIONS:

ORDINANCES:

Ordinance Amending Chapter 4, Article II, Section 4-15, Ordinance of the City of Joliet Code of Ordinances [171-25](#)

Attachments: [Liquor License Class N Ordinance.docx](#)
[Approver Report](#)

Ordinance Amending Chapter 4, Article II, Section 4-26, Ordinance Of The City Of Joliet Code Of Ordinances [172-25](#)

Attachments: [Ordinance BG Amendment](#)
[Approver Report](#)

Ordinance Approving a Special Use Permit to Allow a Staffing Agency, Located at 1504 Essington Road, Unit 3 (ZBA 2024-37) [173-25](#)

Attachments: [Ordinance - Special Use Permit ZBA 2024-37](#)
[ZBA Staff Report Packet 2024-37](#)
[Zoning Board of Appeals Minutes 08-15-24](#)
[Approver Report](#)

RESOLUTIONS:

Resolution to Accept and Implement the 2024 Justice Assistance Grant [175-25](#)

Attachments: [Resolution](#)
[Complete JAG IGA 2024](#)
[Approver Report](#)

Resolution Approving a Memorandum of Agreement between Heritage Corridor Convention and Visitors Bureau and the City of Joliet for Sidewalk Circulation and Visitor Experience Enhancements at Route 66 Park at Broadway Street Greenway [176-25](#)

Attachments: [Resolution](#)
[MOA RT66 FY25 coj broadway.docx](#)
[Round 4 Improvements Presentation.pdf](#)
[Approver Report](#)

Resolution to Reprogram Community Development Block Grant Funds, and Submit HUD Substantial Amendment to Program Year 2024 Annual Action Plan [177-25](#)

Attachments: [Resolution](#)
[Exhibit A Substantial Amendment.pdf](#)
[Public Notice. Hearing. Substantial Amendment 2024.docx](#)
[Final CDBG Program Year 2024 AAP.pdf](#)
[Approver Report](#)

Resolution Appropriating Rebuild Illinois Bond Funds for the Advanced Traffic Management System - Phase B Network Switch Materials Purchase Order No. 1 - MFT Section No. 21-00546-04-TL in the Amount of \$79,430.81 [178-25](#)

Attachments: [Resolution](#)
[Approver Report](#)

Resolution Approving an Intergovernmental Agreement with the County of Will for the Maintenance of Traffic Signals at the Intersection of Renwick Road and Olde Renwick Trail [179-25](#)

Attachments: [Resolution](#)
[Renwick Old Renwick IGA.docx](#)
[Approver Report](#)

LICENSES AND PERMIT APPLICATIONS:

Issuance of Class "N" Liquor License at 3039 Theodore Street - [181-25](#)
Ceramic Creations

Attachments: [CERAMIC CREATIONS - LIQUOR HEARING FINDINGS - JANUARY 8, 2025.pdf](#)
[Approver Report](#)

Issuance of Class "A" Liquor License at 1401 Gateway Boulevard - [182-25](#)
Hollywood Joliet Casino

Attachments: [HC JOLIET, LLC - 1401 GATEWAY BOULEVARD - LIQUOR HEARING FINDINGS.pdf](#)
[Approver Report](#)

Issuance of Class "B" Liquor License at 950 Collins Street - [183-25](#)
Delgado Sports Bar

Attachments: [DELGADO SPORTS 950 COLLINS STREET - LIQUOR HEARING FINDINGS.pdf](#)
[Approver Report](#)

CITY MANAGER:

PUBLIC COMMENTS:

This section is for anyone wanting to speak regarding non-agenda items and are allowed a maximum of 4 minutes. It is not a question and answer period and staff, and the City Council do not generally respond to public comments. The City Clerk has a copy of the public speaking procedures; please note, speakers who engage in conduct injurious to the harmony of the Council shall be called to order by the Presiding Officer and may forfeit the opportunity to speak.

MAYOR AND COUNCIL COMMENTS:

ADJOURNMENT:

This meeting will be held in an accessible location. If you need a reasonable accommodation, please contact The City Clerk Office, 150 West Jefferson Street, Joliet, Illinois 60432 at (815) 724-3780. Live, online streaming of Regular City Council and Pre-Council meetings is now available at www.joliet.gov. Videos and agenda packets can be accessed by clicking on the Meetings & Agendas link at the center of the home page for "Joliet City Council E-Agenda & Streaming Video." The new page includes archived footage and interactive agendas available for the public to view at their convenience.



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Memo

File #:

Agenda Date:3/4/2025



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Approver Report

File ID:

Type: Presentation

Status: Agenda Ready

In Control: City Council Meeting

File Created: 02/20/2025

Department: Public Utilities

Final Action:

Title:

Agenda Date: 03/04/2025

Entered by: aswisher@joliet.gov



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Memo

File #:

Agenda Date:3/4/2025

OFFICE OF THE MAYOR
TERRY D'ARCY

MAYOR
PHONE: 815/724-3700
FAX: 815/724-3715
tdarcy@joliet.gov



150 WEST JEFFERSON STREET
JOLIET, ILLINOIS 60432-4158

PROCLAMATION

WHEREAS, colorectal cancer is the second-leading cause of cancer in the United States among men and women combined and is one of the few cancers that can be prevented with timely screening, but 1 in 3 eligible Americans are not up to date on screening,

WHEREAS, colorectal cancer is the leading cause of cancer death for men, and second leading cause of cancer death for women under the age of 50,

WHEREAS, American Indian, Alaska Natives and Black Americans are more likely to be diagnosed with colorectal cancer and more likely to die from the disease than other groups,

WHEREAS, colorectal cancer is expected to account for 12% of cancer deaths among Hispanic men and 9% of cancer deaths for Hispanic women,

WHEREAS, Americans in rural areas are more likely to be diagnosed with and die from colorectal cancer than Americans in urban areas,

WHEREAS, in 2024 there were approximately 152,810 new cases and 53,010 deaths from colorectal cancer,

WHEREAS, the national goal established by the National Colorectal Cancer Roundtable is to strive to increase timely colorectal cancer screening rates to 80 percent in every community for all Americans eligible for screening,

WHEREAS, observing a Colorectal Cancer Awareness Month during the month of March would provide a special opportunity to increase awareness and offer education on the importance of early detection and screening of colorectal cancer.

NOW THEREFORE, I, Terry D'Arcy, Mayor of Joliet, Illinois do hereby proclaim March as COLORECTAL CANCER AWARENESS MONTH.

DATE: 03/04/2025

TERRY D'ARCY
MAYOR



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Approver Report

File ID:

Type: Proclamation

Status: Agenda Ready

In Control: City Council Meeting

File Created: 02/06/2025

Department:

Final Action:

Title:

Agenda Date: 03/04/2025

Attachments: Proclamation Recognizing Colorectal Cancer
Month.pdf

Entered by: jcontos@joliet.gov



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Memo

File #:

Agenda Date:3/4/2025

OFFICE OF THE MAYOR
TERRY D'ARCY
MAYOR
PHONE: 815/724-3700
FAX: 815/724-3715
tdarcy@joliet.gov




PROCLAMATION

WHEREAS, the Illinois Athletic Trainers Association was founded in 1982 as an organization committed to the education of its members and the enhancement of the profession of athletic training, creating better health care for the population it serves; and

WHEREAS, athletic trainers from professional, collegiate, and high school teams, industries, physician offices, rehabilitation clinics, and every branch of the United States military work together to promote and practice the profession of athletic training within the State of Illinois; and

WHEREAS, athletic trainers have a long history of providing quality health care for patients of all ages and persons engaged in regular physical activity; and

WHEREAS, athletic trainers are highly skilled healthcare professionals who specialize in immediate, acute, and emergency care; examination, assessment, and diagnosis; injury prevention; risk management; therapeutic intervention; and rehabilitation of injury and illness; and

WHEREAS, leading organization concerned with athletic training and health care have united in a common commitment to raise public awareness of the importance of the profession of athletic training and the role of athletic trainers in the provision of quality health care services; and

WHEREAS, the City of Joliet desires to promote improved health care for athletes and all of those who engage in physical activity.

NOW, THEREFORE, I, Mayor Terry D'Arcy, Mayor of the City of Joliet, IL, on behalf of the Joliet City Council, do hereby proclaim the month of March as Athletic Training Month, and call upon residents of Joliet to recognize athletic trainers for their honorable work in keeping the community healthy.

DATE: March 4, 2025



TERRY D'ARCY
MAYOR



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Approver Report

File ID:

Type: Proclamation

Status: Agenda Ready

In Control: City Council Meeting

File Created: 02/20/2025

Department:

Final Action:

Title:

Agenda Date: 03/04/2025

Attachments: Proclamation for Illinois Athletic Trainers
Association.pdf

Entered by: jcontos@joliet.gov



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Memo

File #:

Agenda Date:3/4/2025

OFFICE OF THE MAYOR
TERRY D'ARCY

MAYOR
PHONE: 815/724-3700
FAX: 815/724-3715
tdarcy@joliet.gov



150 WEST JEFFERSON STREET
JOLIET, ILLINOIS 60432-4158

DATE: March 4, 2025
TO: City Council Members
FROM: Mayor Terry D'Arcy TD
SUBJECT: Appointment to Joliet Public Library Board

I am proposing to make the following appointment to the **JOLIET PUBLIC LIBRARY BOARD** at the regularly scheduled March 4, 2025, City Council meeting.

Katie Gulas
Term Expires 7/18/2026

REPLACES
Carla Montagano-Liburdi

cc: City Clerk



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Approver Report

File ID:

Type: Appointment

Status: Agenda Ready

In Control: City Council Meeting

File Created: 02/20/2025

Department:

Final Action:

Title:

Agenda Date: 03/04/2025

Attachments: Appointment to Joliet Public Library Board.pdf

Entered by: jcontos@joliet.gov



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Memo

File #:

Agenda Date:3/4/2025

City of Joliet

150 West Jefferson Street
Joliet, IL 60432



Meeting Minutes - Pending Approval

Tuesday, February 18, 2025

6:30 PM

City Hall, Council Chambers

City Council Meeting

MAYOR TERRY D'ARCY

MAYOR PRO-TEM COUNCILMAN JOE CLEMENT (1/1/2025 - 3/31/2025)

COUNCILMAN CESAR CARDENAS

COUNCILMAN CESAR GUERRERO

COUNCILMAN LARRY E. HUG

COUNCILWOMAN SUZANNA IBARRA

COUNCILMAN PAT MUDRON

COUNCILWOMAN JAN HALLUMS QUILLMAN

COUNCILWOMAN SHERRI REARDON

City Manager - Beth Beatty

Interim Corporation Counsel - Todd Lenzie

City Clerk - Lauren O'Hara

Citizens who are unable to attend the meeting can email comments in advance of the meeting to publiccomment@joliet.gov.

INVOCATION:

Pastor Herbert Brooks, Jr., St. John's Missionary Baptist Church, 104 E. Zarley Blvd.

PLEDGE TO THE FLAG:

ROLL CALL:

Present: Mayor Terry D'Arcy, Councilman Cesar Cardenas, Councilman Joe Clement, Councilman Cesar Guerrero, Councilman Larry E. Hug, Councilman Pat Mudron, Councilwoman Jan Hallums Quillman and Councilwoman Sherri Reardon

Absent: Councilwoman Suzanna Ibarra

ALSO PRESENT: Deputy City Manager Christa M. Desiderio and Interim Corporation Counsel Todd Lenzie.

MAYOR:

APPROVAL OF AGENDA:

A motion was made by Councilwoman Sherri Reardon, seconded by Councilwoman Jan Hallums Quillman, to approve the Agenda as written with the following change: Remove Council Memo #105-25: Award of Contract to Exclusive+PR for Social Media Contract Services in the Amount of \$63,250.00 from the Agenda.

The motion carried by the following vote:

Aye: Mayor Terry D'Arcy, Councilman Cesar Cardenas, Councilman Joe Clement, Councilman Cesar Guerrero, Councilman Larry E. Hug, Councilman Pat Mudron, Councilwoman Jan Hallums Quillman and Councilwoman Sherri Reardon

Absent: Councilwoman Suzanna Ibarra

CITIZENS TO BE HEARD ON AGENDA ITEMS:

None.

COUNCIL COMMITTEE REPORTS:

Communication, Technology & Information Systems

Councilwoman Reardon gave an overview and explanation of the items discussed at the February 5, 2025 Communication, Technology & Information Systems Committee meeting.

Link:

https://joliet.granicus.com/player/clip/5657?view_id=6&redirect=true

Finance

Councilman Mudron gave an overview and explanation of the items discussed at the February 18, 2025 Finance Committee meeting.

Link:

https://joliet.granicus.com/player/clip/5661?view_id=6&redirect=true

Public Service

Councilman Hug gave an overview and explanation of the items discussed at the February 18, 2025 Public Service Committee meeting.

Link:

https://joliet.granicus.com/player/clip/5660?view_id=6&redirect=true

CONSENT AGENDA:

Approval of Minutes:

Pre-Council Meeting - February 3, 2025

Council Meeting - February 4, 2025

Attachments: [Pre-Council Meeting Minutes - February 3, 2025.pdf](#)
[Council Meeting Minutes - February 4, 2025.pdf](#)
[Approver Report](#)

Invoices to be Paid

Attachments: [Invoices 02.18.25.pdf](#)
[Approver Report](#)

Summer 2025 Intern Positions

[100-25](#)

Attachments: [Approver Report](#)

Award of Contract to Granicus for GovQA FOIA Software in the Amount of \$29,967.51

[101-25](#)

Attachments: [IL Joliet IL Q-395799 2024DEC20.pdf](#)
[Approver Report](#)

Award of Contract to Center for Internet Security (CIS) for CrowdStrike Endpoint Security Solution in the Amount of \$59,220.00

[102-25](#)

Attachments: [2025 - CIS - CrowdStrike - Quote - City of Joliet IL - 2025 Renewal Quote.pdf](#)
[Approver Report](#)

Award of Contract to CDWG for the Annual Renewal of Barracuda Cloud Backup Services, Cloud Archiving and

[103-25](#)

Impersonation Protection in the Amount of \$78,120.00

Attachments: [Barracuda 2025.pdf](#)
 [Approver Report](#)

Award of Contract for the Rosalind Street Culvert Replacement Project to Austin Tyler Construction, Inc. in the Amount of \$368,268.01 [104-25](#)

Attachments: [Approver Report](#)

Award of Contract to exclusive+PR for Social Media Contract Services in the Amount of \$63,250.00. [105-25](#)

Attachments: [EPR-Joliet Proposal Final 2-10-25.pdf](#)
 [Approver Report](#)

The City Clerk stated this item was previously removed from the Agenda.

COUNCIL MEMO #105-25 was removed from the Agenda

Award of Professional Services Agreement for the Water Model Update Phase 1 to Baxter & Woodman Inc. in the Amount of \$116,600.00 [106-25](#)

Attachments: [2401733.00 Proposal WaterModelPhase1_Rev1.pdf](#)
 [Approver Report](#)

Purchase of Two (2) Ford Explorers from Ron Tirapelli Ford, Inc. in the Amount of \$82,898.00 [107-25](#)

Attachments: [Approver Report](#)

Purchase of Two (2) Ford Mavericks from Ron Tirapelli Ford, Inc. in the Amount of \$63,566.00 [108-25](#)

Attachments: [Approver Report](#)

Purchase of a Ford F250 4x4 Plow Truck from D'Orazio Ford in the Amount of \$62,050.70 [109-25](#)

Attachments: [Approver Report](#)

Purchase of a Ford Transit KUV from Ron Tirapelli Ford, Inc. in the Amount of \$71,861.00 [110-25](#)

Attachments: [Approver Report](#)

Purchase of a John Deere Mower Assembly from Shorewood Home & Auto in the Amount of \$103,346.22 [111-25](#)

Attachments: [Approver Report](#)

Purchase of a Planer Attachment from Altorfer Industries Inc. in the Amount of \$27,110.00 [112-25](#)

Attachments: [Approver Report](#)

Purchase of a Pelican Street Sweeper from Standard Equipment Co Inc. in the Amount of \$333,933.00 [113-25](#)

Attachments: [Approver Report](#)

Amendment No. 1 for the Professional Services Agreement for the 2024 Water Main and Lead Water Service Line Replacement Program Construction Engineering Services to Burns & McDonnell Inc. in the Amount of \$665,934.26 [114-25](#)

Attachments: [Approver Report](#)

Amendment No. 2 for Phase III Engineering Services for the Garnsey Avenue Bridge Over Spring Creek Improvement Project - MFT Section No. 11-00433-00-BR, a Reduction in the Amount of (\$17,210.90) and Payment Request No. 29 and Final in the Amount of \$980.56 to Willett, Hofmann & Associates [115-25](#)

Attachments: [Approver Report](#)

Change Order No. 1 for the Lead Service Line Replacement Phase 4 Contract to Stip Bros. Excavating, Inc. in the amount of \$111,800.00 [116-25](#)

Attachments: [Approver Report](#)

Consent Agenda Items Approved

A motion was made by Councilman Cardenas, seconded by Councilwoman Reardon, to approve all said Consent Agenda Items.

The motion carried by the following vote:

Aye: Mayor Terry D'Arcy, Councilman Cesar Cardenas, Councilman Joe Clement, Councilman Cesar Guerrero, Councilman Larry E. Hug, Councilman Pat Mudron, Councilwoman Jan Hallums Quillman and Councilwoman Sherri Reardon

Absent: Councilwoman Suzanna Ibarra

AGENDA ITEM:

Award of Contract for the 2025 Small Water Meter [118-25](#)

Replacement Program to United Meters, Inc. in the Amount of \$2,196,860.00

Attachments: [Approver Report](#)

A motion was made by Councilman Larry E. Hug, seconded by Councilwoman Jan Hallums Quillman, to approve COUNCIL MEMO #118-25: Award of Contract for the 2025 Small Water Meter Replacement Program to United Meters, Inc. in the Amount of \$2,196,860.00.

The motion carried by the following vote:

Aye: Mayor Terry D'Arcy, Councilman Cesar Cardenas, Councilman Joe Clement, Councilman Cesar Guerrero, Councilman Larry E. Hug, Councilman Pat Mudron, Councilwoman Jan Hallums Quillman and Councilwoman Sherri Reardon

Absent: Councilwoman Suzanna Ibarra

LICENSES AND PERMIT APPLICATIONS:

Transfer of Class "C" Liquor License at 600 E. Jackson Street- El Patron Mart & Liquor [120-25](#)

Attachments: [EL PATRON MART & LIQUOR -600 E. JACKSON STREET - LIQUOR HEARING FINDINGS.pdf](#)
[Approver Report](#)

A motion was made by Councilman Cesar Cardenas, seconded by Councilwoman Jan Hallums Quillman, to approve COUNCIL MEMO #120-25: Transfer of Class "C" Liquor License at 600 E. Jackson Street- El Patron Mart & Liquor.

The motion carried by the following vote:

Aye: Mayor Terry D'Arcy, Councilman Cesar Cardenas, Councilman Joe Clement, Councilman Cesar Guerrero, Councilman Larry E. Hug, Councilman Pat Mudron, Councilwoman Jan Hallums Quillman and Councilwoman Sherri Reardon

Absent: Councilwoman Suzanna Ibarra

Issuance of Class "B" Liquor License at 1422 Riverboat Center Drive - Burrito Guacamole [121-25](#)

Attachments: [BURRITO GUACAMOLE - 1422 RIVERBOAT CENTER DRIVE - LIQUOR HEARING FINDINGS.pdf](#)
[Approver Report](#)

A motion was made by Councilwoman Jan Hallums Quillman, seconded by Councilman Joe Clement, to approve COUNCIL MEMO #121-25: Issuance of Class "B" Liquor License at 1422 Riverboat Center Drive - Burrito Guacamole.

The motion carried by the following vote:

Aye: Mayor Terry D'Arcy, Councilman Cesar Cardenas, Councilman Joe Clement, Councilman Cesar Guerrero, Councilman Larry E. Hug, Councilman Pat Mudron, Councilwoman Jan Hallums Quillman and Councilwoman Sherri Reardon

Absent: Councilwoman Suzanna Ibarra

**Issuance of Class "C" Liquor License at 652 Collins Street - [122-25](#)
Gonzalez Fresh Produce**

Attachments: [GONZALEZ FRESH PRODUCE - 652 COLLINS STREET- LIQUOR HEARING FINDINGS - JANUARY 8, 2025.pdf](#)
[Approver Report](#)

A motion was made by Councilman Cesar Guerrero, seconded by Councilman Cesar Cardenas, to approve COUNCIL MEMO #122-25: Issuance of Class "C" Liquor License at 652 Collins Street - Gonzalez Fresh Produce.

The motion carried by the following vote:

Aye: Mayor Terry D'Arcy, Councilman Cesar Cardenas, Councilman Joe Clement, Councilman Cesar Guerrero, Councilman Larry E. Hug, Councilman Pat Mudron, Councilwoman Jan Hallums Quillman and Councilwoman Sherri Reardon

Absent: Councilwoman Suzanna Ibarra

PUBLIC HEARINGS:

ORDINANCES AND RESOLUTIONS:

ORDINANCES:

**Ordinance Amending the 2025 Annual Budget for the Phase I [124-25](#)
Engineering Study for US Route 6 (Houbolt Road - I-55) in
the Amount of \$602,667.00**

Attachments: [2025 Route 6 IGA Budget Amendment Resolution.docx](#)
[Approver Report](#)

A motion was made by Councilman Larry E. Hug, seconded by Councilwoman Jan Hallums Quillman, to adopt COUNCIL MEMO #124-25: Ordinance Amending the 2025 Annual Budget for the Phase I Engineering Study for US Route 6 (Houbolt Road - I-55) in the Amount of \$602,667.00. (ORDINANCE NO. 18720)

The motion carried by the following vote:

Aye: Mayor Terry D'Arcy, Councilman Cesar Cardenas, Councilman Joe Clement, Councilman Cesar Guerrero, Councilman Larry E. Hug, Councilman Pat Mudron, Councilwoman Jan Hallums Quillman and Councilwoman Sherri Reardon

Absent: Councilwoman Suzanna Ibarra

Ordinance Amending Ordinance No. 18711 to Increase the Maximum Membership of the Comprehensive Plan Advisory Committee

[125-25](#)

Attachments: [Comprehensive Plan Amendment Ordinance.docx](#)
[Misc - ORD-18711 - 1 7 2025.pdf](#)
[Approver Report](#)

A motion was made by Councilwoman Sherri Reardon, seconded by Councilwoman Jan Hallums Quillman, to adopt COUNCIL MEMO #125-25: Ordinance Amending Ordinance No. 18711 to Increase the Maximum Membership of the Comprehensive Plan Advisory Committee. (ORDINANCE NO. 18721)

The motion carried by the following vote:

Aye: Mayor Terry D'Arcy, Councilman Cesar Cardenas, Councilman Joe Clement, Councilman Cesar Guerrero, Councilman Larry E. Hug, Councilman Pat Mudron, Councilwoman Jan Hallums Quillman and Councilwoman Sherri Reardon

Absent: Councilwoman Suzanna Ibarra

Ordinances Associated with 971 Collins Street:

[126-25](#)

Ordinance Approving a Special Use Permit to Allow Community Mental Health Services, an R-B (Restricted Business) Use, in the I-2 (General Industrial) Zoning District, Located at 971 Collins Street (ZBA 2025-01)

Ordinance Approving a Variation of Use to Allow an R-B (Restricted Business) Use in the I-2 (General Industrial) Zoning District, Located at 971 Collins Street (ZBA 2025-02)

Attachments: [Ordinance - Special Use Permit ZBA 2025-01](#)
[Ordinance - Variation of Use ZBA 2025-02](#)
[ZBA Staff Report Packet 2025-01 2025-02](#)
[Site plan and floor plan 2025-01 2025-02](#)
[Zoning Board of Appeals Minutes 01-16-25](#)
[Approver Report](#)

A motion was made by Councilwoman Sherri Reardon, seconded by Councilwoman Jan Hallums Quillman, to adopt COUNCIL MEMO #126-25:

Ordinances Associated with 971 Collins Street:

Ordinance Approving a Special Use Permit to Allow Community Mental Health Services, an R-B (Restricted Business) Use, in the I-2 (General Industrial) Zoning District, Located at 971 Collins Street (ZBA 2025-01)
(ORDINANCE NO. 18722)

Ordinance Approving a Variation of Use to Allow an R-B (Restricted Business) Use in the I-2 (General Industrial) Zoning District, Located at 971 Collins Street (ZBA 2025-02).
(ORDINANCE NO. 18723)

The motion carried by the following vote:

Aye: Mayor Terry D'Arcy, Councilman Cesar Cardenas, Councilman Joe Clement, Councilman Cesar Guerrero, Councilman Larry E. Hug, Councilman Pat Mudron, Councilwoman Jan Hallums Quillman and Councilwoman Sherri Reardon

Absent: Councilwoman Suzanna Ibarra

Ordinances Associated with Hope Manor Village Joliet:

[127-25](#)

Ordinance Approving the Preliminary Planned Unit Development of Hope Manor Village Joliet (PUD-7-24)

Ordinance Approving the Final Planned Unit Development of Hope Manor Village Joliet (PUD-8-24)

Ordinance Approving the Recording Plat of Hope Manor Village Joliet, a Planned Unit Development (RP-13-24)

Attachments: [Ordinance - Preliminary PUD HMVJ](#)
[Preliminary PUD Plat of Hope Manor Village Joliet](#)
[Ordinance - Final PUD HMVJ](#)
[Final PUD Plat of Hope Manor Village Joliet](#)
[Ordinance - Recording Plat HMVJ](#)
[Record Plat of Hope Manor Village Joliet](#)
[Site Plan HMVJ](#)
[Floor Plans and Elevations HMVJ](#)
[Landscape Plan HMVJ](#)
[Renderings HMVJ](#)
[Project Narrative HMVJ](#)
[Plan Commission Staff Report Packet PUD-7-24 PUD-8-24](#)
[Plan Commission Minutes 11-21-24](#)
[Approver Report](#)

A motion was made by Councilwoman Sherri Reardon, seconded by Councilman Pat Mudron, to adopt COUNCIL MEMO #127-25: Ordinances Associated with Hope Manor Village Joliet:

Ordinance Approving the Preliminary Planned Unit Development of Hope Manor Village Joliet (PUD-7-24)
(ORDINANCE NO. 18724)

Ordinance Approving the Final Planned Unit Development of Hope Manor Village Joliet (PUD-8-24)
(ORDINANCE NO. 18725)

Ordinance Approving the Recording Plat of Hope Manor Village Joliet, a Planned Unit Development (RP-13-24).
(ORDINANCE NO. 18726)

The motion carried by the following vote:

Aye: Councilman Cesar Cardenas, Councilman Joe Clement, Councilman Cesar Guerrero, Councilman Pat Mudron, Councilwoman Jan Hallums Quillman and Councilwoman Sherri Reardon

Nay: Councilman Larry E. Hug

Absent: Councilwoman Suzanna Ibarra

Recused: Mayor Terry D'Arcy

RESOLUTIONS:

Resolution Authorizing Approval and Execution of an Illinois Cash Farm Lease with Edwin and Leona Meyer, L.P. for Property at County Line and Black Roads [129-25](#)

Attachments: [Resolution](#)
[CASH FARM LEASE - City of Joliet - \(Final as of 1-30-2025 \(1263741.7\).pdf](#)
[Approver Report](#)

A motion was made by Councilman Cesar Cardenas, seconded by Councilman Larry E. Hug, to adopt COUNCIL MEMO #129-25: Resolution Authorizing Approval and Execution of an Illinois Cash Farm Lease with Edwin and Leona Meyer, L.P. for Property at County Line and Black Roads. (RESOLUTION NO. 8104)

The motion carried by the following vote:

Aye: Mayor Terry D'Arcy, Councilman Cesar Cardenas, Councilman Joe Clement, Councilman Cesar Guerrero, Councilman Larry E. Hug, Councilman Pat Mudron, Councilwoman Jan Hallums Quillman and Councilwoman Sherri Reardon

Absent: Councilwoman Suzanna Ibarra

Resolution Approving a Facility Encroachment Agreement with CSX Transportation Inc. Related to the Railroad Street 2025 Water Main Improvement Project

[130-25](#)

Attachments: [Resolution](#)
[CSX1025274 Agreement.pdf](#)
[Approver Report](#)

A motion was made by Councilwoman Sherri Reardon, seconded by Councilman Joe Clement, to adopt COUNCIL MEMO #130-25: Resolution Approving a Facility Encroachment Agreement with CSX Transportation Inc. Related to the Railroad Street 2025 Water Main Improvement Project. (RESOLUTION NO. 8105)

The motion carried by the following vote:

Aye: Mayor Terry D'Arcy, Councilman Cesar Cardenas, Councilman Joe Clement, Councilman Cesar Guerrero, Councilman Larry E. Hug, Councilman Pat Mudron, Councilwoman Jan Hallums Quillman and Councilwoman Sherri Reardon

Absent: Councilwoman Suzanna Ibarra

APPOINTMENTS:

Reappointment to the Historic Preservation Commission

Attachments: [Reappointment to the Historic Preservation Commission.pdf](#)
[Approver Report](#)

A motion was made by Councilman Larry E. Hug, seconded by Councilman Cesar Guerrero, to reappoint Brian Bessler as a Voting Member and Steven Wright as a Non-Voting Member to the Historic Preservation Commission.

The motion carried by the following vote:

Aye: Mayor Terry D'Arcy, Councilman Cesar Cardenas, Councilman Joe Clement, Councilman Cesar Guerrero, Councilman Larry E. Hug, Councilman Pat Mudron, Councilwoman Jan Hallums Quillman and Councilwoman Sherri Reardon

Absent: Councilwoman Suzanna Ibarra

Appointments to the Comprehensive Plan Advisory Committee

Attachments: [CPAC Appointments](#)
 [Approver Report](#)

A motion was made by Councilwoman Sherri Reardon, seconded by Councilman Joe Clement, to appoint Mayor Terry D'Arcy, Warren Dorris - replacing JD Ross, Christopher Parker, Juan Rico, Jim Roof, and Boise Walker to the Comprehensive Plan Advisory Committee.

The motion carried by the following vote:

Aye: Mayor Terry D'Arcy, Councilman Cesar Cardenas, Councilman Joe Clement, Councilman Cesar Guerrero, Councilman Larry E. Hug, Councilman Pat Mudron, Councilwoman Jan Hallums Quillman and Councilwoman Sherri Reardon

Absent: Councilwoman Suzanna Ibarra

CITY MANAGER:

The Deputy City Manager gave the City Manager's report that thanked the Public Works' staff for their work during recent snow events. The report highlighted the new Joliet snowplow tracker system and warming center locations available on the City's website, the Public Utilities Department winning the Environment Project of the Year, City of Joliet awarded as one of the 2024 Top Workplaces by Shaw Media, and the Fire Department recognition at the 35th Annual National Fire and Emergency dinner in Washington D.C.

PUBLIC COMMENTS:

None.

MAYOR AND COUNCIL COMMENTS:

Councilwoman Reardon thanked Officer Long for his help with her mother.

Councilman Mudron highlighted the Fireman of the Year and Police Officers of the Year event at Cantigny Post.

Councilman Hug encouraged everyone to stay warm and check on neighbors and kids at bus stops due to the extreme cold weather.

Councilman Guerrero highlighted the cold weather, non-revenue water usage, safety while using space heaters, and to check on neighbors. He wished Joe Bellman a Happy 101st Birthday.

Councilman Clement thanked Pastor Brooks for acknowledging his friend during the invocation and the Mayor and City Manager for opening up Chicago Street parking. He requested that the area of Ruby Street and Black Road be resurfaced, staff continue to remove advertising signage from the parkways, and enforcement of the City's ordinance for parking trailers on City streets.

Councilman Cardenas congratulated Chief Carey on the prestigious award they received. He

asked for a moment of silent for the recent passing of Juan Carlos Ochoa and also encouraged everyone to stay safe with the cold weather.

Mayor D'Arcy highlighted the Comprehensive Plan Committee, the award received by Chief Carey and the Fire Department, visit to Washington D.C., and Forrest Park School receiving the Illinois state-level School of Character by Character.org.

Councilman Clement thanked Natalie Manley for her assistance in getting the wall repaired along I-55 and Frontage Road.

CLOSED SESSION to discuss the following subjects:

A motion was made by Councilman Cesar Guerrero, seconded by Councilman Cesar Cardenas, to enter into closed session to discuss personnel, collective bargaining, land acquisition or conveyance, pending or threatened litigation after which the meeting will be adjourned.

The motion carried by the following vote:

Aye: Mayor Terry D'Arcy, Councilman Cesar Cardenas, Councilman Joe Clement, Councilman Cesar Guerrero, Councilman Larry E. Hug, Councilman Pat Mudron, Councilwoman Jan Hallums Quillman and Councilwoman Sherri Reardon

Absent: Councilwoman Suzanna Ibarra

ADJOURNMENT:



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Approver Report

File ID:

Type: Consent Agenda

Status: Agenda Ready

In Control: City Council Meeting

File Created: 12/10/2024

Department: City Clerk/Business
Services

Final Action:

Title:

Agenda Date: 03/04/2025

Agenda Number:

Attachments: Council Meeting Minutes - February 18, 2025.pdf

Entered by: pames@joliet.gov



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Memo

File #:

Agenda Date:3/4/2025

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
15508 A AFFORDABLE AUTO PARTS INC										
99937		03/04/2025			700.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
17355 A.N.T. PEST CONTROL INC										
14680		03/04/2025			350.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
14681		03/04/2025			147.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
14682		03/04/2025			110.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
					607.00					
56 AIR ONE EQUIPMENT, INC										
217080		03/04/2025			843.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
217083		03/04/2025			3,121.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
217161		03/04/2025			347.40		03/04/2025	INV APP	MISC	
CHECK DATE:										
217285		03/04/2025			1,160.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
217288		03/04/2025			3,189.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
217362		03/04/2025			1,053.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
					9,713.40					
11203 AIRGAS WEST JOLIET										
5512209719		12/31/2024			4,195.00		12/31/2024	INV APP	MISC	
CHECK DATE:										
5512209822		12/31/2024			370.30		12/31/2024	INV APP	MISC	
CHECK DATE:										
5512209861		12/31/2024			104.80		12/31/2024	INV APP	MISC	
CHECK DATE:										
9157978931		03/04/2025			480.95		03/04/2025	INV APP	MISC	
CHECK DATE:										

VENDOR INVOICE LIST

INVOICE	P. I. D.	INV. DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
11858 AL WARREN OIL COMPANY INC					\$,151.05					
W1718884		25000101		03/04/2025	19,279.93		03/04/2025	INV APP	FUEL,	
CHECK DATE:										
W1720368		25000102		03/04/2025	22,670.82		03/04/2025	INV APP	Diesel	
CHECK DATE:										
W1720958		25000101		03/04/2025	20,568.00		03/04/2025	INV APP	FUEL,	
CHECK DATE:										
W1723928		25000101		03/04/2025	16,876.04		03/04/2025	INV APP	FUEL,	
CHECK DATE:										
W1723929		25000101		03/04/2025	17,997.00		03/04/2025	INV APP	FUEL,	
CHECK DATE:										
15495 ALL AMERICAN CLEANING & JANITORIAL INC					97,391.79					
225G		03/04/2025			2,950.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
16235 ALLEGRA COAL CITY										
137398		03/04/2025			71.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
16555 ALTORFER INDUSTRIES INC										
P58C0055005		03/04/2025			928.72		03/04/2025	INV APP	MISC	
CHECK DATE:										
17424 ALUMITANK INC										
S-IN043484		03/04/2025			1,515.34		03/04/2025	INV APP	MISC	
CHECK DATE:										
15576 AMAZON CAPITAL SERVICES										
116Y-PYR6-RYXH		03/04/2025			-6.99		03/04/2025	CRM APP	CREDIT	
CHECK DATE:										
11TJ-F4VD-VDGH		03/04/2025			147.10		03/04/2025	INV APP	MISC	
CHECK DATE:										
11VR-V9JD-3NJT		03/04/2025			86.86		03/04/2025	INV APP	MISC	

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	SIS	DESCR
CHECK DATE:										
13G9-NXWL-11YK		03/04/2025			41.98		03/04/2025	INV APP	MISC	
CHECK DATE:										
13HN-46LR-LQ3H		03/04/2025			48.44		03/04/2025	INV APP	MISC	
CHECK DATE:										
13HN-46LR-T4R4		03/04/2025			64.85		03/04/2025	INV APP	MISC	
CHECK DATE:										
13T4-WQGY-CDYD		03/04/2025			416.15		03/04/2025	INV APP	MISC	
CHECK DATE:										
143V-PM4L-JLYX		03/04/2025			20.86		03/04/2025	INV APP	MISC	
CHECK DATE:										
161D-V619-1MFD		03/04/2025			110.10		03/04/2025	INV APP	MISC	
CHECK DATE:										
16PD-QVLT-KMGN		03/04/2025			-63.45		03/04/2025	CRM APP	CREDIT	
CHECK DATE:										
17J4-RC9K-1FHY		03/04/2025			87.87		03/04/2025	INV APP	MISC	
CHECK DATE:										
17N9-YWMG-1D99		03/04/2025			44.89		03/04/2025	INV APP	MISC	
CHECK DATE:										
1936-QVHG-X4HD		03/04/2025			44.96		03/04/2025	INV APP	MISC	
CHECK DATE:										
1C16-VXQC-3PNC		03/04/2025			55.91		03/04/2025	INV APP	MISC	
CHECK DATE:										
1CG1-TXMJ-WKXN		03/04/2025			43.93		03/04/2025	INV APP	MISC	
CHECK DATE:										
1D7N-113G-3PXP		03/04/2025			84.33		03/04/2025	INV APP	MISC	
CHECK DATE:										
1DJM-6W3K-GK37		03/04/2025			87.84		03/04/2025	INV APP	MISC	
CHECK DATE:										
1DKR-TXX1-11RY		03/04/2025			92.47		03/04/2025	INV APP	MISC	
CHECK DATE:										
1F9G-TXFD-JTQ9		03/04/2025			113.98		03/04/2025	INV APP	MISC	
CHECK DATE:										
1FPL-PW9T-M4MT		03/04/2025			55.99		03/04/2025	INV APP	MISC	
CHECK DATE:										
1FRY-4GGR-4F7D		03/04/2025			73.65		03/04/2025	INV APP	MISC	
CHECK DATE:										

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
1G3Y-MFXJ-LRG4 CHECK DATE:		03/04/2025			96.14		03/04/2025	INV APP	MISC	
1HGX-CT7Y-1PNG CHECK DATE:		03/04/2025			64.48		03/04/2025	INV APP	MISC	
1HH9-MV6-GC7F CHECK DATE:		03/04/2025			82.07		03/04/2025	INV APP	MISC	
1HVP-VCWM-4NLY CHECK DATE:		03/04/2025			385.59		03/04/2025	INV APP	MISC	
1JLF-VJC7-LQJK CHECK DATE:		03/04/2025			40.97		03/04/2025	INV APP	MISC	
1JWX-Q1QJ-LLF6 CHECK DATE:		03/04/2025			68.46		03/04/2025	INV APP	MISC	
1K9M-DLH4-VTDG CHECK DATE:		03/04/2025			43.02		03/04/2025	INV APP	MISC	
1KQX-9LYN-6437 CHECK DATE:		03/04/2025			78.00		03/04/2025	INV APP	MISC	
1KRH-MJTW-3P3L CHECK DATE:		03/04/2025			466.89		03/04/2025	INV APP	MISC	
1LXH-RWDF-TVP1 CHECK DATE:		03/04/2025			1,180.24		03/04/2025	INV APP	MISC	
1LXT-R11G-4F3D CHECK DATE:		03/04/2025			49.99		03/04/2025	INV APP	MISC	
1N3C-RMXG-1FKD CHECK DATE:		03/04/2025			87.60		03/04/2025	INV APP	MISC	
1N6J-H4L1-VXX6 CHECK DATE:		03/04/2025			515.34		03/04/2025	INV APP	MISC	
1N9Q-JPHF-KVT1 CHECK DATE:		03/04/2025			88.90		03/04/2025	INV APP	MISC	
1NTN-Y6RF-VFWF CHECK DATE:		03/04/2025			149.50		03/04/2025	INV APP	MISC	
1PC6-491D-4GJM CHECK DATE:		03/04/2025			164.86		03/04/2025	INV APP	MISC	
1QJ1-DVHJ-DTCT CHECK DATE:		03/04/2025			-64.48		03/04/2025	CRM APP	CREDIT	
1T6P-J679-C6VG CHECK DATE:		03/04/2025			569.00		03/04/2025	INV APP	MISC	

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
1THF-TL7H-W6DN CHECK DATE:		03/04/2025			33.37		03/04/2025	INV APP	MISC	
1V7V-H4RG-JLLM CHECK DATE:		12/31/2024			9.79		12/31/2024	INV APP	MISC	
1V7V-H4RG-KMC3 CHECK DATE:		03/04/2025			-9.79		03/04/2025	CRM APP	CREDIT	
1VR3-KJ7H-YDX9 CHECK DATE:		03/04/2025			-433.79		03/04/2025	CRM APP	CREDIT	
1WTH-HMRM-G6KN CHECK DATE:		03/04/2025			380.00		03/04/2025	INV APP	MISC	
1XCP-WCRM-4H6X CHECK DATE:		03/04/2025			70.87		03/04/2025	INV APP	MISC	
1YJX-4P7V-YKQD CHECK DATE:		03/04/2025			80.56		03/04/2025	INV APP	MISC	
1YPF-J6PJ-MTHN CHECK DATE:		03/04/2025			53.27		03/04/2025	INV APP	MISC	
15066 AMERICAN DOOR AND DOCK INC					5,902.57					
039149 CHECK DATE:		03/04/2025			5,628.18		03/04/2025	INV APP	MISC	
17855 AMERICAN HOIST & MANLIFT INC										
32729 CHECK DATE:		03/04/2025			450.00		03/04/2025	INV APP	MISC	
14040 AMERICAN WELDING & GAS										
0010638286 CHECK DATE:		03/04/2025			83.85		03/04/2025	INV APP	MISC	
0010645600 CHECK DATE:		03/04/2025			180.65		03/04/2025	INV APP	MISC	
15915 AMS MECHANICAL SYSTEMS INC					264.50					
806109-1 CHECK DATE:		03/04/2025			335.34		03/04/2025	INV APP	MISC	
806129-01 CHECK DATE:		03/04/2025			1,180.00		03/04/2025	INV APP	MISC	

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
806147-1		03/04/2025			220.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
18389 AMUNDSEN DAVIS, LLC					1,735.34					
803726		03/04/2025			7,045.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
13044 ASE ILLINI-SCAPES INC										
764	25000106	03/04/2025			5,625.00		03/04/2025	INV APP	2025-2	
CHECK DATE:										
773	25000106	03/04/2025			1,875.00		03/04/2025	INV APP	2025-2	
CHECK DATE:										
11716 A T & T					7,500.00					
548416		03/04/2025			500.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
549672		03/04/2025			875.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
18382 AVDG LLC					1,375.00					
66885		03/04/2025			9,902.83		03/04/2025	INV APP	MISC	
CHECK DATE:										
11496 B&H TECHNICAL SERVICES INC										
2-28MA25		03/04/2025			129.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
207 BARRETTS HARDWARE & INDUS										
3259616		03/04/2025			79.76		03/04/2025	INV APP	MISC	
CHECK DATE:										
3259629		03/04/2025			286.90		03/04/2025	INV APP	MISC	
CHECK DATE:										
3259633		03/04/2025			918.48		03/04/2025	INV APP	MISC	
CHECK DATE:										

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
7112 BAXTER & WOODMAN INC					1,285.14					
0267000	24000691	12/31/2024			960.00		12/31/2024	INV APP	2024	M
CHECK DATE:										
268652	25000099	03/04/2025			3,619.50		03/04/2025	INV APP	2025	P
CHECK DATE:										
10556 BERLAND'S HOUSE OF TOOLS					4,579.50					
25338		03/04/2025			730.94		03/04/2025	INV APP	MISC	
CHECK DATE:										
25343		03/04/2025			-1.01		03/04/2025	CRM APP	CREDIT	
CHECK DATE:										
18700 BGI ADVERTISING INC					729.93					
JFD121924		12/31/2024			2,450.00		12/31/2024	INV APP	MISC	
CHECK DATE:										
10687 BLUE LINE, THE										
47378		03/04/2025			546.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
18337 BOOKER, BRYSON										
021425		03/04/2025			885.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
10116 BOUND TREE MEDICAL										
85654182		03/04/2025			187.15		03/04/2025	INV APP	MISC	
CHECK DATE:										
85661458		03/04/2025			203.75		03/04/2025	INV APP	MISC	
CHECK DATE:										
304 BREATHING AIR SYSTEMS DIV					390.90					
INV-IL74-1063		03/04/2025			881.88		03/04/2025	INV APP	MISC	
CHECK DATE:										

VENDOR INVOICE LIST

INVOICE	P. D.	INV DATE	WARRANT	CHECK #	INVOICE AMT	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
INV-IL74-1064		03/04/2025			1,141.37		03/04/2025	INV APP	MISC	
CHECK DATE:										
INV-IL74-1065		03/04/2025			1,383.37		03/04/2025	INV APP	MISC	
CHECK DATE:										
18019 BRINK'S, INC					3,406.62					
12833829		03/04/2025			632.71		03/04/2025	INV APP	MISC	
CHECK DATE:										
7240472		03/04/2025			56.58		03/04/2025	INV APP	MISC	
CHECK DATE:										
15057 BURNS & MCDONNELL ENGINEERING CO INC					689.29					
167305-9	25000310	03/04/2025			882.00		03/04/2025	INV APP	2024 F	
CHECK DATE:										
6980 CARGILL SALT INC										
2910615154	24000014	12/31/2024			11,453.58		12/31/2024	INV APP	Rock S	
CHECK DATE:										
2910620797	24000013	12/31/2024			15,235.46		12/31/2024	INV APP	Rock S	
CHECK DATE:										
2910620798	24000012	12/31/2024			30,397.09		12/31/2024	INV APP	Rock S	
CHECK DATE:										
2910620809	24000014	12/31/2024			17,151.17		12/31/2024	INV APP	Rock S	
CHECK DATE:										
2910626223	24000013	12/31/2024			23,911.54		12/31/2024	INV APP	Rock S	
CHECK DATE:										
2910626224	24000012	12/31/2024			13,295.79		12/31/2024	INV APP	Rock S	
CHECK DATE:										
18516 CARMAX AUTO SUPERSTORES, INC					111,444.63					
NOVEMBER 2024		12/31/2024			16,727.70		12/31/2024	INV APP	PARTIA	
CHECK DATE:										
11996 CARUS CORPORATION										
SLS 10119019	25000105	03/04/2025			2,779.44		03/04/2025	INV APP	2024 S	

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
CHECK DATE:										
SLS 10119020	25000026	03/04/2025			839.80		03/04/2025	INV APP	2025	D
CHECK DATE:										
SLS 10119021	25000025	03/04/2025			2,337.66		03/04/2025	INV APP	2025	S
CHECK DATE:										
SLS 10119022	25000105	03/04/2025			2,336.55		03/04/2025	INV APP	2024	S
CHECK DATE:										
SLS 10119023 - A	25000104	03/04/2025			132.24		03/04/2025	INV APP	2024	D
CHECK DATE:										
SLS 10119023 - B	25000026	03/04/2025			493.24		03/04/2025	INV APP	2025	D
CHECK DATE:										
SLS 10119024	25000026	03/04/2025			487.92		03/04/2025	INV APP	2025	D
CHECK DATE:										
SLS 10119107	25000025	03/04/2025			6,038.40		03/04/2025	INV APP	2025	S
CHECK DATE:										
SLS 10119108	25000026	03/04/2025			1,077.68		03/04/2025	INV APP	2025	D
CHECK DATE:										
11714 CASE LOTS INC					16,527.93					
29471		03/04/2025			1,397.40		03/04/2025	INV APP	MISC	
CHECK DATE:										
29629		03/04/2025			411.30		03/04/2025	INV APP	MISC	
CHECK DATE:										
29691		03/04/2025			3,154.55		03/04/2025	INV APP	MISC	
CHECK DATE:										
18259 CDI					4,963.25					
62616	25000337	03/04/2025			59,250.00		03/04/2025	INV APP	LASERF	
CHECK DATE:										
62684		03/04/2025			830.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
7617 CDWG COMPUTER CENTERS					60,080.00					
AC7DN3A		03/04/2025			627.25		03/04/2025	INV APP	MISC	
CHECK DATE:										

VENDOR INVOICE LIST

INVOICE	P. O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAYD AMOUNT	DUE DATE	TYPL	STS	DESCR
16872 CENTER FOR INTERNET SECURITY INC										
INV-250220-0064826	25000335	03/04/2025			59,220.00		03/04/2025	INV APP	NETWOR	
CHECK DATE:										
18371 CHEMEX OF NORTHERN ILLINOIS INC										
96924		03/04/2025			502.25		03/04/2025	INV APP	MISC	
CHECK DATE:										
440 CHICAGO COMMUNICATIONS LLC										
358719		03/04/2025			275.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
13667 CINTAS CORPORATION NO 2 UNIFORMS										
4220358201		03/04/2025			154.41		03/04/2025	INV APP	MISC	
CHECK DATE:										
4220773077		03/04/2025			267.51		03/04/2025	INV APP	MISC	
CHECK DATE:										
4221100414		03/04/2025			154.41		03/04/2025	INV APP	MISC	
CHECK DATE:										
4221487875		03/04/2025			267.51		03/04/2025	INV APP	MISC	
CHECK DATE:										
4221791849		03/04/2025			57.28		03/04/2025	INV APP	MISC	
CHECK DATE:										
					901.12					
13383 CINTAS FIRE PROTECTION										
0F94739947		03/04/2025			264.13		03/04/2025	INV APP	MISC	
CHECK DATE:										
472 CITY OF CREST HILL										
11/22/24-12/22/24		12/31/2024			18,379.09		12/31/2024	INV APP	MISC	
CHECK DATE:										
15245 CLARK BAIRD SMITH LLP										
1384		03/04/2025			3,858.75		03/04/2025	INV APP	MISC	
CHECK DATE:										

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
952		12/31/2024			951.23		12/31/2024	INV	APP	MISC
	CHECK DATE:									
	18721	FERGUSON ENTERPRISES LLC			4,809.98					
9565157-1		03/04/2025			780.40		03/04/2025	INV	APP	MISC
	CHECK DATE:									
9610605		03/04/2025			781.37		03/04/2025	INV	APP	MISC
	CHECK DATE:									
	10220	COMCAST			1,561.77					
233389523		03/04/2025			4,024.90		03/04/2025	INV	APP	MISC
	CHECK DATE:									
	10244	CONTINENTAL RESEARCH CORP								
0059170		03/04/2025			352.45		03/04/2025	INV	APP	MISC
	CHECK DATE:									
	18611	CHICAGO GYPSUM SUPPLY INC								
462050-00		03/04/2025			130.56		03/04/2025	INV	APP	MISC
	CHECK DATE:									
463169-00		03/04/2025			416.84		03/04/2025	INV	APP	MISC
	CHECK DATE:									
467002-00		03/04/2025			302.01		03/04/2025	INV	APP	MISC
	CHECK DATE:									
	13860	COPS TESTING SERVICE INC			849.41					
1071		03/04/2025			1,700.00		03/04/2025	INV	APP	MISC
	CHECK DATE:									
1078		03/04/2025			675.00		03/04/2025	INV	APP	MISC
	CHECK DATE:									
1082		03/04/2025			525.00		03/04/2025	INV	APP	MISC
	CHECK DATE:									
1084		03/04/2025			500.00		03/04/2025	INV	APP	MISC
	CHECK DATE:									

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
1087		03/04/2025			350.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
15588 COSGROVE CONSTRUCTION INC					3,750.00					
105784		03/04/2025			8,500.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
105795		03/04/2025			8,000.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
18147 CHICAGO PARTS & SOUND LLC					16,500.00					
40V0014465		03/04/2025			71.37		03/04/2025	INV APP	MISC	
CHECK DATE:										
40V0014467		03/04/2025			424.85		03/04/2025	INV APP	MISC	
CHECK DATE:										
576 CRESCENT ELECTRIC SUPPLY					496.22					
S512963247.001		03/04/2025			520.91		03/04/2025	INV APP	MISC	
CHECK DATE:										
S513023035.001		03/04/2025			282.51		03/04/2025	INV APP	MISC	
CHECK DATE:										
S513027201.001		03/04/2025			67.20		03/04/2025	INV APP	MISC	
CHECK DATE:										
S513036068.001		03/04/2025			93.52		03/04/2025	INV APP	MISC	
CHECK DATE:										
3606 CRYER & OLSEN MECHANICAL INC					964.14					
11482-0		03/04/2025			4,191.83		03/04/2025	INV APP	MISC	
CHECK DATE:										
17197 CUT 158 INC										
1106 & 1107		03/04/2025			3,900.00		03/04/2025	INV APP	CHICAG	
CHECK DATE:										
18589 D'ARCY HYUNDAI										

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
NOVEMBER 2024 CHECK DATE:		12/31/2024			34,436.63		12/31/2024	INV APP	PARTIA	
16546 DATA TRANSFER SOLUTIONS LLC										
1454984 CHECK DATE:	25000333	03/04/2025			175.00		03/04/2025	INV APP	TRAINI	
13932 DAVIS CONCRETE CONSTRUCTION CO										
24000452 CHECK DATE:		12/31/2024			68,658.02		12/31/2024	INV APP	MISC	
18740 DAVIS FURNITURE COMPANY LLC										
BLBPT-02122025 CHECK DATE:	25000228	03/04/2025			26,249.66		03/04/2025	INV APP	THEATR	
12486 DELTA INDUSTRIES INC										
SIN023330 CHECK DATE:	25000122	03/04/2025			19,587.24		03/04/2025	INV APP	WSTP -	
SIN023438 CHECK DATE:		03/04/2025			1,280.00		03/04/2025	INV APP	MISC	
					20,867.24					
18030 DISTINCT VISUAL SOLUTIONS										
4211 CHECK DATE:		03/04/2025			400.00		03/04/2025	INV APP	MISC	
12431 DONOHUE & ASSOCIATES INC										
14462-05 CHECK DATE:	25000242	03/04/2025			520.00		03/04/2025	INV APP	ESTP -	
14462-06 CHECK DATE:	25000242	03/04/2025			2,055.00		03/04/2025	INV APP	ESTP -	
					2,575.00					
15474 EDWARD J BATIS & ASSOC INC										
02/13/2025 CHECK DATE:		03/04/2025			2,400.00		03/04/2025	INV APP	MISC	
13643 EJ USA INC										

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
110250008143		03/04/2025			162.32		03/04/2025	INV APP	MISC	
CHECK DATE:										
110250008931		03/04/2025			1,149.48		03/04/2025	INV APP	MISC	
CHECK DATE:										
740 ELENS & MAICHIN ROOFING					1,311.80					
8962		03/04/2025			590.50		03/04/2025	INV APP	MISC	
CHECK DATE:										
7582 ELLIOTT ELECTRIC INC										
30814		03/04/2025			180.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
30830	25000241	03/04/2025			3,999.00		03/04/2025	INV APP	2025 E	
CHECK DATE:										
30831 - A	24000505	12/31/2024			516.00		12/31/2024	INV APP	2024 E	
CHECK DATE:										
30831-B	25000241	03/04/2025			5,805.00		03/04/2025	INV APP	2025 E	
CHECK DATE:										
30832	25000241	03/04/2025			516.00		03/04/2025	INV APP	2025 E	
CHECK DATE:										
30833	25000241	03/04/2025			7,224.00		03/04/2025	INV APP	2025 E	
CHECK DATE:										
30834 - A	24000505	12/31/2024			1,548.00		12/31/2024	INV APP	2024 E	
CHECK DATE:										
30834-B	25000241	03/04/2025			3,096.00		03/04/2025	INV APP	2025 E	
CHECK DATE:										
30858		03/04/2025			5,290.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
18604 EMS MANAGEMENT & CONSULTANTS, INC					28,174.00					
EMS-012870		03/04/2025			16,892.52		03/04/2025	INV APP	MISC	
CHECK DATE:										
18141 EVANS & DIXON, LLC										
JANUARY 2025		03/04/2025			2,905.33		03/04/2025	INV APP	195552	

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
CHECK DATE:										
785 FAST PRINTING OF JOLIET, INC										
96899		03/04/2025			1,173.78		03/04/2025	INV APP MISC		
CHECK DATE:										
12460 FIRE SERVICE, INC.										
IL-18166		03/04/2025			115.34		03/04/2025	INV APP MISC		
CHECK DATE:										
IL-18188		03/04/2025			418.83		03/04/2025	INV APP MISC		
CHECK DATE:										
IL-18189		03/04/2025			1,068.93		03/04/2025	INV APP MISC		
CHECK DATE:										
IL-18375		03/04/2025			681.39		03/04/2025	INV APP MISC		
CHECK DATE:										
17395 FIRR OAK PROPERTIES										
SEPT 2024	25000232	03/04/2025			1,294.25		03/04/2025	INV APP 2024 B		
CHECK DATE:										
829 FISHER SCIENTIFIC										
8669077		03/04/2025			266.25		03/04/2025	INV APP MISC		
CHECK DATE:										
3950 FORT DEARBORN LIFE INSURANCE										
12/2024		12/31/2024			3,677.50		12/31/2024	INV APP MISC		
CHECK DATE:										
DECEMBER 2024		12/31/2024			20,590.65		12/31/2024	INV APP MISC		
CHECK DATE:										
FEBRUARY 2025		03/04/2025			4,169.35		03/04/2025	INV APP MISC		
CHECK DATE:										
JANUARY 2025		03/04/2025			4,169.35		03/04/2025	INV APP MISC		
CHECK DATE:										
SEPT 2024-JAN 2025		12/31/2024			600.00		12/31/2024	INV APP MISC		
CHECK DATE:										

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
4083 FOSTER COACH SALES INC					33,206.85					
28787		03/04/2025			1,580.00		03/04/2025	INV APP	MISC	
	CHECK DATE:									
10005 FREEDOM FIRST AID & SAFETY										
54113		03/04/2025			208.95		03/04/2025	INV APP	MISC	
	CHECK DATE:									
54115		03/04/2025			84.45		03/04/2025	INV APP	MISC	
	CHECK DATE:									
54514		03/04/2025			53.30		03/04/2025	INV APP	MISC	
	CHECK DATE:									
54551		03/04/2025			318.60		03/04/2025	INV APP	MISC	
	CHECK DATE:									
7891 FULL COMPASS					665.30					
INC02638010		03/04/2025			190.63		03/04/2025	INV APP	MISC	
	CHECK DATE:									
900 GASVODA & ASSOC INC										
INV25PTS0081		03/04/2025			602.58		03/04/2025	INV APP	MISC	
	CHECK DATE:									
926 GEORGE RYDMAN & ASSOC										
10493		03/04/2025			267.84		03/04/2025	INV APP	MISC	
	CHECK DATE:									
15657 GOVHR USA										
GHR100653		12/31/2024			11,500.00		12/31/2024	INV APP	MISC	
	CHECK DATE:									
12403 GRAINGER										
9314528440		12/31/2024			343.08		12/31/2024	INV APP	MISC	
	CHECK DATE:									
9347428659		03/04/2025			23.70		03/04/2025	INV APP	MISC	
	CHECK DATE:									

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
9389059404 CHECK DATE:		03/04/2025			236.29		03/04/2025	INV APP	MISC	
9393268264 CHECK DATE:		03/04/2025			18.14		03/04/2025	INV APP	MISC	
9395649933 CHECK DATE:		03/04/2025			30.66		03/04/2025	INV APP	MISC	
9396698061 CHECK DATE:		03/04/2025			7.40		03/04/2025	INV APP	MISC	
9399498634 CHECK DATE:		03/04/2025			229.76		03/04/2025	INV APP	MISC	
9401289989 CHECK DATE:		03/04/2025			230.40		03/04/2025	INV APP	MISC	
9401289997 CHECK DATE:		03/04/2025			61.93		03/04/2025	INV APP	MISC	
9402804307 CHECK DATE:		03/04/2025			28.20		03/04/2025	INV APP	MISC	
9403005789 CHECK DATE:		03/04/2025			177.11		03/04/2025	INV APP	MISC	
9403428429 CHECK DATE:		03/04/2025			205.72		03/04/2025	INV APP	MISC	
9403428437 CHECK DATE:		03/04/2025			75.16		03/04/2025	INV APP	MISC	
9404902083 CHECK DATE:		03/04/2025			178.32		03/04/2025	INV APP	MISC	
9405669137 CHECK DATE:		03/04/2025			117.75		03/04/2025	INV APP	MISC	
9406012683 CHECK DATE:		03/04/2025			65.90		03/04/2025	INV APP	MISC	
9406048893 CHECK DATE:		03/04/2025			32.46		03/04/2025	INV APP	MISC	
9406048901 CHECK DATE:		03/04/2025			183.61		03/04/2025	INV APP	MISC	
9408938885 CHECK DATE:		03/04/2025			271.75		03/04/2025	INV APP	MISC	
9409671394 CHECK DATE:		03/04/2025			1,591.85		03/04/2025	INV APP	MISC	

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
18807 GRAPHIC IMAGE CORPORATION					4,109.19					
99929		03/04/2025			892.25		03/04/2025	INV APP	MISC	
CHECK DATE:										
9952 GRAYBAR ELECTRIC CO.										
9340191967		12/31/2024			2,793.99		12/31/2024	INV APP	MISC	
CHECK DATE:										
14241 GREAT LAKES WATER RESOURCES GROUP										
1992		03/04/2025			500.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
18810 GRIPARIS, SKIP										
02212025		03/04/2025			1,000.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
1022 HARRIS EQUIPMENT CORP										
38926		03/04/2025			364.11		03/04/2025	INV APP	MISC	
CHECK DATE:										
15146 WEST JEFF AUTO SALES LLC										
413059J		03/04/2025			222.02		03/04/2025	INV APP	MISC	
CHECK DATE:										
413080J		03/04/2025			74.27		03/04/2025	INV APP	MISC	
CHECK DATE:										
808071		03/04/2025			4,354.98		03/04/2025	INV APP	MISC	
CHECK DATE:										
808295		03/04/2025			3,174.40		03/04/2025	INV APP	MISC	
CHECK DATE:										
NOVEMBER 2024		12/31/2024			38,474.42		12/31/2024	INV APP	PARTIA	
CHECK DATE:										
					46,300.09					
11860 HAWKINS INC										
6978699		03/04/2025			1,446.70		03/04/2025	INV APP	MISC	
CHECK DATE:										

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
6978707		03/04/2025			595.70		03/04/2025	INV APP	MISC	
CHECK DATE:										
6978710		03/04/2025			255.30		03/04/2025	INV APP	MISC	
CHECK DATE:										
6978711		03/04/2025			255.30		03/04/2025	INV APP	MISC	
CHECK DATE:										
6978712	25000023	03/04/2025			2,277.00		03/04/2025	INV APP	2025 M	
CHECK DATE:										
6988820	25000023	03/04/2025			1,656.00		03/04/2025	INV APP	2025 M	
CHECK DATE:										
6988822	25000023	03/04/2025			5,175.00		03/04/2025	INV APP	2025 M	
CHECK DATE:										
6988823		03/04/2025			398.13		03/04/2025	INV APP	MISC	
CHECK DATE:										
14173 HEARTLAND BUSINESS SYSTEMS LLC					12,059.13					
769499-H	25000328	03/04/2025			24,750.00		03/04/2025	INV APP	Appteg	
CHECK DATE:										
17182 HENRY SCHEIN INC										
31263909		03/04/2025			264.31		03/04/2025	INV APP	MISC	
CHECK DATE:										
2665 TRAFFIC CONTROL & PROTECTION LLC										
10615		03/04/2025			1,045.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
17054 LEANN M HOFFFROGGE										
BP 02102025		03/04/2025			615.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
16562 HOLSTEN HUMAN CAPITAL DEVELOPMENT NFP										
2024-1105		12/31/2024			1,694.07		12/31/2024	INV APP	MISC	
CHECK DATE:										
18660 HYPOINT SOLUTIONS LLC										

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR	
2025101		03/04/2025			3,500.00		03/04/2025	INV APP	MISC		
CHECK DATE:											
8397 IACP NET											
0387214		03/04/2025			220.00		03/04/2025	INV APP	MISC		
CHECK DATE:											
0387216		03/04/2025			220.00		03/04/2025	INV APP	MISC		
CHECK DATE:											
1151 ILL ASSN OF CHIEFS OF POLICE											
					440.00						
18741		03/04/2025			395.00		03/04/2025	INV APP	MISC		
CHECK DATE:											
9142 ILL STATE TOLL HIGHWAY AUTHORITY											
G129000008076		12/31/2024			653.65		12/31/2024	INV APP	MISC		
CHECK DATE:											
17310 ILLINOIS PLUMBING INSPECTORS ASSOCIATION											
05/09/2025		03/04/2025			125.00		03/04/2025	INV APP	MISC		
CHECK DATE:											
1262 INTERSTATE BATTERIES INC											
1915201042552		03/04/2025			209.95		03/04/2025	INV APP	MISC		
CHECK DATE:											
50924678		03/04/2025			1,349.60		03/04/2025	INV APP	MISC		
CHECK DATE:											
50924702		03/04/2025			422.85		03/04/2025	INV APP	MISC		
CHECK DATE:											
8840 INTOXIMETERS INC											
					1,982.40						
779934		03/04/2025			60.00		03/04/2025	INV APP	MISC		
CHECK DATE:											
18146 ITOUCH BIOMETRICS LLC											
7254		03/04/2025			990.00		03/04/2025	INV APP	MISC		

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
CHECK DATE:										
16805 JACK DOHENY COMPANIES INC										
254718		03/04/2025			320.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
1339 JCM UNIFORMS										
809363		03/04/2025			630.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
809530	25000067	03/04/2025			549.70		03/04/2025	INV APP	POLICE	
CHECK DATE:										
809533	25000063	03/04/2025			527.90		03/04/2025	INV APP	POLICE	
CHECK DATE:										
809538	25000054	03/04/2025			549.70		03/04/2025	INV APP	POLICE	
CHECK DATE:										
809556	25000069	03/04/2025			411.85		03/04/2025	INV APP	POLICE	
CHECK DATE:										
809568	25000049	03/04/2025			299.90		03/04/2025	INV APP	POLICE	
CHECK DATE:										
809570	25000043	03/04/2025			577.90		03/04/2025	INV APP	POLICE	
CHECK DATE:										
809574	25000042	03/04/2025			601.85		03/04/2025	INV APP	POLICE	
CHECK DATE:										
809586	25000090	03/04/2025			557.90		03/04/2025	INV APP	Police	
CHECK DATE:										
809603	25000092	03/04/2025			373.85		03/04/2025	INV APP	Police	
CHECK DATE:										
809615	25000085	03/04/2025			354.40		03/04/2025	INV APP	Police	
CHECK DATE:										
809747	25000114	03/04/2025			527.90		03/04/2025	INV APP	Police	
CHECK DATE:										
809752	25000117	03/04/2025			433.90		03/04/2025	INV APP	Police	
CHECK DATE:										
809766	25000119	03/04/2025			358.95		03/04/2025	INV APP	Police	
CHECK DATE:										
809797	25000129	03/04/2025			513.90		03/04/2025	INV APP	Police	
CHECK DATE:										

VENDOR INVOICE LIST

INVOICE	P. O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
809798		03/04/2025			60.40		03/04/2025	INV APP	MISC	
CHECK DATE:										
809812	25000153	03/04/2025			607.10		03/04/2025	INV APP	POLICE	
CHECK DATE:										
809813	25000154	03/04/2025			527.90		03/04/2025	INV APP	POLICE	
CHECK DATE:										
809830	25000161	03/04/2025			42.00		03/04/2025	INV APP	CIVILI	
CHECK DATE:										
809833	25000151	03/04/2025			207.60		03/04/2025	INV APP	POLICE	
CHECK DATE:										
809835	25000148	03/04/2025			313.90		03/04/2025	INV APP	POLICE	
CHECK DATE:										
809854	25000146	03/04/2025			116.00		03/04/2025	INV APP	DISPAT	
CHECK DATE:										
809902		03/04/2025			470.35		03/04/2025	INV APP	MISC	
CHECK DATE:										
809903		03/04/2025			465.40		03/04/2025	INV APP	MISC	
CHECK DATE:										
809920	25000181	03/04/2025			527.90		03/04/2025	INV APP	POLICE	
CHECK DATE:										
809926	25000180	03/04/2025			409.80		03/04/2025	INV APP	SOS UN	
CHECK DATE:										
809927	25000179	03/04/2025			353.95		03/04/2025	INV APP	POLICE	
CHECK DATE:										
809928	25000178	03/04/2025			413.90		03/04/2025	INV APP	POLICE	
CHECK DATE:										
809957	25000177	03/04/2025			413.90		03/04/2025	INV APP	POLICE	
CHECK DATE:										
809962	25000176	03/04/2025			387.90		03/04/2025	INV APP	POLICE	
CHECK DATE:										
810029	25000215	03/04/2025			154.00		03/04/2025	INV APP	POLICE	
CHECK DATE:										
810030	25000219	03/04/2025			647.08		03/04/2025	INV APP	POLICE	
CHECK DATE:										
810061	25000203	03/04/2025			750.00		03/04/2025	INV APP	BALLIS	
CHECK DATE:										

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	SIS	DESCR
810155	25000223	03/04/2025			99.95		03/04/2025	INV APP		police
CHECK DATE:										
810164	25000234	03/04/2025			318.90		03/04/2025	INV APP		POLICE
CHECK DATE:										
810175		03/04/2025			28.00		03/04/2025	INV APP		MISC
CHECK DATE:										
810185	25000235	03/04/2025			577.90		03/04/2025	INV APP		POLICE
CHECK DATE:										
810283	25000258	03/04/2025			721.85		03/04/2025	INV APP		POLICE
CHECK DATE:										
810301	25000259	03/04/2025			558.35		03/04/2025	INV APP		POLICE
CHECK DATE:										
810374	25000220	03/04/2025			344.40		03/04/2025	INV APP		POLICE
CHECK DATE:										
810383		03/04/2025			12.95		03/04/2025	INV APP		MISC
CHECK DATE:										
772 JOLIET EXCHANGE CLUB					16,800.98					
2025		03/04/2025			175.00		03/04/2025	INV APP		MISC
CHECK DATE:										
1354 JOLIET MACHINE & ENGINEERING										
5805		03/04/2025			533.10		03/04/2025	INV APP		MISC
CHECK DATE:										
1359 JOLIET PUBLIC LIBRARY										
02032025		03/04/2025			5,069.73		03/04/2025	INV APP		MISC
CHECK DATE:										
1361 JOLIET REGION CHAMBER OF COMMERCE										
00392211		03/04/2025			3,106.66		03/04/2025	INV APP		misc
CHECK DATE:										
10764 JOLIET SUSPENSION INC										
140933		03/04/2025			2,155.17		03/04/2025	INV APP		MISC
CHECK DATE:										

VENDOR INVOICE LIST

INVOICE	P. D.	INV. DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	SFS	DESCR
141149		03/04/2025			2,429.34		03/04/2025	INV APP	MISC	
CHECK DATE:										
14306 KANKAKEE TRUCK EQUIPMENT INC					4,584.51					
179881		03/04/2025			188.41		03/04/2025	INV APP	MISC	
CHECK DATE:										
179939	25000329	03/04/2025			12,981.27		03/04/2025	INV APP	POWER	
CHECK DATE:										
15355 KGG LLC					13,169.68					
67627		03/04/2025			10,939.60		03/04/2025	INV APP	MISC	
CHECK DATE:										
6725 KIESLER POLICE SUPPLY										
IN254157		03/04/2025			9,828.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
18270 KILPATRICK TOWNSEND & STOCKTON LLP										
13105204-13105205		03/04/2025			1,837.50		03/04/2025	INV APP	MISC	
CHECK DATE:										
9312 KIMBALL MIDWEST										
103006880		03/04/2025			3,485.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
103025715		03/04/2025			1,425.50		03/04/2025	INV APP	MISC	
CHECK DATE:										
103032039		03/04/2025			212.81		03/04/2025	INV APP	MISC	
CHECK DATE:										
103033645		03/04/2025			807.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
103033803		03/04/2025			2,120.53		03/04/2025	INV APP	MISC	
CHECK DATE:										
103036022		03/04/2025			629.38		03/04/2025	INV APP	MISC	
CHECK DATE:										
103041728		03/04/2025			804.60		03/04/2025	INV APP	MISC	
CHECK DATE:										

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
103044658		03/04/2025			198.37		03/04/2025	INV APP	MISC	
CHECK DATE:										
103047940		03/04/2025			636.37		03/04/2025	INV APP	MISC	
CHECK DATE:										
103047948		03/04/2025			993.41		03/04/2025	INV APP	MISC	
CHECK DATE:										
103054787		03/04/2025			-3,485.00		03/04/2025	CRM APP	CREDIT	
CHECK DATE:										
103059576		03/04/2025			-748.28		03/04/2025	CRM APP	CREDIT	
CHECK DATE:										
103065386		03/04/2025			232.85		03/04/2025	INV APP	MISC	
CHECK DATE:										
103065814		03/04/2025			120.11		03/04/2025	INV APP	MISC	
CHECK DATE:										
15482 KNELL O CONNOR DANIELEWICZ					7,432.65					
95109-95132		03/04/2025			17,228.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
5753 KNOX COMPANY										
INV-KA-375787		03/04/2025			532.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
2607 LABOR RECORD, THE										
71554		03/04/2025			90.20		03/04/2025	INV APP	MISC	
CHECK DATE:										
71575		03/04/2025			165.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
71586		03/04/2025			159.50		03/04/2025	INV APP	MISC	
CHECK DATE:										
15226 LABSOURCE INC					414.70					
006648580		03/04/2025			1,092.30		03/04/2025	INV APP	MISC	
CHECK DATE:										
006648646		03/04/2025			217.00		03/04/2025	INV APP	MISC	

VENDOR INVOICE LIST

INVOICE	P. O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
CHECK DATE:										
13142 LAWSON PRODUCTS INC					1,309.30					
9312211819		03/04/2025			2,949.45		03/04/2025	INV APP MISC		
CHECK DATE:										
1306 LEE JENSEN SALES CO INC										
0031607-00		03/04/2025			687.20		03/04/2025	INV APP MISC		
CHECK DATE:										
3635 LEN COX & SONS EXCAVATING										
4758		24001041 12/31/2024			149,245.95		12/31/2024	INV APP Culver		
CHECK DATE:										
17949 LENNY'S GAS N WASH ROUTE 6 AND GOUGAR LLC										
5030		03/04/2025			1,804.00		03/04/2025	INV APP MISC		
CHECK DATE:										
18101 LENOVO (UNITED STATES) INC										
6471901032		03/04/2025			2,388.00		03/04/2025	INV APP MISC		
CHECK DATE:										
17305 M & M AUTOCRAFTS LLC										
6162		03/04/2025			75.00		03/04/2025	INV APP MISC		
CHECK DATE:										
14210 MARK CRYER										
02/11/2025		03/04/2025			160.00		03/04/2025	INV APP MISC		
CHECK DATE:										
1679 MC MASTER-CARR SUPPLY CO										
39634715		03/04/2025			112.66		03/04/2025	INV APP MISC		
CHECK DATE:										
39845691		03/04/2025			1,506.55		03/04/2025	INV APP MISC		
CHECK DATE:										
39995223		03/04/2025			48.22		03/04/2025	INV APP MISC		

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
CHECK DATE:										
40069418		03/04/2025			767.06		03/04/2025	INV APP	MISC	
CHECK DATE:										
40169131		03/04/2025			25.15		03/04/2025	INV APP	MISC	
CHECK DATE:										
40320330		03/04/2025			271.55		03/04/2025	INV APP	MISC	
CHECK DATE:										
5651 MCCANN INDUSTRIES, INC					2,731.19					
P79188		03/04/2025			428.59		03/04/2025	INV APP	MISC	
CHECK DATE:										
P79236		03/04/2025			314.89		03/04/2025	INV APP	MISC	
CHECK DATE:										
P79341		03/04/2025			149.01		03/04/2025	INV APP	MISC	
CHECK DATE:										
18350 MCGARD LLC					892.49					
966979		03/04/2025			1,702.40		03/04/2025	INV APP	MISC	
CHECK DATE:										
13281 MEDWORKS-JOLIET										
416213		03/04/2025			45.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
416216		03/04/2025			45.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
416322		03/04/2025			45.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
416711		03/04/2025			130.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
13563 MENARDS-CRESTHILL					265.00					
83783		03/04/2025			152.38		03/04/2025	INV APP	MISC	
CHECK DATE:										
84268		03/04/2025			26.97		03/04/2025	INV APP	MISC	
CHECK DATE:										

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
1704 MENARDS-JOLIET					179.35					
94159		03/04/2025			14.06		03/04/2025	INV APP	MISC	
CHECK DATE:										
93437.		03/04/2025			109.59		03/04/2025	INV APP	MISC	
CHECK DATE:										
94097		03/04/2025			36.96		03/04/2025	INV APP	MISC	
CHECK DATE:										
94119	25000020	03/04/2025			144.18		03/04/2025	INV APP	2025 B	
CHECK DATE:										
94222	25000020	03/04/2025			-88.26		03/04/2025	CRM APP	2025 B	
CHECK DATE:										
94223	25000020	03/04/2025			42.36		03/04/2025	INV APP	2025 B	
CHECK DATE:										
94272		03/04/2025			214.20		03/04/2025	INV APP	MISC	
CHECK DATE:										
94304		03/04/2025			49.40		03/04/2025	INV APP	MISC	
CHECK DATE:										
94316		03/04/2025			41.93		03/04/2025	INV APP	MISC	
CHECK DATE:										
94354		03/04/2025			53.04		03/04/2025	INV APP	MISC	
CHECK DATE:										
94355		03/04/2025			173.40		03/04/2025	INV APP	MISC	
CHECK DATE:										
94411	25000020	03/04/2025			135.83		03/04/2025	INV APP	2025 B	
CHECK DATE:										
94526		03/04/2025			1,340.80		03/04/2025	INV APP	MISC	
CHECK DATE:										
94629	25000020	03/04/2025			-34.86		03/04/2025	CRM APP	2025 B	
CHECK DATE:										
94630	25000020	03/04/2025			31.92		03/04/2025	INV APP	2025 B	
CHECK DATE:										
94725		03/04/2025			165.24		03/04/2025	INV APP	MISC	
CHECK DATE:										
94803		03/04/2025			99.88		03/04/2025	INV APP	MISC	
CHECK DATE:										

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
94804		03/04/2025			-10.00		03/04/2025	CRM APP		CREDIT
CHECK DATE:										
94826		03/04/2025			46.98		03/04/2025	INV APP		MISC
CHECK DATE:										
94845		03/04/2025			119.13		03/04/2025	INV APP		MISC
CHECK DATE:										
94882		03/04/2025			144.80		03/04/2025	INV APP		MISC
CHECK DATE:										
94929		03/04/2025			16.95		03/04/2025	INV APP		MISC
CHECK DATE:										
94962		03/04/2025			87.86		03/04/2025	INV APP		MISC
CHECK DATE:										
94963		03/04/2025			90.89		03/04/2025	INV APP		MISC
CHECK DATE:										
94965		03/04/2025			376.48		03/04/2025	INV APP		MISC
CHECK DATE:										
94973		03/04/2025			13.96		03/04/2025	INV APP		MISC
CHECK DATE:										
94980		03/04/2025			78.32		03/04/2025	INV APP		MISC
CHECK DATE:										
95022		03/04/2025			56.76		03/04/2025	INV APP		MISC
CHECK DATE:										
95027		03/04/2025			51.97		03/04/2025	INV APP		MISC
CHECK DATE:										
95035		03/04/2025			35.98		03/04/2025	INV APP		MISC
CHECK DATE:										
95042		03/04/2025			89.89		03/04/2025	INV APP		MISC
CHECK DATE:										
95185		03/04/2025			71.97		03/04/2025	INV APP		MISC
CHECK DATE:										
95208	25000020	03/04/2025			38.98		03/04/2025	INV APP	2025	B
CHECK DATE:										
95266		03/04/2025			360.58		03/04/2025	INV APP		MISC
CHECK DATE:										
18684 MENARDS-PLAINFIELD					4,201.17					

VENDOR INVOICE LIST

INVOICE	P. O.	INV. DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
52508		03/04/2025			184.84		03/04/2025	INV APP	MISC	
CHECK DATE:										
18811 MES SERVICE COMPANY LLC										
IN2196189		03/04/2025			2,636.10		03/04/2025	INV APP	MISC	
CHECK DATE:										
IN2200688		03/04/2025			408.50		03/04/2025	INV APP	MISC	
CHECK DATE:										
18505 METAL SUPERMARKETS VILLA PARK										
1041121		03/04/2025			1,549.07		03/04/2025	INV APP	MISC	
CHECK DATE:										
1066118-A		02/18/2025			-1,186.35		02/18/2025	CRM APP	ORDER	
CHECK DATE:										
10349 METRO POWER, INC										
15056		03/04/2025			445.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
15057		03/04/2025			826.49		03/04/2025	INV APP	MISC	
CHECK DATE:										
17154 MI-BOX MOVING & MOBILE STORAGE INC										
ILJ49131		03/04/2025			209.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
1736 MIDDLETON OVERHEAD DOORS INC										
1008392		03/04/2025			817.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
1008451		03/04/2025			912.50		03/04/2025	INV APP	MISC	
CHECK DATE:										
1008521		03/04/2025			1,224.50		03/04/2025	INV APP	MISC	
CHECK DATE:										
1775 MOORE GLASS INC										

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
I250139		03/04/2025			697.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
15518 MORRIS TRAILER SALES INC										
15330	25000012	03/04/2025			32,452.00		03/04/2025	INV APP	TRAI	LE
CHECK DATE:										
15331	25000012	03/04/2025			32,452.00		03/04/2025	INV APP	TRAI	LE
CHECK DATE:										
17115 MUSIC THEATRE INTERNATIONAL										
BP02212025		03/04/2025			1,430.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
1815 MYERS TIRE SUPPLY CO #12										
50926906		03/04/2025			582.19		03/04/2025	INV APP	MISC	
CHECK DATE:										
1336 NAPA GENUINE PARTS										
849069		03/04/2025			29.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
849214		03/04/2025			143.89		03/04/2025	INV APP	MISC	
CHECK DATE:										
849229		03/04/2025			9.94		03/04/2025	INV APP	MISC	
CHECK DATE:										
849230		03/04/2025			19.88		03/04/2025	INV APP	MISC	
CHECK DATE:										
849231		03/04/2025			14.91		03/04/2025	INV APP	MISC	
CHECK DATE:										
849232		03/04/2025			14.91		03/04/2025	INV APP	MISC	
CHECK DATE:										
849241		03/04/2025			37.05		03/04/2025	INV APP	MISC	
CHECK DATE:										
849249		03/04/2025			20.13		03/04/2025	INV APP	MISC	
CHECK DATE:										
849255		03/04/2025			925.88		03/04/2025	INV APP	MISC	
CHECK DATE:										

VENDOR INVOICE LIST

INVOICE	P. O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
849347		03/04/2025			71.77		03/04/2025	INV APP	MISC	
CHECK DATE:										
849367		03/04/2025			47.82		03/04/2025	INV APP	MISC	
CHECK DATE:										
849406		03/04/2025			92.28		03/04/2025	INV APP	MISC	
CHECK DATE:										
849407		03/04/2025			276.84		03/04/2025	INV APP	MISC	
CHECK DATE:										
849431		03/04/2025			221.83		03/04/2025	INV APP	MISC	
CHECK DATE:										
849433		03/04/2025			6.85		03/04/2025	INV APP	MISC	
CHECK DATE:										
849457		03/04/2025			230.21		03/04/2025	INV APP	MISC	
CHECK DATE:										
849665		03/04/2025			541.44		03/04/2025	INV APP	MISC	
CHECK DATE:										
849674		03/04/2025			26.04		03/04/2025	INV APP	MISC	
CHECK DATE:										
849732		03/04/2025			8.81		03/04/2025	INV APP	MISC	
CHECK DATE:										
849733		03/04/2025			52.86		03/04/2025	INV APP	MISC	
CHECK DATE:										
849952		03/04/2025			47.60		03/04/2025	INV APP	MISC	
CHECK DATE:										
850093		03/04/2025			295.76		03/04/2025	INV APP	MISC	
CHECK DATE:										
850148		03/04/2025			7.40		03/04/2025	INV APP	MISC	
CHECK DATE:										
850161		03/04/2025			349.71		03/04/2025	INV APP	MISC	
CHECK DATE:										
850164		03/04/2025			42.20		03/04/2025	INV APP	MISC	
CHECK DATE:										
850437		03/04/2025			141.18		03/04/2025	INV APP	MISC	
CHECK DATE:										
850446		03/04/2025			9.00		03/04/2025	INV APP	MISCE	
CHECK DATE:										

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
850504		03/04/2025			27.04		03/04/2025	INV APP	MISC	
CHECK DATE:										
850545		03/04/2025			120.63		03/04/2025	INV APP	MISC	
CHECK DATE:										
14249 NATIONAL TESTING NETWORK					3,832.86					
17555		03/04/2025			276.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
17946 NEW ERA SPREADING INC										
722	25000108	03/04/2025			15,715.02		03/04/2025	INV APP	2025 B	
CHECK DATE:										
1892 NORTHEAST MULTI-REGIONAL										
371563		03/04/2025			105.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
17993 ODP BUSINESS SOLUTIONS LLC										
397042006001		12/31/2024			108.49		12/31/2024	INV APP	MISC	
CHECK DATE:										
408731268001		03/04/2025			77.96		03/04/2025	INV APP	MISC	
CHECK DATE:										
409384743001		03/04/2025			117.98		03/04/2025	INV APP	MISC	
CHECK DATE:										
409385049001		03/04/2025			13.69		03/04/2025	INV APP	MISC	
CHECK DATE:										
410204664001		03/04/2025			17.49		03/04/2025	INV APP	MISC	
CHECK DATE:										
1918 OESTREICH SERV CO, INC					335.61					
244375		03/04/2025			1,732.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
244382		03/04/2025			985.50		03/04/2025	INV APP	MISC	
CHECK DATE:										
244568		03/04/2025			896.00		03/04/2025	INV APP	MISC	
CHECK DATE:										

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
13189 OMEGA PLUMBING INC					3,613.50					
10105068		03/04/2025			625.88		03/04/2025	INV APP	MISC	
CHECK DATE:										
10105097		03/04/2025			180.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
10105217		03/04/2025			884.25		03/04/2025	INV APP	MISC	
CHECK DATE:										
1943 OXBO MUFFLER AND BRAKES					1,690.13					
44901		03/04/2025			320.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
7228		03/04/2025			140.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
15974 PACE ANALYTICAL SERVICES, LLC					460.00					
257203450	25000019	03/04/2025			224.00		03/04/2025	INV APP	2025 R	
CHECK DATE:										
257203451	25000019	03/04/2025			224.00		03/04/2025	INV APP	2025 R	
CHECK DATE:										
257203559	25000019	03/04/2025			-224.00		03/04/2025	CRM APP	2025 R	
CHECK DATE:										
257203560	25000019	03/04/2025			-224.00		03/04/2025	CRM APP	2025 R	
CHECK DATE:										
257203561	25000019	03/04/2025			180.00		03/04/2025	INV APP	2025 R	
CHECK DATE:										
257203562	25000019	03/04/2025			180.00		03/04/2025	INV APP	2025 R	
CHECK DATE:										
257203687	25000019	03/04/2025			360.00		03/04/2025	INV APP	2025 R	
CHECK DATE:										
13258 PART D ADVISORS INC					720.00					
14316		03/04/2025			6,079.84		03/04/2025	INV APP	MISC	
CHECK DATE:										

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
2001 PETER PERELLA & COMPANY										
48090		03/04/2025			3,700.00		03/04/2025	INV APP	MISC	
	CHECK DATE:									
48091		03/04/2025			500.00		03/04/2025	INV APP	MISC	
	CHECK DATE:									
48092		03/04/2025			1,700.00		03/04/2025	INV APP	MISC	
	CHECK DATE:									
					5,900.00					
2985 PETROLEUM TECHNOLOGIES EQPMT INC										
36693		03/04/2025			1,990.00		03/04/2025	INV APP	MISC	
	CHECK DATE:									
2043 POEHNER, DILLMAN & MAHALIK										
54129553		03/04/2025			1,145.00		03/04/2025	INV APP	MISC	
	CHECK DATE:									
13642 FERGUSON ENTERPRISES LLC										
0281210		03/04/2025			360.96		03/04/2025	INV APP	MISC	
	CHECK DATE:									
18128 POLYDYNE INC										
1897272	25000251	03/04/2025			3,960.00		03/04/2025	INV APP	ESTP -	
	CHECK DATE:									
7740 POMP'S TIRE SERVICE INC										
2120034968		03/04/2025			929.14		03/04/2025	INV APP	MISC	
	CHECK DATE:									
2120035404		03/04/2025			673.49		03/04/2025	INV APP	MISC	
	CHECK DATE:									
411151309		03/04/2025			2,886.34		03/04/2025	INV APP	MISC	
	CHECK DATE:									
411151633		03/04/2025			380.86		03/04/2025	INV APP	MISC	
	CHECK DATE:									
411152944		03/04/2025			2,143.16		03/04/2025	INV APP	MISC	
	CHECK DATE:									

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
690143514		03/04/2025			646.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
690143775		03/04/2025			3,507.20		03/04/2025	INV APP	MISC	
CHECK DATE:										
690143784		03/04/2025			105.99		03/04/2025	INV APP	MISC	
CHECK DATE:										
690143809		03/04/2025			105.99		03/04/2025	INV APP	MISC	
CHECK DATE:										
690143821		03/04/2025			105.99		03/04/2025	INV APP	MISC	
CHECK DATE:										
690143866		03/04/2025			105.99		03/04/2025	INV APP	MISC	
CHECK DATE:										
690144058		03/04/2025			3,459.52		03/04/2025	INV APP	MISC	
CHECK DATE:										
18808 PORCH DOCTORS CONCRETE INC					15,049.67					
21225.1	25000315	03/04/2025			6,528.00		03/04/2025	INV APP	2025-2	
CHECK DATE:										
21425.1	25000315	03/04/2025			4,729.00		03/04/2025	INV APP	2025-2	
CHECK DATE:										
2525.1	25000315	03/04/2025			1,465.00		03/04/2025	INV APP	2025-2	
CHECK DATE:										
2825.1	25000315	03/04/2025			1,465.00		03/04/2025	INV APP	2025-2	
CHECK DATE:										
18806 PRO-VIGIL INC					14,187.00					
IN-373260		12/31/2024			342.00		12/31/2024	INV APP	MISC	
CHECK DATE:										
18800 PROPERTY FIRST										
2017		03/04/2025			5,682.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
1948 PT FERRO CONSTR CO										
24000558		12/31/2024			53,479.75		12/31/2024	INV APP	MISC	

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
CHECK DATE:										
15844 PUBLIC SAFETY DIRECT INC										
104963		03/04/2025			436.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
11113 R BERTI & SONS CONTRACTORS INC										
3030		03/04/2025			9,900.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
2157 RAY O'HERRON CO INC -DANVILLE										
2394739		03/04/2025			384.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
15192 READY REFRESH										
05B6704609403		03/04/2025			10.45		03/04/2025	INV APP	MISC	
CHECK DATE:										
15B0122703564		03/04/2025			394.29		03/04/2025	INV APP	MISC	
CHECK DATE:										
					404.74					
15505 REASONABLE TREE EXPERTS										
11766	25000096	03/04/2025			4,750.00		03/04/2025	INV APP	Emerg.	
CHECK DATE:										
18543 REEVES TECHNOLOGY GROUP LLC										
078		03/04/2025			290.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
999168 REFUND-AMBULANCE										
24-E441592		12/31/2024			695.79		12/31/2024	INV APP	ARASEL	
CHECK DATE:										
24-E944995		12/31/2024			256.51		12/31/2024	INV APP	BEVERL	
CHECK DATE:										
					952.30					
2207 RENDELS INC										

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
122914		03/04/2025			125.25		03/04/2025	INV APP	MISC	
CHECK DATE:										
122917		02/18/2025			-19.45		02/18/2025	CRM APP	CREDIT	
CHECK DATE:										
45663		03/04/2025			51.50		03/04/2025	INV APP	MISC	
CHECK DATE:										
45665		03/04/2025			51.50		03/04/2025	INV APP	MISC	
CHECK DATE:										
45694		03/04/2025			51.50		03/04/2025	INV APP	MISC	
CHECK DATE:										
45806		03/04/2025			51.50		03/04/2025	INV APP	MISC	
CHECK DATE:										
67203		03/04/2025			1,026.28		03/04/2025	INV APP	MISC	
CHECK DATE:										
67241		03/04/2025			1,615.94		03/04/2025	INV APP	MISC	
CHECK DATE:										
8157 RHL INSULATION & FIRESTOPPING					2,954.02					
15948		03/04/2025			1,800.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
18561 RICHS CYCLE SALES INC										
58297		03/04/2025			65.90		03/04/2025	INV APP	MISC	
CHECK DATE:										
18613 RICKS MECHANICAL CONTRACTORS										
166		03/04/2025			317.50		03/04/2025	INV APP	MISC	
CHECK DATE:										
167		03/04/2025			317.50		03/04/2025	INV APP	MISC	
CHECK DATE:										
168		03/04/2025			466.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
169		03/04/2025			307.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
14093 RJN GROUP INC					1,408.00					

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
419004	25000124	03/04/2025			20,354.14		03/04/2025	INV APP	PSA fo	
CHECK DATE:										
2245 ROD BAKER FORD SALES INC										
56251		03/04/2025			192.67		03/04/2025	INV APP	MISC	
CHECK DATE:										
58639		03/04/2025			2,809.06		03/04/2025	INV APP	MISC	
CHECK DATE:										
58650		03/04/2025			1,318.37		03/04/2025	INV APP	MISC	
CHECK DATE:										
58668		03/04/2025			2.80		03/04/2025	INV APP	MISC	
CHECK DATE:										
58675		03/04/2025			41.32		03/04/2025	INV APP	MISC	
CHECK DATE:										
58730		03/04/2025			606.82		03/04/2025	INV APP	MISC	
CHECK DATE:										
59001		03/04/2025			90.68		03/04/2025	INV APP	MISC	
CHECK DATE:										
CM46387		03/04/2025			-2,000.00		03/04/2025	CRM APP	CREDIT	
CHECK DATE:										
2261 RON TIRAPELLI FORD, INC.										
658467		03/04/2025			121.70		03/04/2025	INV APP	MISC	
CHECK DATE:										
658640		03/04/2025			3,139.37		03/04/2025	INV APP	MISC	
CHECK DATE:										
658640-01		03/04/2025			21.99		03/04/2025	INV APP	MISC	
CHECK DATE:										
658672		03/04/2025			67.23		03/04/2025	INV APP	MISC	
CHECK DATE:										
658676		03/04/2025			339.14		03/04/2025	INV APP	MISC	
CHECK DATE:										
658680		03/04/2025			812.26		03/04/2025	INV APP	MISC	
CHECK DATE:										
658691		03/04/2025			814.41		03/04/2025	INV APP	MISC	
CHECK DATE:										

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
658691-01		03/04/2025			127.38		03/04/2025	INV APP	MISC	
CHECK DATE:										
658762		03/04/2025			1,459.95		03/04/2025	INV APP	MISC	
CHECK DATE:										
658792-01		03/04/2025			290.07		03/04/2025	INV APP	MISC	
CHECK DATE:										
658795		03/04/2025			404.72		03/04/2025	INV APP	MISC	
CHECK DATE:										
658801		03/04/2025			331.50		03/04/2025	INV APP	MISC	
CHECK DATE:										
658813		03/04/2025			280.83		03/04/2025	INV APP	MISC	
CHECK DATE:										
658841		03/04/2025			1,868.96		03/04/2025	INV APP	MISC	
CHECK DATE:										
658849		03/04/2025			5,986.16		03/04/2025	INV APP	MISC	
CHECK DATE:										
658850		03/04/2025			738.53		03/04/2025	INV APP	MISC	
CHECK DATE:										
658910		03/04/2025			1,416.52		03/04/2025	INV APP	MISC	
CHECK DATE:										
658949		03/04/2025			300.83		03/04/2025	INV APP	MISC	
CHECK DATE:										
658970		03/04/2025			243.10		03/04/2025	INV APP	MISC	
CHECK DATE:										
658972		03/04/2025			65.89		03/04/2025	INV APP	MISC	
CHECK DATE:										
4703 RUNNION EQUIPMENT CO.					18,830.54					
INV63635	25000097	03/04/2025			259,702.00		03/04/2025	INV APP	New Fr	
CHECK DATE:										
INV63636		03/04/2025			9,829.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
14090 RUSH TRUCK CENTERS OF ILLINOIS INC					269,531.00					
3040381989		03/04/2025			187.78		03/04/2025	INV APP	MISC	

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
CHECK DATE:										
3040494482		03/04/2025			1,610.56		03/04/2025	INV APP	MISC	
CHECK DATE:										
3040512562		03/04/2025			113.94		03/04/2025	INV APP	MISC	
CHECK DATE:										
3040539154		03/04/2025			1,320.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
3040569000		03/04/2025			2,594.58		03/04/2025	INV APP	MISC	
CHECK DATE:										
3040572384		03/04/2025			155.14		03/04/2025	INV APP	MISC	
CHECK DATE:										
18636 SENDRA SERVICE CORP					5,982.00					
25250		03/04/2025			1,012.44		03/04/2025	INV APP	MISC	
CHECK DATE:										
2360 SERVICE INDUST SUPPLY INC										
142596		03/04/2025			851.95		03/04/2025	INV APP	MISC	
CHECK DATE:										
14076 SHAW SUBURBAN MEDIA GROUP										
2200425		03/04/2025			1,800.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
2200426		03/04/2025			200.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
16855 SHEFFIELD SAFETY & LOSS CONTROL LLC					2,000.00					
20072137		03/04/2025			7,412.50		03/04/2025	INV APP	MISC	
CHECK DATE:										
20072138		03/04/2025			5,275.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
20072164		03/04/2025			3,625.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
20072165		03/04/2025			3,425.00		03/04/2025	INV APP	MISC	
CHECK DATE:										

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
16931 SHEFFIELD SUPPLY & EQUIPMENT					19,737.50					
18764		03/04/2025			2,315.50		03/04/2025	INV APP	MISC	
	CHECK DATE:									
2430 SNAP-ON INCORPORATED										
ARV / 63724480		03/04/2025			543.88		03/04/2025	INV APP	MISC	
	CHECK DATE:									
16816 SOUTH SUBURBAN BUILDING OFFICIALS ASSOCIATION										
2025 5580A		03/04/2025			150.00		03/04/2025	INV APP	MISC	
	CHECK DATE:									
15379 SPECIALTY ELECTRIC SUPPLY CO										
74556		03/04/2025			89.99		03/04/2025	INV APP	MISC	
	CHECK DATE:									
2472 STANDARD EQUIPMENT CO INC										
P01904		03/04/2025			1,726.46		03/04/2025	INV APP	MISC	
	CHECK DATE:									
P01905		03/04/2025			858.36		03/04/2025	INV APP	MISC	
	CHECK DATE:									
P01906		03/04/2025			361.40		03/04/2025	INV APP	MISC	
	CHECK DATE:									
S00578		03/04/2025			3,194.70		03/04/2025	INV APP	MISC	
	CHECK DATE:									
					6,140.92					
2474 STANDARD TRUCK PARTS INC										
1030514		03/04/2025			504.90		03/04/2025	INV APP	MISC	
	CHECK DATE:									
1030518		03/04/2025			1,500.02		03/04/2025	INV APP	MISC	
	CHECK DATE:									
1030525		03/04/2025			359.36		03/04/2025	INV APP	MISC	
	CHECK DATE:									
1030527		03/04/2025			484.95		03/04/2025	INV APP	MISC	
	CHECK DATE:									

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
1030536		03/04/2025			310.24		03/04/2025	INV APP	MISC	
CHECK DATE:										
1030537		03/04/2025			532.88		03/04/2025	INV APP	MISC	
CHECK DATE:										
1030563		03/04/2025			792.60		03/04/2025	INV APP	MISC	
CHECK DATE:										
1030564		03/04/2025			484.14		03/04/2025	INV APP	MISC	
CHECK DATE:										
1030566		03/04/2025			1,037.28		03/04/2025	INV APP	MISC	
CHECK DATE:										
1030568		03/04/2025			657.74		03/04/2025	INV APP	MISC	
CHECK DATE:										
1030575		03/04/2025			275.25		03/04/2025	INV APP	MISC	
CHECK DATE:										
1030576		03/04/2025			338.40		03/04/2025	INV APP	MISC	
CHECK DATE:										
1030579		03/04/2025			1,055.28		03/04/2025	INV APP	MISC	
CHECK DATE:										
1030583		03/04/2025			650.73		03/04/2025	INV APP	MISC	
CHECK DATE:										
1030595		03/04/2025			923.22		03/04/2025	INV APP	MISC	
CHECK DATE:										
1030599		03/04/2025			10.12		03/04/2025	INV APP	MISC	
CHECK DATE:										
15637 ILLINOIS DEPARTMENT OF INNOVATION & TECHNOLOGY					9,917.11					
T2516969		03/04/2025			956.15		03/04/2025	INV APP	MISC	
CHECK DATE:										
11894 STERICYCLE INC										
8009875858		03/04/2025			893.40		03/04/2025	INV APP	MISC	
CHECK DATE:										
11947 STRYKER EMS EQUIPMENT-										
905409986	25000273	03/04/2025			52,450.99		03/04/2025	INV APP	STRYKE	
CHECK DATE:										

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
8821 SUN BADGE COMPANY										
421766		03/04/2025			147.75		03/04/2025	INV APP	MISC	
	CHECK DATE:									
9857 SUNBELT PUMP & POWER RENTALS										
164817491-0001		03/04/2025			322.25		03/04/2025	INV APP	MISC	
	CHECK DATE:									
18809 TEAM REHABILITATION SERVICES LLC										
TRH-4855218		03/04/2025			250.00		03/04/2025	INV APP	MISC	
	CHECK DATE:									
15578 TEKLAB INC										
321288	25000027	03/04/2025			209.42		03/04/2025	INV APP	2025 I	
	CHECK DATE:									
321289	25000027	03/04/2025			22.28		03/04/2025	INV APP	2025 I	
	CHECK DATE:									
321553	25000027	03/04/2025			11.14		03/04/2025	INV APP	2025 I	
	CHECK DATE:									
					242.84					
18787 THE JEAN ROSS COMPANY										
6841		03/04/2025			1,500.00		03/04/2025	INV APP	MISC	
	CHECK DATE:									
12548 THOMSON WEST										
851503167		03/04/2025			255.00		03/04/2025	INV APP	MISC	
	CHECK DATE:									
18281 TONY'S FINER FOODS										
NOVEMBER 2024		12/31/2024			10,551.05		12/31/2024	INV APP	PARTIA	
	CHECK DATE:									
16660 TOUCHDOWN INC										
19710		03/04/2025			3,380.00		03/04/2025	INV APP	MISC	
	CHECK DATE:									

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
15365 TRESSLER LLP										
502935-502943		03/04/2025			17,663.50		03/04/2025	INV APP	MISC	
CHECK DATE:										
9199 TRI-K SUPPLIES INC										
125874		03/04/2025			72.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
125875		03/04/2025			173.60		03/04/2025	INV APP	MISC	
CHECK DATE:										
125906		03/04/2025			1,001.64		03/04/2025	INV APP	MISC	
CHECK DATE:										
125944		03/04/2025			456.40		03/04/2025	INV APP	MISC	
CHECK DATE:										
					1,703.64					
17646 TRICO MECHANICAL INC										
15265		03/04/2025			1,405.54		03/04/2025	INV APP	MISC	
CHECK DATE:										
15320		03/04/2025			1,520.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
					2,925.54					
13137 TRIZZINO CONCRETE										
2762		03/04/2025			3,250.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
14082 TYLER TECHNOLOGIES INC										
045-506084		03/04/2025			141,800.27		03/04/2025	INV APP	MISC	
CHECK DATE:										
12259 ULINE INC										
188553613		03/04/2025			1,690.45		03/04/2025	INV APP	MISC	
CHECK DATE:										
188718998		03/04/2025			3,962.34		03/04/2025	INV APP	MISC	
CHECK DATE:										

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
2718 UNDERGROUND PIPE & VALVE					5,652.79					
071377		03/04/2025			118.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
071430		03/04/2025			1,105.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
071446		03/04/2025			295.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
071511		03/04/2025			350.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
071547		03/04/2025			4,349.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
071554		03/04/2025			781.20		03/04/2025	INV APP	MISC	
CHECK DATE:										
2727 UNITED LAB INC					6,998.20					
INV427951		03/04/2025			2,733.63		03/04/2025	INV APP	MISC	
CHECK DATE:										
INV427954		03/04/2025			2,730.03		03/04/2025	INV APP	MISC	
CHECK DATE:										
13844 UNIVAR SOLUTIONS USA LLC					5,463.66					
52742311	25000188	03/04/2025			3,733.95		03/04/2025	INV APP	2024	D
CHECK DATE:										
52760829	25000244	03/04/2025			460.35		03/04/2025	INV APP	2025	D
CHECK DATE:										
52760830	25000244	03/04/2025			546.38		03/04/2025	INV APP	2025	D
CHECK DATE:										
52760831	25000244	03/04/2025			465.00		03/04/2025	INV APP	2025	D
CHECK DATE:										
52760832	25000244	03/04/2025			355.73		03/04/2025	INV APP	2025	D
CHECK DATE:										
52764788	25000244	03/04/2025			1,522.88		03/04/2025	INV APP	2025	D
CHECK DATE:										
52775326	25000244	03/04/2025			186.00		03/04/2025	INV APP	2025	D

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
CHECK DATE:										
52775327	25000244	03/04/2025			2,278.50		03/04/2025	INV APP	2025	D
CHECK DATE:										
52778442	25000244	03/04/2025			651.00		03/04/2025	INV APP	2025	D
CHECK DATE:										
52778443	25000244	03/04/2025			4,650.00		03/04/2025	INV APP	2025	D
CHECK DATE:										
52778444	25000244	03/04/2025			674.25		03/04/2025	INV APP	2025	D
CHECK DATE:										
52778445	25000244	03/04/2025			465.00		03/04/2025	INV APP	2025	D
CHECK DATE:										
52782604	25000244	03/04/2025			1,343.85		03/04/2025	INV APP	2025	D
CHECK DATE:										
52792025	25000244	03/04/2025			581.25		03/04/2025	INV APP	2025	D
CHECK DATE:										
52792026	25000244	03/04/2025			569.63		03/04/2025	INV APP	2025	D
CHECK DATE:										
52792027	25000244	03/04/2025			441.75		03/04/2025	INV APP	2025	D
CHECK DATE:										
52792029	25000244	03/04/2025			255.75		03/04/2025	INV APP	2025	D
CHECK DATE:										
52796160	25000244	03/04/2025			1,104.38		03/04/2025	INV APP	2025	D
CHECK DATE:										
18272 HD SUPPLY INC					20,285.65					
INV00604592		03/04/2025			301.31		03/04/2025	INV APP	MISC	
CHECK DATE:										
INV00613456		03/04/2025			1,318.76		03/04/2025	INV APP	MISC	
CHECK DATE:										
INV00619252		03/04/2025			144.34		03/04/2025	INV APP	MISC	
CHECK DATE:										
18454 USALCO LLC					1,764.41					
910151929	25000192	03/04/2025			4,474.85		03/04/2025	INV APP	2024	A
CHECK DATE:										

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
910153613	25000031	03/04/2025			4,540.77		03/04/2025	INV APP	2025	A
CHECK DATE:										
910154237	25000031	03/04/2025			4,520.80		03/04/2025	INV APP	2025	A
CHECK DATE:										
910154238	25000031	03/04/2025			4,500.82		03/04/2025	INV APP	2025	A
CHECK DATE:										
18756 VERATHON INC					18,037.24					
1064591		03/04/2025			3,078.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
1069123		03/04/2025			744.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
81036099		12/31/2024			20,691.00		12/31/2024	INV APP	MISC	
CHECK DATE:										
81064766		03/04/2025			982.26		03/04/2025	INV APP	MISC	
CHECK DATE:										
81064853		03/04/2025			2,200.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
17076 VERIZON WIRELESS SERVICES, LLC					27,695.26					
9022388892		03/04/2025			150.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
9022389133		03/04/2025			200.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
16754 VIDEOTEC CORP					350.00					
117661		03/04/2025			535.84		03/04/2025	INV APP	MISC	
CHECK DATE:										
2780 VILLAGE OF ROMEOVILLE										
2025-00000001	25000231	03/04/2025			19,500.00		03/04/2025	INV APP	LIFTS	
CHECK DATE:										
10509 WAREHOUSE DIRECT INC										
5876317-0		03/04/2025			60.88		03/04/2025	INV APP	MISC	

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
CHECK DATE:										
2825 WATER PRODUCTS COMPANY										
327260	25000008	03/04/2025			21,925.00		03/04/2025	INV APP PURCHA		
CHECK DATE:										
17346 WATER WELL SOLUTIONS ILLINOIS LLC										
IL-25-01-127	25000248	03/04/2025			18,738.00		03/04/2025	INV APP WELL R		
CHECK DATE:										
IL25-02-107	25000248	03/04/2025			66,600.00		03/04/2025	INV APP WELL R		
CHECK DATE:										
17455 WATERLY LLC										
1556	25000249	03/04/2025			15,850.00		03/04/2025	INV APP SCADA		
CHECK DATE:										
1557		03/04/2025			9,650.00		03/04/2025	INV APP MISC		
CHECK DATE:										
2853 WEST SIDE TRACTOR SALES CO										
J19462		03/04/2025			1,922.76		03/04/2025	INV APP MISC		
CHECK DATE:										
K81677		03/04/2025			359.38		03/04/2025	INV APP MISC		
CHECK DATE:										
14009 WHITE CAP LP										
10021122132		03/04/2025			1,329.08		03/04/2025	INV APP MISC		
CHECK DATE:										
10021192843		03/04/2025			397.93		03/04/2025	INV APP MISC		
CHECK DATE:										
2892 WILL COUNTY RECORDER										
40812446		03/04/2025			364.00		03/04/2025	INV APP MISC		
CHECK DATE:										
40814950		03/04/2025			52.00		03/04/2025	INV APP MISC		

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
CHECK DATE:										
15580 WINZER FRANCHISE CORP					416.00					
3031803		03/04/2025			268.66		03/04/2025	INV APP	MISC	
CHECK DATE:										
2978 WORK ZONE SAFETY INC										
66005		03/04/2025			1,901.85		03/04/2025	INV APP	MISC	
CHECK DATE:										
66013		03/04/2025			1,425.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
66033		03/04/2025			1,425.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
66034		03/04/2025			1,550.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
15509 WSG & SOLUTIONS INC					6,301.85					
010564		12/31/2024			204.00		12/31/2024	INV APP	MISC	
CHECK DATE:										
2938 WUNDERLICH DOORS										
208182		03/04/2025			585.00		03/04/2025	INV APP	MISC	
CHECK DATE:										
13777 ZOH0 CORPORATION										
5020006186	25000326	03/04/2025			690.00		03/04/2025	INV APP	Manage	
CHECK DATE:										
661 INVOICES					2,214,178.42					

** END OF REPORT - Generated by Robin Gatson **



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Approver Report

File ID:

Type: Consent Agenda

Status: Agenda Ready

In Control: City Council Meeting

File Created: 02/05/2025

Department: Finance

Final Action:

Title:

Agenda Date: 03/04/2025

Attachments: Invoices 03.04.25

Entered by: rgatson@joliet.gov



Memo

File #: 157-25

Agenda Date: 3/4/2025

TO: Mayor and City Council

FROM: Allison Swisher, Director of Public Utilities

SUBJECT:

Award of Professional Services Agreement for the 2025 Sanitary Sewer Investigations Program, to RJN Group Inc. in the Amount of \$539,650.00

BACKGROUND:

The City of Joliet provides wastewater services to residential customers, commercial customers, industrial customers, private utilities, and other sanitary districts, covering over 40 square miles across Will and Kendall Counties. The wastewater collection system consists of 51 sanitary sewer pumping stations, 596 miles of sanitary sewers with pipe diameters ranging from 3" to 72", and approximately 13,609 manholes. The age of the system ranges from the late 1800s to present day. The IEPA has stipulated in the City's wastewater treatment plant NPDES permits that a Capacity, Management, Operations, and Maintenance (CMOM) plan be prepared and implemented. This plan requires a program for identification and reduction of inflow and infiltration (I&I). In order to meet the requirements of the City's NPDES permits, address the overall declining condition of the sewer system, and maintain current levels of service, it is necessary to plan for and develop a sanitary sewer investigation and rehabilitation program.

The City prepared a request for qualifications for the sewer investigation and rehabilitation program that was advertised on December 16, 2021. Upon review of the qualifications, RJN Group Inc. was selected as the most qualified firm to manage the City's program. RJN Group Inc. has been assisting the City with the Sanitary Sewer Investigation and Rehabilitation Program since 2014 and has a local office in Joliet. Since 2014, RJN Group Inc. has become very knowledgeable of the City's collection system and is integral to the continuation of the program.

For the past eleven years, the City has worked with RJN Group Inc. on a systematic sewer inspection program. To date, 42% of the system's manholes have been inspected, 29% of the system has been smoke tested, and 36% of the sewer mains have been reviewed for defects. These inspections have identified a peak excess flow rate of 27.4 MGD during a 1-Year, 1-Hour event. Based on these investigations, a 15-year sanitary sewer rehabilitation program was developed consisting of sewer replacement, sewer lining, manhole rehabilitation, and sewer grouting. The rehabilitation work will improve the structural integrity of the collection system, reduce the amount of excess water being treated at the treatment plants, and reduce the occurrence of basement back-ups and sewer overflows.

The 2025 Sanitary Sewer Investigations and Rehabilitation Program includes completion of calibration and model runs for the Aux Sable hydraulic model. The Aux Sable hydraulic model will

help staff better understand how the system reacts during wet weather and assist the City with finalizing facility planning efforts for the Aux Sable Wastewater Treatment Plant. The Aux Sable hydraulic model will also assist public utilities staff with development review requests by determining the impact a proposed development may have on the sewer system.

In December 2024, the City of Joliet completed the final phase of the City's Long Term Control Plan to reduce the occurrences of combined sewer overflows. The 2025 program includes comprehensive monitoring and modeling of the City's combined sewer system to confirm that the City is in compliance with NPDES permit conditions. In addition, follow up hydraulic modeling on the West Side Treatment Plant is included in the 2025 Program.

The 2025 program will also include three long-term flow monitoring sites and one short term site. The long-term meters are installed to monitor problem areas that have been predicted by the City's hydraulic models. The post rehabilitation short-term flow monitoring site will be installed in the Marycrest neighborhood to determine the efficiency of the rehabilitation efforts in the area.

The 2025 program will also include assistance for correcting sources of excess water entering the system from private sector sources. The neighborhood targeted for private sector inflow and infiltration removal in 2025 is the St. Patrick's Area. RJN Group Inc. will also be reviewing sanitary sewer televising in the 2026 watermain program areas to determine if sanitary sewer work needs to be included in the watermain project contracts.

The Public Service Committee will review this matter.

CONCLUSION:

RJN Group Inc. has provided a proposal to complete the 2025 Sanitary Sewer Investigations and Rehabilitation Program. The Professional Services Agreement for the project, for an amount not to exceed \$539,650.00, represents the cost of completing the investigations and engineering identified for the 2025 program.

Section 2-438 of the City of Joliet Code of Ordinances states that purchases whose estimated cost is in excess of twenty-five thousand dollars (\$25,000.00) may be awarded without written specifications or bidding under certain circumstances. Two (2) of these circumstances apply:

- (f) Purchases when authorized by a concurring vote of two-thirds (2/3) of the Mayor and City Council;
- (g) Purchases of professional services.

Funds will be charged to the Water & Sewer Improvement Fund / Sewer Collection / Professional Services (Org 50180020, Object Code 557200, \$539,650.00).

RECOMMENDATION:

Based on the above, it is recommended that the Mayor and City Council approve the Professional Services Agreement for the 2025 Sanitary Sewer Investigation and Rehabilitation Program, in the amount of \$539,650.00, on behalf of RJN Group Inc.



January 29, 2025

Mr. Owen Dean, P.E.
Department of Public Utilities
City of Joliet
150 West Jefferson Street
Joliet, Illinois 60432

Subject: Proposal for Professional Engineering and Specialty Field Services for 2025 Sewer Investigations Program

Dear Mr. Dean:

RJN Group, Inc. (RJN) is pleased to submit this proposal to provide Professional Engineering and Specialty Field Services to the City of Joliet (City) for the 2025 Sewer Investigations Program.

On January 21, 2022, RJN submitted a Statement of Qualifications (SOQ) to the City of Joliet for Professional Consulting Services for Sanitary Sewer Investigations & Rehabilitation. Following the submittal and interview process, RJN was selected by the City for this work. This proposal represents the fourth year of the program under this SOQ and the twelfth year overall for the program. RJN Group, established in Wheaton, Illinois in 1975, is a nationally recognized leader in sewer collection systems.

Key Project Goals and Objectives

The City of Joliet has established an annual program to investigate, rehabilitate, and improve the overall performance of their sanitary and combined sewer collection systems. The 2025 program includes expansion of some tasks already started, flow monitoring and modeling of the combined sewer areas, and modeling of the final major area of the City. Following numerous discussions with the City, RJN has organized and prioritized the proposed 2025 sanitary sewer program into the following 11 tasks:

A. Long Term Flow Monitoring

The EAST-CENTERPOINT 1 meter was installed in October 2022 as an On-Call meter, and became an extended long-term meter in 2024. The WEST-WEST SIDE 19 meter was also re-installed in 2024 as an extended long-term meter, in order to better monitor flow to the West Side wastewater treatment plant (WWTP) and 1) infer the maximum flow which can be conveyed using the existing Rock Run Interceptor and 2) monitor the occurrence and frequency of sanitary sewer overflow occurrences along the Rock Run Interceptor. These (2) meters will remain installed in 2025 for a period of 12 months. In addition to the EAST-CENTERPOINT 1 and WEST-WEST SIDE 19 meters, the WEST-KERWIN meter was removed in November of 2024 due to construction and will be re-installed at a slightly different location (WEST-KERWIN 1A) in 2025 for a period of 12 months to obtain post-construction monitoring data following the improvements along Wyoming Ave and Plainfield Rd.

B. Combined Sewer Overflow Flow Monitoring Sites & Modeling

Comprehensive monitoring and modeling of the City's combined sewer areas was previously completed in 2015 and again in 2020. Following completion of the City's Long-Term Control Plan (LTCP) in 2024 monitoring and modeling is again being completed in 2025 to verify the improvements are working as expected and are sufficient for the City to meet its discharge limits under its LTCP.

C. Post Rehab Flow Monitoring (Marycrest)

As a follow up to the investigations and rehabilitation conducted in Marycrest between 2015 and 2022, post rehabilitation flow monitoring was started in the fall of 2024 to benchmark progress and determine next steps. The 2024 monitoring aimed to help quantify flow reductions where improvements were made as well as to determine what further investigations and rehabilitation were still needed. Due to a lack of rain events equal to or greater than a 2-Month event, monitoring will be extended through April 2025 for a period of two (2) months during the 2025 program. Post rehabilitation flow monitoring is one of the best ways to document and track progress made in an I/I reduction program.

D. West Side Modeling

Hydraulic modeling was completed during the 2023 program for the West Side system. Modeling found some deficiencies along the Rock Run Interceptor and provided insights related to sizing of WWTP upgrades, operation of the Black Road LS, future expansion for the Village of Shorewood, and potential upsizing of the Rock Run Interceptor. This task includes follow-up modeling to support planning in the West Side service area, to be completed under the City's direction.

E. Aux Sable Modeling

The Aux Sable WWTP Basin is the third of the City's three basins to be modeled. Temporary flow metering of the Aux Sable Basin was previously completed in 2014, 2022, and 2024. A skeletal model was built in 2024 in the PCSWMM software. This year's work will involve completing the calibration, analysis, and reporting of the Aux Sable Model.

The modeling focus for the Eastside WWTP Basin was compliance with the City's Long-Term Control Plan (LTCP) and the primary focus for the Westside WWTP Basin was to understand and address wet-weather capacity problems, especially in the Rock Run Interceptor. The Aux Sable Basin does not currently experience serious wet-weather capacity problems, but it could face high levels of development in the coming decades. Therefore, the approach to Aux Sable modeling follows a typical master planning strategy: identifying existing collection system deficiencies, projecting future deficiencies due to development, and pinpointing projects needed to address these issues.

F. Private Sector Inflow/Infiltration (I/I) Removal Program

As a follow up to previous SSES study in the St. Patrick's area, a private sector I/I removal program has been initiated. City staff is performing most of the work, but this task allows for data management assistance during the removal program.

G. Miscellaneous Items (Roadway & Watermain Program, Clean & TV)

RJN will review sewer televising data and prioritize emergency repairs City wide in advance of the roadway and watermain rehabilitation programs.

In addition, RJN will use the 2024 sewer televising data to create prioritization maps based on PACP coding, update the overall maps from 2012-2023 TV data, and create a spreadsheet including segments with possible point repairs. Televising program management is not part of this scope and shall be covered under a separate contract.

H. On-Call Consulting Assistance

This task is for assistance with various City-requested tasks throughout the duration of the 2025 program. Potential areas of assistance may include work order management, utility task spreadsheet updates, flow meter data analysis, investigations due to heavy rains or sewer backups, management of flow meter equipment, and various other tasks as requested by the City.

I. GIS Assistance

This task is for assistance with various City-requested GIS tasks throughout the duration of the 2025 program. Potential areas of assistance may include providing and incorporating data updates with other consultants, periodic meetings, map development, and updating pipe invert elevations.

J. Project Meetings

This task is for regular project meetings, including 24 bi-weekly small-group meetings, quarterly large-group meetings, and an annual Public Services Committee or City Council Meeting.

K. Program Management & Planning

This task covers program and project management costs for the 2025 program. In addition to general project management tasks, it also includes planning for the 2026 program and long-range planning that will be crucial for the City.

Following the substantial completion of the tasks outlined in the 2025 Program, an executive summary presentation will be prepared for City management. This summary will encompass all collections systems work completed in 2025 and the findings.

Assuring Quality and Safety

RJN is committed to providing quality deliverables. RJN's internal quality control (QC) tools within our in-house data management software, as well as our corporate training and QC processes in place will ensure the project will provide value for the City.

Quality Assurance

As collection systems specialists, we have built data review processes that ensure that all data is accurate. RJN's internal Quality Control tools as well as our corporate training and Quality Assurance processes in place will ensure that program will provide value for the City.

Clarity®

Using Clarity®, RJN's in-house built data management and reporting software, the City will have access to fully transparent field inspections, CCTV and flow monitoring data.



Safety

As an employee-owned firm, RJN's commitment to the **safety** of our employees, City employees, and customers is paramount. That commitment to safety is demonstrated in our internally developed and audited safety program where our goal is to have all field staff, engineers, and project managers "RJN Safety Certified." Included in the certification is confined-space entry training, temporary traffic control, OSHA 10-hour, fall protection, and many more. Every project follows an RJN Health and Safety Plan (HASP) when completing any field work.

Price and Schedule Summary

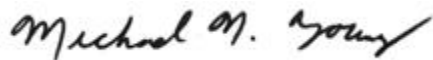
This project will be invoiced on a lump sum, unit price, or time and materials basis for a total not-to-exceed fee of **\$539,650**. The completion date for the contract overall is **April 17, 2026**.

The following exhibits are attached to this proposal:

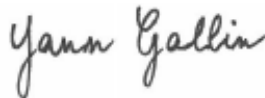
- Exhibit A: Detailed Scopes of Services
- Exhibit B: Pricing including Fee Summary and Rate Schedules
- Exhibit C: Proposed schedule
- Exhibit D: Project area maps
- Exhibit E: Standard Scope of Services

We are looking forward to the opportunity to work with the City of Joliet on this important project. It is our pleasure to submit this proposal to you. Please feel free to contact Mike or Yann if you would like to discuss this proposal or have any questions.

Sincerely,



Michael N. Young, PE
Senior Vice President



Yann Gallin
Principal Project Manager

Attachments: Exhibit A through Exhibit E.



EXHIBIT A

DETAILED SCOPE OF SERVICES

Many of our services have a standard scope of services regardless of the service area in which work is being completed. The following services have a standard scope of services, each of which is provided in the attached Standard Scopes of Services document:

- Short-Term and CSO Site Flow Monitoring
- Telemetry for Flow Monitoring
- Extended Long-Term Flow Monitoring
- Manhole and Special Structure Inspections
- Storm Inlet Inspections
- Wet-Weather Investigations
- Smoke Testing
- Dyed Water Flooding
- Dye Tracing
- Sewer Televising Review
- Private Sector I/I Removal Program Assistance
- Mapping Updates
- Summary Report

The following services will be provided as outlined in the Project Understanding and Approach above.

A. Long Term Flow Monitoring

1. Provide extended long-term flow monitoring at three (3) monitoring points, one (1) within the East Side WWTP service area and two (2) within the West Side WWTP service area, with three (3) City-owned meters for a period of twelve (12) months according to the Standard Scope of Services. The installation of the WEST-KERWIN 1A flow meter is not included in the Standard Scope of Services for extended long-term flow monitoring and will be completed under the On-Call Consulting Assistance task.
2. Incorporate telemetry for the WEST-KERWIN 1A flow meter according to the Standard Scope of Services.
3. Perform quarterly calibrations on the flow meters according to the Standard Scope of Services. Calibrate each flow meter by taking manual depth and velocity measurements and comparing with meter readings.
4. Any modeling or analysis related tasks as part of the report shall be done under Model Contingency.

B. Combined Sewer FM Sites & Modeling

1. Provide CSO site flow monitoring at seven (7) existing locations (EAST-EAST PLANT, EAST-E INTERCEPTOR 1, EAST-HICKORY 1, EAST-W WALL 1, EAST-BLUFF 1, EAST-FOREST PARK, EAST-EDGE 1A) in the Combined Sewer Area with already-installed City-owned meters for a period of six (6) months according to the Standard Scope of Services.
2. Provide CSO site flow monitoring at four (4) previously monitored locations (EAST-W DUNCAN 1, EAST-E INTERCEPTOR 2, EAST-WALLACE 1, EAST-GARN 3) and two (2) new locations (EAST-E INTERCEPTOR 3, EAST-GARN 0) in the Combined Sewer Area with City-owned meters for a period of six (6) months according to the Standard Scope of Services.
3. Provide continuation of one (1) rental rain gauge for the RG-FOREST PARK site for a period of six (6) months according to the Standard Scope of Services.
4. Incorporate two (2) additional rental rain gauges (RG-KERWIN, RG-CITY HALL) for the service area according to the Standard Scope of Services.
5. Incorporate telemetry for six (6) flow meters (EAST-W DUNCAN 1, EAST-E INTERCEPTOR 2, EAST-WALLACE 1, EAST-GARN 3, EAST-E INTERCEPTOR 3, EAST-GARN 0) according to the Standard Scope of Services.
6. Perform calibrations on the 13 flow meters according to the Standard Scope of Services. Calibrate each flow meter by taking manual depth and velocity measurements and comparing with meter readings.
7. CSO Model Calibration
 - a. Incorporate changes to the City's Eastside Master Model reflecting construction and rehabilitation in previous years.
 - b. Incorporate storage nodes into the Eastside Master Model to represent available storage in pipes and manholes not on the skeletal model route.
 - c. Recalibrate the City's Eastside Master Model using the flow monitoring data collected. It is anticipated to use a single calibration period in spring/summer 2025 which includes the following 24 calibration points:
 - i. RJN Meters (13)
 1. Bluff
 2. W Wall 1
 3. W Duncan 1
 4. E Interceptor 1
 5. E Interceptor 2
 6. E Interceptor 3
 7. Wallace 1
 8. East Plant
 9. Hickory 1
 10. Garn 3
 11. Forest Park
 12. Belmont
 13. Edge 1
 - ii. City-supplied Data (11)
 1. CSO 004 level/flow

2. CSO 007 level/flow
 3. CSO 009 level/flow
 4. CSO 011 level/flow
 5. W Screening Structure incoming meter
 6. W Screening Structure overflow meter
 7. W Screening Structure depth sensor
 8. West Park Lift Station (LS)
 9. Rt 66 LS
 10. Spencer Rd LS
 11. Richards LS
- d. Evaluate whether flow monitoring and model data indicate the City will be in compliance with its CSO limit under the LTCP at all 4 CSO locations.
 - e. Prepare a CSO summary report, including the following:
 - i. Summary of the flow monitoring work previously completed, including a reference to previous reports.
 - ii. Summary of the work completed on this project.
 - iii. Summary of the flow monitoring results and findings. Effort related to flow monitoring will be charged under the CSO – Flow Monitoring task.
 - iv. Summary of the modeling results and findings.
 - v. Summary of the expected activation for each remaining CSO and how each site meets the requirements of the LTCP.
 - vi. Recommendations for additional monitoring beyond the planned monitoring at each CSO site (if any).
 - vii. Recommendations for future evaluation of areas tributary to the combined sewer system.
8. Flow Monitoring and Model Contingency – At the request of the City complete some of the following tasks:
 - a. Additional flow monitoring as the City may designate.
 - b. Evaluate the potential diversion of the Wall St LS to the East Interceptor.
 - c. Evaluate capacity for future development such as a proposed data center in the industrial corridor tributary to the Route 66 lift station.
 - d. Evaluate system performance during large rain events or other implications not included in the above model calibration task.
 - e. Report writing related to the modeling tasks, including work completed, results and findings, expected CSO activation, and recommendations.
 - f. Other modeling tasks as the City may designate.

C. Post Rehab Flow Monitoring (Marycrest)

1. Provide continuation of post rehabilitation flow monitoring at previously monitored location (Marycrest) with City-owned meter for a period of 2 months (March 2025 – April 2025) according to the Standard Scope of Services.
2. Incorporate one (1) Rain Gauge for the service area according to the Standard Scope of Services.

3. Incorporate telemetry for the flow meter according to the Standard Scope of Services.
4. Perform monthly calibrations on the flow meter according to the Standard Scope of Services. Calibrate the flow meter by taking manual depth and velocity measurements and comparing with meter readings.

D. West Side Modeling

1. Model Contingency – At the request of the City complete some of the following modeling tasks:
 - a. Incorporate storage nodes into the Westside Master Model to represent available storage in pipes and manholes not on the skeletal model route.
 - b. Use data collected from the Kerwin meter to verify that post-construction system performance is as expected.
 - c. Continue assisting the City in sizing the needed West Side WWTP upgrades, evaluation of upsizing portions of the Rock Run Interceptor, and future connection options for the Village of Shorewood.
 - d. Other additional modeling tasks as the City may designate.

E. Aux Sable Modeling

1. Use collected flow data to develop preliminary dry-weather and Antecedent Moisture Model (AMM) wet-weather parameters. Input these flow parameters to the model.
2. Calibrate the model. Identify any anomalies identified during calibration and review with City staff. Currently the following calibration periods are foreseen (total of 53 calibration points):
 - a. April 1 – June 30, 2014
 - i. AUX-WEST meters (11)
 - ii. AUX-CITY 1 and AUX-CITY 2 (2)
 - iii. AUX-MAYFAIR meters (3)
 - iv. City-provided SCADA Data (3)
 1. Arbeiter Rd LS
 2. Aux Sable WWTP
 3. Black Rd LS
 - b. April 20 – August 5, 2022
 - i. AUX-EAST meters and AUX-WEST OF (18)
 - ii. City-provided SCADA Data (5)
 1. Arbeiter Rd LS
 2. Aux Sable WWTP
 3. Black Rd LS
 4. Riverside LS
 5. Lakewood on Caton LS
 - c. March 15 – June 30, 2024
 - i. AUX-EAST meters 1, 6, 9, 13, and AUX-WEST OF (5)
 - ii. City-provided SCADA Data (5)
 1. Arbeiter Rd LS

2. Aux Sable WWTP
 3. Black Rd LS
 4. Riverside LS
 5. Lakewood on Caton LS
3. Validate model performance against several years of City-provided data for one of the following sites: Arbeiter Rd LS, Black Rd LS, or Aux Sable WWTP. Ensure model results are representative for both small and large events and a wide variety of seasonal conditions.
 4. Use a long-term continuous simulation to identify the approximate 3-month, 6-month, 1-year, 2-year, 5-year, and 10-year flows for each meter basin. Develop a series of design storms which approximately stress each basin at these levels.
 5. Use the identified design storms to simulate the existing system and estimate the existing Level of Protection (LOP) against sanitary sewer overflows (SSOs) and basement backups. Assume the Aux Sable WWTP does not exceed its Design Maximum Flow (DMF) of 17.3 million gallons per day (MGD).
 6. Conduct a Sustainable Peaking Factor (SPF) analysis for reaches included in the model. The SPF is the ratio between pipe capacity and dry-weather flow.
 7. Using the results of the existing model and SPF analysis identify any reaches that are deficient or serve as a system bottleneck and could lead to SSOs or basement backups in a 10-year design storm. For each deficiency estimate the associated LOP.
 8. In collaboration with City staff, identify alternatives to address bottlenecks. Evaluate these alternatives in the model. Potential alternatives may include moderate flow reduction, capacity increases, diversion of more wet-weather flow from the Black Rd LS away from the Rock Run interceptor and toward the Aux Sable WWTP, new storage facilities, or other alternatives.
 9. Evaluate an alternative assuming the Aux Sable WWTP operates at 20.0 MGD, which is the peak hour flow listed in the Facility Plan. Provide an opinion regarding whether the additional capacity (17.3 MGD NPDES vs. 20.0 MGD Facility Plan vs. 20.9 MGD peak tributary capacity) is critical to plant operation.
 10. Evaluate alternatives to enable the diversion of the Black Rd Lift Station away from the Rock Run Interceptor during wet-weather, such as construction of an additional forcemain to the Aux Sable WWTP or construction of wet-weather storage at the Black Rd LS. Alternative evaluation will include only high-level conceptual cost estimates.
 11. Evaluate a future scenario which includes development of undeveloped land in the Facility Planning Area (FPA) plus future flows from Shorewood. Evaluate future capacity using SPF metrics and for a design storm. Identify future bottlenecks and identify alternatives to address these bottlenecks.
 12. Prepare a summary report according to the Standard Scope summarizing the work completed and findings, including the following:
 - a. Summary of project
 - b. 2024 Manhole Inspection effort and notable findings (no rehabilitation recommendations)
 - c. Model construction, calibration, and parameters
 - d. Anomalies identified during calibration

- e. Existing condition and bottlenecks
 - f. Alternative evaluated
 - g. Recommendations for system improvements
13. Model contingency – At the request of the City, complete some of the following modeling tasks:
- a. Additional model field checks
 - b. Incorporation of additional as-builts, pump curves, etc. into the model
 - c. Calibration using additional calibration points or additional calibration periods
 - d. Estimate costs for identified model alternatives
 - e. More detailed review of proposed development
 - f. Other additional modeling tasks as the City may designate

F. Private Sector I/I Removal Program

- 1. Assist the City with the private sector I/I removal program in the St. Patrick's Area according to the Standard Scope of Services.

G. Miscellaneous Items (Roadway & Watermain Program, Clean & TV)

- 1. Perform sewer televising review for approximately 81,000 linear feet for point repairs related to the 2027 Watermain Program according to the Standard Scope of Services.
- 2. Use the 2024 sewer televising data to create prioritization maps based on PACP coding, as well as update the overall maps from 2012-2023 TV data. In addition to the maps, create a spreadsheet including segments with possible point repairs.
- 3. Assist the City with putting together the Bid Package for the 2025 Cleaning and Televising Program.

H. On-Call Consulting Assistance

- 1. The scope of services for the On-Call Assistance task will vary and will only be executed upon direction from the City.

I. GIS Assistance

- 1. Incorporate updates to the City's GIS system based on deliverables from Great Pyrenees Technology or other consultants and updates from RJN.
- 2. Attend periodic GIS meetings and conference calls.
- 3. Perform other as-needed GIS assistance upon direction from the City.
- 4. Incorporate sanitary laterals into the City's GIS system.
- 5. Update pipe invert elevations based on manhole inspection data from 2025 as well as previous years.
- 6. Performance routine maintenance and updates of the City of Joliet data in Clarity.

J. Project Meetings (March 2025 through March 2026)

- 1. Attend 24 bi-weekly small group meetings with Department of Public Utilities Staff.
- 2. Attend four (4) quarterly large-group meetings with Department of Public Utilities Staff.
- 3. Attend an annual meeting with the Public Services Committee and/or City Council (If-Needed).

K. Program Management & Planning

1. Provide program and project management for the duration of the 2025 program.
2. Work with the City to plan the 2026 sewer investigations and rehabilitation program.
3. Prepare an executive summary presentation for the City to summarize the 2025 Program to include:
 - a. Summary of findings and recommendations from each of the study areas.
 - b. Summary of long-range planning and outline of future work recommended.
 - c. Summary of additional services provided.



EXHIBIT B PRICING

The attached Rate Schedule outlines our unit prices and standard hourly labor rates. Using these unit prices, standard hourly rates, and costs for engineering services, we have developed the fee summary provided and attached. The work will be billed as described thereon. Completed work will be invoiced on a unit price, lump sum, and time and materials (T&M) basis. T&M items will not exceed the value stated in the contract without prior approval by the City. A summary of the project costs is as follows:

Not-To-Exceed Total Cost: \$539,650.00

CITY OF JOLIET 2025 SEWER INVESTIGATIONS PROGRAM SUMMARY OF ENGINEERING FEES

A.	Long Term Flow Monitoring	\$ 28,860
B.	Combined Sewer Overflow Flow Monitoring Sites & Modeling	\$ 209,340
C.	Post Rehab Flow Monitoring (Marycrest)	\$ 5,380
D.	West side Modeling	\$ 15,000
E.	Aux Sable Modeling	\$ 99,000
F.	Private Sector I/I Removal Program	\$ 4,000
G.	Miscellaneous Items (Roadway & Watermain Program, Clean & TV)	\$ 58,570
H.	On-Call Consulting Assistance	\$ 35,000
I.	GIS Assistance	\$ 18,000
J.	Project Meetings	\$ 25,000
K.	Program Management and Planning	\$ 41,500
TOTAL		\$ 539,650

Unit Price Schedule:

The following unit prices are proposed for the field services below:

Work Item Description	Unit Price
Smoke Testing	\$0.90/LF
Surface Manhole Inspections	\$100/MH
Full-Descent Manhole Inspections	\$130/MH
Dye Flooding Inspections (TV provided separately)	\$1150/Setup
Dye Tracing Inspections (TV provided separately)	\$350/Setup
Televising Review	\$0.47/LF
Building Inspections (first pass)	\$195/Building
Building Inspections (second pass)	\$215/Building
Building Inspections (third pass)	\$235/Building
Short-Term (<6 mo) Flow Monitoring (City Meters)	\$2,250/Meter/Month
CSO Site Flow Monitoring (City Meters)	\$1,950/Meter/Month
Long-Term (>6 mo) Flow Monitoring (City Meters)	\$600/Meter/Month
Telemetry for Flow Monitoring (RJN Telemetry)	\$240/Unit/Month
RJN Rain Gauges	\$200/Gauge/Month
Quarterly Calibrations	\$365/Calibration/Quarter

Hourly Rate Schedule

Classification		2025 Rates*
PD	Project Director	\$255.00
SPM	Senior Project Manager	\$235.00
PM	Project Manager	\$190.00
SCM	Senior Construction Manager	\$180.00
CM	Construction Manager	\$160.00
SPE	Senior Project Engineer	\$160.00
PE	Project Engineer	\$145.00
CO	Construction Observer	\$145.00
EI	Engineer 1	\$135.00
GSS	Senior GIS Analyst	\$125.00
GIS	GIS Analyst	\$110.00
SDA	Senior Data Analyst	\$130.00
DA	Data Analyst	\$105.00
FM	Field Manager	\$115.00
FS	Field Supervisor	\$100.00
FT	Field Technician	\$90.00
AS	Administrative Support	\$105.00

Notes

- The Hourly Rate Schedule is valid until April 17, 2026. Following that date, rates may be subject to an annual increase.

CITY OF JOLIET
2025 SEWER INVESTIGATIONS PROGRAM
SUMMARY OF ENGINEERING FEES

PROJECT	TASK	QUANTITY	UNIT	\$/UNIT	TOTAL
A.	Long Term Flow Monitoring				
	A-1001 Long Term - Flow Monitoring (3 City Meters, 12 Months)	36	M*MO	\$ 600.00	\$ 21,600
	A-1002 Long Term - Telemetry for Flow Meter (1 City Meter, 12 Months)	12	M*MO	\$ 240.00	\$ 2,880
	A-1003 Long Term - Quarterly Calibrations (3 City Meters)	12	M*MO	\$ 365.00	\$ 4,380
	SUBTOTAL			\$	28,860
B.	Combined Sewer Overflow Flow Monitoring Sites & Modeling				
	B-1001 CSO - Flow Monitoring (13 City Meters, 6 Months)	78	M*MO	\$ 1,950.00	\$ 152,100
	B-1002 CSO - Rain Gauge (3 Gauges, 6 Months)	18	M*MO	\$ 200.00	\$ 3,600
	B-1003 CSO - Telemetry for Flow Meter (6 City Meters, 6 Months)	36	M*MO	\$ 240.00	\$ 8,640
	B-1004 CSO - Model Calibration/Validation	1	T&M	\$ 35,000.00	\$ 35,000
	B-1005 CSO - Flow Monitoring and CSO Model Contingency	1	T&M	\$ 10,000.00	\$ 10,000
	SUBTOTAL			\$	209,340
C.	Post Rehab Flow Monitoring (Marycrest)				
	C-1001 Post Rehab - Flow Monitoring (1 City Meter, 2 Months)	2	M*MO	\$ 2,250.00	\$ 4,500.00
	C-1002 Post Rehab - Rain Gauge (1 Gauge, 2 Months)	2	M*MO	\$ 200.00	\$ 400.00
	C-1003 Post Rehab - Telemetry for Flow Meter (1 City Meter, 2 Months)	2	M*MO	\$ 240.00	\$ 480.00
	SUBTOTAL			\$	5,380
D.	West side Modeling				
	D-1001 West side Modeling - Model Contingency	1	T&M	\$ 15,000.00	\$ 15,000.00
	SUBTOTAL			\$	15,000
E.	Aux Sable Modeling				
	E-1001 Aux Sable Modeling - Assign Dry-Weather and Preliminary AMM	1	T&M	\$ 8,000.00	\$ 8,000
	E-1002 Aux Sable Modeling - Calibration/Validation	1	T&M	\$ 40,000.00	\$ 40,000
	E-1003 Aux Sable Modeling - Existing Conditions	1	T&M	\$ 15,000.00	\$ 15,000
	E-1004 Aux Sable Modeling - Alternative Analysis	1	T&M	\$ 10,000.00	\$ 10,000
	E-1005 Aux Sable Modeling - Model Reporting	1	T&M	\$ 18,000.00	\$ 18,000
	E-1006 Aux Sable Modeling - Model Contingency	1	T&M	\$ 8,000.00	\$ 8,000
	SUBTOTAL			\$	99,000
F.	Private Sector I/I Removal Program				
	F-1001 St. Patrick's I/I Removal Program (Data Management)	1	T&M	\$ 4,000.00	\$ 4,000
	SUBTOTAL			\$	4,000
G.	Miscellaneous Items (Roadway & Watermain Program, Clean & TV)				
	G-1001 2027 Watermain Program - Televising Review	81,000	LF	\$0.47	\$ 38,070
	G-1002 TV Data Prioritization - System Wide Rankings of Televised Sewer for 2024	1	LS	\$ 7,500.00	\$ 7,500
	G-1003 Cleaning and Televising - Bid Package	1	LS	\$ 13,000.00	\$ 13,000
	SUBTOTAL			\$	58,570
H.	On-Call Consulting Assistance				
	H-1001 Work Order Assistance & Flow Meter Analysis / Equipment Management	1	T&M	\$35,000.00	\$ 35,000
	SUBTOTAL			\$	35,000
I.	GIS Assistance				
	I-1001 Monthly GP Updates & GIS Meetings	1	T&M	\$ 5,000.00	\$ 5,000
	I-1002 Incorporate Laterals in GIS	1	T&M	\$ 6,000.00	\$ 6,000
	I-1003 Update Pipe invert Elevations in GIS	1	T&M	\$ 4,000.00	\$ 4,000
	I-1004 Clarity Maintenance	1	T&M	\$ 3,000.00	\$ 3,000
	SUBTOTAL			\$	18,000
J.	Project Meetings				
	J-1001 Bi-weekly small group & Quarterly large group meetings	1	T&M	\$25,000.00	\$ 25,000
	SUBTOTAL			\$	25,000
K.	Program Management and Planning				
	K-1001 Program Management and Planning	1	LS	\$41,500.00	\$ 41,500
	SUBTOTAL			\$	41,500
2025 SEWER INVESTIGATIONS PROGRAM - TOTAL					\$ 539,650



EXHIBIT C PROPOSED SCHEDULE

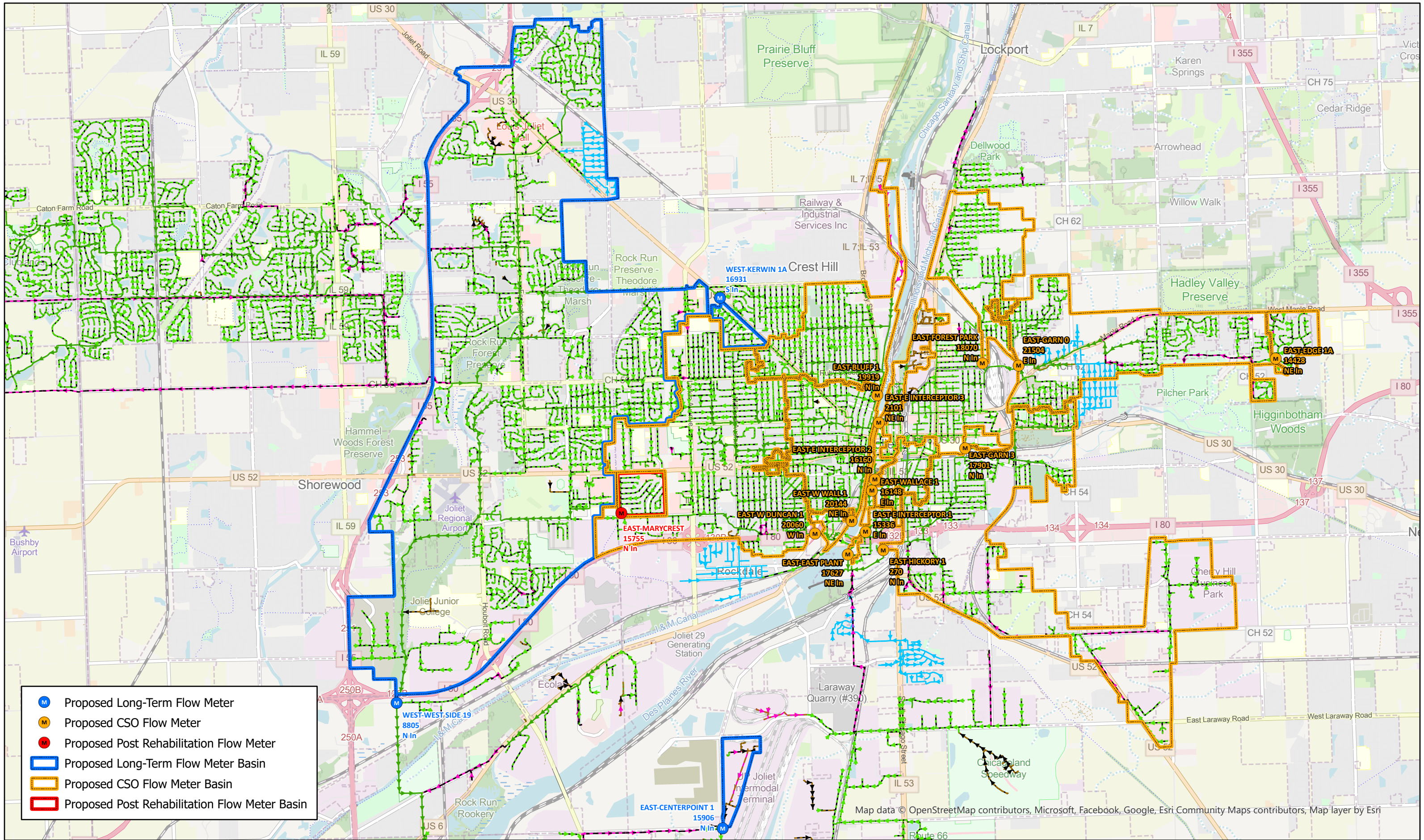
It is our understanding that contract approval is scheduled for the **February 18, 2025** City Council Meeting. RJN is prepared to begin work immediately upon contract approval. We offer the following estimated completion dates for each task:

- Meters for Long Term, Combined Sewer, and Post Rehab Flow Monitoring will be investigated within 14 days and installed within 28 days of Council approval (depending on weather and available City equipment).
- The Private Sector I/I Removal Program Assistance will begin upon contract approval and continue throughout 2025 as needed.
- **The completion date for the contract overall is April 17, 2026.**

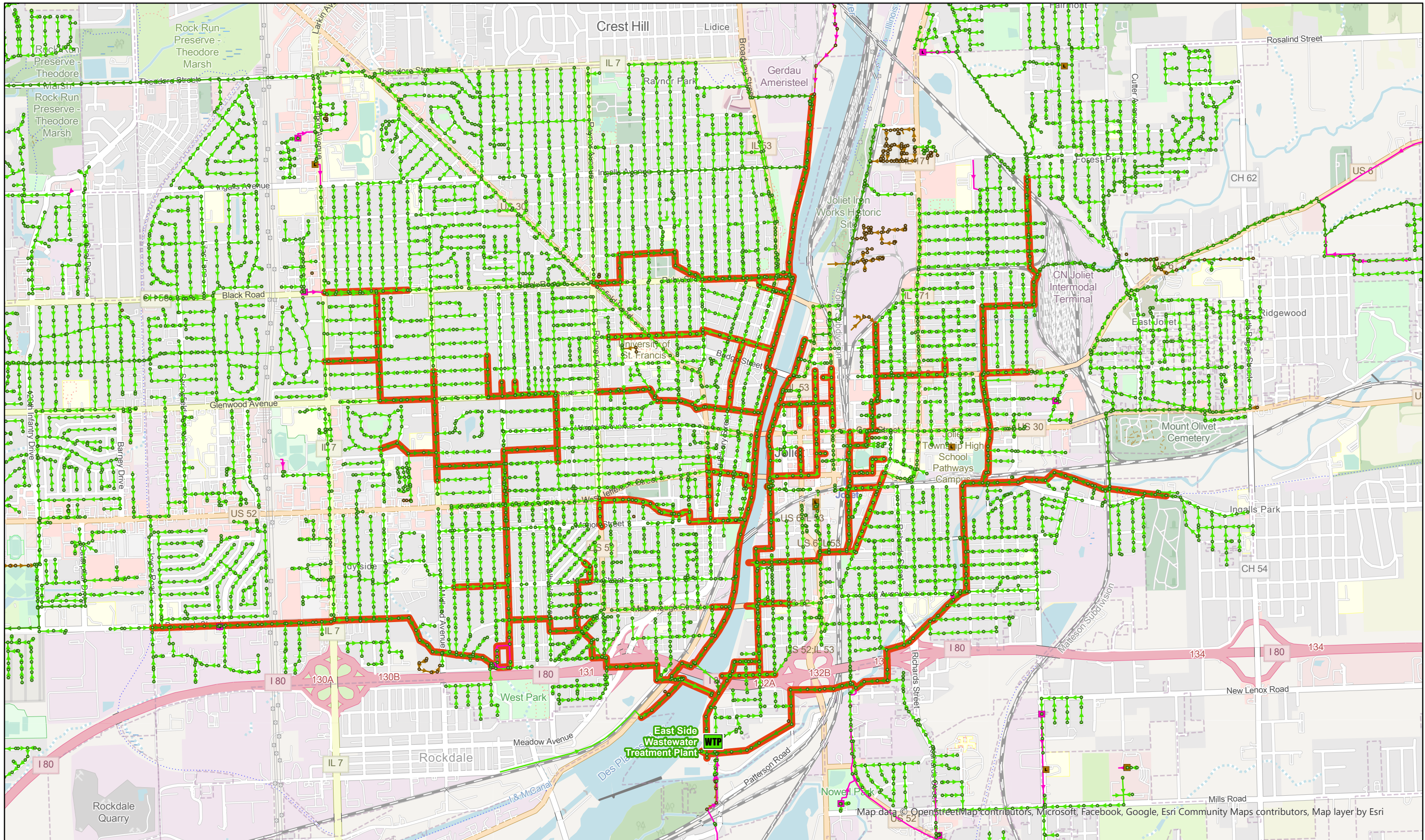


EXHIBIT D

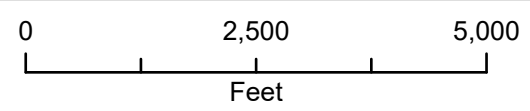
PROJECT MAPS

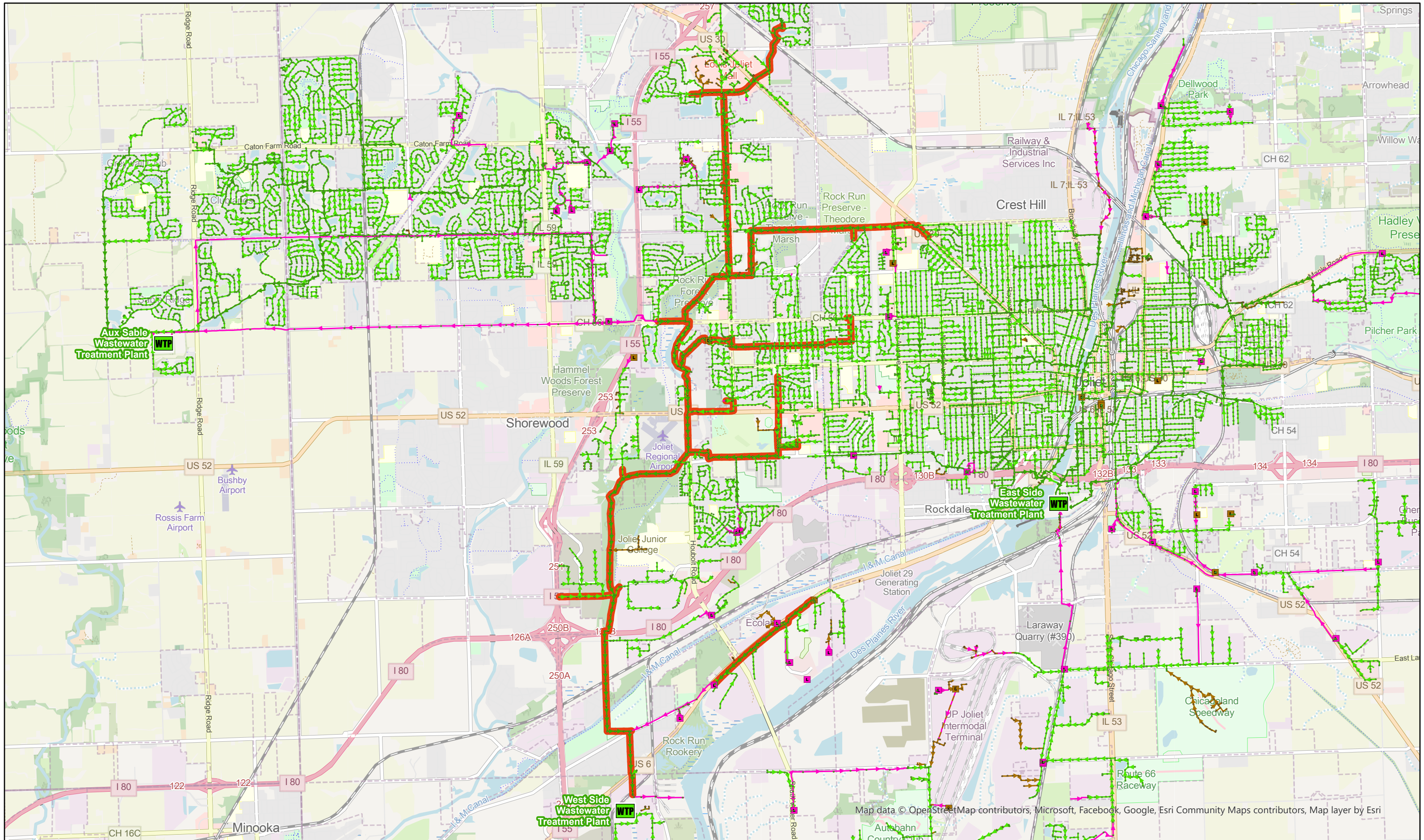


- M Proposed Long-Term Flow Meter
- M Proposed CSO Flow Meter
- M Proposed Post Rehabilitation Flow Meter
- Proposed Long-Term Flow Meter Basin
- Proposed CSO Flow Meter Basin
- Proposed Post Rehabilitation Flow Meter Basin

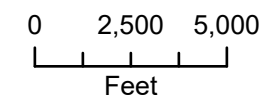


- Joliet Sanitary Manhole
- Non-Joliet Sanitary Lift Station
- Joliet Sanitary Force Main
- Non-Joliet Sanitary Force Main
- Joliet Sanitary Lift Station
- Joliet Sanitary Gravity Main
- Non-Joliet Sanitary Gravity Main
- Joliet Sanitary Interceptor
- Non-Joliet Sanitary Interceptor
- WTP Wastewater Treatment Plant
- East Side Model Route





- Joliet Sanitary Manhole
- Joliet Sanitary Lift Station
- Non-Joliet Sanitary Manhole
- Non-Joliet Sanitary Lift Station
- Joliet Sanitary Gravity Main
- Joliet Sanitary Interceptor
- Joliet Sanitary Force Main
- Non-Joliet Sanitary Gravity Main
- Non-Joliet Sanitary Interceptor
- Non-Joliet Sanitary Force Main
- West Side Model Route
- WTP Wastewater Treatment Plant



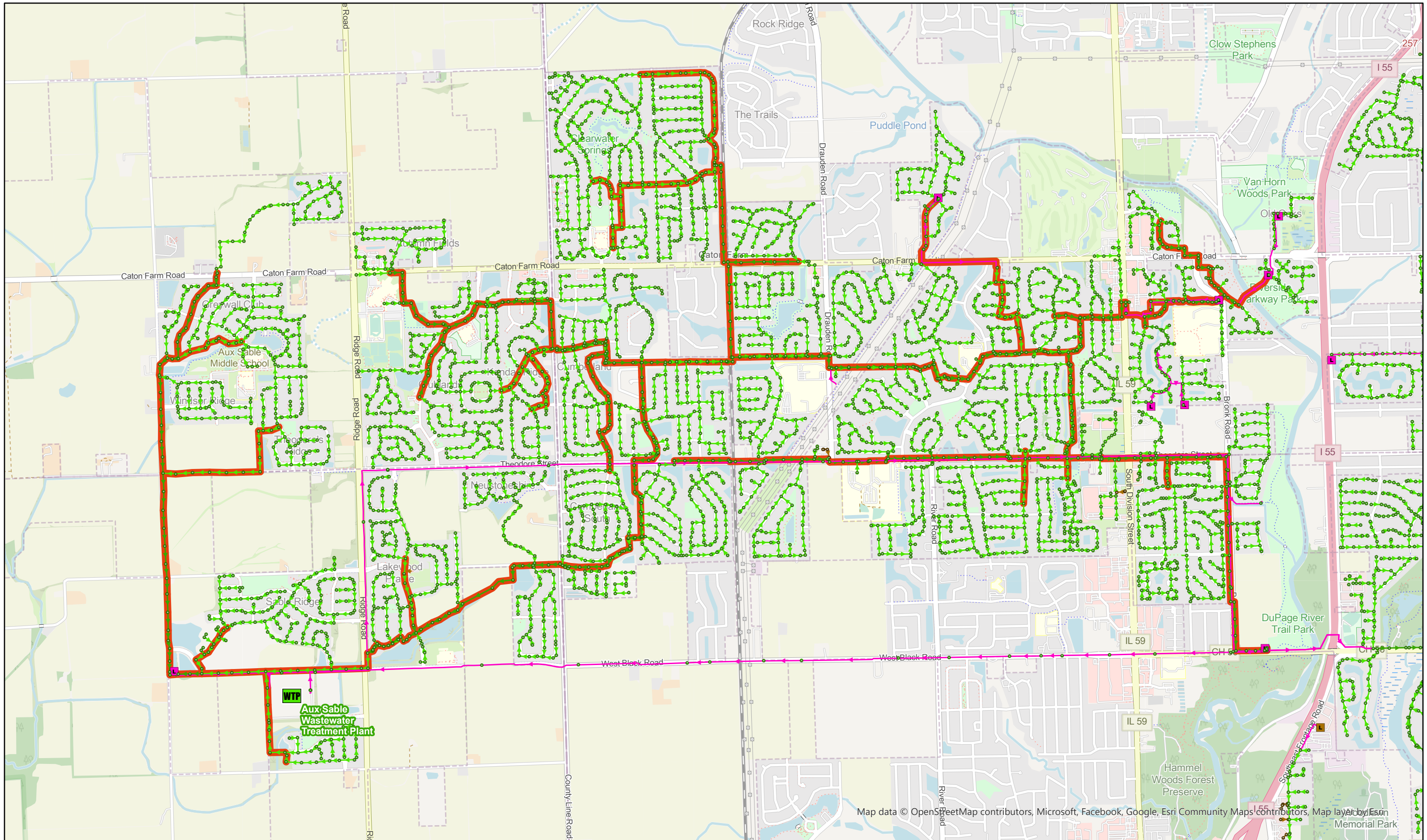




EXHIBIT E

STANDARD SCOPE OF SERVICES



Table of Contents

Short-Term and CSO Site Flow Monitoring – Standard Scope of Services.....	2
Telemetry for Flow Monitoring – Standard Scope of Services	3
Extended Long-Term Flow Monitoring – Standard Scope of Services.....	4
Manhole and Special Structure Inspections – Standard Scope of Services	5
Storm Inlet Inspections – Standard Scope of Services	6
Wet-Weather Investigations – Standard Scope of Services.....	7
Smoke Testing – Standard Scope of Services	8
Dyed Water Flooding – Standard Scope of Services	9
Dye Tracing – Standard Scope of Services.....	10
Sewer Televising Review – Standard Scope of Services	11
Private Sector I/I Removal Program Assistance – Standard Scope of Services	12
Mapping Updates – Standard Scope of Services	12
Summary Report – Standard Scope of Services	12



Short-Term and CSO Site Flow Monitoring – Standard Scope of Services

1. FOR RJN METERS: Provide the rental of flow meter units with dual depth and velocity sensors for the duration of the project.
2. Obtain data from City-owned and operated rain gauges as available. Provide the rental of rain gauges as necessary to supplement rainfall data for the duration of the project.
3. Investigate targeted sites for flow meter and rain gauge installation. Determine the meter sites that are hydraulically suitable for flow monitoring. Prepare Site Investigation Reports for approval by the City.
4. Prepare flow meters and rain gauges for installation. Install flow meters and rain gauges at approved locations.
5. During installation, calibrate each flow meter by taking manual depth and velocity measurements and comparing with meter readings. Perform tipping tests on rain gauges.
6. Provide standard traffic control measures (portable signs and cones) at each site in or near a roadway. If a higher level of traffic control is required, RJN crews will contact City staff to request traffic control assistance.
7. Obtain flow monitoring data. Review the data at least twice per week during the “settling in” period, once per week thereafter, and report any equipment service needs to the field crews.
8. Perform calibration measurements on meters and rain gauges a second time within two weeks of installation. Utilize the calibrations to adjust the data and prepare final data sets.
9. Provide meter and rain gauge maintenance as necessary to keep equipment in proper operation for the duration of the monitoring period. Perform calibration measurements on a monthly basis for the first three months of a flow monitoring period and quarterly thereafter. It is anticipated that up to two (2) visits per month shall be performed to complete calibrations and necessary maintenance.
10. Procure spare parts and replacement equipment, such as batteries and desiccants, as needed to keep meters and rain gauges working and within operating standards. Meter



and sensor replacement (equipment costs) is not included for City-owned meters.

11. Perform final calibration measurements at each site and remove the flow meters and rain gauges, if desired, and clean and prepare for storage.
12. Upload and provide access to flow monitoring data and photos on the web viewer Clarity™.
13. Process the collected raw data. Analyze the processed data for wet- and dry-weather flow patterns. Create hydrographs for each meter and determine wet-weather peaking factors at standard storm recurrence and durations for each basin.
14. Perform an inflow and infiltration analysis, including:
 - a. Inflow peaking factors;
 - b. Regression analysis for peaking factor prediction;
 - c. Scattergraphs and hydrographs; and
 - d. Capacity analysis including downstream control and surcharging assessment.
 - e. Volumetric analysis
15. Provide the following information for the summary report:
 - a. Details on each meter and rain gauge location;
 - b. Summary of the flow and rainfall data collected;
 - c. Conclusions from the flow metering, including evidence of downstream control, hydraulic bottlenecks, and levels of infiltration and inflow (I/I);
 - d. Adequacy of the existing system to handle existing flows; and
 - e. Recommendations for the next appropriate steps, including reduction in I/I.
16. Provide digital copies of data, GIS geodatabases, and photographs.

Telemetry for Flow Monitoring – Standard Scope of Services

1. Provide the rental of cellular telemetry units for each City-owned flow meter that is installed and maintained by RJN for the duration of the flow monitoring work.
2. Investigate targeted sites for telemetry installation.



3. Prepare cellular telemetry for installation and order equipment. Install telemetry at approved locations. All fees for cellular transmittal of data is included.
4. Provide standard traffic control measures (portable signs and cones) at each site in or near a roadway during installation. If a higher level of traffic control is required, RJN crews will contact City staff to request traffic control assistance.
5. Obtain continuous flow monitoring data using telemetry. Report any equipment service needs to the field crews.
6. Provide online data access to City staff for all equipment attached to telemetry units.
7. Provide telemetry maintenance as necessary to keep equipment in proper operation for the duration of the monitoring period. Procure spare parts and replacement equipment as needed to keep telemetry in working order.

Extended Long-Term Flow Monitoring – Standard Scope of Services

1. FOR RJN METERS: Provide the rental of flow meter units with dual depth and velocity sensors for the duration of the project.
2. Obtain data from City-owned and operated rain gauges as available. Provide the rental of rain gauges as necessary to supplement rainfall data for the duration of the project.
3. Provide standard traffic control measures (portable signs and cones) at each site in or near a roadway. If a higher level of traffic control is required, RJN crews will contact City staff to request traffic control assistance.
4. Continue to provide the rental of cellular telemetry units and continue to pay all fees for cellular transmittal of data, as applicable. Continue to provide online data access to City staff for all equipment attached to telemetry units.
5. Obtain continuous flow monitoring data using cellular telemetry. Review the data at least once per month and report any equipment service needs or data interruptions to the field crews.
6. Upload and provide access to flow monitoring data and photos on the web viewer



Clarity™.

7. Provide meter and rain gauge maintenance as necessary to keep equipment in proper operation for the duration of the monitoring period. It is anticipated that up to one (1) visit per month shall be performed to complete calibrations and necessary maintenance.
8. Procure spare parts and replacement equipment, such as batteries and desiccants, as needed to keep meters and rain gauges working and within operating standards. Meter and sensor replacement (equipment costs) is not included for City-owned meters.
9. Remove the flow meters and rain gauges, if desired, and clean and prepare for storage.

Manhole and Special Structure Inspections – Standard Scope of Services

1. Provide equipment and personnel as necessary for manhole inspections.
2. Use handheld electronic data collection equipment for collecting manhole inspection data.
3. Complete surface manhole inspections for manholes as outlined. Collect the following attribute data, as it can be determined:
 - a. Mapping grade GPS locate of manhole;
 - b. Manhole diameter;
 - c. Manhole material;
 - d. Pipe invert measurements;
 - e. Connecting sewer diameter(s);
 - f. Connecting sewer material(s); and
 - g. Connecting sewer flow direction.
4. Identify and document manhole condition, including:
 - a. Direct evidence of I/I;
 - b. Open pickholes in lid;
 - c. Cover, frame, adjusting ring, and seal condition, including needed adjustments and chimney seals;
 - d. Cone condition and defects;
 - e. Wall condition and defects;
 - f. Trough and bench condition and defects; and

- g. Pipe seal condition and defects.
5. Take a minimum of four digital photographs at each manhole structure
 - a. Surrounding area;
 - b. Manhole cover;
 - c. Topside - looking down;
 - d. Manhole frame and adjustments; and
 - e. Any major manhole defects.
6. FOR FULL-DESCENT MANHOLE AND SPECIAL STRUCTURE INSPECTIONS: Provide all tasks above as well as perform a confined space entry, full-depth inspection. Provide additional digital photographs and observations of the bench and trough as well as for all pipe connections.
7. Upload and provide access to manhole inspection data and photos on the web viewer Clarity™.
8. Provide data analysis as follows:
 - a. Compile field data and develop complete list of defects;
 - b. Incorporate results into GIS;
 - c. Assign an estimated flow to each defect; and
 - d. Determine an appropriate rehabilitation method and estimate an associated cost for each repair.
9. Provide the following information for the summary report:
 - a. Summary of work completed;
 - b. GIS map(s) of manholes and identified defects;
 - c. Summary of defects observed, and preliminary recommendations developed;
 - d. List(s) and map(s) of preliminary rehabilitation recommended; and
 - e. Recommendations for follow-up SSES work.
10. Provide digital copies of data, GIS geodatabases, and photographs.

Storm Inlet Inspections – Standard Scope of Services

1. Provide equipment and personnel as necessary for storm inlet inspections.



2. Use handheld electronic data collection equipment for collecting storm inlet inspection data.
3. Complete surface storm inlet inspections for storm inlets as outlined. Collect the following attribute data, as it can be determined:
 - a. Mapping grade GPS locate of storm inlet;
 - b. Storm inlet dimensions;
 - c. Storm inlet material;
 - d. Pipe invert measurements; and
 - e. Connecting sewer flow direction.
4. Identify and document general storm inlet condition.
5. Take a minimum of four digital photographs at each manhole structure
 - a. Surrounding area;
 - b. Storm inlet cover;
 - c. Topside - looking down; and
 - d. Manhole frame.
6. Provide data analysis as follows:
 - a. Compile field data and develop complete list of defects;
 - b. Incorporate results into GIS;
 - c. Determine an appropriate rehabilitation method and estimate an associated cost for each defect.
7. Provide the following information for the summary report:
 - a. Summary of work completed;
 - b. GIS map of manholes and identified defects;
 - c. List of defects prioritized by cost effectiveness for rehabilitation;
 - d. Recommendations for rehabilitation.
8. Provide digital copies of data, GIS geodatabases, and photographs.

Wet-Weather Investigations – Standard Scope of Services

1. Complete wet weather inspections during and shortly after rain events in areas with



extensive inflow & infiltration.

2. Complete a general reconnaissance on the extent of flooding, storm flows and their impact on the sanitary sewer system.
3. Take pictures and video from accessible manholes near river/creek crossings, surface flooding, locations with extreme (I/I) or locations with surcharging in the sanitary sewers.
4. Complete supplementary surface manhole inspections for additional I/I observations focusing on areas closer to flood prone areas or manholes exhibiting evidence of I/I during previous inspections.

Smoke Testing – Standard Scope of Services

1. Prepare a draft resident smoke testing notification letter for the City to send to the affected residents and business owners. The letters will include RJN contact information for use during the smoke testing. If desired, these letters can be formatted as a public service announcement, billing insert, and/or used as a Reverse 911 message sent by the City. If necessary, provide bilingual letter in Spanish.
2. Prepare smoke testing door hangers to be hung by RJN staff at each address less than one week prior to smoke testing. The door hangers will also include RJN contact information and can be bilingual if necessary.
3. Notify the City and the local fire and police departments of planned smoke testing activities, including daily updates.
4. Provide equipment, personnel, and smoke as necessary for smoke testing.
5. During smoke testing, erect smoke testing signs near the testing area and answer resident and City questions on-site as well as through phone calls.
6. Use handheld electronic data collection equipment for collecting smoke testing data.
7. Smoke test the sanitary sewers as outlined.
8. GPS locate (mapping grade) each identified defect and take a minimum of one digital



photograph of each defect.

9. Upload and provide access to smoke testing data and photos on the web viewer Clarity™.
10. Provide data analysis as follows:
 - a. Compile field data and develop complete list of defects;
 - b. Incorporate results into GIS;
 - c. Assign an estimated flow to each defect; and
 - d. Determine an appropriate rehabilitation method and estimate an associated cost for each defect.
11. Provide the following information for the summary report:
 - a. Summary of work completed;
 - b. GIS map(s) of identified defects;
 - c. List of defects prioritized by cost effectiveness for rehabilitation;
 - d. Recommendations for follow-up SSES work; and
 - e. Recommendations for rehabilitation.
12. Provide digital copies of data, GIS geodatabases, and photographs.

Dyed Water Flooding – Standard Scope of Services

1. Provide equipment, personnel, and dye as necessary for dyed water flooding. Water to be provided by City.
2. Work with City-provided televising subcontractor to perform televising during dyed water flooding setups by a PACP-certified televising contractor. Subconsultant services are not included in this proposal, only coordination.
3. Set up and complete dyed water flooding as outlined. Document results with digital photographs of the dye test setup and if possible dyed water entering the sewer (where applicable).
4. Use handheld electronic data collection equipment for collecting dyed water flooding data.
5. GPS locate (mapping grade) each identified defect and take at least one digital



photograph or video of each defect (where applicable).

6. Upload and provide access to dyed water flooding data on the web viewer Clarity™.
7. Provide data analysis as follows:
 - a. Compile field data and develop complete list of defects;
 - b. Incorporate results into GIS;
 - c. Assign an estimated flow to each defect; and
 - d. Determine an appropriate rehabilitation method and estimate an associated cost for each defect.
8. Provide the following information for the summary report:
 - a. Summary of work completed;
 - b. GIS map of identified defects;
 - c. List of defects;
 - d. Recommendations for follow-up SSES work; and
 - e. Recommendations for rehabilitation.
9. Provide digital copies of data, GIS geodatabases, and photographs.

Dye Tracing – Standard Scope of Services

1. Provide equipment, personnel, and dye as necessary for dyed water tracing of direct stormwater connections into the sanitary sewer. Water to be provided by City.
2. Work with City-provided televising subcontractor (if needed) to perform televising during dyed water tracing setups by a PACP-certified televising contractor. Subconsultant services are not included in this proposal, only coordination.
3. Set up and complete dyed water tracing as outlined. Document results with digital photographs of the dye test setup and if possible dyed water entering the sewer through CCTV data (where applicable).
4. Use handheld electronic data collection equipment for collecting dyed water tracing data.
5. GPS locate (mapping grade) each identified defect/connection point and take at least one digital photograph or video of each defect/connection (where applicable).



6. Provide data analysis as follows:
 - a. Compile field data and develop complete list of defects;
 - b. Incorporate results into GIS;
 - c. Take measurements of outgoing storm pipe directly tied into sanitary system
 - d. Assign an estimated flow to each defect; and
 - e. Determine an appropriate rehabilitation method and estimate an associated cost to remove each defect/direct connection.

7. Provide the following information for the summary report:
 - a. Summary of work completed;
 - b. GIS map of identified defects/connections;
 - c. List of defects prioritized by cost effectiveness for rehabilitation;
 - d. Recommendations for follow-up SSES work; and
 - f. Recommendations for rehabilitation.

8. Provide digital copies of data, GIS geodatabases, and photographs.

Sewer Televising Review – Standard Scope of Services

1. Upload and provide access to CCTV data and videos on the web viewer Clarity™.

2. Provide equipment and personnel as necessary for televising video review.

3. Review sewer televising videos using PACP-certified personnel and PACP coding standards.

4. Provide data analysis as follows:
 - a. Compile field data and develop complete list of defects;
 - b. Incorporate results into GIS;
 - c. Assign an estimated flow to each defect; and
 - d. Determine an appropriate rehabilitation method and estimate an associated cost for each defect.

5. Provide the following information for the summary report:
 - a. Summary of work completed;
 - b. GIS map(s) of segments televised and reviewed;



- c. Summary of defects observed, and preliminary recommendations developed;
 - d. List(s) and map(s) of sewers prioritized by severity of defects;
 - e. List(s) and map(s) of preliminary rehabilitation recommended; and
 - f. Recommendations for follow-up SSES work.
6. Provide digital copies of data, GIS geodatabases, and photographs.

Private Sector I/I Removal Program Assistance – Standard Scope of Services

1. Assist City staff as necessary with the data management related to the Private Sector I/I Removal Programs, including:
 - a. Develop mailing lists for the distribution of notices;
 - b. Provide maps and photos as necessary.
2. City Staff will complete all required field work for the Private Sector I/I Removal Program.

Mapping Updates – Standard Scope of Services

1. Use data collected through field services to update sanitary sewer layers of City's GIS. Mapping updates may include:
 - a. Addition of manholes located during field investigations;
 - b. Updating of manhole location as applicable;
 - c. Removal of manholes confirmed by televising to not exist;
 - d. Updating connectivity and flow direction as applicable;
 - e. Syncing attribute data tables from field investigations to City base layers;
 - f. Performing updates to GIS asset information as collected during field investigations;
 - g. Providing periodic GIS data cleanup as necessary; and
 - h. Provide a summary exhibit of all mapping updates for the area.
2. Assist the City with incorporation of changes and information into City GIS infrastructure and coordinate with other City consultants on incorporation of GIS data.

Summary Report – Standard Scope of Services

1. During project, provide access to web viewer Clarity™ that will provide status of data collection and access to data collected, including field collected media.



2. Organize all data from individual field services into a comprehensive summary report for each service area.
3. Submit up to two color copies and a pdf of draft report.
4. Address City comments on draft report and revise.
5. Submit one digital copy of final report, and up to two color copies of final report.
6. Provide one digital copy of final report files, data, media, and GIS deliverables.
7. Consolidate summary report into language for the annual program executive summary.



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Approver Report

File Number: 131-25

File ID: 131-25

Type: Consent Agenda

Status: Agenda Ready

In Control: City Council Meeting

File Created: 02/03/2025

Department: Public Utilities

Final Action:

Title: Award of Professional Services Agreement for the 2025 Sanitary Sewer Investigations Program, to RJN Group Inc. in the Amount of \$539,650.00

Agenda Date: 03/04/2025

Attachments: Joliet 2025 Sewer Investigations Program Proposal.pdf

Entered by: odean@joliet.gov

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	2/23/2025	Gina Logalbo	Approve	2/24/2025
1	2	2/24/2025	Allison Swisher	Approve	2/26/2025
1	3	2/24/2025	Kevin Sing	Approve	2/26/2025
1	4	2/24/2025	Todd Lenzie	Approve	2/26/2025
1	5	2/27/2025	Beth Beatty	Approve	2/26/2025



Memo

File #: 158-25

Agenda Date: 3/4/2025

TO: Mayor and City Council

FROM: Allison Swisher, Director of Public Utilities

SUBJECT:

Award of Professional Services Agreement for the 2025 Water Loss Control Technical Assistance Program to Cavanaugh & Associates PA in the Amount of \$511,140.00

BACKGROUND:

On January 5, 2021, the Mayor and City Council approved Resolution No. 7613, committing to water conservation through the reduction of non-revenue water in order to comply with the allocation requirements of the Level of Lake Michigan Act, 615 ILCS 50, and the corresponding State regulations. A condition of the City's Lake Michigan water allocation permit is completion of the City's Non-Revenue Water Reduction Plan. A major component of this plan is IDNR reporting and program management. The City has implemented a number of water loss control projects including water main replacement, water meter analysis and water meter replacement, a water billing audit, and expansion of the district metering program. A consultant specialized in water loss control is needed to manage the City's current water loss activities and to lead and manage the program into the future.

In January 2024, the City published a Request for Qualifications for the Water Loss Control Technical Assistance Program. Seven (7) qualifications were received, four (4) firms were interviewed, and the selection committee identified Cavanaugh & Associates PA, as the most qualified firm to complete the services for the program. Cavanaugh & Associates PA has successfully completed similar projects for communities throughout the United States. They have a team of seasoned engineers, environmental scientists, and data analysts which have significant experience in managing non-revenue water technical assistance program and fulfilling the requirements of regulatory reporting requirements.

Cavanaugh & Associates PA is nearing completion of the 2024 Water Loss Control Technical Assistance Program scope of work which included the following deliverables: review of all aspects of the City's current program; data validation and audit of the most recent IDNR water audit and reporting; assessment of the water meter and water distribution system to confirm accuracy of the water pumped and water billed; identification of apparent and real losses; district meter assessment and program roadmap; program management; IDNR support; reporting for the 2024 water year; and preparation of the updated Water System Improvement Plan (WSIP).

Cavanaugh & Associates PA was requested to provide a proposal for the 2025 Water Loss Control Technical Assistance Program based on the work identified in the updated WISP. The Public Service Committee will review this matter.

CONCLUSION:

Cavanaugh & Associates PA provided a proposal, in a not to exceed amount of \$511,140.00, to lead and manage the City's 2025 Water Loss Control Technical Assistance Program. The scope of work of the program includes: management of recommended actions from the 2024 Water System Improvements Plan (WSIP), design and oversight of implementation of additional district metered areas (DMAs), assistance with implementing the DMAs into a project dashboard, weekly progress meetings and monthly planning meetings, IDNR support, reporting for the 2025 water year, monthly water balance analysis, drafting of standard operating procedures for recurring water loss investigation tasks, conducting pre and post meter replacement consumption comparisons for all replaced meters, coordination with IDNR on consideration of changing water loss reporting from a percentage calculation to a performance metric basis, GIS analysis of aerial imagery against service connections, evaluation and deployment of permanent leak sensor and correlation equipment, and on call support.

Section 2-438 of the City of Joliet Code of Ordinances states that purchases whose estimated cost is in excess of twenty-five thousand dollars (\$25,000.00) may be awarded without written specifications under certain circumstances. Two (2) of these circumstances apply:

- (f) Purchases when authorized by a concurring vote of two-thirds (2/3) of the Mayor and City Council;
- (g) Purchases of professional services.

Funds will be charged to the Water & Sewer Operations Fund / Water Distribution / Professional Services (Org 50080012, Object 523300, \$511,140.00).

RECOMMENDATION:

Based on the above, it is recommended that the Mayor and City Council approve the professional services agreement for the 2025 Water Loss Control Technical Assistance Program, in the amount of \$511,140.00, on behalf of Cavanaugh & Associates PA.

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT, MADE AS OF THIS ____ day of _____, 2025, by and between the City of Joliet, Illinois, an Illinois Municipal Corporation, (hereinafter called the "City") and Cavanaugh & Associates, P.A., (hereinafter called the "Consultant"), collectively referred to as the "Parties" herein, is an AGREEMENT for professional services.

NOW, THEREFORE, the City and the Consultant in consideration of the mutual covenants hereinafter set forth agree as follows:

SECTION 1 – SERVICES OF THE CONSULTANT

- 1.1 The Project scope of work is defined in the attached Letter Proposal dated February 12, 2025.
- 1.2 The City and the Consultant, by mutual agreement, shall determine the final schedule.
- 1.3 The Consultant shall perform its services consistent with the professional skill and care ordinarily provided by Consultants in their line of work. The Consultant will use their best professional judgment in the course of the work. Design criteria, guidelines and other standards shall be supplemented by the professional judgment of the Consultant. Deviations from design criteria, guidelines and other standards shall be called to the attention of the City's representative.

SECTION 2 – THE CITY'S RESPONSIBILITIES

The City will:

- 2.1 Provide full information as to the requirements for the Project in a timely manner in which the Consultant may reasonably rely on with regard to its completeness and accuracy.
- 2.2 Designate in writing a person to act as the City's representative with respect to the work to be performed under this Agreement; and such person shall have complete authority to transmit instructions, receive information, interpret, and define the City's policies and decisions with respect to materials, equipment elements and systems pertinent to the work covered by this Agreement.
- 2.3 Guarantee access to and make all provisions for the Consultant to enter upon the City's facilities as required for the Consultant to perform their work under this Agreement.
- 2.4 Examine all studies, reports and other documents presented by the Consultant and shall render decisions pertaining thereto within seven (7) calendar days from receipt so as not to delay the work of the Consultant.
- 2.5 Obtain approval of all governmental authorities having jurisdiction over the Project and such approvals and consents from such other individuals or bodies as may be necessary for completion of the Project.

SECTION 3 – PAYMENTS TO THE CONSULTANT

3.1 The City will pay the Consultant for the professional services performed under SECTION 1, in an amount not to exceed \$511,140.00

3.2 Invoices for payment shall be submitted by Consultant to the City, together with reasonable supporting documentation. The City may require such additional supporting documentation as City reasonably deems necessary or desirable. Payment to Consultant shall be made in accordance with the Illinois Local Government Prompt Payment Act, after City's receipt of an invoice and all such supporting documentation.

3.3 Payment to the Consultant for expenses associated with direct costs or reimbursable expenses, as dictated by the Agreement and/or Scope of Services, shall be made upon presentation of receipts for costs or expenses.

SECTION 4 – TIME OF COMPLETION

4.1 The Consultant shall complete the project within 365 days of the date of execution of this Agreement, subject to time extensions to such schedule arising from delays beyond Consultant's control. To the extent Consultant is impacted by such delays, Consultant shall be entitled to an adjustment to its schedule for performance.

4.2 Time is of the essence for this Agreement.

4.3 The Consultant shall commence work within ten (10) calendar days of the date of execution of this Agreement or such other time mutually agreed to by the Parties in writing.

4.4 The Consultant may request an extension to complete the scope of work, and the City may grant such extension in a subsequent contract amendment.

SECTION 5 – RIGHTS TO DELIVERABLES

5.1 Deliverables, as defined in the Scope of Work, shall become the City's permanent property upon payment by the City to the Consultant.

5.2 Consultant shall not use photographs of the Deliverables for project competition, awards of any nature, project testimonials, presentations, advertising, proposals, professional papers, public display, or any other use without obtaining prior written approval from the City's representative. Any photographs taken of City property in the execution of the Consultant's work may not be re-used by the Consultant for project competition, awards of any nature, project testimonials, advertising, proposals, presentations, professional papers, public display, or any other use without obtaining prior written approval from the City's representative.

SECTION 6 – REMOVAL AND REPLACEMENT OF PERSONNEL

6.1 Consultant (for the duration of the term of the Agreement) will not, without obtaining the City's prior written consent not to be unreasonably withheld, replace, or alter the assignment of its lead personnel, to the extent their respective availability is reasonably within the Consultant's control.

6.2 Consultant shall promptly remove any person assigned to perform the Services in the event of notification by the City that he/she is no longer acceptable, irrespective of any prior City consent. Replacement of lead personnel, prior to assignment, will be subject to the City's approval, which shall not be unreasonably withheld.

6.3 A violation by Consultant of paragraph 6.1 and/or 6.2 may be considered a substantial and material breach of Agreement, for which termination and damages otherwise provided by Law or the Agreement may be claimed.

6.4 The City's right to request the removal of Consultant's personnel from the Services as set forth in paragraph 6.2 does not expressly or implicitly create an employer-employee relationship between the City and personnel assigned by Consultant. Such a relationship is expressly denied herein by Consultant and the City.

SECTION 7 – INSURANCE

The Consultant shall maintain for the duration of the Agreement, insurance purchased from a company, or companies lawfully authorized to do business in the State of Illinois and having a rating of at least A-minus as rated by A.M. Best Ratings. Such insurance will protect the Consultant from claims set forth below which may arise out of or result from the Consultant's operations under the agreement and for which the Consultant may be legally liable, whether such operations be by the Consultant or by a SubConsultant or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

Worker's Compensation Insurance covering all liability of the Consultant arising under the Workers' Compensation Act and Occupational Diseases Act; limits of liability not less than statutory requirements.

Employers Liability covering all liability of Consultant as employer, with limits not less than: \$1,000,000 per injury – per occurrence; \$1,000,000 per disease – per employee; and \$1,000,000 per disease – policy limit.

Comprehensive General Liability in a broad form on an occurrence basis, to include but not be limited to, coverage for the following where exposure exists; Premises/Operations, Contractual Liability, Products/Completed Operations for 2 years following final payment, Independent Consultant's coverage to respond to claims for damages because of bodily injury, sickness or disease, or death of any person other than the successful proposers employees as well as claims for damages insured by usual personal injury liability coverage which are sustained (1) by a person as a result of an offense directly or indirectly related to employment of such person by the Consultant, or (2) by another person and claims for damages, other than to the Work itself, because of injury to or destruction of tangible property, including loss of use there from; Broad Form Property Damage Endorsement;

General Aggregate Limit \$ 2,000,000
Each Occurrence Limit \$ 1,000,000

Automobile Liability Insurance shall be maintained to respond to claims for damages because of bodily injury, death of a person or property damage arising out of ownership, maintenance, or use of a motor vehicle. This policy shall be written to cover any auto whether owned, leased, hired, or borrowed.

Each Occurrence Limit \$1,000,000

Professional Liability Insurance shall be maintained to respond to claims for damages due to the Consultant's errors and omissions.

Errors and Omissions \$1,000,000

Consultant agrees that with respect to the above required insurance:

1. The CGL policy shall be endorsed for the general aggregate to apply on an annual basis.
2. To provide separate endorsements: to name the City of Joliet and its officers and employees as additional insured as their interest may appear, and to provide 30 days' notice, in writing, of cancellation or material change.
3. The Consultant's insurance shall be primary in the event of a claim.
4. The City of Joliet shall be provided with Certificates of Insurance and endorsements evidencing the above-required insurance, prior to commencement of an agreement and thereafter with certificates evidencing renewals or replacements of said policies of insurance at least thirty (30) days prior to the expiration of cancellation of any such policies.
5. A Certificate of Insurance that states the City of Joliet and its officers and employees have been endorsed as an "additional insured" by the Consultant's general liability and automobile liability insurance carrier. Specifically, this Certificate must include the following language: "The City of Joliet and its officers and employees are, and have been endorsed, as an additional insured under the above reference policy number S 2003177 on a primary and non-contributory basis for general liability and automobile liability coverage for the duration of the contract term."

Failure to Comply: In the event the Consultant fails to obtain or maintain any insurance coverage required under this Agreement, the City of Joliet may purchase such insurance coverage and charge the expense thereof to the Consultant. Such insurance shall be maintained in full force and effect during the life of the Agreement and shall protect the Consultant, its employees, agents and representatives from claims for damages, for personal injury and death and for damage to property arising in any manner from the negligent or wrongful acts or failures to act by the Consultant, its employees, agents and representatives in the performance of the work covered by the Agreement.

The Consultant shall also indemnify and save harmless the City from any claims against, or liabilities incurred by the Consultant of any type or nature to any person, firm or corporation arising from the Consultant's wrongful or negligent performance of the work covered by the Agreement.

SECTION 8 – SUCCESSORS AND ASSIGNS

The City and the Consultant each binds himself and his partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Agreement; except as above, neither the City nor the Consultant shall assign, sublet or transfer his interest in this Agreement without the written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any employee, officer or agent of any public body or the Consultant which may be a party hereto, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the City and the Consultant.

SECTION 9 – NON-DISCRIMINATION

In all hiring or employment made possible or resulting from this Agreement, there shall be no discrimination against any employee or applicant for employment because of sex, age, race, color, creed, national origin, marital status or the presence of any sensory, mental or physical handicap, unless based upon a bona fide occupational qualification, and this requirement shall apply to, but not be limited to, the following: employment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. No person shall be denied or be subjected to discrimination in receipt of the benefit of any services of activities made possible by or resulting from this Agreement on the grounds of sex, race, color, creed, national origin, age except minimum age and retirement provisions, marital status, or the presence of any sensory, mental, or physical handicap. Any violation of this provision shall be considered a violation of a material provision of this Agreement and shall be grounds for cancellation, termination, or suspension, in whole or in part, of the Agreement by the City.

SECTION 10 – MODIFICATION OR AMENDMENT

This Agreement constitutes the entire Agreement of the Parties on the subject matter hereof and may not be changed, modified, discharged, or extended except by written amendment duly executed by the Parties. The Consultant agrees that no representations or warranties shall be binding upon the City unless expressed in writing herein or in a duly executed amendment hereof, or authorized or approved Change Order as herein provided.

SECTION 11 – APPLICABLE LAW AND DISPUTE RESOLUTION

11.1 This Agreement shall be deemed to have been made in and shall be construed in accordance with the laws of State of Illinois.

11.2 Any controversy, claim or dispute arising out of or relating to the interpretation, construction, or performance of this Agreement, or breach thereof, shall be referred to the American Arbitration Association (the "AAA") for a voluntary, non-binding mediation in the municipality where the Services are provided and to be conducted by a mutually acceptable single

mediator, in accordance with then applicable Construction Industry Mediation Rules, prior to resorting to litigation to any State or Federal Court located nearest to where the Services are provided. Neither party shall be liable for any indirect, incidental, or consequential damages of any nature or kind resulting from or arising in connection with this Agreement. The Parties shall share the cost of the mediator's services equally.

WITH RESPECT TO ANY SUCH LITIGATION, EACH PARTY HEREBY KNOWINGLY, VOLUNTARILY AND WILLINGLY WAIVES ALL RIGHTS TO TRIAL BY JURY IN ANY ACTION, SUIT, OR PROCEEDING BROUGHT TO RESOLVE ANY DISPUTE BETWEEN OR AMONG ANY OF THE PARTIES HERETO, WHETHER ARISING IN CONTRACT, TORT, OR OTHERWISE, ARISING OUT OF, CONNECTED WITH, RELATED OR INCIDENTAL TO THIS AGREEMENT, THE TRANSACTION(S) CONTEMPLATED HEREBY AND/OR THE RELATIONSHIP ESTABLISHED AMONG THE PARTIES HEREUNDER.

SECTION 12 – TERMINATION OF THE CONTRACT

12.1 TERMINATION BY THE CONSULTANT

If the Work is stopped for a period of thirty days under an order of any court or other public authority having jurisdiction, through no fault of the Consultant, or if the City has not made timely Payment thereon as set forth in this Agreement, then the Consultant may upon twenty-one (21) days written notice (from postmark) to the City, terminate the Agreement.

12.2 TERMINATION BY THE CITY

In the event of any breach of this Agreement by the Consultant, the City may, at its option, serve the Consultant with a written seven (7) day notice (from postmark) with the Consultant's option to cure the breach, or the City may engage the services of another Consultant to complete the work and deduct the cost of such completion from any amount due the Consultant hereunder, or the City may either pause or terminate the contract.

IN WITNESS WHEREOF, the undersigned have placed their hands and seals upon and executed this Agreement in triplicate as though each copy hereof were an original and that there are no other oral agreements that have not been reduced to writing in this statement.

CITY OF JOLIET

By: _____

H. Elizabeth Beatty

City Manager

Date: _____

By: Will Jernigan

Name: Will Jernigan, P.E.

Title: Chief Operations Officer

Date: 02/12/2025

ATTEST:

By: _____

Lauren O'Hara

City Clerk

Date: _____



February 12, 2025

Mr. Tony Anczer, P.E.
Department of Public Utilities, City of Joliet
150 W. Jefferson Street
Joliet, IL 60432

Subject: Professional Services – NRW/Water Loss Technical Assistance Program – 2025 Program Management

Dear Tony,

Cavanaugh is pleased to present the enclosed proposal for professional services for the subject project. Below are the proposed scope of services, fee budget and estimated schedule. We look forward to working with you and the Joliet team.

Best regards,

Will Jernigan, P.E.
COO/Principal

Tory Wagoner, P.E., P.L.S.
CFO/Principal/Project Manager

Steve Cavanaugh, P.E.
CEO/Principal

SCOPE OF SERVICES

City of Joliet – NRW/Water Loss Technical Assistance Program – 2025 Program Management

Cavanaugh will provide NRW Program Management for the City of Joliet, to include the scope described below, for calendar year 2025.

1. Management of Recommended Actions from the 2024 Water System Improvements Plan (WSIP)
 - a. See matrix on the following page. Where Cavanaugh is identified as the scope item lead, Cavanaugh will perform the work directly, with support from City staff and/or City 3rd party contractors where needed. Where the City is identified as the scope item lead, Cavanaugh will provide direction and support for City staff and/or City 3rd party contractors to perform the work directly. Scope-specific notes are included in the matrix for further clarification. As NRW Program Manager, Cavanaugh will provide program oversight and accountability review pursuant to program goals as agreed upon by Cavanaugh and the City.



City of Joliet
NRW/Water Loss Technical Assistance Program



ID	Scope of Area	Recommended Action from 2024 WSIP	Cav Lead	City Lead	3rd Party Contracts Involved	Cavanaugh 2025 Scoping Notes
D-1	Each DMA and total system	Annual water loss audit completion, including Real Loss Component Analysis	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Each DMA and total system = 7 audits, 7 RLCAs.
D-2	All finished water supply meters	Continue annual testing of production meters at City's water treatment plants, with results incorporated into WY25	<input type="checkbox"/>	<input checked="" type="checkbox"/>	yes	3rd Party performs scope under its existing contract. Cavanaugh performs analysis with supply meter test results to incorporate into water audits.
D-3	a) Each DMA and total system b-i) Total system	Data management enhancements:				
		a) Monthly water balance using supply data from Sensus, consumption data from Munis. Use a dummy billing cycle in Munis to time-align consumption to supply data.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Each DMA and total system = 7 monthly water balances. Cavanaugh provides instruction to City staff for Sensus and Munis data pulls. This will not involve CMEP reports. Cavanaugh performs validation review and compilation of data into monthly report.
		b) Run/review negative consumption report from Munis monthly	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Cavanaugh provides instruction and oversight. City staff setup monthly report in Munis.
		c) Run/review consumption volume report, sorted largest to smallest from Munis monthly	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Cavanaugh provides instruction and oversight. City staff setup monthly report in Munis.
		d) Remove "nometer" accounts, update "carrier" meters in Munis data; disaggregate "3199" rate code to 3 sub-codes (actual sewer, sewer only, deduct)	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Cavanaugh provides instruction and oversight. City staff make setting adjustments in Munis.
		e) Update protocol for adjusting Sensus anomalous reads; resolve remaining Sensus meter mis-programming issues	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	yes	Cavanaugh provides specification of outcomes. Cavanaugh and City staff meet with 3rd Parties to determine actions needed. City staff facilitate 3rd parties' actions. Cavanaugh provides review and oversight.
		f) Complete upgrade of remaining manual reads to Sensus endpoints	<input type="checkbox"/>	<input checked="" type="checkbox"/>		No specific Cavanaugh action, apart from availability to support the City as needed.
		g) Establish workflow for private-side service line breaks, where a work order is created in VUE Works to confirm the repair 5 days after resident notice letter is sent	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Cavanaugh writes the workflow. City staff set it up in VUE Works.
		h) Integrate break work orders to GIS for visual display	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Cavanaugh provides specification of outcomes. City staff link work order asset data to GIS for creation of layers accessible to the internal water loss team.
		i) Establish billing procedure to convert all Unbilled Authorized Consumption to Billed Authorized Consumption	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Cavanaugh writes the procedure. City implements.
A-1	Total system	Continue Customer Meter Change-out Program, targeting 10,000 meter replacements				
		a) Small meters per established plan (Section 4.2.3)	<input type="checkbox"/>	<input checked="" type="checkbox"/>		No specific Cavanaugh action, apart from availability to support the City as needed.
		b) Large meters per ongoing results of annual meter testing program	<input type="checkbox"/>	<input checked="" type="checkbox"/>		No specific Cavanaugh action, apart from availability to support the City as needed.
		c) Conduct pre- and post- meter replacement consumption comparison for all replaced meters	<input checked="" type="checkbox"/>	<input type="checkbox"/>		City provides pertinent consumption data. Cavanaugh performs analysis and provides memo of results and any recommendations for future replacements.



City of Joliet
NRW/Water Loss Technical Assistance Program



ID	Scope of Area	Recommended Action from 2024 WSIP	Cav Lead	City Lead	3rd Party Contracts Involved	Cavanaugh 2025 Scoping Notes
A-2	a-b) Low DMA first; then central area of I-55E DMA	Field Audits:				
		a) GIS analysis of aerial imagery against service connections	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Cavanaugh performs analysis and provides memo of sites warranting field investigation.
		b) Point to point customer meter inspection and inventory	<input type="checkbox"/>	<input checked="" type="checkbox"/>	yes	Cavanaugh provides instruction and oversight. City or a 3rd party contractor perform field work. If RFP step becomes necessary, Cavanaugh writes the RFP scope. Cavanaugh provides review and support to City as needed.
		c) Total system	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Cavanaugh provides context and goal for the inspections. City performs field inspections. Cavanaugh present for inspections if practical.
A-2	d) Low & Southeast DMA	d) Inspection / re-establishment of all boundary valves between Low and Southeast DMAs	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Cavanaugh provides context and goal for the inspections. City performs field inspections. Cavanaugh present for inspections if practical.
		DMA buildout:				
R-1	a) All DMAs	a) Data calculation adjustments, enhancements	<input checked="" type="checkbox"/>	<input type="checkbox"/>	yes	Cavanaugh provides instruction and oversight for changes required from 3rd Party to existing CMEP DMA reports.
		i. Integrate distribution storage tank adjustments to daily supply formula				
		ii. Remove ABS from supply formulas				
		iii. Smooth lag-time impacts from non-daily supply meter readings				
		iv. Smooth lag-time impacts from non-daily consumption meter readings				
		v. Aggregate data for common plotting with rolling monthly averaging				
	vi. Integrate night-flow analysis using hourly data	<input checked="" type="checkbox"/>	<input type="checkbox"/>	yes	Cavanaugh supports the City in evaluating the best technical option for centralized DMA data visualization. In the short-term, this is expected be done via modification to the existing CMEP reports.	
R-1	b) I-55W, I-55E DMAs	b) Re-establish Caton Farm Rd and Black Rd insertion meter data feeds	<input checked="" type="checkbox"/>	<input type="checkbox"/>	yes	Cavanaugh provides specification of outcomes. Cavanaugh and City staff meet with 3rd Party to determine feasibility of modification to existing McCrometer FPI meter installations. Cavanaugh and City staff meet with 3rd Party to scope installation of alternate meter installations. Cavanaugh provides recommendation for the fastest pathway to re-establish meter data feeds, and provides facilitation and oversight of vendor implementation.
		c) Finalize DMA Roadmap	<input checked="" type="checkbox"/>	<input type="checkbox"/>		This work is under way from the prior scope authorized in 2024, and will be released in Q1 2025. The DMA Roadmap will include recommended metering and data acquisition technology, recommended schematic subdivision of existing DMAs, budgetary costs, and recommended sequencing of new DMA installations.
R-1	c) All DMAs	d) Implement Year 1 of the DMA Roadmap	<input checked="" type="checkbox"/>	<input type="checkbox"/>	yes	Release of DMA Roadmap is pending February 2025. Year 1 activities will include Action R-1.a.vi and R-1.b above. Year 1 activities will also include: -Cavanaugh facilitates getting all six existing DMAs functional for informing ongoing leak detection efforts. -Cavanaugh supports the City's sole source procurement of Xylem Vue, and work with Xylem to support their integration of the City's DMA data into its data visualization tools. Subsequent scoping for Cavanaugh's support of the DMA Roadmap implementation is described in scope item 4 of this proposal.



City of Joliet
NRW/Water Loss Technical Assistance Program



ID	Scope of Area	Recommended Action from 2024 WSIP	Cav Lead	City Lead	3rd Party Contracts Involved	Cavanaugh 2025 Scoping Notes
R-2	a) Low DMA b) Low DMA, central area of I-55E DMA c) Southeast, I-55W, Fairmont, Ridgewood DMAs	Focused active leak detection:				
		a) Evaluate and deploy permanent leak sensor & correlation equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	yes	Cavanaugh facilitates vendor demonstrations, provides memo of capabilities and limitations for leak sensor & correlation equipment. Cavanaugh provides recommendation for equipment acquisition and supports City in procurement.
		b) Increase frequency of manual leak surveys, with addition of all services as listening points	<input type="checkbox"/>	<input checked="" type="checkbox"/>	yes	Cavanaugh provides scope language and specification of outcomes, for City's use in its direction of work with 3rd Party.
		c) Decrease frequency of manual leak surveys, until and unless DMA data indicates otherwise	<input type="checkbox"/>	<input checked="" type="checkbox"/>	yes	Cavanaugh provides scope language and specification of outcomes, for City's use in its direction of work with 3rd Party.
R-3	Concentrated in Low DMA and central area of I-55E DMA	Perform water main replacement/abandonment/lining based on the defined Water Main Replacement Program	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Cavanaugh supports the City in evaluating the Water Main Replacement Program efficacy at the end of 2025 to inform adjustments warranted in 2026.
R-4	Low DMA first; then central area of I-55E DMA	Public-side service line replacement analysis:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		No specific Cavanaugh action, apart from availability to support the City as needed.
		a) Establish inventory of all service connections, including age, material and location				
		b) Filter off service lines slated for replacement as part of Action R-3				
		c) Analyze remaining service lines based on material and age				
		d) Cross reference field results from leak survey (Action R-2-b)				
e) Identify priority group of public-side service lines for replacement						
R-5	Total system	Work with fire department to minimize hydrant leaks resulting from hydrant operations; where practical sequence annual leak detection to occur closely behind the fire department's hydrant flushing and testing activities	<input type="checkbox"/>	<input checked="" type="checkbox"/>		No specific Cavanaugh action, apart from availability to support the City as needed.



2. NRW Program Administration
 - a. Build a new monthly water loss report that incorporates the data management enhancements described in the 2024 WSIP recommendation D-3. Cavanaugh will also work with Great Pyrenees Technology, LLC to make any modifications to the existing daily reports necessary to comply with recommendation D-3.
 - b. Material preparation and facilitation of monthly internal water loss team meetings to manage program progress.
 - c. Material preparation and facilitation of quarterly Water Loss Task Force meetings with City and other consultant representatives.
 - d. Material preparation and facilitation of presentations with City Council and leadership, as needed and requested by the City. This shall include but not be limited to Councilmember briefings, media briefings, staff leadership briefings, Public Service Commission meetings, and Council meetings.
 - e. Annual IDNR Water Audit & Water System Improvement Plan for WY2025.
3. IDNR Alternative Reporting Exploration
 - a. Write position memo on Joliet-specific limitations and considerations of the current reporting metric (percent NRW) and performance threshold (10%).
 - b. Material preparation and facilitation of meetings and communications with City leadership to establish proposed alternatives for reporting metric and performance threshold.
 - c. Material preparation and facilitation of meetings and communications with City and ISAWWA representatives to build industry support for proposed alternatives.
 - d. Material preparation and facilitation of meetings and communications with IDNR representatives to lobby proposed alternatives for reporting metric and performance threshold.
4. DMA Detailed Design – Future Scope, Not Included in Current Proposal
 - a. Following the release of DMA Roadmap in Q1 2025, Cavanaugh will present a subsequent scope of work to provide detailed design of the next rational DMA subdivision(s).
 - b. The subsequent scope will include:
 - i. Instruction and oversight for City staff to perform field valve closures and hydrant drop tests to validate proposed DMA boundaries.
 - ii. Meter siting and meter chamber specifications.
 - iii. Bid & construction package for contractor installation of meter chambers.
 - iv. Written scope for the City to utilize a local engineering firm to administer the bid & construction of meter chambers.
 - v. Written scope and specifications for the City to utilize McKim & Creed for installation of metering equipment and provision data-as-a-service (DaaS) for flow and pressure data at new DMA metering points, with integration to Xylem Vue.
 - vi. Oversight and support of chamber and metering equipment installations.



FEE BUDGET AND ESTIMATED SCHEDULE

Scope Sections 1-3 above are presented as a not-to-exceed fee of \$ 511,140.00, to be invoiced to the City on a composite hourly rate basis each month. Cavanaugh’s composite hourly rate shall be \$225.00, and is inclusive of direct and indirect costs. Direct cost reimbursement is not applicable for this project.

Scope Section 4 above shall be confirmed and presented for subsequent approval in Q1 of 2025.

Estimated Phase 1 Schedule:

Scope ID	Action ID	Action	2025			
			Q1	Q2	Q3	Q4
1	D-1	Annual Water Audits & Real Loss Component Analyses				
1	D-2	Annual Production Meter Testing & Analysis				
1	D-3	Data Management Enhancements				
1	A-1	Annual Customer Meter Changeouts				
1	A-1	Annual Customer Meter Changeout Analysis				
1	A-2.a	Field Audit - GIS Analysis				
1	A-2.b	Field Audit - Meter Inspection & Inventory				
1	A-2.c	Field Audit - Field Inspection of Interconnections				
1	A-2.d	Field Audit - Field Inspection of Boundary Valves				
1	R-1.a	DMA Data Calculation Adjustments, Enhancements				
1	R-1.b	DMA Re-establish Caton Farm Rd & Black Rd data feeds				
1	R-1.c	DMA Finalize Roadmap				
1	R-1.d	DMA Year 1 Roadmap Implementation				
1	R-2.a	Focused Leak Detection - Evaluate Permanent Sensors				
1	R-2.b,c	Perform Focused Field Leak Surveys				
1	R-3	Annual Water Main Replacement Program				
1	R-4	Public-side Service Line Replacement Analysis				
1	R-5	Fire-Department Hydrant Operations Coordination				
2		NRW Program Administration				
3		IDNR Alternative Reporting Exploration				
4		DMA Detailed Design				



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Approver Report

File Number: 132-25

File ID: 132-25

Type: Consent Agenda

Status: Agenda Ready

In Control: City Council Meeting

File Created: 02/20/2025

Department: Public Utilities

Final Action:

Title: Award of Professional Services Agreement for the 2025 Water Loss Control Technical Assistance Program to Cavanaugh & Associates PA in the Amount of \$511,140.00

Agenda Date: 03/04/2025

Attachments: PSA - 2025 Water Loss Program - COJ Contract & Cavanaugh Proposal.pdf

Entered by: aanczer@joliet.gov

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	2/24/2025	Gina Logalbo	Approve	2/26/2025
1	2	2/25/2025	Allison Swisher	Approve	2/26/2025
1	3	2/25/2025	Kevin Sing	Approve	2/27/2025
1	4	2/25/2025	Todd Lenzie	Approve	2/27/2025
1	5	2/27/2025	Beth Beatty	Approve	2/27/2025



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Memo

File #: 159-25

Agenda Date: 3/4/2025

TO: Mayor and City Council

FROM: Allison Swisher, Director of Public Utilities

SUBJECT:

Award of Professional Services Agreement for Water Treatment Residual Rule Compliance Assistance to Duffield Consulting Engineers LTD in the Amount of \$63,874.00

BACKGROUND:

The City of Joliet operates 11 drinking water treatment plants to remove naturally occurring radium. The radium which is removed must be properly handled and disposed of. The Illinois Emergency Management Agency (IEMA) oversees proper handling and disposal of these residuals and recently implemented new rules. The City relies on consultants to assist the Plant Operations staff with IEMA compliance. For the past ten (10) years the City has used Duffield Consulting Engineers LTD to help with these tasks. The Public Service Committee will review this matter.

CONCLUSION:

Duffield Consulting Engineers LTD provided a proposal in the amount of \$63,874.00 to complete the tasks required by the new IEMA rule.

Section 2-438 of the City of Joliet Code of Ordinances states that purchases whose estimated cost is in excess of twenty-five thousand dollars (\$25,000.00) may be awarded without written specifications or bidding under certain circumstances. Two (2) of these circumstances apply:

- (f) Purchases when authorized by a concurring vote of two-thirds (2/3) of the Mayor and City Council;
- (g) Purchases of professional services.

Funds will be charged to the Water & Sewer Operations Fund / Water Supply / Professional Services (Org 50080011, Object 523300, \$43,874.00) and the Water & Sewer Operations Fund / Plant Ops Administration / Professional Services (Org 50080310, Object 523300, \$20,000.00).

RECOMMENDATION:

Based on the above, it is recommended that the Mayor and City Council approve the Professional Services Agreement for Water Treatment Residual Rule Compliance Assistance, in an amount not to exceed \$63,874.00, on behalf of Duffield Consulting Engineers LTD.

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT, MADE AS OF THIS ____ day of _____, 2025, by and between the City of Joliet, Illinois, an Illinois Municipal Corporation, (hereinafter called the "City") and Duffield Consulting Engineers, (hereinafter called the "Consultant"), collectively referred to as the "Parties" herein, is an AGREEMENT for professional services.

NOW, THEREFORE, the City and the Consultant in consideration of the mutual covenants hereinafter set forth agree as follows:

SECTION 1 – SERVICES OF THE CONSULTANT

1.1 The Project scope of work is defined in the attached Letter Proposal dated January 3, 2025.

1.2 The City and the Consultant, by mutual agreement, shall determine the final schedule.

1.3 The Consultant shall perform its services consistent with the professional skill and care ordinarily provided by Consultants in their line of work. The Consultant will use their best professional judgment in the course of the work. Design criteria, guidelines and other standards shall be supplemented by the professional judgment of the Consultant. Deviations from design criteria, guidelines and other standards shall be called to the attention of the City's representative.

SECTION 2 – THE CITY'S RESPONSIBILITIES

The City will:

2.1 Provide full information as to the requirements for the Project in a timely manner in which the Consultant may reasonably rely on with regard to its completeness and accuracy.

2.2 Designate in writing a person to act as the City's representative with respect to the work to be performed under this Agreement; and such person shall have complete authority to transmit instructions, receive information, interpret, and define the City's policies and decisions with respect to materials, equipment elements and systems pertinent to the work covered by this Agreement.

2.3 Guarantee access to and make all provisions for the Consultant to enter upon the City's facilities as required for the Consultant to perform their work under this Agreement.

2.4 Examine all studies, reports and other documents presented by the Consultant and shall render decisions pertaining thereto within seven (7) calendar days from receipt so as not to delay the work of the Consultant.

2.5 Obtain approval of all governmental authorities having jurisdiction over the Project and such approvals and consents from such other individuals or bodies as may be necessary for completion of the Project.

SECTION 3 – PAYMENTS TO THE CONSULTANT

3.1 The City will pay the Consultant for the professional services performed under SECTION 1, in an amount not to exceed \$ 63,874.00

3.2 Invoices for payment shall be submitted by Consultant to the City, together with reasonable supporting documentation. The City may require such additional supporting documentation as City reasonably deems necessary or desirable. Payment to Consultant shall be made in accordance with the Illinois Local Government Prompt Payment Act, after City's receipt of an invoice and all such supporting documentation.

3.3 Payment to the Consultant for expenses associated with direct costs or reimbursable expenses, as dictated by the Agreement and/or Scope of Services, shall be made upon presentation of receipts for costs or expenses.

SECTION 4 – TIME OF COMPLETION

4.1 The Consultant shall complete the project within 365 days of the date of execution of this Agreement, subject to time extensions to such schedule arising from delays beyond Consultant's control. To the extent Consultant is impacted by such delays, Consultant shall be entitled to an adjustment to its schedule for performance.

4.2 Time is of the essence for this Agreement.

4.3 The Consultant shall commence work within ten (10) calendar days of the date of execution of this Agreement or such other time mutually agreed to by the Parties in writing.

4.4 The Consultant may request an extension to complete the scope of work, and the City may grant such extension in a subsequent contract amendment.

SECTION 5 – RIGHTS TO DELIVERABLES

5.1 Deliverables, as defined in the Scope of Work, shall become the City's permanent property upon payment by the City to the Consultant.

5.2 Consultant shall not use photographs of the Deliverables for project competition, awards of any nature, project testimonials, presentations, advertising, proposals, professional papers, public display, or any other use without obtaining prior written approval from the City's representative. Any photographs taken of City property in the execution of the Consultant's work may not be re-used by the Consultant for project competition, awards of any nature, project testimonials, advertising, proposals, presentations, professional papers, public display, or any other use without obtaining prior written approval from the City's representative.

SECTION 6 – REMOVAL AND REPLACEMENT OF PERSONNEL

6.1 Consultant (for the duration of the term of the Agreement) will not, without obtaining the City's prior written consent not to be unreasonably withheld, replace, or alter the assignment of its lead personnel, to the extent their respective availability is reasonably within the Consultant's control.

6.2 Consultant shall promptly remove any person assigned to perform the Services in the event of notification by the City that he/she is no longer acceptable, irrespective of any prior City consent. Replacement of lead personnel, prior to assignment, will be subject to the City's approval, which shall not be unreasonably withheld.

6.3 A violation by Consultant of paragraph 6.1 and/or 6.2 may be considered a substantial and material breach of Agreement, for which termination and damages otherwise provided by Law or the Agreement may be claimed.

6.4 The City's right to request the removal of Consultant's personnel from the Services as set forth in paragraph 6.2 does not expressly or implicitly create an employer-employee relationship between the City and personnel assigned by Consultant. Such a relationship is expressly denied herein by Consultant and the City.

SECTION 7 – INSURANCE

The Consultant shall maintain for the duration of the Agreement, insurance purchased from a company, or companies lawfully authorized to do business in the State of Illinois and having a rating of at least A-minus as rated by A.M. Best Ratings. Such insurance will protect the Consultant from claims set forth below which may arise out of or result from the Consultant's operations under the agreement and for which the Consultant may be legally liable, whether such operations be by the Consultant or by a SubConsultant or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

Worker's Compensation Insurance covering all liability of the Consultant arising under the Workers' Compensation Act and Occupational Diseases Act; limits of liability not less than statutory requirements.

Employers Liability covering all liability of Consultant as employer, with limits not less than: \$1,000,000 per injury – per occurrence; \$1,000,000 per disease – per employee; and \$1,000,000 per disease – policy limit.

Comprehensive General Liability in a broad form on an occurrence basis, to include but not be limited to, coverage for the following where exposure exists; Premises/Operations, Contractual Liability, Products/Completed Operations for 2 years following final payment, Independent Consultant's coverage to respond to claims for damages because of bodily injury, sickness or disease, or death of any person other than the successful proposers employees as well as claims for damages insured by usual personal injury liability coverage which are sustained (1) by a person as a result of an offense directly or indirectly related to employment of such person by the Consultant, or (2) by another person and claims for damages, other than to the Work itself, because of injury to or destruction of tangible property, including loss of use there from; Broad Form Property Damage Endorsement;

General Aggregate Limit \$ 2,000,000
Each Occurrence Limit \$ 1,000,000

Automobile Liability Insurance shall be maintained to respond to claims for damages because of bodily injury, death of a person or property damage arising out of ownership, maintenance, or use of a motor vehicle. This policy shall be written to cover any auto whether owned, leased, hired, or borrowed.

Each Occurrence Limit \$1,000,000

Professional Liability Insurance shall be maintained to respond to claims for damages due to the Consultant's errors and omissions.

Errors and Omissions \$1,000,000

Consultant agrees that with respect to the above required insurance:

1. The CGL policy shall be endorsed for the general aggregate to apply on an annual basis.
2. To provide separate endorsements: to name the City of Joliet and its officers and employees as additional insured as their interest may appear, and to provide 30 days' notice, in writing, of cancellation or material change.
3. The Consultant's insurance shall be primary in the event of a claim.
4. The City of Joliet shall be provided with Certificates of Insurance and endorsements evidencing the above-required insurance, prior to commencement of an agreement and thereafter with certificates evidencing renewals or replacements of said policies of insurance at least thirty (30) days prior to the expiration of cancellation of any such policies.
5. A Certificate of Insurance that states the City of Joliet and its officers and employees have been endorsed as an "additional insured" by the Consultant's general liability and automobile liability insurance carrier. Specifically, this Certificate must include the following language: "The City of Joliet and its officers and employees are, and have been endorsed, as an additional insured under the above reference policy number _____ on a primary and non-contributory basis for general liability and automobile liability coverage for the duration of the contract term."

Failure to Comply: In the event the Consultant fails to obtain or maintain any insurance coverage required under this Agreement, the City of Joliet may purchase such insurance coverage and charge the expense thereof to the Consultant. Such insurance shall be maintained in full force and effect during the life of the Agreement and shall protect the Consultant, its employees, agents and representatives from claims for damages, for personal injury and death and for damage to property arising in any manner from the negligent or wrongful acts or failures to act by the Consultant, its employees, agents and representatives in the performance of the work covered by the Agreement.

The Consultant shall also indemnify and save harmless the City from any claims against, or liabilities incurred by the Consultant of any type or nature to any person, firm or corporation arising from the Consultant's wrongful or negligent performance of the work covered by the Agreement.

SECTION 8 – SUCCESSORS AND ASSIGNS

The City and the Consultant each binds himself and his partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Agreement; except as above, neither the City nor the Consultant shall assign, sublet or transfer his interest in this Agreement without the written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any employee, officer or agent of any public body or the Consultant which may be a party hereto, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the City and the Consultant.

SECTION 9 – NON-DISCRIMINATION

In all hiring or employment made possible or resulting from this Agreement, there shall be no discrimination against any employee or applicant for employment because of sex, age, race, color, creed, national origin, marital status or the presence of any sensory, mental or physical handicap, unless based upon a bona fide occupational qualification, and this requirement shall apply to, but not be limited to, the following: employment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. No person shall be denied or be subjected to discrimination in receipt of the benefit of any services of activities made possible by or resulting from this Agreement on the grounds of sex, race, color, creed, national origin, age except minimum age and retirement provisions, marital status, or the presence of any sensory, mental, or physical handicap. Any violation of this provision shall be considered a violation of a material provision of this Agreement and shall be grounds for cancellation, termination, or suspension, in whole or in part, of the Agreement by the City.

SECTION 10 – MODIFICATION OR AMENDMENT

This Agreement constitutes the entire Agreement of the Parties on the subject matter hereof and may not be changed, modified, discharged, or extended except by written amendment duly executed by the Parties. The Consultant agrees that no representations or warranties shall be binding upon the City unless expressed in writing herein or in a duly executed amendment hereof, or authorized or approved Change Order as herein provided.

SECTION 11 – APPLICABLE LAW AND DISPUTE RESOLUTION

11.1 This Agreement shall be deemed to have been made in and shall be construed in accordance with the laws of State of Illinois.

11.2 Any controversy, claim or dispute arising out of or relating to the interpretation, construction, or performance of this Agreement, or breach thereof, shall be referred to the American Arbitration Association (the "AAA") for a voluntary, non-binding mediation in the municipality where the Services are provided and to be conducted by a mutually acceptable single

mediator, in accordance with then applicable Construction Industry Mediation Rules, prior to resorting to litigation to any State or Federal Court located nearest to where the Services are provided. Neither party shall be liable for any indirect, incidental, or consequential damages of any nature or kind resulting from or arising in connection with this Agreement. The Parties shall share the cost of the mediator's services equally.

WITH RESPECT TO ANY SUCH LITIGATION, EACH PARTY HEREBY KNOWINGLY, VOLUNTARILY AND WILLINGLY WAIVES ALL RIGHTS TO TRIAL BY JURY IN ANY ACTION, SUIT, OR PROCEEDING BROUGHT TO RESOLVE ANY DISPUTE BETWEEN OR AMONG ANY OF THE PARTIES HERETO, WHETHER ARISING IN CONTRACT, TORT, OR OTHERWISE, ARISING OUT OF, CONNECTED WITH, RELATED OR INCIDENTAL TO THIS AGREEMENT, THE TRANSACTION(S) CONTEMPLATED HEREBY AND/OR THE RELATIONSHIP ESTABLISHED AMONG THE PARTIES HEREUNDER.

SECTION 12 – TERMINATION OF THE CONTRACT

12.1 TERMINATION BY THE CONSULTANT

If the Work is stopped for a period of thirty days under an order of any court or other public authority having jurisdiction, through no fault of the Consultant, or if the City has not made timely Payment thereon as set forth in this Agreement, then the Consultant may upon twenty-one (21) days written notice (from postmark) to the City, terminate the Agreement.

12.2 TERMINATION BY THE CITY

In the event of any breach of this Agreement by the Consultant, the City may, at its option, serve the Consultant with a written seven (7) day notice (from postmark) with the Consultant's option to cure the breach, or the City may engage the services of another Consultant to complete the work and deduct the cost of such completion from any amount due the Consultant hereunder, or the City may either pause or terminate the contract.

IN WITNESS WHEREOF, the undersigned have placed their hands and seals upon and executed this Agreement in triplicate as though each copy hereof were an original and that there are no other oral agreements that have not been reduced to writing in this statement.

CITY OF JOLIET

By: _____

By: _____

H. Elizabeth Beatty

Name: _____

City Manager

Title: _____

Date: _____

Date: _____

ATTEST:

By: _____

Lauren O'Hara

City Clerk

Date: _____



January 3, 2025

Subject: 0100.52 Joliet TENORM
2025

Mr. Nick Gornick, Plant Operations Supt.
City of Joliet
855 Adler Street
Joliet, IL 60433

Dear Mr. Gornick:

Please consider this letter as the scope of services for the Joliet TENORM Compliance Project 2025. Duffield Consulting Engineers, Ltd. proposes to provide professional engineering services to assist the proper handling and disposal of water treatment residuals. The services are to be provided to 11 water treatment plants and 3 wastewater treatment plants. The specific services area as follow:

- 1) Serve as your representative throughout all phases of this project.
- 2) Serve as the “responsible individual” required by Illinois regulation Part 622.40 providing radiation safety services for identification of restricted areas and determination of applicable regulatory requirements and procedures. Joliet must execute the document appointing Dennis L. Duffield, P.E. as the “responsible individual” for Joliet’s water treatment plants.
- 3) Joliet must adopt an ALARA policy to keep employee radiation exposure as low as reasonably achievable.
- 4) Gather data related to treatment residuals and radiation compliance and determine applicable regulations for each facility. Assist with record keeping required by Part 622.
- 5) Implement operating procedures though the licensing of the use of the Crossroads Manual © for radiation safety procedures for the period March 1, 2025 through December 31, 2025.
- 6) Exchange radon detectors and perform gamma surveys of 11 water treatment plants as required by Part 622.40
- 7) Place alpha track radon detectors in 3 wastewater treatment plants for a period of at least 91 days.
- 8) After the 91day period, retrieve the radon detectors and report results as required by Part 622.30
- 9) Perform follow-up measures as needed
- 10) Answer questions related to radiation safety.
- 11) Provide 2 sessions of TENORM Awareness Training as required by Part 622.50. Joliet provides the training location including projector and screen.
- 12) Provide 1 session of Advanced TENORM Training for 5 employees of Joliet. Joliet provides the training location including projector and screen. This training course must have space for 20 students.

The cost of the services is as follows:

Water Treatment Plants

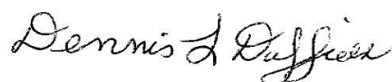
Responsible Individual Services	estimated 22 hours \$215.00/hour	\$ 4,730.00
Crossroad Manual © licensing	11 plants @ \$21.00 per plant per month for 10 months	\$ 2,310.00
Gamma Survey and Radon Detector Exchange	11 plants \$2,200.00 per plant	\$24,200.00
TENORM Awareness Training	2 sessions \$1,720 per session	\$ 3,440.00
Advance TENORM Training	5 employees \$450 per employee	\$ 2,250.00
Mileage	estimated 100 miles \$0.77 per mile	\$ <u>77.00</u>
	Estimated Water Treatment Plant subtotal	\$37,007.00

Wastewater Treatment Plants

Responsible Individual Services	estimated 6 hours \$215.00 per hour	\$ 1,290.00
Place Radon Detectors	3 Treatment Plants \$4,250.00 each	\$12,750.00
Retrieve Radon Detectors	3 Treatment Plants \$4,250.00 each	\$12,750.00
Mileage	estimated 100 miles \$0.77 per mile	\$ <u>77.00</u>
	Estimated Wastewater Treatment Plant subtotal	\$26,867.00
	Estimated Project Total	\$63,874.00

Please note that the above value is an estimated cost and the actual cost may vary based on project requirements.

Sincerely,



Dennis L. Duffield, P.E.(Illinois), President
Duffield Consulting Engineers Ltd.
Dennis.duffield@Duffield.Engineering
Telephone 815-693-9871



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Approver Report

File Number: 133-25

File ID: 133-25

Type: Consent Agenda

Status: Agenda Ready

In Control: City Council Meeting

File Created: 02/20/2025

Department: Public Utilities

Final Action:

Title: Award of Professional Services Agreement for Water Treatment Residual Rule Compliance Assistance to Duffield Consulting Engineers LTD in the Amount of \$63,874.00

Agenda Date: 03/04/2025

Attachments: Agreement for Professional Services - Duffield.pdf

Entered by: ngornick@joliet.gov

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	2/24/2025	Gina Logalbo	Approve	2/26/2025
1	2	2/25/2025	Allison Swisher	Approve	2/26/2025
1	3	2/25/2025	Kevin Sing	Approve	2/27/2025
1	4	2/25/2025	Todd Lenzie	Approve	2/27/2025
1	5	2/27/2025	Beth Beatty	Approve	2/27/2025



Memo

File #: 160-25

Agenda Date: 3/4/2025

TO: Mayor and City Council

FROM: Dustin Anderson, Director of Community Development

SUBJECT:

Award of Professional Services Agreement for the Route 66 Park at Broadway Street Greenway Improvements, Survey and Design Phase, to Geotech Engineering Inc. in the Amount of \$32,500.

BACKGROUND:

The State of Illinois Department of Commerce and Economic Opportunity (DCEO) has made grant funds available to the Heritage Corridor Convention and Visitors Bureau (CVB) under the Route 66 Grant Program for the purpose of celebrating the 100th Anniversary of Route 66, which includes attraction development and enhancements along historic Route 66.

The City-owned Route 66 Park at the Broadway Street Greenway is a well-known Route 66 visitor destination for its 1950's era ice cream stand (Rich & Creamy) that is open seasonally at 920 Broadway Street. The City made significant investments in this park under last year's Route 66 Grant program, with new interpretative signs and installations that greatly enhanced the visual attraction of this tourist and local destination.

The sidewalk network - specifically the lack of a separated and ADA compliant path that leads from the parking lot to the ice cream stand - was not able to be addressed with last year's grant funds. There is physical space to reconfigure pedestrian circulation to rectify these concerns.

Based on our engineer's estimate, it will cost approximately \$150,000 to make the necessary improvements, including the initial survey and design work. Proposals were requested from three (3) engineering firms for the initial survey and design of the proposed improvements. Engineers will review ADA requirements, path access, sidewalk circulation, and ancillary items related to the Route 66 Park at the Broadway Street Greenway.

Geotech Engineering Inc will complete survey and designs related to the improvements for the Route 66 Park at the Broadway Street Greenway. At the conclusion of the survey and design work, the City will go out to bid for the construction of this site and circulation improvements.

This item was recommended for City Council approval by Public Assets Committee at the February 25, 2025 meeting.

CONCLUSION:

The award of the professional services agreement for the survey and design work for the site improvements project at the Route 66 Park at the Broadway Greenway to Geotech Engineering Inc. in the amount of \$32,500 will allow the City to move forward with safety improvements that will

enhance visitor experience for residents and tourists alike. The City has funding available to cover this fee through the Round 4 Route 66 Grant Program. Approval of the Memorandum of Agreement with Heritage Corridor Convention and Visitors Bureau to accept management of the Round 4 Route 66 Grant Program funding (\$75,000) is a separate agenda item for this evening's Council meeting.

Section 2-438 of the City of Joliet Code of Ordinances states that purchases whose estimated cost is in excess of twenty-five thousand dollars (\$25,000.00) may be awarded without written specifications or bidding under certain circumstances. Two (2) of these circumstances apply:

(f) Purchases when authorized by a concurring vote of two-thirds (2/3) of the Mayor and City Council;

(g) Purchases of Professional Services.

RECOMMENDATION:

Based on the above, it is recommended that the Mayor and City Council award the professional services agreement for survey and design work for the Route 66 Park at the Broadway Street Greenway improvements project to Geotech Engineering Inc in the amount of \$32,500.



GEOTECH INC.

CONSULTING ENGINEERS & LAND SURVEYORS

1207 Cedarwood Dr, Crest Hill, IL 60403 • 815-730-1010 • geotechconsultantsinc.com

December 23, 2024

Mr. Sean Mikos, P.E.
Deputy Director of Engineering
City of Joliet Public Works
150 W. Jefferson Street
Joliet, IL 60432

RE: Phase II Engineering Services with Addendum No. 1
Route 66 Park at The Broadway Street Greenway
920 Broadway Street, Joliet

Dear Mr. Mikos:

Geotech Incorporated appreciates the opportunity to submit the following proposal related to the scope of work outlined in the Request for Quotes (RFQ) for Phase II Engineering Services for the Route 66 Park at the Broadway Street Greenway Improvements (including Addendum No. 1).

Based on the RFQ and subsequent conversations, our understanding is the project will consist of developing improvement plans to modify existing conditions around the perimeter of the existing building at 920 Broadway in order to provide accessible routes in compliance with the Illinois Accessibility Code.

Geotech Incorporated has over 50 years of experience with surveying and design of various land development and infrastructure projects in and around the City of Joliet. All work will be performed at our office in Crest Hill by staff each having at least 25 years of experience working with personnel from the City of Joliet.

Based on current workload, we anticipate the scope of work can be completed within the schedule outlined with Addendum No. 1. However, variables beyond our control, such as weather, may impact survey work during the month of January.

We appreciate the opportunity to submit this proposal and look forward to working with you on this project. If you have any questions, please do not hesitate to contact us. If you would like us to proceed with the project, please sign and return this proposal.

Sincerely,
Geotech Inc.

Thomas Carroll, PE
Director of Engineering

Proposed Scope of Work & Quote

Topographic Survey	\$5,000.00
○ Perform a topographic survey in accordance with the Illinois Minimum Standards for a Topographic Survey.	
○ Survey limits will generally be focused on the area around the existing building at 920 Broadway Street, including the existing entrance and drive aisle to the south.	
○ Scope of work does not include a boundary survey of the overall parcel.	
Site Improvement Plan	\$19,500.00
○ Prepare final engineering plans and supporting documents for the construction of the proposed improvements.	
○ Plans will generally include, as appropriate, design information related to: demolition, geometric layout, site grading, and site utilities associated with provided accessible routes in and around the existing building at 920 Broadway Street.	
○ Prepare an estimate of construction costs for the proposed improvements.	
Contract Documents	\$4,000.00
○ Assist City of Joliet staff on the preparation of contract documents. It is assumed the City will be utilizing their standard contract documents, following their purchasing and bidding requirements.	
Permitting	\$4,000.00
○ Assist City of Joliet staff with any permitting that may be necessary for the proposed improvements.	
Total:	\$32,500.00

Thomas Carroll, P.E.

Partner/Director of Engineering

As Director of Engineering for Geotech Incorporated, Thomas designs and coordinates all engineering related services on a wide range of land development projects. In addition, Thomas actively interacts with the client, project team, and permitting authorities to ensure projects are successfully completed.

Thomas brings an added dimension of expertise to Geotech's services as a result of his prior experience as the Chief Subdivision Engineer for the Will County Land Use Department and the Director of the Will County Stormwater Management Committee.

Education

- B.S., Civil Engineering, University of Iowa
- M.S., Civil Engineering, University of Iowa

Professional Registrations

- Illinois Professional Engineer, License #062-052783

Professional Affiliations

- Member, Illinois Society of Professional Engineers
- Member, American Society of Civil Engineers

Accomplishments

- Past Director, Will County Stormwater Management Committee
- Past President, Joliet Chapter ISPE
- Joliet Chamber of Commerce Community Leadership School

Select Project Experience

Residential Subdivisions

- Shorewood Glen/Del Webb Active Adult Community – Shorewood, IL
- Kingston Hills – Homer Glen, IL
- Streams of Plainfield – Plainfield, IL
- Fall Creek – Joliet, IL
- Estates of Montefiori – Lemont, IL

Municipal Facilities

- Joliet Street Department Arbieter Road Facility
- Joliet Street Department Cedarwood Drive Facility
- Joliet Park District Splash Station Waterpark
- Channahon Fire Station

Commercial

- Target, 30 acres, Shorewood, IL
- Crete Commons, 100 acres, Crete, IL
- Pilot Travel Center, Joliet, IL
- Cemenos Restaurant, Joliet, IL

Professional/Medical

- Whiteside Law Offices, Shorewood, IL
- Alden Estates of Shorewood, Shorewood, IL
- Heritage Woods of Minooka – Supportive Living, Minooka, IL
- MK Orthopedics, Joliet, IL



Christopher Papesh, P.L.S.

Partner/Director of Surveying

As Director of Land Surveying for Geotech Incorporated, Christopher manages the efforts of the survey field crews and office staff for a wide range of topographic, boundary, ALTA, construction staking, and as-built survey projects. In addition, Christopher actively interacts with the client, project team, and permitting authorities to ensure projects are successfully completed. Based on Christopher's expertise, he was selected to serve of co-editor of the Illinois Boundary Law Book (Jeffrey Lucas, 2013) and is often consulted to provide assistance on complicated boundary and legal description disputes.

Education

- B.S., Civil Engineering Technology, Southern Illinois University

Professional Registrations

- Illinois Professional Land Surveyor, License #3369

Professional Affiliations

- Member, Illinois Professional Land Surveyors Association
- Member, National Society of Professional Surveyors

Accomplishments

- Co-Editor of Illinois Boundary Law Book (Jeffrey Lucas, 2013)
- Delegate to the Board of the Illinois Professional Land Surveyors Association
- Past Member, Ethics & Practice Committee of the Illinois Professional Land Surveyors Association
- Past President of the Northeast Chapter of the Illinois Professional Land Surveyors Association

Select Project Experience

Boundary/ALTA Survey/Basemap

- Centerpoint Intermodal Center (Elwood)
- 5 Starr Land Development (Channahon)
- Romeoville Prairie Natural Preserve (FPDWC)
- Centerpoint Intermodal Center (Joliet)
- Moose Island (Channahon)
- Lockport Prairie Natural Preserve (FPDWC)
- Plum Grove Preserve Goodenow (FPDWC)
- Caton Farm Road/Bruce Road Bridge

Site Planning

- The Highlands Subdivision (Channahon)
- Wooded Cove Estates (Elwood)
- Lake Forrest Subdivision (Shorewood)
- Kendall Ridge Subdivision (Joliet)
- Liberty Meadows Estates (Joliet)
- Route 66 Raceway (Joliet)
- The Sanctuary Subdivision (Joliet)
- Walnut Manor Subdivision (Shorewood)

Construction Layout

- Expansion of Saint Joseph Hospital (Joliet)
- Expansion of Mobil Oil Refinery (Channahon)
- Route 66 Raceway (Joliet)
- Vulcan Quarry Tunnel (Joliet & Romeoville)
- Weber Farm Crossings of Crest Hill-114 acres



Clayton Thurston

Project Manager/Survey Technician

As a Survey Technician for Geotech Incorporated, Clayton responsibilities include the preparation of boundary, topographic, and ALTA surveys for a wide variety of projects. In addition, Clayton also manages and schedules the survey field crews. After almost two decades of surveying experience, in both the field and the office, Clayton possesses a thorough understanding of the entitlement process, site design, and construction means and methods for various development projects. Clayton also actively interacts with the client, project team, and permitting authorities to ensure projects are successfully completed. As an example, Clayton serves as the project manager for Centerpoint Properties' Intermodal Industrial Park, coordinating the surveying and platting needs for the City of Joliet entitlement process.

Education

- Associate Degree, Construction Engineering Technology, Morrison Institute of Technology

Professional Affiliations

- Member, Illinois Professional Land Surveyors Association

Select Project Experience

Boundary/ALTA Surveys

- Menards, Skokie
- State of Illinois DCFS, Dixie Hwy, Harvey
- Commercial Center and Bank at the SE corner of Division Street and Main Street, Plainfield
- Forest Preserve District of Will County
 - Lockport Prairie Nature Preserve-280 acres
 - Lockport Loop Trail-46 acres
 - Romeoville Prairie Nature Preserve-332 acres
- BNSF Intermodal westerly addition-73 acres, Elwood
- CenterPoint Properties-1,100 acres, Crete

Survey Control and Base Mapping & Platting

- CenterPoint Intermodal Center at Joliet-4,000 acres
- Chicagoland Speedway/Route 66 Raceway, Joliet
- Lockport Heights Sanitary District, Water main rehabilitation, Lockport
- City of Joliet, Haldemann Terrace, Water main and Sewer rehabilitation
- Farmstone of Diamond-58 acres
- Lakewood Falls Village-47 acres, Joliet
- Housing Authority of Joliet, Liberty Meadows-64 acres

Construction Layout

- USPS Addition, Bolingbrook
- Corridors III, Downers Grove
- Robert Morris University, Orland Park
- Lake Forrest Subdivision-157 acres, Shorewood
- Ashford Place/Whisper Glen Subdivisions-187 acres, Joliet
- Weber Farm Crossings of Crest Hill-114 acres





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/07/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER L. DeGeus & Associates, Inc. 227 N. Hammes Avenue P O Box 2157 Joliet IL 60434		CONTACT NAME: Kay Smith-C PHONE (A/C, No, Ext): (815) 744-2880 FAX (A/C, No): (815) 744-6355 E-MAIL ADDRESS:	
INSURED GEOTECH, INC. 1207 CEDARWOOD DR CREST HILL IL 60403-8302		INSURER(S) AFFORDING COVERAGE INSURER A: Selective Insurance Co of SC INSURER B: Selective Insurance Co of SE INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 19259 39926	

COVERAGES**CERTIFICATE NUMBER:** CL2461811085**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			S 1860327	07/01/2024	07/01/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY			S 1860327	07/01/2024	07/01/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0			S 1860327	07/01/2024	07/01/2025	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WC 7953098	07/01/2024	07/01/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Kay A Smith

© 1988-2015 ACORD CORPORATION. All rights reserved.



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Approver Report

File Number: 134-25

File ID: 134-25

Type: Consent Agenda

Status: Agenda Ready

In Control: City Council Meeting

File Created: 02/20/2025

Department: Community
Development

Final Action:

Title: Award of Professional Services Agreement for the Route 66 Park at
Broadway Street Greenway Improvements, Survey and Design Phase, to
Geotech Engineering Inc. in the Amount of \$32,500.

Agenda Date: 03/04/2025

Attachments: Geotech - RFQ - Phase II Route 66 Park at The
Broadway St Greenway.pdf

Entered by: jbernhard@joliet.gov

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	2/24/2025	Gina Logalbo	Approve	2/24/2025
1	2	2/26/2025	Dustin Anderson	Approve	2/26/2025
1	3	2/27/2025	Kevin Sing	Approve	3/1/2025
1	4	2/27/2025	Todd Lenzie	Approve	3/3/2025
1	5	2/27/2025	Beth Beatty	Approve	3/3/2025



Memo

File #: 161-25

Agenda Date: 3/4/2025

TO: Mayor and City Council

FROM: Jeff Carey, Chief of Fire

SUBJECT:

Purchase and Installation of 17 Windows for Fire Station 1 from Dutchman Contracting Corporation in the Amount of \$32,000.00

BACKGROUND:

The City of Joliet owns and maintains nine (9) Fire Stations. Fire Department Station No. 1 needs new windows. The window replacement project will be for storefront windows and will include removing the old windows and replacing them with new ones. On December 17, 2024, the City budget was approved by the City Council. The funding for new windows for Station 1 was included in the 2025 budget.

The window replacement project will be for 17 storefront windows furnished and installed, removing old windows, and all scaffolding equipment.

The Public Safety Committee will review this matter.

CONCLUSION:

Five (5) quotes were received for the Station 1 window replacement project. Dutchman Contracting Corporation and Cosgrove gave two quotes - one for non-movable windows and one for movable windows. The Fire Department prefers the non-movable windows. The quotes are as follows:

<u>CONTRACTOR</u>	<u>BID AMOUNT</u>
Dutchman Contracting Corp. (Non-movable windows)	\$32,000.00
Dutchman Contracting Corp. (Movable windows)	\$34,000.00
Heintz Construction	\$51,585.00
Cosgrove (Non-movable windows)	\$54,500.00
Cosgrove (Movable windows)	\$61,750.00

Dutchman Contracting Corporation submitted the lowest quote of \$32,000.00 for the non-movable windows.

Section 2-438 of the City of Joliet Code of Ordinances states that purchases over \$25,000.00 may be awarded without written specifications or bidding under certain circumstances. Two of these circumstances apply:

- (f) Purchases when authorized by a concurring vote of two-thirds (2/3) of the Mayor and City Council;

(g) Purchases of professional services.

Sufficient funds exist for this project utilizing the Maintenance Fund (Org 7001000, Object 524300, \$32,000.00).

RECOMMENDATION:

Based on the above, staff recommends that the Mayor and City Council award the window replacement project at Fire Station 1, in the amount of \$32,000.00, on behalf of Dutchman Contracting Corp.



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Approver Report

File Number: 135-25

File ID: 135-25

Type: Consent Agenda

Status: Agenda Ready

In Control: City Council Meeting

File Created: 02/19/2025

Department:

Final Action:

Title: Purchase and Installation of 17 Windows for Fire Station 1 from Dutchman Contracting Corporation in the Amount of \$32,000.00

Agenda Date: 03/04/2025

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	2/23/2025	Gina Logalbo	Approve	2/24/2025
1	2	2/25/2025	Jeff Carey	Approve	2/26/2025
1	3	2/25/2025	Kevin Sing	Approve	2/27/2025
1	4	2/25/2025	Todd Lenzie	Approve	2/27/2025
1	5	2/27/2025	Beth Beatty	Approve	2/27/2025



Memo

File #: 162-25

Agenda Date: 3/4/2025

TO: Mayor and City Council

FROM: Jeff Carey, Chief of Fire

SUBJECT:

Purchase and Installation of Flooring for Fire Station 9 from Integrity Concrete Coatings in the amount of \$30,212.00

BACKGROUND:

The City of Joliet owns and maintains nine (9) Fire Stations. Fire Department Station No. 9 needs flooring for the apparatus bay, office, laundry room, and janitor's closet. On December 17, 2024, the City budget was approved by the City Council. The funding for new flooring for Station 9 was included in the 2025 budget.

The work for the flooring includes grinding the existing flooring and replacing it with new epoxy flooring.

The Public Safety Committee will review this matter.

CONCLUSION:

Three (3) proposals were received for this proposed flooring project. The proposals are as follows:

<u>CONTRACTOR</u>	<u>BID AMOUNT</u>
CCI Flooring, Inc.	\$83,900.00
Armored Floors	\$54,134.50
Integrity Concrete Coatings	\$30,212.00

Integrity Concrete Coatings has the lowest quote of \$30,212.00. Their quote includes tearout/demolition and installation of flooring as described above.

Section 2-438 of the City of Joliet Code of Ordinances states that purchases over \$25,000.00 may be awarded without written specifications or bidding under certain circumstances. Two of these circumstances apply:

- (f) Purchases when authorized by a concurring vote of two-thirds (2/3) of the Mayor and City Council;
- (g) Purchases of professional services.

Sufficient funds exist for this project utilizing the Capital Buildings Fund (Org 30070020, Object 557300,\$30,212.00).

RECOMMENDATION:

Based on the above, it is recommended the Mayor and City Council authorize Integrity Concrete Coatings to install the new flooring for Fire Station 9 for \$30,212.00.



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Approver Report

File Number: 136-25

File ID: 136-25

Type: Consent Agenda

Status: Agenda Ready

In Control: City Council Meeting

File Created: 02/19/2025

Department:

Final Action:

Title: Purchase and Installation of Flooring for Fire Station 9 from Integrity Concrete Coatings in the amount of \$30,212.00

Agenda Date: 03/04/2025

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	2/23/2025	Gina Logalbo	Approve	2/24/2025
Notes: Edits needed before final approval.					
1	2	2/24/2025	Jeff Carey	Approve	2/26/2025
1	3	2/25/2025	Kevin Sing	Approve	2/26/2025
1	4	2/25/2025	Todd Lenzie	Approve	2/27/2025
1	5	2/25/2025	Beth Beatty	Approve	2/27/2025



Memo

File #: 163-25

Agenda Date: 3/4/2025

TO: Mayor and City Council

FROM: Greg Ruddy, Director of Public Works

SUBJECT:

Advanced Traffic Management System - Phase B - Network Switch Materials Purchase Order No. 1 - MFT Section Number 21-00546-04-TL - To Heartland Business Systems in the Amount of \$79,430.81

BACKGROUND:

The 2025 Budget includes funding for the City's Advanced Traffic Management System (ATMS) - Phase B Project. This ATMS project is the second phase in modernizing the City's traffic signal systems. The existing traffic signal system is a closed-loop signal system that has exceeded its lifecycle and uses outdated hardware, software, and communications technology. The existing system can no longer keep pace with traffic demands in the region and does not support modern traffic management solutions (equipment, software, and data analytics) to facilitate safe and efficient mobility. This new ATMS will combine new traffic signal controllers and central management software utilizing a new Ethernet-based communications network to allow the City, IDOT and other stakeholders to remotely manage traffic signals and mobility in the region. The existing communication cable and conduit installed as part of the closed loop systems will be used to the extent possible to provide an upgraded Ethernet communication backbone to support the ATMS.

The Public Service Committee will review this matter.

CONCLUSION:

The Department of Public Works has worked closely with the IT Department to develop a network plan for the ATMS project. Securing the network switch materials in advance of bidding the project will reduce supply chain and material cost increase concerns. The IT Department has requested quotes from three vendors for these materials. The summary of the quotes is as follows:

Vendor	Proposal Amount
Heartland Business Systems	\$79,430.81
Sentinel Technologies, Inc.	\$85,352.00
CDW Government	\$92,010.00

Section 2-438 of the City of Joliet Code of Ordinances states that purchases whose estimated cost is in excess of twenty-five thousand dollars (\$25,000.00) may be awarded without written specifications or bidding under certain circumstances. One of these circumstances applies:

- (f) Purchases when authorized by a concurring vote of two-thirds (2/3) of the Mayor and City Council.

Sufficient funds exist utilizing the Motor Fuel Tax Funds / Infrastructure (Org 20090270, Object 557200, \$79,430.81).

RECOMMENDATION:

Based on the above, it is recommended that the Mayor and City Council approve the purchase of the Advanced Traffic Management System - Phase B Network Switch Materials Purchase Order, in the amount of \$79,430.81, on behalf of Heartland Business Systems.



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Approver Report

File Number: 137-25

File ID: 137-25

Type: Consent Agenda

Status: Agenda Ready

In Control: City Council Meeting

File Created: 02/20/2025

Department: Public Works

Final Action:

Title: Advanced Traffic Management System - Phase B - Network Switch Materials
Purchase Order No. 1 - MFT Section Number 21-00546-04-TL - To Heartland
Business Systems in the Amount of \$79,430.81

Agenda Date: 03/04/2025

Entered by: rlubash@joliet.gov

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	2/23/2025	Gina Logalbo	Approve	2/24/2025
1	2	2/23/2025	Greg Ruddy	Approve	2/27/2025
1	3	2/24/2025	Kevin Sing	Approve	2/27/2025
1	4	2/24/2025	Todd Lenzie	Approve	2/26/2025
1	5	2/27/2025	Beth Beatty	Approve	2/26/2025



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Memo

File #: 164-25

Agenda Date: 3/4/2025

TO: Mayor and City Council

FROM: Allison Swisher, Director of Public Utilities

SUBJECT:

Change Order No. 1 for the Broadway, Center, and Western Water Main Improvements Project to PT Ferro Construction Co. for Adjustment of Project Completion Dates

BACKGROUND:

On January 16, 2024, the Mayor and City Council awarded a Contract for the Broadway, Center, and Western Water Main Improvements Project, in the amount of \$6,737,960.81, on behalf of PT Ferro Construction Co., based on the Unit Prices provided in their bid. The Public Service Committee will review this matter.

CONCLUSION:

Change Order No. 1 provides a time extension for substantial and final completion dates due to delays in receiving IDOT permitting, existing utility conflicts, and winter season shutdown. There is no cost incurred with this change order. The original substantial completion date was September 29, 2024, and the final completion date was October 29, 2024. The new substantial completion date is May 1, 2025, and the final completion date is June 1, 2025.

RECOMMENDATION:

Based on the above, it is recommended that the Mayor and City Council approve Change Order No. 1 to the contract for the Broadway, Center, and Western Water Main Improvements Project for adjustment of the project completion dates, on behalf of PT Ferro Construction Co.



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Approver Report

File Number: 138-25

File ID: 138-25

Type: Consent Agenda

Status: Agenda Ready

In Control: City Council Meeting

File Created: 02/20/2025

Department: Public Utilities

Final Action:

Title: Change Order No. 1 for the Broadway, Center, and Western Water Main Improvements Project to PT Ferro Construction Co. for Adjustment of Project Completion Dates

Agenda Date: 03/04/2025

Entered by: wbaltz@joliet.gov

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	2/23/2025	Gina Logalbo	Approve	2/24/2025
1	2	2/24/2025	Allison Swisher	Approve	2/26/2025
1	3	2/24/2025	Kevin Sing	Approve	2/26/2025
1	4	2/24/2025	Todd Lenzie	Approve	2/26/2025
1	5	2/27/2025	Beth Beatty	Approve	2/26/2025



Memo

File #: 165-25

Agenda Date: 3/4/2025

TO: Mayor and City Council

FROM: Allison Swisher, Director of Public Utilities

SUBJECT:

Change Order No. 2 for the Parkview North Water Main Improvements Project to PT Ferro Construction Co. for a Decreased Amount of (\$370,112.94)

BACKGROUND:

On January 16, 2024, the Mayor and City Council awarded a Contract for the Parkview North Water Main Improvements Project, in the amount of \$7,588,214.54, to PT Ferro Construction Co., based on the Unit Prices provided in their bid. Subsequently, Change Order No. 1 was approved for a net increase of \$66,320.00.

The Public Service Committee will review this matter.

CONCLUSION:

Change Order No. 2, a net decrease in the amount of (\$370,112.94), is presented for approval and is based on the final quantities of pay items installed upon completion of the project. Unused quantities included items for various water main installation work, casing pipes, non-pressure connections, line stops, service connections, service installations, sidewalk restoration, sanitary sewer adjustments, and soil disposal. Additional quantities were needed for 1 ½" service line installations, crimping of existing water services, restoration of parkways, hot mix asphalt patching, driveway replacement, concrete curb replacement, detectable warnings, thermoplastic pavement markings, detector loop replacement, 4" service line installations, relocation of existing service lines, repair of unlocatable sewer lines, relocation of fire hydrant, and replacement of bridge approach. This change order also includes a time extension of 80 days due to unforeseen conditions encountered during construction such as sanitary and storm sewer conflicts and emergency water main repairs in the project area. The quantities and pricing have been verified to be accurate and per the terms of the contract.

Funds will be credited for this project to the Water Main Replacement Fund / Construction (Org 53880000, Object 557200, (\$370,112.94)).

RECOMMENDATION:

Based on the above, it is recommended that the Mayor and City Council approve Change Order No. 2 to the contract for the Parkview North Water Main Improvements Project, for a decreased amount of (\$370,112.94), on behalf of PT Ferro Construction Co.



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Approver Report

File Number: 139-25

File ID: 139-25

Type: Consent Agenda

Status: Agenda Ready

In Control: City Council Meeting

File Created: 02/20/2025

Department: Public Utilities

Final Action:

Title: Change Order No. 2 for the Parkview North Water Main Improvements Project to PT Ferro Construction Co. for a Decreased Amount of (\$370,112.94)

Agenda Date: 03/04/2025

Entered by: wbaltz@joliet.gov

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	2/23/2025	Gina Logalbo	Approve	2/24/2025
1	2	2/24/2025	Allison Swisher	Approve	2/26/2025
1	3	2/24/2025	Kevin Sing	Approve	2/26/2025
1	4	2/24/2025	Todd Lenzie	Approve	2/26/2025
1	5	2/27/2025	Beth Beatty	Approve	2/26/2025



Memo

File #: 167-25

Agenda Date: 3/4/2025

TO: Mayor and City Council

FROM: Allison Swisher, Director of Public Utilities

SUBJECT:

Award of Contract for the Wesmere Valve Bolts Replacement Project to Stip Bros Excavating Inc. in the Amount of \$1,139,875.00

BACKGROUND:

The City has been experiencing an elevated number of water valve leaks and water main breaks in the Wesmere, Wedgewood Estates, Brighton Lakes, and Riverbrook Estates subdivisions. Upon investigation of the cause of these issues, it has been determined that regular steel bolts were used to assemble the water valves in these areas in lieu of the required stainless-steel bolts. Regular steel bolts rust and corrode, thus allowing the bolts to loosen and/ or fail. This causes leaks and water main breaks. Accordingly, these steel bolts need to be replaced with stainless steel bolts. This contract will replace all the nuts and bolts on approximately 400 water valves in the Wesmere, Wedgewood Estates, Brighton Lakes, and Riverbrook Estates subdivisions.

This work is best suited to be completed by a contractor as it requires specialized equipment and specialized safety skill sets to work at the depths that are needed on a live water main located in the parkway in close proximity to other utilities. The project has been phased to be completed over two years due to the volume of valves to be repaired. It is anticipated that on average, two valves will be repaired per day resulting in 100 workdays per year.

This project was advertised on Thursday, January 9, 2025.

The Public Service Committee will review this matter.

CONCLUSION:

On Thursday, January 23, 2025, at 10:00 a.m., seven sealed bids were received for the Wesmere Valve Bolts Replacement Project. The bid summary is as follows:

<u>CONTRACTOR</u>	<u>BID AMOUNT</u>
Stip Bros Excavating Inc., Joliet, IL	\$1,139,875.00
Airy's Inc., Joliet, IL	\$1,146,375.00
Superior Excavating Inc., Minooka, IL	\$1,148,500.00
Conley Excavating, Morris, IL	\$1,157,875.00
Steve Spiess Construction, Frankfort, IL	\$1,465,400.00
Austin Tyler Construction, Elwood, IL	\$2,764,875.00
M&J Underground, Monee, IL	Rejected*

Engineer's Estimate**

\$1,041,250.00

*M&J Underground's bid was rejected because they did not acknowledge the addendum.

**The engineer's estimate was revised from the as-read amount due to errors identified after the bid opening.

The low bid from Stip Bros Excavating Inc., in the amount of \$1,139,875.00, is 8% above the engineer's estimate. Stip Bros Excavating Inc. has satisfactorily completed similar work for the City.

This project will be completed over two years. Funds will be charged to the 2025 Water & Sewer Improvement Fund / Water Distribution / Construction (Org. 50180012, Object 557200, \$569,937.50, Project Code 25002) and the 2026 Water & Sewer Improvement Fund / Water Distribution / Construction (Org. 50180012, Object 557200, \$569,937.50, Project Code 25002).

RECOMMENDATION:

Based on the above, Staff recommends that the Mayor and City Council award the Contract for the Wesmere Valve Bolts Replacement Project, in the amount of \$1,139,875.00, on behalf of Stip Bros Excavating Inc.



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Approver Report

File Number: 141-25

File ID: 141-25

Type: Agenda Item

Status: Agenda Ready

In Control: City Council Meeting

File Created: 01/23/2025

Department: Public Utilities

Final Action:

Title: Award of Contract for the Wesmere Valve Bolts Replacement Project to Stip Bros Excavating Inc. in the Amount of \$1,139,875.00

Agenda Date: 03/04/2025

Entered by: rliang@joliet.gov

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	2/23/2025	Gina Logalbo	Approve	2/24/2025
1	2	2/24/2025	Allison Swisher	Approve	2/27/2025
1	3	2/24/2025	Kevin Sing	Approve	2/26/2025
1	4	2/24/2025	Todd Lenzie	Approve	2/26/2025
1	5	2/27/2025	Beth Beatty	Approve	2/26/2025



Memo

File #: 168-25

Agenda Date: 3/4/2025

TO: Mayor and City Council

FROM: Allison Swisher, Director of Public Utilities

SUBJECT:

Award of Contract for the Fairmont Water and Sewer Extension Project to Steve Spiess Construction Inc. in the Amount of \$2,055,015.08 and Amendment No. 1 to the Professional Services Agreement for the Engineering Design Services for Fairmont Water and Sewer Extension Project to V3 Companies in the Amount of \$150,000.00

BACKGROUND:

Will County was awarded grant funds under the American Rescue Plan Act (ARPA) that are to be utilized for populations, industries, sectors, and specific agencies affected by the COVID-19 pandemic. These grant funds have been made available on a reimbursement basis for various infrastructure projects within the County. ARPA funds in the amount of \$2,055,000 were set aside for the Fairmont Water and Sewer Extension Project. The City of Joliet, as owner of the Fairmont Water and Sewer System, will be the subrecipient of these funds and will design, construct, and own the improvements.

The sanitary sewer scope of work for this project includes extending a sanitary sewer along State Street from Bruce Road south to South Avenue and extending a sanitary sewer along Godfrey Avenue east to Brassel Street, and then south along Brassel Street to North Avenue. The water main scope of work for this project includes extending a water main along State Street from Bruce Road to South Avenue, installing a new water main along Brassel Street to connect the water main on Bruce Road to the water main at North Avenue, and extending a watermain along Godfrey Avenue from the dead end to the proposed watermain along Brassel Street.

Design drawings and bidding documents were prepared for the Fairmont Water and Sewer Extension Project and the invitation to bid was advertised in the Herald News on Thursday, January 16, 2025.

The Public Service Committee will review this matter.

CONCLUSION:

On Tuesday, February 18, 2025, at 10:00 a.m., six (6) sealed bids were received for the Fairmont Water and Sewer Extension Project. The bid summary is as follows:

<u>CONTRACTOR</u>	<u>BID AMOUNT</u>
Steve Spiess Construction Inc.	\$2,055,015.08
Scanlon Excavating & Concrete Inc.	\$2,129,069.50
PT Ferro Construction Co.	\$2,198,521.75

Performance Construction & Engineering LLC	\$2,274,888.00
H. Lindon and Sons Sewer and Water	\$2,481,976.08
Austin Tyler Construction Inc.	\$2,712,369.40
Engineer's Estimate	\$2,283,439.64

The low bid from Steve Spiess Construction Inc., in the amount of \$2,055,015.08, is 10% below the engineer's estimate. Steve Spiess Construction Inc. has satisfactorily completed similar work for the City.

Funds will be charged to the Water & Sewer Engineering Admin Fund / Construction (Org 50180013, Object 557200, \$2,055,015.08).

Included with this Contract Award is Amendment No. 1 to the Professional Services Agreement for the Engineering Design Services for the Fairmont Water and Sewer Extension Project, for an amount not to exceed \$150,000.00, for construction administration and resident engineering services associated with the Fairmont project and other development projects as assigned by the City. During construction V3 Companies will provide construction related engineering services including construction inspection, review of contractor submittals, respond to contractor requests for information, review of pay requests, attendance at monthly meetings, and review of testing results for quality assurance.

Section 2-438 of the City of Joliet Code of Ordinances states that purchases whose estimated cost is in excess of twenty-five thousand dollars (\$25,000.00) may be awarded without written specifications or bidding under certain circumstances. Two (2) of these circumstances apply:

- (f) Purchases when authorized by a concurring vote of two-thirds (2/3) of the Mayor and City Council;
- (g) Purchases of Professional Services.

Funds will be charged to the W&S Improvement Fund / Engineering Admin / Professional Services (Org 50180013, Object 557200, \$100,000.00) and the W&S Operating Fund / Engineering Admin Fund / Professional Services (Org 50080013, Object 557200, \$50,000.00).

RECOMMENDATION:

Based on the above, it is recommended that the Mayor and City Council take the following actions:

1. Award the Contract for the Fairmont Water and Sewer Extension Project, in the amount of \$2,055,015.08, on behalf of Steve Spiess Construction Inc.
2. Approve Amendment No. 1 to the Professional Services Agreement for the Engineering Design Services for the Fairmont Water and Sewer Extension Project, in the amount of \$150,000.00, on behalf of V3 Companies.



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Approver Report

File Number: 142-25

File ID: 142-25

Type: Agenda Item

Status: Agenda Ready

In Control: City Council Meeting

File Created: 02/20/2025

Department: Public Utilities

Final Action:

Title: Award of Contract for the Fairmont Water and Sewer Extension Project to Steve Spiess Construction Inc. in the Amount of \$2,055,015.08 and Amendment No. 1 to the Professional Services Agreement for the Engineering Design Services for Fairmont Water and Sewer Extension Project to V3 Companies in the Amount of \$150,000.00

Agenda Date: 03/04/2025

Entered by: odean@joliet.gov

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	2/23/2025	Gina Logalbo	Approve	2/25/2025
1	2	2/24/2025	Allison Swisher	Approve	2/27/2025
1	3	2/24/2025	Kevin Sing	Approve	2/26/2025
1	4	2/24/2025	Todd Lenzie	Approve	2/26/2025
1	5	2/27/2025	Beth Beatty	Approve	2/26/2025



Memo

File #: 169-25

Agenda Date: 3/4/2025

TO: Mayor and City Council

FROM: Greg Ruddy, Director of Public Works

SUBJECT:

Purchase and Upfit of Twenty-Two (22) Ford 2025 Ford Explorer Pursuit Interceptor Vehicles, Twenty-One (21) for the Police Department and One (1) vehicle for the Fire Department, in an Amount Not to Exceed \$1,428,002.70.

BACKGROUND:

The 2025 City Budget contains a provision for the purchase of squad style vehicles for the Joliet Police Department. Additionally, the 2025 Budget includes authorization for the purchase of a similar vehicle for the Joliet Fire Department.

These units are not available for immediate purchase and will need to be ordered with an expected arrival date of early fall 2025. Additional upfit of the vehicles will be required for the installation of lighting, safety, and IT equipment. Painting, logos, and installation of radios will be completed under separate contracts.

The Public Service Committee will review this matter.

CONCLUSION:

Vehicle Pricing was requested from nine (9) area Ford dealers. Five (5) dealers provided quotes. Results are shown below:

- \$46,794.00 - Ron Tirapelli Ford
- \$48,607.68 - D'Orazio Ford
- \$48,833.00 - Rod Baker Ford
- \$51,252.00 - Sutton Ford
- Not in Spec - Morrow Brothers Ford

Based on the above pricing and available funding, twenty-one (21) vehicles will be purchased for the Police Department at a total cost of \$982,674.00 and one (1) vehicle will be purchased for the Fire Department at a cost of \$46,794.00 from Ron Tirapelli Ford.

It will be necessary to install additional equipment in the vehicles for proper identification and operation. Upfit items include cages, window protection, sirens, etc. Quotes for lighting and safety equipment were requested from three (3) vendors for miscellaneous upfit items for these units.

Results are shown below:

- \$188,534.70 - Ray O'Herron Company
- \$201,273.00 - EVIP Installations
- \$216,307.00 - Midwest Public Safety

Based on the above pricing, twenty-one (21) vehicles will be upfit by Ray O'Herron Company at a total cost of \$188,534.70.

Finally, it will be necessary to install IT related equipment in each vehicle. This material will be obtained by the City's IT Department utilizing existing purchasing agreements and then installed by City staff. This expense is not expected to exceed \$210,000.00 and was included as part of the budgeting process for vehicle purchases in 2025.

Section 2-438 of the City of Joliet Code of Ordinances states that purchases over \$25,000.00 may be awarded without written specifications or bidding under certain circumstances. One of these circumstances applies:

- (f) Purchases when authorized by a concurring vote of two-thirds (2/3) of the Mayor and City Council.

Sufficient funding exists in the Vehicle Replacement Fund / Fire Vehicles (Org 30170000, Object 557500, \$46,794.00) and Vehicle Replacement Fund / Police Vehicles (Org 30160000, Object 557500, \$1,381,208.70) for these purchases.

RECOMMENDATION:

Based on the above, it is recommended that the Mayor and City Council take the following actions:

1. Approve the purchase of twenty-two (22) Pursuit Interceptor Vehicles from Ron Tirapelli Ford in the amount of \$1,029,468.00
2. Approve the installation of lighting and safety upfit equipment on twenty-one (21) Police Pursuit Interceptor Vehicles by Ray O'Herron Company in the amount of \$188,534.70.
3. Approve the purchase of IT equipment in an amount not to exceed \$210,000.00 for twenty-one (21) Police Pursuit Interceptor Vehicles.



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Approver Report

File Number: 143-25

File ID: 143-25

Type: Agenda Item

Status: Agenda Ready

In Control: City Council Meeting

File Created: 02/20/2025

Department: Public Works

Final Action:

Title: Purchase and Upfit of Twenty-Two (22) Ford 2025 Ford Explorer Pursuit Interceptor Vehicles, Twenty-One (21) for the Police Department and One (1) vehicle for the Fire Department, in an Amount Not to Exceed \$1,428,002.70.

Agenda Date: 03/04/2025

Entered by: jsprice@joliet.gov

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	2/23/2025	Gina Logalbo	Approve	2/24/2025
1	2	2/24/2025	Greg Ruddy	Delegated	
1	3	2/25/2025	Sean Mikos	Approve	2/26/2025
1	4	2/27/2025	Christopher Sternal	Approve	2/27/2025
1	5	2/27/2025	Kevin Sing	Approve	3/3/2025
1	6	2/27/2025	Todd Lenzie	Approve	3/3/2025
1	7	2/27/2025	Beth Beatty	Approve	3/3/2025



Memo

File #: 171-25

Agenda Date: 3/4/2025

TO: Mayor and City Council

FROM: Terry D'Arcy, Liquor Commissioner

SUBJECT:

Ordinance Amending Chapter 4, Article II, Section 4-15, Ordinance of the City of Joliet Code of Ordinances

BACKGROUND:

The attached ordinance amends the Joliet Liquor Code to create one (1) new license category that would allow the retail sale of alcoholic liquor for consumption within the licensed premises.

A Class N License shall permit the retail sale of alcoholic liquor for consumption by the following businesses:

(1) *Art studio, Do It Yourself ("DIY") craft-themed business or salon.*

Class N Licenses shall not be issued for locations where the primary business conducted at the premises is the retail sale of food, food products or alcoholic liquor.

No business holding a Class N License shall be issued a Class V permit (video gaming).

The annual fee for such license shall be five hundred fifty dollars (\$550.00).

RECOMMENDATION:

It is recommended that Mayor and Council approve the attached ordinance amending Chapter 4, Article II, Section 4-15 of the City of Joliet Code of Ordinances

ORDINANCE NO.

ORDINANCE AMENDING CHAPTER 4, ARTICLE II, SECTION 4-15, ORDINANCE OF THE CITY OF JOLIET CODE OF ORDINANCES (Creating a Class N Liquor License)

WHEREAS, the Mayor and City Council of the City of Joliet, Illinois (City) has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs; and

WHEREAS, the Mayor and City Council recognize that the Code of Ordinances should be updated from time to time; and

WHEREAS, the Mayor and City Council recognize that the Code of Ordinances should evolve with the social condition; and

WHEREAS, the Mayor and City Council recognize that the Liquor Control Commissioner regulates the issuance of liquor licenses; and

WHEREAS, the City of Joliet is a home rule unit of local government.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF JOLIET, ILLINOIS, PURSUANT TO ITS STATUTORY AND HOME RULE AUTHORITY, AS FOLLOWS:

SECTION 1: The Mayor and City Council hereby find that the recitals contained in the remainder of this Ordinance are true, correct and complete and are hereby incorporated into this Ordinance by reference.

SECTION 2: That Chapter 4, Article II, Section 4-15 of the Code of Ordinances shall read as follows:

(q) *Class N Business Site License* shall authorize the retail sale of alcoholic liquor for consumption within the licensed premises, as specified in the corresponding business license. The retail sale of alcoholic liquor for consumption off the licensed premises, and the possession of outside alcoholic liquor on the licensed premises is prohibited. Class N Licenses shall not be issued for locations where the primary business conducted at the premises is the retail sale of food, food products or alcoholic liquor. No window or any other external signage shall be permitted on the specified premises or surrounding property that indicates that alcoholic liquor is available for retail sale at the specified premises. At least ninety-percent (90%) of the business's annual revenue must be from sources other than the sale of alcoholic liquors.

A Class N License shall permit the retail sale of alcoholic liquor by the following businesses, subject to the conditions set forth below:

(1) *Art studio, Do It Yourself ("DIY") craft-themed business or salon.* Authorizes the retail sale of alcoholic liquor for consumption on the licensed premises at an art studio, boutique or craft-themed business, at which public and/or private events are held. The sale of alcoholic liquor at an art studio, boutique, or craft-themed business shall only be to persons attending an event at the licensed premises and for consumption during

attendance at the event. No person shall be served more than two (2) alcoholic drinks in a twenty-four (24) hour period. It shall be unlawful for the holder of a Class N License operating an art studio, boutique or craft-themed business to sell, offer for sale or serve any alcoholic liquor before the hour of 10:00 a.m. or after the hour of 11:00 p.m. on any day, or during a time when the art studio, boutique or craft-themed business is not open for a public or private event.

The annual fee for such license shall be five hundred fifty dollars (\$550.00).

No business holding a Class N License shall be issued a Class V permit (video gaming)

For purposes of this license, the following definitions shall include but not be limited to the following:

Art Studio shall be defined as a space used for various art-related activities such as acting, architecture, painting, pottery, sculpture, origami, woodworking, scrapbooking, photography, graphic design, film making, animation, industrial design, radio or television broadcasting, music-making, or similar practices.

Do It Yourself (DIY) Craft-Themed Business shall be defined as a business that offers group art classes that typically last up to three (3) hours for the purpose of creating an item for the customer to take with them either at the end of the event or upon completion should the craft-item not be ready for transport on the same day.

Salon shall be defined as a shop, business, or department of a store where a hairdresser, beautician, or esthetician offers specific services related to fashion, hairdressing, or beauty.

SECTION 3: In the event that any provision or provisions, or portion or portions of this ordinance shall be declared to be invalid or unenforceable by a Court of competent jurisdiction, such adjudication shall in no way affect or impair the validity or enforceability of any of the remaining provisions or portions of this ordinance that may be given effect without such invalid or unenforceable provision or provisions, portion or portions.

SECTION 4: All ordinances directly in conflict with the terms of this Ordinance are hereby repealed to the extent of such conflict.

SECTION 5: This Ordinance shall be deemed severable and the invalidity of any portion hereof shall not invalidate the remainder.

SECTION 6: This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

PASSED this _____ day of _____, 2025.

MAYOR

CITY CLERK

VOTING YES:

VOTING NO:

NOT VOTING:



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Approver Report

File Number: 171-25

File ID: 171-25

Type: Ordinance

Status: Agenda Ready

In Control: City Council Meeting

File Created: 02/28/2025

Department: City Manager

Final Action:

Title: Ordinance Amending Chapter 4, Article II, Section 4-15, Ordinance of the City of Joliet Code of Ordinances

Agenda Date: 03/04/2025

Attachments: Liquor License Class N Ordinance.docx

Entered by: nhughes@joliet.gov

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	2/28/2025	Todd Lenzie	Approve	3/4/2025
1	2	2/28/2025	Beth Beatty	Approve	3/4/2025



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Memo

File #: 172-25

Agenda Date: 3/4/2025

TO: Mayor and City Council

FROM: Terry D'Arcy, Liquor Commissioner

SUBJECT:

Ordinance Amending Chapter 4, Article II, Section 4-26, Ordinance Of The City Of Joliet Code Of Ordinances

BACKGROUND:

The proposed amendment will update the process used for the issuance of BG licenses, making determinations on a case-by-case basis by a vote of the City Council with a recommendation for either approval or denial by the Liquor Commissioner.

This proposed amendment has been approved by the Liquor Commissioner.

RECOMMENDATION:

It is recommended that the Mayor and City Council approve this proposed amendment of Section 4-26 the Code of Ordinances.

ORDINANCE NO.

ORDINANCE AMENDING CHAPTER 4, ARTICLE II, SECTION 4-26, ORDINANCE OF THE CITY OF JOLIET CODE OF ORDINANCES (Placing Limitation on Number of BG Licenses)

WHEREAS, the Mayor and City Council of the City of Joliet, Illinois (City) has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs; and

WHEREAS, the Mayor and City Council recognize that the Code of Ordinances should be updated from time to time; and

WHEREAS, the Mayor and City Council recognize that the Code of Ordinances should evolve with the social condition; and

WHEREAS, the Mayor and City Council recognize that the Liquor Control Commissioner regulates the issuance of liquor licenses; and

WHEREAS, the City of Joliet is a home rule unit of local government.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF JOLIET, ILLINOIS, PURSUANT TO ITS STATUTORY AND HOME RULE AUTHORITY, AS FOLLOWS:

SECTION 1: The Mayor and City Council hereby find that the recitals contained in the remainder of this Ordinance are true, correct and complete and are hereby incorporated into this Ordinance by reference.

SECTION 2: That Chapter 4, Article II, Section 4-26 of the Code of Ordinances shall read as follows:

4-26. Limitations of classes of liquor licenses.

The total of class BG licenses issued by the Liquor Control Commissioner shall not be limited by ordinance. Issuance of such licenses shall be determined on a case-by-case basis by a vote of the City Council with a recommendation for either approval or denial by the Liquor Commissioner.

SECTION 3: In the event that any provision or provisions, or portion or portions of this ordinance shall be declared to be invalid or unenforceable by a Court of competent jurisdiction, such adjudication shall in no way affect or impair the validity or enforceability of any of the remaining provisions or portions of this ordinance that may be given effect without such invalid or unenforceable provision or provisions, portion or portions.

SECTION 4: All ordinances directly in conflict with the terms of this Ordinance are hereby repealed to the extent of such conflict.

SECTION 5: This Ordinance shall be deemed severable and the invalidity of any portion hereof shall not invalidate the remainder.

SECTION 6: This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PASSED this day of _____, 2025.

MAYOR

CITY CLERK

VOTING YES: _____

VOTING NO: _____

NOT VOTING: _____



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Approver Report

File Number: 149-25

File ID: 149-25

Type: Ordinance

Status: Agenda Ready

In Control: City Council Meeting

File Created: 02/05/2025

Department: City Manager

Final Action:

Title: Ordinance Amending Chapter 4, Article II, Section 4-26, Ordinance Of The City Of Joliet Code Of Ordinances

Agenda Date: 03/04/2025

Attachments: Ordinance BG Amendment

Entered by: nhughes@joliet.gov

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	2/27/2025	Todd Lenzie	Approve	3/3/2025
1	2	2/27/2025	Beth Beatty	Approve	3/3/2025



Memo

File #: 173-25

Agenda Date: 3/4/2025

TO: Mayor and City Council

FROM: Dustin Anderson, Director of Community Development

SUBJECT:

Ordinance Approving a Special Use Permit to Allow a Staffing Agency, Located at 1504 Essington Road, Unit 3 (ZBA 2024-37)

BACKGROUND:

The petitioner, Michael Savarese with Full Steam Staffing, is requesting a special use permit to allow a staffing agency (Joliet Staffing) to locate in a tenant space within the existing commercial building at 1504 Essington Road. Joliet Staffing is a full-service staffing agency that offers full-time temporary and direct-hire positions for their applicants. They specialize in clerical and skilled light industrial positions for manufacturers, distribution centers, and other organizations. Some of their clients include Ryder Logistics, APL Logistics, and RJW Transport. Joliet Staffing has an existing location in Minooka, Illinois.

The proposed use functions as a professional office that would be used for meeting and interviewing applicants and holding orientations and training sessions. The petitioner expects this location to see around 25 to 30 applicants per week. Applicants are seen by appointment only. Once applicants have completed the onboarding and screening process and have been selected for employment, they are typically matched to jobs within 24 to 48 hours. This location would have two to four employees. The proposed hours of operation are 8 AM to 5 PM Monday through Friday.

This request was reviewed by Joliet Economic Development staff and there are no objections to this request - especially since this building has several current tenant vacancies.

The subject site is approximately 1.1 acres and contains a five-tenant commercial building and accessory parking lot with 63 spaces. The proposed business would occupy Unit 3, which is approximately 1500 square feet. Existing tenants include a food and gift store, a printing company, and a physical therapy clinic. Surrounding land uses include various retail, service, and office uses.

There is no current moratorium imposed on employment agencies. In April 2001, prior to the Zoning Ordinance amendment that required a special use permit for temporary employment agencies, City Council passed a resolution (No. 4940) imposing a moratorium on the opening or expansion of temporary employment agencies and on the issuance of any building permits related to these offices or agencies. That moratorium was effective from April 4, 2001 to August 2, 2001 (120 days). In October 2001, City Council passed Ordinance No. 13338 which amended the Zoning Ordinance to require a special use permit for temporary employment agencies, defined as entities engaged in "the business of securing or attempting to secure employment of a temporary or finite duration for persons seeking employment." The purpose of the special use permit was to ensure that the use would be

compatible with neighboring land uses with regard to concerns about loitering, sufficient parking, and adequate office space to accommodate the number of persons seeking employment.

ZONING BOARD OF APPEALS PUBLIC HEARING:

The Zoning Board of Appeals held a public hearing on this matter on August 15, 2024. Michael Savarese, petitioner with Full Steam Staffing, represented the petition. No one appeared or submitted comments in opposition to the petition. Meeting minutes are attached.

RECOMMENDATION OF THE ZONING BOARD OF APPEALS:

Jim Riggs moved that the Zoning Board of Appeals recommend denial of the Special Use Permit request to allow a staffing agency at 1504 Essington Road Unit 3. Debbie Radakovich seconded the motion, which passed with four (4) aye votes and (2) two nay votes. Voting aye were: Hennessy, Bias, Riggs, and Radakovich. Voting nay were: Nachtrieb and Roehr.

RECOMMENDATION:

Staff does not concur with the recommendation of the Zoning Board of Appeals and recommends that the Mayor and City Council adopt an Ordinance approving the Special Use Permit to allow a staffing agency at 1504 Essington Road Unit 3, subject to the following conditions:

1. That the interviewing, hiring, and congregation of temporary day labor employees shall be prohibited within the facility and on the site;
2. That the Special Use granted shall herein terminate and lapse unless a building permit or certificate of occupancy is obtained not later than 180 days of the effective date of this ordinance and the erection or alteration of a building is started or the use is commenced within such period. The Board may grant an extension of this period, valid for no more than one hundred and eighty (180) additional days, upon written application and good cause shown without notice or hearing. Whether or not there is an intention to abandon the Special Use, if any special use is discontinued for a continuous period of one year, or if an intent to abandon the Special Use is evident in a shorter period of time, the Special Use for such use shall become void, and such use shall not thereafter be reestablished unless a new Special Use Permit is obtained;
3. Should the property be declared a public nuisance, it shall be subject to a rehearing and a possible revocation of the Special Use Permit; and
4. That the business shall be registered with the City Clerk's Office.

ORDINANCE NO. _____

AN ORDINANCE GRANTING A SPECIAL USE PERMIT
(1504 Essington Road, Unit 3)

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF JOLIET, ILLINOIS, AS FOLLOWS:

SECTION 1: A Special Use Permit is hereby authorized pursuant to Section 47-5.2 of the Zoning Ordinance of the City of Joliet, Ordinance No. 5285, as amended and ratified, to allow the specific use identified in Exhibit A on the real property described in Exhibit A and subject to the conditions set forth in Exhibit A. The Special Use Permit is authorized subject to the terms and conditions of all applicable federal, state, and local laws, ordinances, and regulations. The zoning classification of the subject property for which this Special Use Permit is authorized remains the same and is not changed in any way by the passage of this Ordinance. This Ordinance shall be strictly construed to prohibit any use not specifically authorized herein or otherwise allowed by the Zoning Ordinance of the City of Joliet. Noncompliance with the mandatory conditions set forth in this Ordinance shall subject the Special Use to repeal. The City Manager is hereby authorized to take such action as may be necessary for the City to comply with the terms thereof.

SECTION 2: The findings of fact and recommendation of the Zoning Board of Appeals on the granting of this Special Use are hereby adopted and made a part of this Ordinance.

SECTION 3: This Ordinance shall be considered severable, and the invalidity of any section, clause, paragraph, sentence, or provision of the Ordinance shall not affect the validity of any other portion of this Ordinance.

SECTION 4: This Ordinance shall be in effect upon its passage.

PASSED this ____ day of _____, 2025

MAYOR

CITY CLERK

VOTING YES: _____

VOTING NO: _____

NOT VOTING: _____

PIN: 05-06-01-101-041-0000
ADDRESS: 1504 Essington Road, Unit 3
ZBA APPROVED: No
PETITION #: 2024-37

PREPARED BY: Helen Miller, Planner, City of Joliet, 150 West Jefferson Street, Joliet IL 60432
MAIL TO: City Clerk, City of Joliet, 150 West Jefferson Street, Joliet, IL 60432

EXHIBIT A

SPECIAL USE PERMIT FOR: 1504 Essington Road, Unit 3

1. LEGAL DESCRIPTION OF PROPERTY:

LOT 6 IN DR. RAO SUBDIVISION UNIT TWO, BEING A SUBDIVISION OF PART OF THE NORTHWEST $\frac{1}{4}$ OF THE NORTHWEST $\frac{1}{4}$ OF SECTION 1, TOWNSHIP 35 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED JUNE 4, 2003, AS DOCUMENT NO. R2003-126571, IN WILL COUNTY, ILLINOIS.

PIN: 05-06-01-101-041-0000

2. SPECIFIC USE TO BE ALLOWED ON SUBJECT PROPERTY:

A Special Use Permit to allow a staffing agency

3. MANDATORY CONDITIONS IMPOSED UPON USE OF SUBJECT PROPERTY:

1. That the interviewing, hiring, and congregation of temporary day labor employees shall be prohibited within the facility and on the site;
2. That the Special Use granted shall herein terminate and lapse unless a building permit or certificate of occupancy is obtained not later than 180 days of the effective date of this ordinance and the erection or alteration of a building is started or the use is commenced within such period. The Board may grant an extension of this period, valid for no more than one hundred and eighty (180) additional days, upon written application and good cause shown without notice or hearing. Whether or not there is an intention to abandon the Special Use, if any special use is discontinued for a continuous period of one year, or if an intent to abandon the Special Use is evident in a shorter period of time, the Special Use for such use shall become void, and such use shall not thereafter be reestablished unless a new Special Use Permit is obtained;
3. Should the property be declared a public nuisance, it shall be subject to a rehearing and a possible revocation of the Special Use Permit; and
4. That the business shall be registered with the City Clerk's Office.

STAFF REPORT

DATE: August 5, 2024
TO: Zoning Board of Appeals
FROM: Planning Staff
RE: Petition Number: 2024-37
Applicant: Michael Savarese (Full Steam Staffing)
Owner: Essington Investments, LLC
Location: 1504 Essington Road, Unit 3
Request: A Special Use Permit to allow a staffing agency

Purpose

The petitioner is requesting a Special Use Permit to allow a staffing agency within an existing commercial building at 1504 Essington Road. Per the City of Joliet Zoning Ordinance, temporary employment agencies may be allowed as special uses within the B-3 (general business) district. The Zoning Ordinance defines temporary employment agencies as entities engaged in “the business of securing or attempting to secure employment of a temporary or finite duration for persons seeking employment.” The Mayor and City Council make the final decision on the Special Use request, with the advice of the Zoning Board of Appeals in accordance with Section 47-5.2.

Site Specific Information

The subject site is approximately 1.1 acres and contains the Northcreek Center five-tenant commercial building. The proposed business would occupy Unit 3, which is approximately 1500 square feet. Existing tenants include a food and gift store, a printing company, and a physical therapy clinic. The site has 63 parking spaces to serve all of the building tenants. The property is zoned B-3 (general business).

Surrounding Zoning, Land Use and Character

The site is located on a commercial section of Essington Road in the Dr. Rao Unit 2 Subdivision, which contains several multi-tenant buildings with various retail, service, and office uses. The surrounding zoning and land use for the adjacent properties are as follows:

- North: B-3, commercial (restaurant, clinic, offices)
- South: B-3, commercial (restaurant, offices, tailor)
- East: B-3, forest preserve
- West: B-1 (neighborhood business), medical and professional offices

Applicable Regulations

- Section 47-11.2A (C) Special Uses – B-1 Neighborhood Business District
- Section 47-5.2 (C) Criteria for issuance of a Special Use Permit (refer to attachment)

Discussion

The petitioner, Michael Savarese with Full Steam Staffing, is requesting a special use permit to allow Joliet Staffing to locate in a tenant space within the existing commercial building at 1504 Essington Road. Joliet Staffing is a full-service staffing agency that offers full-time temporary and direct-hire positions for their applicants. They specialize in clerical and skilled light industrial positions for manufacturers, distribution centers, and other organizations. Some of their clients include Ryder Logistics, APL Logistics, and RJW Transport. Joliet Staffing has an existing location in Minooka, Illinois.

The proposed use functions as a professional office that would be used for meeting and interviewing applicants and holding orientations and training sessions. The petitioner expects this location to see around 25 to 30 applicants per week. Applicants are seen by appointment only. Once applicants have completed the onboarding and screening process and been selected for employment, they are typically matched to jobs within 24 to 48 hours. This location would have two to four employees. The proposed hours of operation are 8 AM to 5 PM Monday through Friday.

This request was reviewed by Joliet Economic Development staff and while a retail use would be preferred at this location, they are not opposed to this request, especially since this building has several current tenant vacancies.

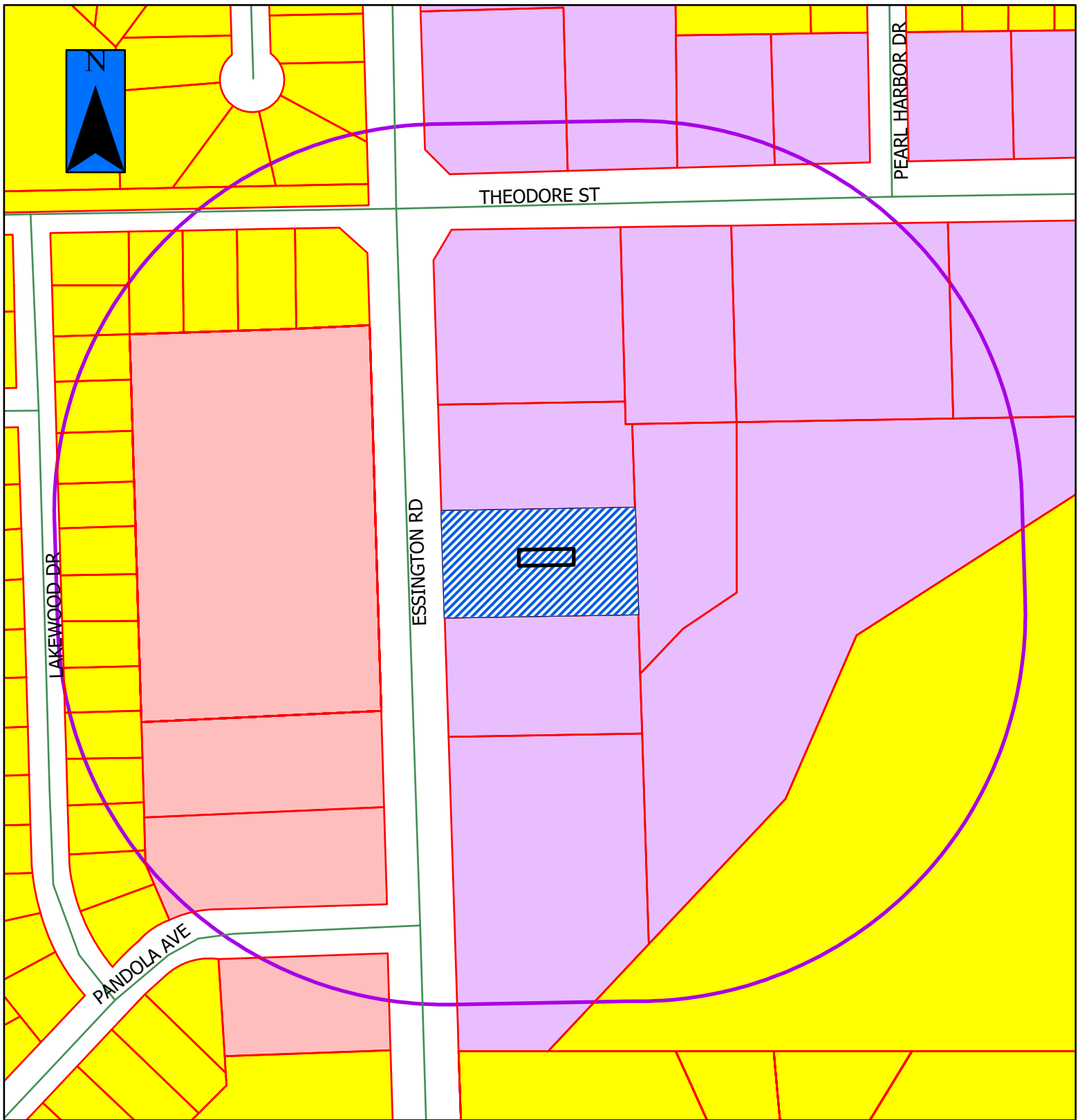
Conditions

If the Zoning Board desires to approve this Special Use Permit to allow a staffing agency at 1504 Essington Road, the following conditions would be included:

1. That the interviewing, hiring, and congregation of temporary day labor employees shall be prohibited within the facility and on the site;
2. That the Special Use granted shall herein terminate and lapse unless a building permit or certificate of occupancy is obtained not later than 180 days of the effective date of this ordinance and the erection or alteration of a building is started or the use is commenced within such period. The Board may grant an extension of this period, valid for no more than one hundred and eighty (180) additional days, upon written application and good cause shown without notice or hearing. Whether or not there is an intention to abandon the Special Use, if any special use is discontinued for a continuous period of one year, or if an intent to abandon the Special Use is evident in a shorter period of time, the Special Use for such use




shall become void, and such use shall not thereafter be reestablished unless a new Special Use Permit is obtained;

3. Should the property be declared a public nuisance, it shall be subject to a rehearing and a possible revocation of the Special Use Permit; and
4. That the business shall be registered with the City Clerk's Office.

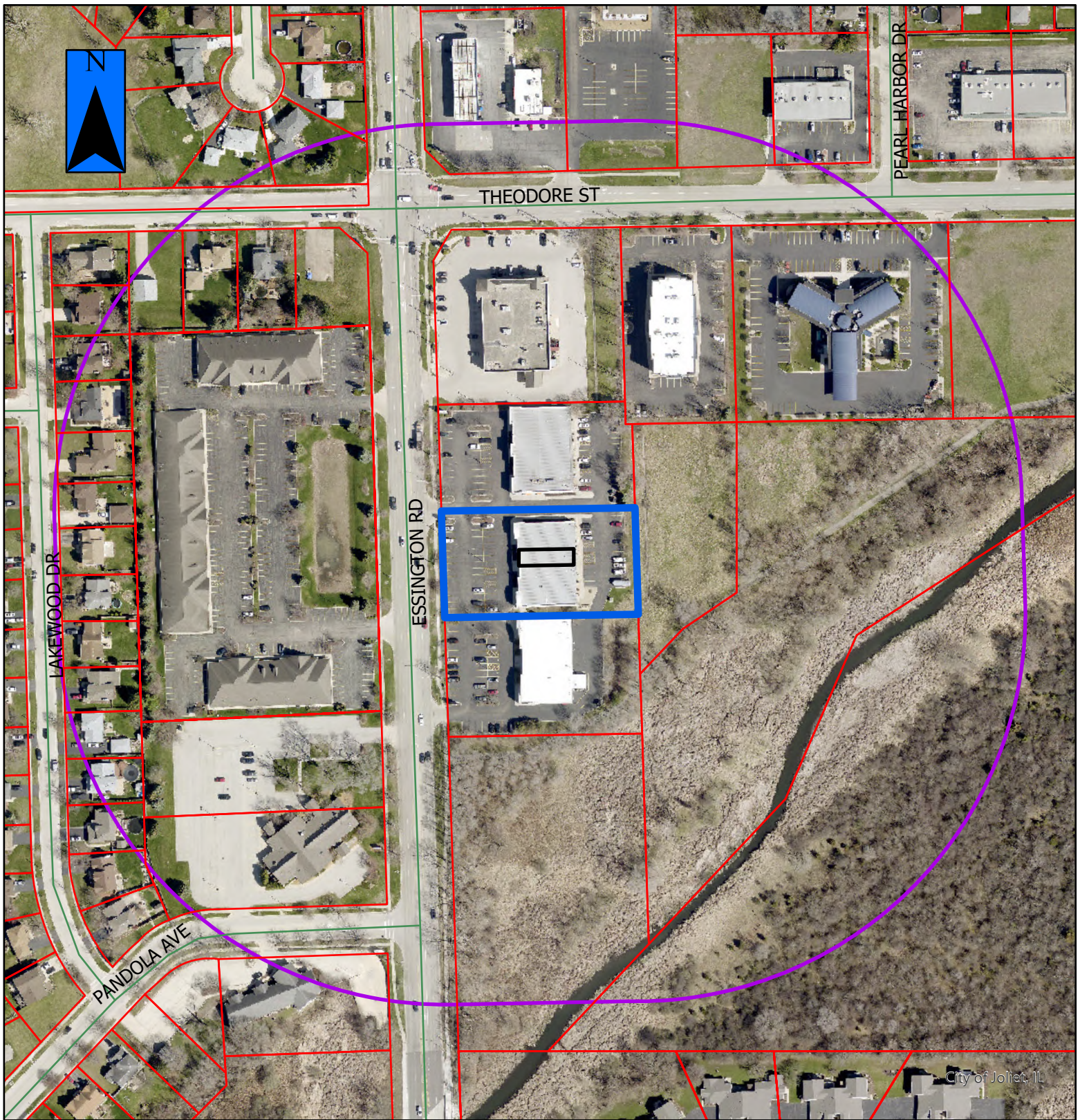


2024-37



-  = Site in Question
-  = Property in Question
-  = 600' Public Notification Boundary

Legend			
	B-1		R-2
	B-2		R-2A
	B-3		R-3
	I-1		R-4
	I-2		R-5
	I-T		R-B
	I-TA		R-1
	I-TB		R-1A
	I-TC		R-1B



2024-37a



= Site in Question / Sitio en cuestión

= Property in Question / Propiedad en cuestión

= 600' Public Notification Boundary /
Límite de notificación pública de 600 ft (180 m)

Figure 1: Aerial view of 1504 Essington Road (2024)



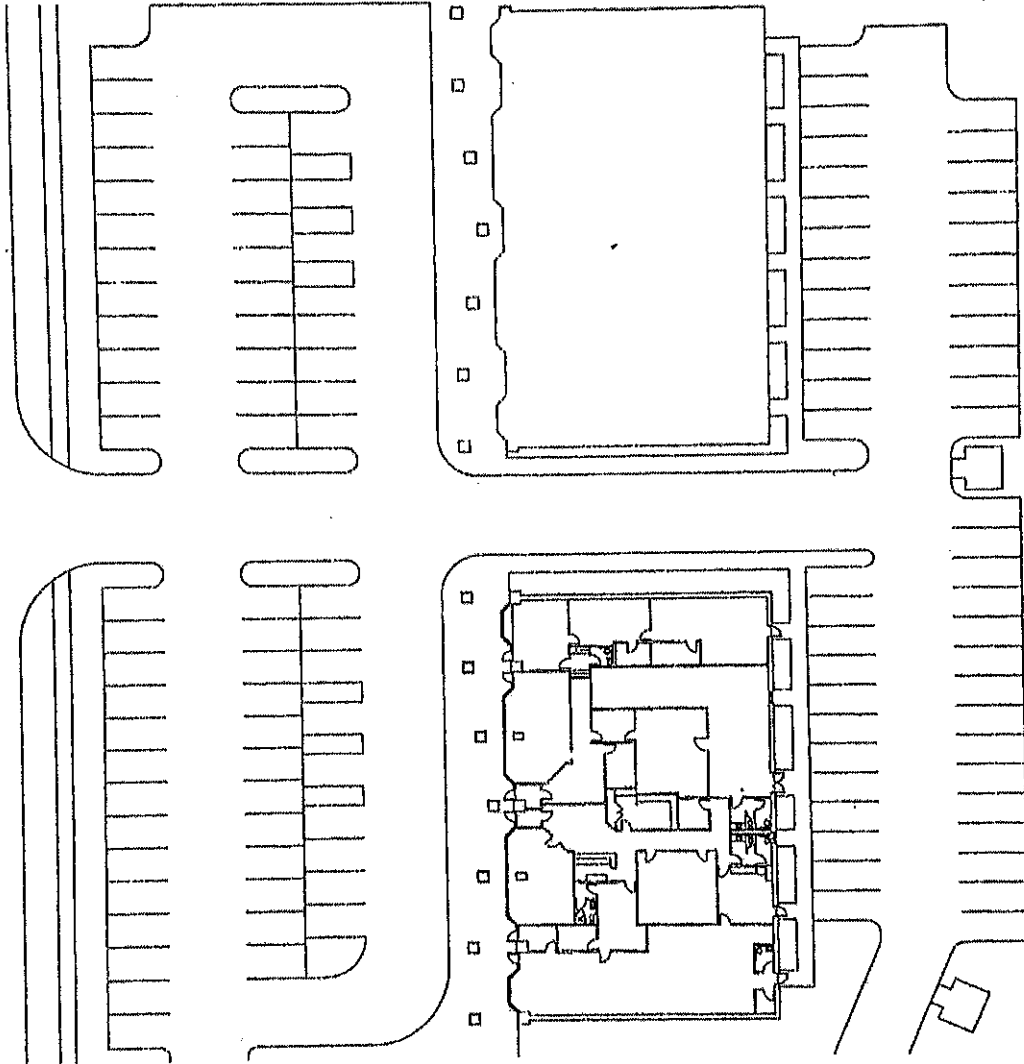
Figure 2: Commercial building and parking area at 1504 Essington Road (July 2024)



Figure 3: Unit 3 in 1504 Essington Road building



EXISTING SITE PLAN



NOTES:

1. ALL DIMENSIONS ARE IN FEET AND INCHES.

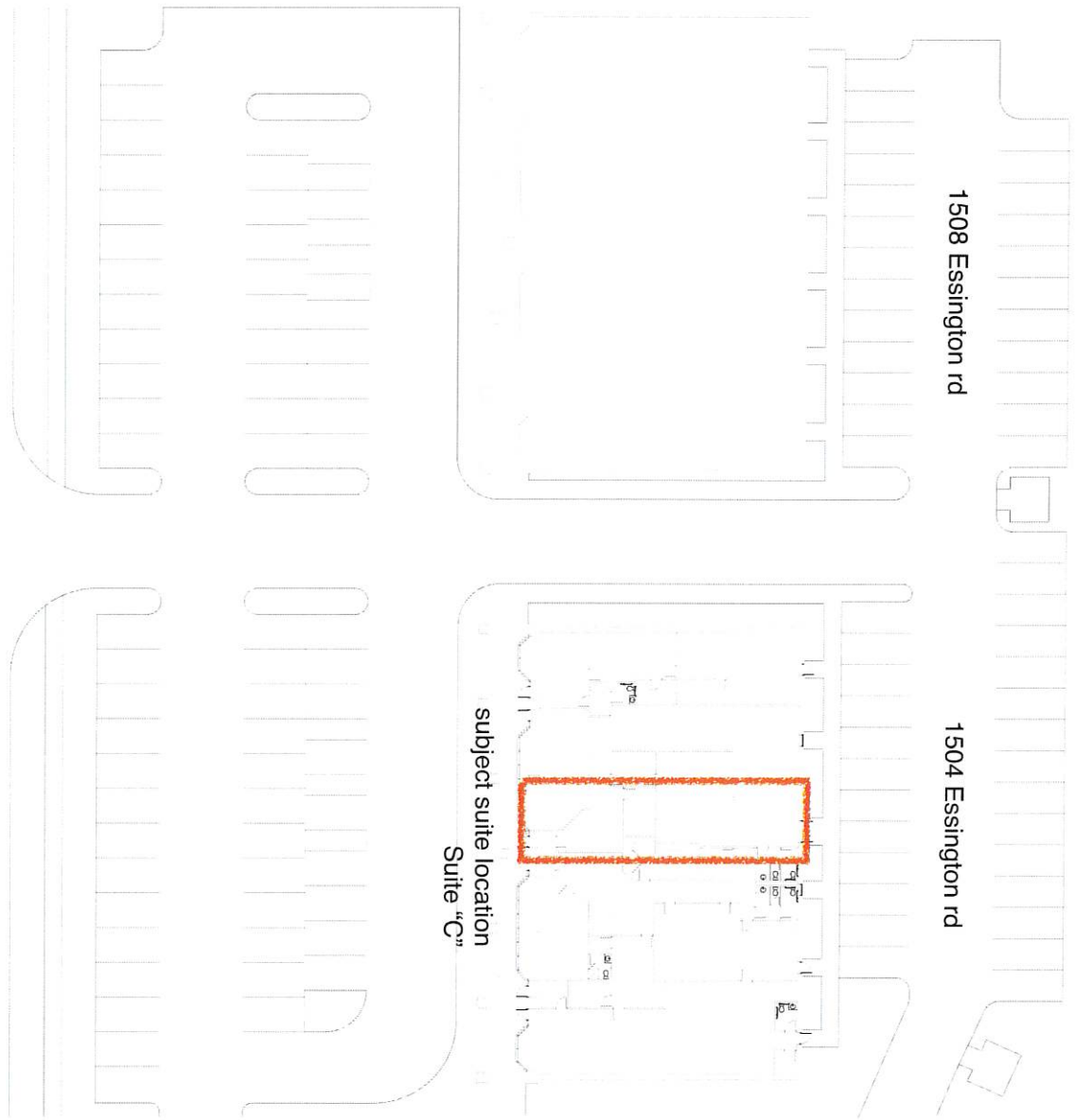
2. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.

3. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED.

4. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED.

5. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED.

DATE: 10/1/00	BY: AS/BLT
PROJECT: 10000-10000	SCALE: 1/8" = 1'-0"
DESIGNER: 10000-10000	CHECKED: 10000-10000
APPROVED: 10000-10000	DATE: 10/1/00



EXISTING SITE PLAN



BUILDING: ESSINGTON STRIP CENTER THEODORE ST. & ESSINGTON RD.	
Project: 15-117 AS BLDG DRAWINGS	K. Peterson Associates ARCHITECTS 10000 W. BROADWAY SUITE 100 WASHINGTON, DC 20032-3111
Date: 7-23-15 Revisions	Sheet: 1 of 3 AS BLDG

FOR OFFICE USE ONLY

Verified by Planner (please initial): _____

Payment received from:

Petition #: _____

Common Address: _____

Date filed: _____

Meeting date requested: _____

ZONING BOARD OF APPEALS

JOLIET, ILLINOIS

PETITION FOR SPECIAL USE PERMIT

City of Joliet Planning Division, 150 W. Jefferson St., First Floor, South Wing, Joliet, IL 60432
Phone (815)724-4050 Fax (815)724-4056

ADDRESS FOR WHICH SPECIAL USE IS REQUESTED: 1504 Essington Rd. Unit C

PETITIONER'S NAME: Michael Savarese

HOME ADDRESS: 1995 McThurstan Ct. St Charles, IL. ZIP CODE: 60174

BUSINESS ADDRESS: 2121 S. Haven Ave. Ontario, CA ZIP CODE: 91761

PHONE: (Primary) 630-940-3486 (Secondary) 847-800-3856

EMAIL ADDRESS: msavarese@fullsteamstaffing.com FAX: _____

PROPERTY INTEREST OF PETITIONER: None

OWNER OF PROPERTY: Essington Investments, LLC

HOME ADDRESS: 98 Nuttall Rd. Riverside, IL. ZIP CODE: 60546

BUSINESS ADDRESS: 98 Nuttall Rd. Riverside, IL. ZIP CODE: 60546

EMAIL ADDRESS: nick.pcmc@gmail.com FAX: _____

Any use requiring a business license shall concurrently apply for a business license and submit a copy with this petition. Additionally, if this request is for operation of a business, please provide the following information:

BUSINESS REFERENCES (name, address, phone):

Bill Happe - Sax LLP Accounting Firm, 389 Interpace Pkwy. Parsippany, NJ. 07054 (973) 800-9992

David Trokel - Managed Business Solutions, 1216-22 Kennedy Blvd. Bayonne, NJ. 07002 (201) 779-3790

Jeff Sassano- Tempworks, 3140 Neil Armstrong Blvd. Eagan, MN. 55121 (630) 650-8227

OTHER PROJECTS AND/OR DEVELOPMENTS:

PERMANENT INDEX NUMBER (TAX NO. OR P. I. N.): 46-2621690 ;

_____; _____; _____.

Property Index Number/P.I.N. can be found on tax bill or Will County Supervisor of Assessments website

LEGAL DESCRIPTION OF PROPERTY (attached copy preferred):

Retail shopping center

LOT SIZE: WIDTH: 80 DEPTH: 21.25 AREA : 1700

PRESENT USE(S) OF PROPERTY: Multi-tenant retail building

PRESENT ZONING OF PROPERTY: B-3

SPECIAL USE REQUESTED: Skilled staffing agency - hours are 8am-5pm, Monday -Friday.

Applicants will have scheduled interview times and will be offered temporary or permanent work once they complete onboarding/screening and testing.

The Zoning Board of Appeals is authorized to grant a special use permit provided the applicant establishes by clear and convincing evidence:

- (1) That the establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare; and
- (2) That the special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood; and
- (3) That the establishment of the special use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district; and
- (4) That adequate utilities, access roads, drainage, and/or other necessary facilities have been or will be provided; and
- (5) That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets; and
- (6) That the special use shall in all other respects conform to the applicable land use regulations of the district in which it is located and shall not be in violation of any other applicable law, ordinance or regulation; and
- (7) At least one (1) year has elapsed since any denial of any prior application for a special use permit that would have authorized substantially the same as all or part of the sites, unless conditions in the area have substantially changed.

Please describe how this request meets the criteria by responding to the following questions in your own words.

1. How will the establishment, maintenance, or operation of the special use affect the public health, safety, morals, comfort, or general welfare?

Joliet Staffing will provide long term and permanent jobs to those in the market. We are actively recruiting and filling orders for clients currently in surrounding areas.

2. How will the special use impact properties in the immediate area? We will be offering jobs to hundreds of qualifying candidates in the Joliet area. More people working will improve the housing market as well as increase consumer spend.

3. Will the use impede the normal/orderly development/improvement of surrounding property?

Joliet Staffing will not impede any normal development in the area. We will only be open from 8am-5pm, Monday-Friday.

4. Are adequate utilities, access roads, drainage, and/or other necessary facilities provided?

Yes, the space is adequate for our use

5. Have adequate measures been taken to provide ingress/egress design to minimize traffic congestion in public streets?

Yes, the traffic will not be affected by our use

6. Does the use conform to the applicable land use regulations of the district in which it is located and does it violate any other applicable law, ordinance or regulation?

Yes, our use conforms to all land regulations and will not violate any applicable laws.

7. Has at least one (1) year elapsed since any denial of any prior application for a special use permit that would have authorized substantially the same as all or part of the sites (unless conditions in the area have changed substantially)?

Not applicable

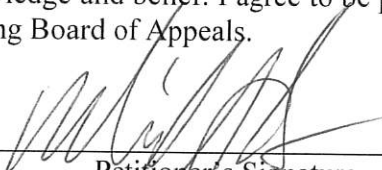
REQUIRED SUPPORTING ATTACHMENTS

- Site plan / concept plan / floor plan / building elevation plan
- Joliet Ownership Disclosure form
- Business license application (if applicable)


NOTARIZATION OF PETITION

~~STATE OF ILLINOIS)~~ ss *California*
~~COUNTY OF WILL)~~ *San Bernardino*

I, *Michael Savarese*, depose and say that the above statements are true and correct to the best of my knowledge and belief. I agree to be present in person or by representation when this petition is heard before the Zoning Board of Appeals.



Petitioner's Signature



Owner's Signature
(If other than petitioner)

Subscribed and sworn to before me
this _____ day of _____, 20____

**SEE
ATTACHED**

CALIFORNIA JURAT WITH AFFIANT STATEMENT

GOVERNMENT CODE § 8202

- See Attached Document (Notary to cross out lines 1-6 below)
- See Statement Below (Lines 1-6 to be completed only by document signer[s], not Notary)

1 _____

2 _____

3 _____

4 _____

5 _____

6 _____

Signature of Document Signer No. 1 *Signature of Document Signer No. 2 (if any)*

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of San Bernardino

Subscribed and sworn to (or affirmed) before me

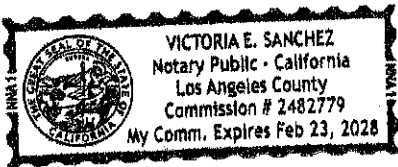
on this 10 day of July, 2024
by _____ Date _____ Month _____ Year _____

(1) Michael L. Savarese

(and (2) _____),
Name(s) of Signer(s)

proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Signature _____
Signature of Notary Public



Place Notary Seal and/or Stamp Above

OPTIONAL

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____

Document Date: _____ Number of Pages: _____

Signer(s) Other Than Named Above: _____

CITY OF JOLIET OWNERSHIP DISCLOSURE FORM

The City of Joliet requires that applicants for zoning relief, subdivision approval, building permits and business licenses disclose the identity of all persons having an ownership interest in the business and the real property associated with the application. A copy of this form must be completed and submitted with other application materials. Failure to properly complete and submit this form may result in the denial of the application.

I. INFORMATION ABOUT THE APPLICATION

This form is submitted as part of an application for the following (check all that apply):

- Rezoning, Special Use Permit, Variation, or Other Zoning Relief (Complete Sections II and III)
- Preliminary Plat, Final Plat, or Record Plat of Subdivision (Complete Sections II and III)
- Building Permit (Complete Sections II and III)
- Business License (Complete All Sections)

II. INFORMATION ABOUT THE PROPERTY

The address and PIN(s) of the real property associated with this application are:

1504 Essington Rd. Unit C

PIN(s): _____

III. PROPERTY OWNERSHIP

Select the type of owner of the real property associated with this application and fill in the appropriate contact information below:

- Individual:** State the names, addresses, and phone #'s of the individual owner(s)
- Corporation:** State the names, addresses, and phone #'s of all persons holding 3% or more of the stock of the corporation and the percentage of shares held by such stockholders
- Limited Liability Company:** State the names, addresses, and phone #'s of all members of the company along with the percentage of ownership held by each member
- Land Trust:** State the names, addresses, and phone #'s of the trustee(s) and all beneficiaries
- Partnership:** State the names, addresses, and phone #'s of all partners
- Other type of organization:** State the names, addresses, and phone #'s of all persons having a legal or equitable ownership interest in the organization or the right to direct the affairs of the organization

Essington Investments, LLC - Ralph O'Donnell, 98 Nuttall Rd. Riverside, IL. 60546

630-546-4463

E-MAIL: nick.pcmc@gmail.com

FAX: _____

IV. BUSINESS OWNERSHIP

If the owner of the business is different than the owner of the real property associated with the application, then the following information must be provided:

Select the type of business owner associated with this application and fill in the contact information below:

- Individual:** State the names, addresses, and phone #'s of the individual owner(s)
- Corporation:** State the names, addresses, and phone #'s of all persons holding 3% or more of the stock of the corporation and the percentage of shares held by such stockholders
- Limited Liability Company:** State the names, addresses, and phone #'s of all members of the company along with the percentage of ownership held by each member
- Partnership:** State the names, addresses, and phone #'s of all partners
- Other type of organization:** State the names, addresses, and phone #'s of all persons having a legal or equitable ownership interest in the organization

Henry investment Holdings, LLLP - 99%

6650 W. Indiantown Rd. Suite 100, Jupiter, FL. 33458

Susan Healey - 1%

19700 Beach Rd. Apt 7S, Jupiter FL. 33458

E-MAIL: accounting@fullsteamstaffing.com FAX: _____

NOTE:

If a stockholder, member, beneficiary or partner disclosed in Section III or Section IV is not an individual, then the individuals holding the legal or equitable title to the real property or business associated with the application must also be disclosed. For example, if the real property associated with an application is owned by a land trust, and the beneficiary of the land trust is a limited liability company, then the members of the limited liability company must be disclosed. If one of the members of the limited liability company is a partnership, then the identity of the partners must be disclosed. If one of the partners is a corporation, then all persons owning 3% or more of the issued stock must be disclosed.

SIGNED: _____

DATE: 7/19/24

Name, Title, and Telephone Numbers of Person Completing and Submitting This Form:

PRINT

Legal Description:

PARCEL 1:

LOT 6 IN DR. RAO SUBDIVISION UNIT TWO, BEING A SUBDIVISION OF PART OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 1, TOWNSHIP 35 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED JUNE 4, 2003, AS DOCUMENT NO. R2003-126571, IN WILL COUNTY, ILLINOIS.

Commonly Known As: 1504 ESSINGTON ROAD, JOLIET, IL 60435.

Permanent Index No: 06-01-101-041-0000.

PARCEL 2:

LOT 5 IN DR. RAO SUBDIVISION UNIT TWO, BEING A SUBDIVISION OF PART OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 1, TOWNSHIP 35 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 4, 2003, AS DOCUMENT NO. R2003-126571, IN WILL COUNTY, ILLINOIS.

Commonly Known As: 1508 ESSINGTON ROAD, JOLIET, IL 60435.

Permanent Index No: 06-01-101-040-0000

ZONING BOARD OF APPEALS
CRITERIA FOR SPECIAL USES

Section 47-5.2 (C) of the Zoning Ordinance states:

A special use permit shall not be granted unless the applicant establishes by clear and convincing evidence:

	Does the evidence presented sustain this criteria?	Comments
(1) That the establishment, maintenance or operation of the special use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare; and		
(2) That the special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood; and		
(3) That the establishment of the special use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district; and		
(4) That adequate utilities, access roads, drainage, and/or other necessary facilities have been or will be provided; and		
(5) That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets; and		
(6) That the special use shall in all other respects conform to the applicable land use regulations of the district in which it is located and shall not be in violation of any other applicable law, ordinance or regulation; and		
(7) At least one (1) year has elapsed since any denial of any prior application for a special use permit that would have authorized substantially the same as all or part of the sites, unless conditions in the area have substantially changed.		

City of Joliet

150 West Jefferson Street
Joliet, IL 60432



Meeting Minutes - Pending Approval

Thursday, August 15, 2024

2:00 PM

City Hall, Council Chambers

Zoning Board of Appeals

Board Members

Ralph Bias

Ed Hennessy

Bob Nachtrieb

Jim Riggs

Brigette Roehr

Debbie Radakovich

Citizens who are unable to attend the meeting can email comments in advance of the meeting to publiccomment@joliet.gov.

CALL TO ORDER

ROLL CALL

Present Ed Hennessy, Bob Nachtrieb, Ralph Bias, Brigette Roehr, Jim Riggs and Debbie Radakovich

ALSO PRESENT: Planning Director James Torri, Planner Jayne Bernhard, Planner Ray Heitner, and Planner Helen Miller

APPROVAL OF MINUTES

July 18, 2024 Zoning Board of Appeals Meeting Minutes [TMP-7616](#)

Attachments: [Zoning Board of Appeals Meeting Minutes 07-18-24.pdf](#)

A motion was made by Jim Riggs, seconded by Brigette Roehr, to approve: July 18, 2024 Zoning Board of Appeals Meeting Minutes. The motion carried by the following vote:

Aye: Hennessy, Nachtrieb, Bias, Roehr, Riggs and Radakovich

CITIZENS TO BE HEARD ON AGENDA ITEMS

None

OLD BUSINESS: PUBLIC HEARING

PETITION 2024-34 A Variation to reduce the setback in the rear yard of a through lot from 30 ft. to 23 ft. to allow an addition to a detached garage, located at 1111 Catherine Street. (Council District #2) [ID-1793-20](#)

Attachments: [ZBA 2024-34 \(1111 Catherine St\) Staff Report Packet](#)

Planning Director James Torri read the staff report into the record.

Owner Jose Arriaga of 1111 Catherine Street appeared on behalf of the petition.

No one appeared in favor or in opposition to the petition.

Mr. Bias inquired if the one car garage would become a three car garage. Mr. Arriaga responded yes.

A motion was made by Ralph Bias, seconded by Jim Riggs, to approve PETITION 2024-34 A Variation to reduce the setback in the rear yard of a through lot from 30 ft. to 23 ft. to allow an addition to a detached garage, located at 1111 Catherine Street. (Council District #2). The motion carried by the

following vote:

Aye: Hennessy, Nachtrieb, Bias, Roehr, Riggs and Radakovich

NEW BUSINESS: PUBLIC HEARING

PETITION 2024-37: A Special Use Permit to allow a staffing agency, located at 1504 Essington Road, Unit C. (COUNCIL DISTRICT #2)

[TMP-7601](#)

Attachments: [ZBA 2024-37 \(1504 Essington Rd\) Staff Report Packet](#)

Mr. Torri read the staff report into the record.

Michael Savarese with Full Steam Staffing appeared on behalf of the petition.

Mr. Savarese responded to the Board's questions about the clients served, the service provided, and mark up charges.

Ms. Radakovich inquired about a staffing agency moratorium. Mr. Torri explained there was no moratorium.

No one appeared in favor or in opposition to the petition.

A motion was made by Jim Riggs, seconded by Debbie Radakovich, to deny PETITION 2024-37: A Special Use Permit to allow a staffing agency, located at 1504 Essington Road, Unit C. (COUNCIL DISTRICT #2). The motion carried by the following vote:

Aye: Hennessy, Bias, Riggs and Radakovich

Nay: Nachtrieb and Roehr

PETITION 2024-38: A Variation to reduce the front yard setback from 30 feet to 26 feet to allow a roofed deck, located at 1318 Ada Street. (COUNCIL DISTRICT #4)

[TMP-7602](#)

Attachments: [ZBA 2024-38 \(1318 Ada St\) Staff Report Packet](#)

Mr. Torri read the staff report into the record.

Owner Belvin McDonald of 1318 Ada Street appeared on behalf of the petition.

In response to Mr. Bias's question, Mr. McDonald highlighted he lived at the property for seven years.

At the request of Mr. Nachtrieb, Mr. Torri gave a brief overview of deck setback requirements.

No one appeared in favor or in opposition to the petition.

A motion was made by Ralph Bias, seconded by Bob Nachtrieb, to approve PETITION 2024-38: A Variation to reduce the front yard setback from 30 feet to 26 feet to allow a roofed deck, located at 1318 Ada Street. (COUNCIL DISTRICT #4). The motion carried by the following vote:

Aye: Hennessy, Nachtrieb, Bias, Roehr, Riggs and Radakovich

PETITION 2024-39: A Special Use Permit to allow a massage therapy business, located at 218 S. Larkin Avenue. (COUNCIL DISTRICT #5) [TMP-7603](#)

Attachments: [ZBA 2024-39 \(218 S Larkin Ave\) Staff Report Packet](#)

Mr. Torri read the staff report into the record.

Keisha Johnson appeared on behalf of the petition.

Ms. Johnson responded to the Board's questions about doctor referrals, number of employees, and certifications.

Angela Gutierrez, Gina Rodriguez Cepero, Dr. Tracy Metcalf, Kelly Zarobsky, and Judy Donnelly appeared in favor of the petition.

No one appeared in opposition to the petition.

A motion was made by Ralph Bias, seconded by Bob Nachtrieb, to approve PETITION 2024-39: A Special Use Permit to allow a massage therapy business, located at 218 S. Larkin Avenue. (COUNCIL DISTRICT #5). The motion carried by the following vote:

Aye: Hennessy, Nachtrieb, Bias, Roehr, Riggs and Radakovich

PETITION 2024-40: A Variation to allow non-masonry material on front facade building renovation for World Automotive Used Car Center, located at 1705 W. Jefferson Street. (COUNCIL DISTRICT #2) [TMP-7600](#)

Attachments: [ZBA 2020-40 \(1705 W. Jefferson\) Staff Report packet](#)

Mr. Torri read the staff report into the record.

Scott Falcone appeared on behalf of the petition.

In response to the Board's questions, Mr. Falcone explained the location would perform used car inspections, used car repairs, and new car pre-delivery inspections. Mr. Falcone also clarified the location would have retail buyers but not retail mechanical customers.

No one appeared in favor or in opposition to the petition.

A motion was made by Ralph Bias, seconded by Bob Nachtrieb, to approve PETITION 2024-40: A Variation to allow non-masonry material on front facade building renovation for World Automotive Used Car Center, located at 1705 W. Jefferson Street. (COUNCIL DISTRICT #2). The motion carried by the following vote:

Aye: Hennessy, Nachtrieb, Bias, Roehr, Riggs and Radakovich

OLD/NEW BUSINESS—NOT FOR FINAL ACTION OR RECOMMENDATION

None

PUBLIC COMMENT

None

ADJOURNMENT

A motion was made by Ed Hennessy to approve adjournment. The motion carried by the following vote:

Aye: Hennessy, Nachtrieb, Bias, Roehr, Riggs and Radakovich

This meeting will be held in an accessible location. If you need a reasonable accommodation, please contact Christa M. Desiderio, City Clerk, 150 West Jefferson Street, Joliet, Illinois 60432 at (815) 724-3780.



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Approver Report

File Number: 150-25

File ID: 150-25

Type: Ordinance

Status: Agenda Ready

In Control: City Council Meeting

File Created: 02/19/2025

Department:

Final Action:

Title: Ordinance Approving a Special Use Permit to Allow a Staffing Agency,
Located at 1504 Essington Road, Unit 3 (ZBA 2024-37)

Agenda Date: 03/04/2025

Attachments: Ordinance - Special Use Permit ZBA 2024-37, ZBA
Staff Report Packet 2024-37, Zoning Board of Appeals
Minutes 08-15-24

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	2/24/2025	Gina Logalbo	Approve	2/21/2025
Notes: Edit needed to ordinance before final approval.					
1	2	2/26/2025	Dustin Anderson	Approve	2/26/2025
1	3	2/27/2025	Todd Lenzie	Approve	3/1/2025
1	4	2/27/2025	Beth Beatty	Approve	3/3/2025



Memo

File #: 175-25

Agenda Date: 3/4/2025

TO: Mayor and City Council

FROM: William Evans, Chief of Police

SUBJECT:

Resolution to Accept and Implement the 2024 Justice Assistance Grant

BACKGROUND:

In October of last year, the Mayor and City Council approved a resolution authorizing the City of Joliet to enter into an intergovernmental agreement with Will County in anticipation of receiving a 2024 Justice Assistance Grant. The U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance has formally awarded the City's joint application for \$75,851.00 to be split equally between both governmental bodies. The City of Joliet will retain responsibility for all programmatic and financial reporting.

The Joliet Police Department's portion of the funding has been approved for two projects: continuing to activate the law enforcement-specific mental health app Cordico and purchasing additional traffic stop sticks.

The Public Safety Committee will review this matter.

CONCLUSION:

Based on the above, it is recommended that the Mayor and City Council approve the attached Resolution authorizing the acceptance of an award from the U.S. Department of Justice, Office of Justice Programs, Justice Assistance Grant FY24. It is also recommended that the Police Department be allowed to purchase additional traffic stop sticks and arrange for continued activation of the Cordico app. Funds can be drawn down ten days before purchase through the federal ASAP system.

RECOMMENDATION:

Based on the above, it is recommended that the Mayor and City Council approve a resolution to accept the FY24 Justice Assistance Grant and proceed with utilizing the Joliet Police Department's portion of the award.

RESOLUTION NO. _____

A RESOLUTION APPROVING AND AUTHORIZING THE ACCEPTANCE AND IMPLEMENTATION OF A 2024 JUSTICE ASSISTANCE GRANT FROM THE U.S. DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS, BUREAU OF JUSTICE ASSISTANCE

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF JOLIET AS FOLLOWS:

SECTION 1: That the Mayor of the City of Joliet is hereby authorized and directed to accept the 2024 Justice Assistance Grant from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance.

SECTION 2: This Resolution shall take effect upon its passage.

PASSED this _____ day of _____, 2025

MAYOR

CITY CLERK

VOTING YES _____

VOTING NO _____

NOT VOTING _____

THE STATE OF ILLINOIS)
) SS
COUNTY OF WILL)

INTERGOVERNMENTAL AGREEMENT
BETWEEN THE CITY OF JOLIET, ILLINOIS AND COUNTY OF WILL, ILLINOIS

FY 2024 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD

This agreement is made and entered into this day of ____ October, 2024 by and between the COUNTY of Will, acting through its County Executive and its governing body, the County Board of Will County, hereinafter referred to as COUNTY, and the CITY of Joliet, acting by and through its governing body, the City Council, hereinafter referred to as CITY, both of Will County, State of Illinois, witnesseth:

WHEREAS, this Agreement is made under the authority of the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq: and

WHEREAS, the City of Joliet and the County of Will are public agencies as defined in the Intergovernmental Cooperation Act; and

WHEREAS, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party; and

WHEREAS, each governing body finds that the performance of this Agreement is in the interests of both parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this agreement; and

WHEREAS the COUNTY and CITY are disparate partners of the FY 2024 Justice Assistance Grant (JAG) and have been awarded a total amount of \$75,851; and

WHEREAS, the COUNTY and CITY have agreed to split the aggregate award equally in amounts of \$37,925.50; and

WHEREAS, the COUNTY and CITY believe it to be in their best interests to reallocate the JAG funds so that both parties receive a 50% share of the total FY 2024 JAG award; and

NOW THEREFORE, the COUNTY and CITY agree as follows:

Section 1.

CITY will act as fiscal agent and ensure that the 50%-50% split of the 2024 JAG award occurs and that both the COUNTY and CITY each receives an amount of \$37,925.50 of these grant dollars.

Section 2.

The COUNTY will provide quarterly reports by the 5th day of the new quarter documenting any funds expended and a written narrative of any activities corresponding with these expenditures.

Section 3.

Nothing in the performance of this Agreement shall impose any liability for claims against CITY other than claims for which liability may be imposed under the Local Government and Governmental Employees Tort Immunity Act, 745 ILCS 10/1-101, et. Seq. (herein, Tort Immunity Act).

Section 4.

Nothing in the performance of this Agreement shall impose any liability for claims against COUNTY other than claims for which liability may be imposed by the Tort Immunity Act.

Section 5.

Each party to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

Section 6.

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

Section 7.

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

City of Joliet, IL

County of Will, IL

DocuSigned by:



9CD08CDD035A49D...

Beth Beatty
Joliet City Manager
11/12/2024

Signed by:



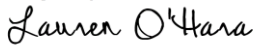
F0A6E268C61D46E...

Jennifer Bertino-Tarrant
Will County Executive
12/11/2024

ATTEST:

ATTEST:

Signed by:



F3CFE93187FB42D...

Joliet City Clerk
11/13/2024

Will County Clerk



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Approver Report

File Number: 152-25

File ID: 152-25

Type: Resolution

Status: Agenda Ready

In Control: City Council Meeting

File Created: 02/19/2025

Department:

Final Action:

Title: Resolution to Accept and Implement the 2024 Justice Assistance Grant

Agenda Date: 03/04/2025

Attachments: Resolution, Complete JAG IGA 2024

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	2/23/2025	Gina Logalbo	Approve	2/24/2025
1	2	2/25/2025	William Evans	Approve	2/27/2025
1	3	2/25/2025	Todd Lenzie	Approve	2/27/2025
1	4	2/27/2025	Beth Beatty	Approve	2/27/2025



Memo

File #: 176-25

Agenda Date: 3/4/2025

TO: Mayor and City Council

FROM: Dustin Anderson, Director of Community Development

SUBJECT:

Resolution Approving a Memorandum of Agreement between Heritage Corridor Convention and Visitors Bureau and the City of Joliet for Sidewalk Circulation and Visitor Experience Enhancements at Route 66 Park at Broadway Street Greenway

BACKGROUND:

The State of Illinois Department of Commerce and Economic Opportunity (DCEO) has made grant funds under the Route 66 Grant Program available to the Heritage Corridor Convention and Visitors Bureau (CVB) for the purpose of celebrating the 100th Anniversary of Route 66. The centennial celebration activities include attraction development and enhancements along historic Route 66.

The City-owned Route 66 Park at the Broadway Street Greenway is a well-known Route 66 visitor destination for its 1950's era ice cream stand (Rich & Creamy) that is open seasonally at 920 Broadway Street. The City made significant investments in this park under last year's Route 66 Grant program, with new interpretative signs and installations that greatly enhanced the visual attraction of this tourist and local destination.

The sidewalk network - specifically the lack of a separated and ADA compliant path that leads from the parking lot to the ice cream stand - was not able to be addressed with last year's grant funds. There is physical space to reconfigure pedestrian circulation to rectify these concerns.

Based on our engineer's estimate, it will cost approximately \$150,000 to make the necessary improvements, including the design work. City staff identified the Route 66 Grant program as one funding source to make these improvements. The City learned earlier this year that it was awarded up to \$75,000 in funding through the Route 66 Grant Round 4 Program to enhance sidewalk circulation and ADA compliance at Route 66 Park at the Broadway Street Greenway. Costs up to \$75,000 will be paid by the CVB on behalf of City.

Project costs that exceed \$75,000 will be funded through a reprogramming of Community Development Block Grant (CDBG) funds in an amount not to exceed \$100,000 for ADA accessibility at Route 66 Park at the Broadway Street Greenway. The reprogramming of CDBG funding for this project also requires Council approval, which is a separate agenda item for this evening's Council meeting.

A third, separate agenda item at this Council meeting related to this overall project is an authorization to execute a contract with Geotech Inc. in the amount of \$32,500.00 for the survey and design of improvements at the Route 66 Park at the Broadway Street Greenway. At the conclusion of the

survey and design work, the City will go out to bid for the construction of this site and sidewalk circulation improvements.

This item was recommended for City Council approval by the Public Assets Committee at the February 25, 2025 meeting.

CONCLUSION:

Approval of the attached Memorandum of Agreement will allow the City to move forward with safety improvements that will enhance visitor experience for residents and tourists alike. The attached Memorandum of Agreement formalizes the City's partnership with the CVB in this economic development opportunity and outlines the commitments of the City and CVB regarding the procurement, design, and installation of these sidewalk and site enhancements. The project funds must be spent by May 31, 2025. There is no local match required for acceptance of these grant funds; however, approval of the Memorandum of Agreement with the CVB obligates the City to make a one-time payment of three thousand dollars (\$3,000) to the CVB to cover project management costs for the project. The City has funding available to cover this fee through its Building and Grounds budget (Org: 01015000; Obj: 524300).

RECOMMENDATION:

The Administration recommends that the Mayor and City Council approve the attached Resolution authorizing the City Manager to execute a Memorandum of Agreement with the Heritage Corridor Convention and Visitor's Bureau to manage up to \$75,000 in funding for sidewalk circulation and visitor experience site enhancements at Route 66 Park at the Broadway Street Greenway.

RESOLUTION NO.

A RESOLUTION APPROVING A MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF JOLIET AND THE HERITAGE CORRIDOR CONVENTION AND VISITORS BUREAU FOR SIDEWALK CIRCULATION AND VISITOR EXPERIENCE ENHANCEMENTS AT ROUTE 66 PARK AT THE BROADWAY STREET GREENWAY

WHEREAS, the State of Illinois has made grant funds available to the Heritage Corridor Convention and Visitors Bureau (CVB) for the purpose of celebrating the 100th Anniversary of Route 66, including attraction development along historic Route 66; and

WHEREAS, Route 66 Park at the Broadway Street Greenway in Joliet is a well-known Route 66 visitor destination for its 1950's era ice cream stand that is open seasonally at 920 Broadway Street. Visitor experience and safety at Route 66 Park at the Broadway Street Greenway suffers from a poor sidewalk network; and

WHEREAS, the City of Joliet (City) sought grant funding from the CVB through the Route 66 Grant Program to improve sidewalk circulation and visitor experience while promoting the historical significance and remaining ADA compliant; and

WHEREAS, the CVB agrees that improving the sidewalk network and other site improvements will be in the best interest of the City and its residents and will encourage and spur tourism to the City; and

WHEREAS, Costs up to \$75,000 will be provided/paid by the CVB on behalf of CITY through the Route 66 grant program to fund these improvements at the Route 66 Park at the Broadway Street Greenway; and

WHEREAS, the CITY and CVB already enjoy a close and productive working relationship for the promotion of tourism and economic development in the greater Joliet area; and

WHEREAS, a Memorandum of Agreement, attached hereto and incorporated herein as Exhibit "A" (the "MOA"), is intended to define the commitments of the City and CVB in relation to the procurement, design and installation of these improvements; and

WHEREAS, the City of Joliet is a Home Rule Municipality under and by virtue of the Constitution of the State of Illinois.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF JOLIET, ILLINOIS, AS FOLLOWS:

SECTION 1: The Memorandum of Agreement City of Joliet and Heritage Corridor Convention and Visitors Bureau is hereby approved in a form substantially similar to Exhibit A attached to and entered into on this date.

SECTION 2: The Mayor and City Council direct the City Manager to execute the attached Memorandum of Agreement on behalf of the City of Joliet. The City Manager or her designee is hereby authorized to take such actions as may be necessary for the City to comply with the terms of the Memorandum of Agreement.

SECTION 3: This Resolution shall take effect upon its passage and approval.

SECTION 4: All resolutions or parts of Resolutions conflicting with any of the provisions of this Resolution are hereby repealed.

SECTION 5: Be it further resolved that the passage of this Resolution be inscribed permanently in the records of the proceedings of the Joliet City Council.

PASSED this _____ day of _____, 2025.

MAYOR

CITY CLERK

VOTING YES: _____

VOTING NO:

NOT VOTING: _____

ROUTE 66 GRANT FY25 (25-336001)

**ROUTE 66 PARK AT THE BROADWAY STREET GREENWAY AGREEMENT
BETWEEN HERITAGE CORRIDOR CONVENTION AND VISITORS BUREAU
AND CITY OF JOLIET**

The Memorandum of Agreement (hereinafter "Agreement") is made this _____ day of _____, 2025, by and between Heritage Corridor Convention and Visitors Bureau (CVB) (hereinafter "CVB") whose address is 701 Essington Road, Suite 100; Joliet, IL 60435; and City of Joliet (an Illinois municipality) (hereinafter "CITY"), whose address is 150 W. Jefferson Street; Joliet, IL 60432.

RECITALS

WHEREAS, CVB is an Illinois not-for-profit organization that partners with destinations to promote the historic I&M Canal National Heritage Area, Starved Rock Country, and The First Hundred Miles of Illinois Route 66; and

WHEREAS, the State of Illinois has made grant funds available to Illinois CVBs for the purpose of promoting tourism and celebrating the 100th Anniversary of Route 66, which includes attraction development along historic Route 66; and

WHEREAS, CVB is authorized to utilize state grant funds from the Department of Commerce and Economic Opportunity (DCEO) for the purpose of creating visitor attractions as part of the Route 66 project, no federal funds will be used; and

WHEREAS, the CITY owns the Route 66 Park at the Broadway Street Greenway property where the Rich & Creamy Ice Cream Shop is located (920 N. Broadway). The Rich & Creamy Ice Cream Shop has been a Route 66 "pit stop" for many tourists along the Route 66 route during the spring, summer, and fall seasons. The establishment serves as a scenic resting spot for families, children, adults. The Rich & Creamy Ice Cream Shop serves as a central hub facility for the entire Broadway Street Greenway and the area surrounding the ice cream shop was branded as Route 66 Park in the 2010s, featuring Route 66 signs and objects.

WHEREAS, CVB will provide funding for costs associated with the improvements to Route 66 Park at Broadway Street Greenway. Improvements include sidewalk circulation and site enhancements while promoting the visitor experience and remaining ADA compliant; and

WHEREAS, as consideration for the project management (including grant reporting) of said Route 66 Park at the Broadway Street Greenway project, the CITY agrees to a one-time payment of three thousand dollars (\$3,000) to CVB to cover project management costs for the exhibit. CITY agrees to make the one-time payment on or before April 30, 2025.

NOW THEREFORE, in consideration of the premises, the mutual covenants contained herein, and other good and valuable consideration; the receipt and sufficiency of which is hereby acknowledge, the Parties agree as follows:

1. The term of this agreement shall commence on or before January 1, 2025, and shall continue through May 31, 2025 unless sooner terminated in whole or in part according to the terms of the agreement. The Route 66 Park at the Broadway Street Greenway improvement project must be completed by May 31, 2025.

2. CITY shall follow state procurement guidelines and have multiple bids for project components over \$10,000. CITY will provide documentation: (1) copy of the RFP; (2) brief explanation of RFP advertising plan; (3) selection criteria/scoring sheet; and (4) vendor contract. CITY will provide statement authorizing payment to preferred vendor to CVB along with the above documentation. CITY may request vendor deposit payments up to 50% down by March 31, 2025, with balances due no later than May 31, 2025. Three bids are recommended; however, minimum two bids are required.
3. CITY will provide signage at the Route 66 Park at the Broadway Street Greenway project indicating the following information: "Project funded by Illinois DCEO Route 66 Grant" and include the logos of Enjoy Illinois, CVB, and CITY. Aside from the foregoing information, the form, material, and design of the signage outlined above shall be left to the discretion of the CITY.
4. CITY must submit monthly performance reports along with pictures of the progress of the project. Reports should include the progress of the job, % of completion, and projected completion date. Reports are due the 10th day of the month for project work the previous month, starting March 10.
5. CVB shall not be liable for any injury or death occurring in or about the Route 66 Park at the Broadway Greenway or for injury or death that is caused because of the condition of the park itself. CVB shall not be liable for repair, replacement, or maintenance of the Route 66 Park at the Broadway Street Greenway.
6. CITY shall indemnify CVB against and hold it harmless from, all claims, actions, proceedings, costs, damages, and liabilities, including attorney's fees, arising out of, connected with, or resulting from the use/establishment of the Route 66 Park at the Broadway Street Greenway.
7. The Parties hereby acknowledge that the approximate costs for the Route 66 Park at the Broadway Street Greenway are Route 66 grant eligible expenses not to exceed \$75,000 to the "construction" grant expense category. Costs up to \$75,000 will be provided/paid by the CVB on behalf of CITY. CITY will be financially responsible for expenses exceeding the initial \$75,000 Route 66 Grant eligible expenses.

MOA must be signed/executed by March 18, 2025 with payments and work completed by May 31, 2025.

IN WITNESS WHEREOF THE PARTIES HAVE SIGNED THEIR ACCEPTANCE OF THESE TERMS BY SIGNING AS FOLLOWS:

 CITY OF JOLIET
 Beth Beatty, City Manager

DATE _____

 HERITAGE CORRIDOR CVB BY ITS AUTHORIZED AGENT
 Robert Navarro, President & CEO

DATE _____
2025-01-10

The logo of the City of Joliet, Illinois, is circular and features a central figure holding a torch, surrounded by various symbols representing the city's history and industry. The text "CITY OF JOLIET, ILLINOIS" is at the top and "CROSSROADS OF MID-AMERICA" is at the bottom.

JOLIET



Route 66 Park

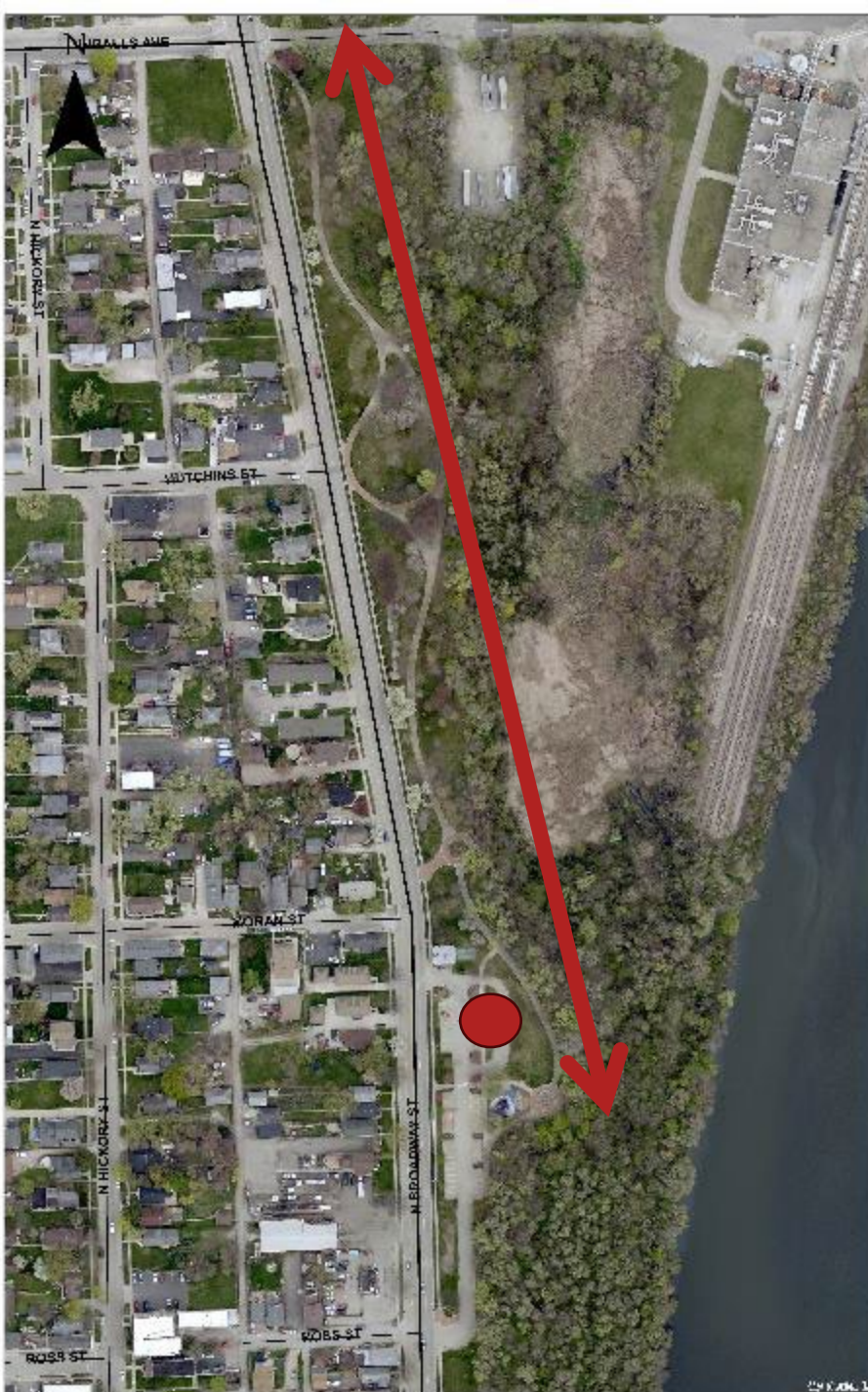
at the Broadway Street Greenway

Proposed Sidewalk Circulation and
Visitor Experience Improvements

Related Agenda Items

- Approving a Memorandum of Agreement between Heritage Corridor Convention and Visitors Bureau and the City of Joliet for Sidewalk Circulation and Visitor Experience Enhancements at Route 66 Park at Broadway Street Greenway
- Award of Professional Services Agreement for the Route 66 Park at Broadway Street Greenway Improvements, Survey and Design Phase, to Geotech Engineering Inc. in the Amount of \$32,500.
- Resolution to Reprogram Community Development Block Grant Funds, and Submit HUD Substantial Amendment to Program Year 2024 Annual Action Plan

Site History



- Broadway Street Greenway project initiated (1991)
 - Ruby to Theodore Street
 - 7 acre linear park
 - 1/3 mile walking path
 - Rich & Creamy (Kreamy Delight)
- Route 66 Park at the Broadway Street Greenway established (2007)
- Arboretum at the Broadway Street Greenway established (2010)
- Rededication of Route 66 Park (2024)

Route 66 Grant Program **Round Three** funds allowed the City to enhance this important gateway into Joliet.



New signs, interpretative panels and fun installations funded in Round Three of the Route 66 Grant Program



Route 66 Park

Route 66 Grant Program
Round Four funds will
allow the City to address
safety and ADA
accessibility issues

- *Lack of a separated
and ADA compliant
path from the
parking lot to the ice
cream stand*





A visitor currently must use the vehicular drive aisle to access the front sidewalk.





Current sidewalk network includes steps



There is no connection from the walking path to the ice cream stand, concrete pad and sidewalk around the ice cream stand.

Note the available physical space to rectify circulation issues



Current sidewalk network around the ice cream stand includes steps



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Approver Report

File Number: 153-25

File ID: 153-25

Type: Resolution

Status: Agenda Ready

In Control: City Council Meeting

File Created: 02/19/2025

Department: Community
Development

Final Action:

Title: Resolution Approving a Memorandum of Agreement between Heritage Corridor Convention and Visitors Bureau and the City of Joliet for Sidewalk Circulation and Visitor Experience Enhancements at Route 66 Park at Broadway Street Greenway

Agenda Date: 03/04/2025

Attachments: Resolution, MOA RT66 FY25 coj roadway.docx,
Round 4 Improvements Presentation.pdf

Entered by: jbernhard@joliet.gov

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	2/24/2025	Gina Logalbo	Approve	2/24/2025
1	2	2/26/2025	Dustin Anderson	Approve	2/26/2025
1	3	2/27/2025	Todd Lenzie	Approve	3/1/2025
1	4	2/27/2025	Beth Beatty	Approve	3/3/2025



Memo

File #: 177-25

Agenda Date: 3/4/2025

TO: Mayor and City Council

FROM: Dustin Anderson, Director of Community Development

SUBJECT:

Resolution to Reprogram Community Development Block Grant Funds, and Submit HUD Substantial Amendment to Program Year 2024 Annual Action Plan

BACKGROUND:

Pursuant to the United States Department of Housing and Urban Development (HUD) regulations, the City of Joliet prepares and submits an Annual Action Plan every fiscal year. The Annual Action Plan describes the resources available and the proposed use of those resources to meet priority needs as outlined in the City's Five-Year Consolidated Plan 2020-2024. This substantial amendment will be placed under Program Year 2024 Annual Action Plan.

The City of Joliet requires a substantial amendment to reprogram unspent and uncommitted funds that are available to allocate towards eligible activities.

Reprogrammed funding is requested for:

Route 66 ADA Accessibility Project at the Broadway St Greenway: \$100,000.00

Joliet Fire Department - BSI/PPE Supplies: \$7,248.61

CONCLUSION:

The requested activities meet priority needs within the City's Consolidated Plan 2020-2024. In accordance with the City's Citizen Participation Plan, the City of Joliet will also hold a public hearing on March 18, 2025 to note any Public Comments to the proposed substantial amendment and reprogrammed funding dollars.

RECOMMENDATION:

The Administration recommends the Mayor and City Council approve the attached resolution proposing the Substantial Amendment to the Program Year 2024 Annual Action Plan and authorizes its transmittal to the U.S. Department of Housing and Urban Development.

RESOLUTION NO. _____

RESOLUTION APPROVING A SUBSTANTIAL AMENDMENT TO THE CDBG PROGRAM YEAR 2024 ANNUAL ACTION PLAN

WHEREAS, the Community Development Block Grant (CDBG) is authorized by the Housing and Community development Act of 1974, as amended, and is administered by the U.S. Department of Housing and Urban Development;

WHEREAS, the use of CDBG funds, identified as #14.218 in the Catalog of Federal Domestic Assistance, is governed by U.S. Federal regulations 24 CFR Part 570; and

WHEREAS, the City of Joliet is a recipient of CDBG entitlement funds received from HUD through its submission of its 2024 Annual Action Plan, as approved on September 10, 2024, as required to receive PY24 grant allocation intended for public service activities, public facility improvements, and administration; and

WHEREAS, the unallocated funds remaining unspent from previous years must be reprogrammed to new activities, of which they cannot be expended on public services due to reaching an annual maximum cap - the identified activities being \$100,000.00 allocated for an ADA Accessibility project at the Broadway Street Greenway, and \$7,248.61 allocated to the Joliet Fire Department for purchase of necessary Body Substance Isolation/PPE supplies; and

WHEREAS, the identified activities meet priority needs within the City's Consolidated Plan 2020-2024, and will support additional initiatives already underway throughout other City of Joliet activities; and

WHEREAS, the Mayor and City Council of the City of Joliet find it in the best interest of the City of Joliet to formally submit a substantial amendment to the Program Year 2024 Annual Action Plan, and adopt in its final form with HUD approval; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF JOLIET, ILLINOIS, as follows:

SECTION 1: The Mayor and City Council hereby approve the submission of the Community Development Block Grant Program Year 2024 Annual Action Plan Substantial Amendment.

SECTION 2: The City Manager, or her designee, is hereby authorized to execute the agreement on behalf of the City of Joliet.

SECTION 3: This Resolution shall be in full force and effect from and after its passage, approval and recording according to law.

PASSED this _____ day of _____, 2025.

MAYOR

CITY CLERK

VOTING YES: _____

VOTING NO: _____

NOT VOTING: _____

Exhibit A

Reallocation New Activity Breakdown:

Route 66 ADA Accessibility Project at Broadway St Greenway (\$100,000.00)

This project is to create ADA access at a location that currently poses a safety risk to those with limited mobility. It supports the needs of Joliet residents, the City's ADA Transition Plan, as well as the 2020-2024 Consolidated Plan. This project is a collaboration with other City Departments to complete the following improvements: improved sidewalk connections, concrete driveway, ADA/handicap parking stalls, lighting, playground surface replacement and playground equipment, landscaping, benches, receptacles, necessary grading, permitting, and all other appurtenances needed for the improvements.

Joliet Fire Department - BSI/PPE (\$7,248.61)

This project is proposed to purchase new Body Substance Isolation/PPE equipment necessary for the Joliet Fire Department - Training, Community Paramedics, and Street Outreach Programs. The purchases made will supply our first responders and crisis workers with masks, hair nets, shoe covers, and dust suits. It will also support the purchase of the Department's routine aerosol de-contamination solution spray. The funds available for this grant are the last remaining COVID grant dollars - which are only to be utilized for purchase of PPE equipment, or to prevent or respond to the spread of any infectious diseases, etc.

PUBLIC NOTICE
CITY OF JOLIET, ILLINOIS
COMMUNITY DEVELOPMENT BLOCK GRANT
NOTICE OF PUBLIC COMMENT PERIOD & PUBLIC HEARING
SUBSTANTIAL AMENDMENT OF ANNUAL ACTION PLAN
PROGRAM YEAR 2024 ANNUAL ACTION PLAN

The City of Joliet invites all interested persons to review and submit comments on its proposed Substantial Amendment to PY2024 ANNUAL ACTION PLAN for its Community Development Block Grant Program (CDBG). Notice is hereby given that the City of Joliet is proposing to substantially amend the budgets of its previously published Program Year 2024 Annual Action Plan.

The following budget has been created:

Program Year 2024 Route 66 ADA Access at Broadway Street Greenway - \$100,000.00
Program Year 2024 Joliet Fire Department PPE Equipment - \$7,248.61

The following budgets will be reduced:

PY 2023 CDBG Admin - (\$100,000.00)
PY 2020 CV - (\$7,248.61)

This money will now be allocated to the project budgets outlined above.

Beginning on Wednesday, March 5, 2025, copies of the Substantial Amendment to the PY 2024 ANNUAL ACTION PLAN are available for public review at the City of Joliet's website at (<https://www.joliet.gov/government/departments/community-development/neighborhood-services-division/hud-notice>) and at the following location:

City of Joliet - City Hall
150 W. Jefferson Street
Joliet, IL 60432

Address all written comments to Mr. Joseph Fleischauer, Director of Neighborhood Services - City of Joliet, 150 W. Jefferson Street, Joliet, IL 60432, jfleischauer@joliet.gov. Comments received by Friday, April 4, 2025, will be considered for inclusion in the final report.

Notice is hereby given that the City of Joliet will hold a public hearing in City Hall Chambers, 150 N. Jefferson St, Joliet IL 60432, to accept comments on the Substantial Amendment to the PY2024 ANNUAL ACTION PLAN on Tuesday, March 18, 2025, at 6:30 pm. For translation for other languages and persons with disabilities, please make a request at least three days in advance to cityclerk@joliet.gov. If the City cannot provide reasonable accommodation at the hearing, the City will make alternative opportunities available for non-English speaking persons and persons with disabilities to participate.

Mayor Terry D'Arcy
City of Joliet



Community Development Block Grant
Program Year 2024 Annual Action Plan
City of Joliet, Illinois

TABLE OF CONTENTS

[AP-05 Executive Summary - 91.200\(c\), 91.220\(b\)](#).....1

[PR-05 Lead & Responsible Agencies - 91.200\(b\)](#).....8

[AP-10 Consultation - 91.100, 91.200\(b\), 91.215\(l\)](#).....9

[AP-12 Participation - 91.401, 91.105, 91.200\(c\)](#).....21

[AP-15 Expected Resources - 91.420\(b\), 91.220\(c\)\(1,2\)](#).....22

[AP-20 Annual Goals and Objectives - 91.420, 91.220\(c\)\(3\)&\(e\)](#).....23

[AP-35 Projects - 91.420, 91.220\(d\)](#)..... 25

[AP-50 Geographic Distribution - 91.420, 91.220\(f\)](#)..... 37.

[AP-55 Affordable Housing - 91.420, 91.220\(g\)](#).....38

[AP-75 Barriers to affordable housing -91.420, 91.220\(j\)](#).....39

[AP-85 Other Actions - 91.420, 91.220\(k\)](#).....40

[AP-90 Program Specific Requirements - 91.420, 91.220\(l\)\(1,2,4\)](#)..... 41

AP-05 Executive Summary - 91.200(c), 91.220(b)

Introduction

The City of Joliet, Illinois is an entitlement community under the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) Program. The City also receives HOME Investment Partnerships (HOME) funds under Will County’s HOME Consortium Program. In compliance with HUD regulations, the City of Joliet has prepared this Program Year (PY) 2024 Annual Action Plan for the period of October 1, 2024 through September 30, 2025. The PY 2024 Annual Action Plan is a strategic guideline for the implementation of the City's housing, community, and economic development activities. This is the fifth and final Annual Action Plan under the City’s 2020-2024 Consolidated Plan.

The PY 2024 Annual Action Plan is a collaborative effort between the City, the community at large, social service agencies, housing providers, community development agencies, and economic development groups. The planning process was accomplished through input received at public meetings, analysis of statistical data, and a review of the City’s past performance.

During the 2024 Program Year, the City of Joliet, IL will receive an allocation of \$919,459 and does not anticipate any CDBG Program Income. The City of Joliet proposes to undertake the following activities with the PY2024 CDBG Funds:

<u>Organization/Category</u>	<u>Recommended</u>
ADMINISTRATION	
City of Joliet; CDBG Admin	\$ 129,350
COMMUNITY/PUBLIC FACILITIES	
Day Break - CCDOJ; Safety Project	\$ 186,155
Spanish Community Center; ADA Accessibility Project	\$ 82,260
Stepping Stones; Roof & AC Repair	\$ 61,600
United Cerebral Palsy; Safety & Security Cameras	\$ 55,000
Will County Center for Community Concerns; ADA/Driveway	\$ 80,000
MICROENTERPRISE	
Latino Economic Development Assoc; Sm. Business Assistance	\$ 203,094
PUBLIC SERVICE	
CASA; Attorney Guardian Ad Litem	\$ 27,000
City of Joliet; Senior Snow Removal	\$ 45,000
Will County Center for Community Concerns; Housing Counseling	\$ 50,000
Total	\$ 919,459

The City of Joliet’s PY2024 HOME funds are included in the Will County Action Plan, but are briefly described here as well.

Summarize the objectives and outcomes identified in the Plan

During the 2024 CDBG Program Year, the City of Joliet proposes to address the following Goals and Priority Need categories identified in its 5 Year Consolidated Plan PY2020-2024:

PY2020-2024 Consolidated Plan Goal #1: Improve Neighborhood Infrastructure & Facilities - The City’s primary goal for the purpose of the Consolidated Plan is to improve the sustainability of older, low to moderate income neighborhoods within the City. The City can pursue this goal by investing in neighborhood infrastructure such as streets, sidewalks, flood drainage, water lines, and sanitary sewer improvements. The City can also invest in neighborhood facilities that provide access to crucial services for residents. For the purposes of this Annual Plan, improving neighborhood infrastructure & facilities includes:

- (1) increasing ADA accessibility to facilities offering crucial community services/resources;
- (2) preserving the viability of facilities through capital improvements;
- (3) increasing safety and security measures to ensure client and staff well being.

Non-Homeless Special Needs Priority - Non-homeless special needs populations include those are not homeless but require supportive housing and/or services to maintain housing. These populations include the elderly (ages 62 and over), the frail elderly, persons with disabilities, persons recovering from substance abuse, and persons living with HIV/AIDS. These populations often live on fixed incomes and may require housing assistance and supportive services. While some of this need is met by other funding sources, the growing senior population within the City on fixed incomes accounts for a growing level of need.

Goal #1: Improve Neighborhood Infrastructure and Facilities for Non-Homeless Special Needs Priority

Facilities - Stepping Stones	\$61,600
Facilities - United Cerebral Palsy	\$55,000

Homelessness Priority - This category of need includes the needs of existing emergency and transitional shelters, the development of new facilities, permanent supportive housing providers, and the members of the Continuum of Care who provide on-going supportive services and homeless prevention programs. Homeless needs included support for better outreach, prevention, and coordinated entry. Families at risk of homeless were specifically cited as one population that had needs that were not being addressed with outreach and prevention. It was suggested better coordination with the schools could be an avenue to address this need.

Goal #1: Improve Neighborhood Infrastructure and Facilities for Homelessness Priority Needs

Facilities - Catholic Charities /Daybreak	\$186,155
---	-----------

Non-Housing Community Development Priority - Non-housing community development includes the need for public facilities, infrastructure, public services, and economic development. For the purposes of this plan, the needs described in this category apply mainly to the needs of households and neighborhoods that qualify as low and moderate income, meaning households earning less than 80% of the area median income based on household size. A wide variety of capital improvement needs were identified, including improvements for streets, street lights, sidewalks/bike lanes/trails, sewers and drainage. Local stakeholders also cited the need to make improvements to existing facilities that provide services to neighborhood residents, such as community centers and community gardens as well as removal of blight and re-use of available properties.

Goal #1: Improve Neighborhood Infrastructure and Facilities for Non Housing Community Development Priority Needs

Facilities - Spanish Community Center	\$82,260
Facilities - Will County Center for Community Concerns	\$80,000

PY2020-2024 Consolidated Plan Goal #2: Improve Public Services - The City will use available federal resources to increase access and availability of crucial social services to low- and moderate-income persons. Eligible public services include those targeted to specific populations, such as homeless, at-risk youth, young families (child care), seniors, and the disabled. They also include programs aimed at increasing access to economic opportunity, such as job training and supportive services, and improving community health, such as programs that increase access to health care, mental health, and healthy food. For the purposes of this 2024 Annual Action Plan, improving public services includes:

- (1) continuing services advocating the care and well-being of abused/at risk youth;
- (2) continuing services increasing access and availability of crucial social services;
- (3) continuing services geared towards the at-home mobility and accessibility of senior aged populations;
- (4) continuing services geared towards increasing economic opportunity.

Non-Housing Community Development Priority - Non-housing community development includes the need for public facilities, infrastructure, public services, and economic development. For the purposes of this plan, the needs described in this category apply mainly to the needs of households and neighborhoods that qualify as low and moderate income, meaning households earning less than 80% of the area median income based on household size. A wide variety of capital improvement needs were identified, including improvements for streets, street lights, sidewalks/bike lanes/trails, sewers and drainage. Local stakeholders also cited the need to make improvements to existing facilities that provide services to neighborhood residents, such as community centers and community gardens as well as removal of blight and re-use of available properties.

Goal #2: Improve Public Services for Non Housing Community Development Priority Needs

Services - CASA	\$27,000
Services - Will County Center for Community Concerns	\$50,000

Non-Homeless Special Needs Priority - Non-homeless special needs populations include those are not homeless but require supportive housing and/or services to maintain housing. These populations include the elderly (ages 62 and over), the frail elderly, persons with disabilities, persons recovering from substance abuse, and persons living with HIV/AIDS. These populations often live on fixed incomes and may require housing assistance and supportive services. While some of this need is met by other funding sources, the growing senior population within the City on fixed incomes accounts for a growing level of need.

Goal #2: Improve Public Services for Non-Homeless Special Needs Priority

Services - Senior Snow Removal	\$45,000
--------------------------------	----------

Economic Development Priority - For the purposes of this plan, economic development includes financial and technical assistance to businesses, public facilities or infrastructure designed to meet commercial or industrial needs, and employment-related social services with the purpose of increasing access to economic opportunities. Before COVID-19, economic development incentives were not necessary as the local economy was experiencing low unemployment and healthy growth. However, the short-term and long-term effects of the COVID-19 crisis were impossible to predict. The level of need for economic development assistance has drastically increase over the course of the current Consolidated Plan.

Goal #2 Improve Public Services for Economic Development Priority Needs

Microenterprise - Latino Economic Development Assoc. \$203,094

PY2020-2024 Consolidated Plan Goal #5: Planning, Administration, and Capacity Building - The City will use available federal funds to comply with the planning, administrative, and reporting requirements associated with the HUD grants. This goal includes actions to affirmatively further fair housing, conduct neighborhood planning efforts, and increase capacity of local stakeholders through technical assistance. For the purposes of this 2024 Annual Action Plan, Planning, Administration and Capacity Building includes:

Goal #5: Planning, Administration, and Capacity Building for Non-Housing Community Development Priority Needs

Admin - City of Joliet Set Aside \$129,350

Evaluation of past performance

With several large facility and infrastructure projects now completed after experiencing initial delays in previous Program Years - including Forest Park Community Center, Parks Avenue Roadway, and Bicentennial Bluffs most of the City's larger outstanding projects are either completed or working towards completion before the end of Program Year 2023.

Summary of Citizen Participation Process and consultation process

To solicit public input during the planning process, the City follows its adopted Citizen Participation Plan (CPP). This includes holding a public hearing to solicit public comment and publication of the draft plan to receive public comment. A summary of opportunities to engage in the planning process is provided below.

The City provided public notice on July 3, 2024 that the plan was available for review and public comment. The City also posted the availability of the plan via social media. The draft plan was published to the City's website at <https://www.joliet.gov/government/departments/community-development/neighborhood-services-division/hud-notices>

Paper copies were made available for review at City of Joliet City Hall located at 150 W. Jefferson Street, Joliet, Illinois 60432.

Public comments were accepted from July 3 to August 2, 2024. The City held a public hearing scheduled on July 16, 2024. There were no public comments received throughout the public comment period. The City will continue to accept public comments throughout the year and will incorporate any comments received after submission of the plan to HUD in its annual performance report.

Summary of public comments

There were no public comments received throughout the public comment period.

A summary of all accepted comments received through the public hearing and public comment process will be included in the City's submission to HUD. For a more detailed description of the citizen participation and consultation process, please refer to Sections AP-10 and AP-12.

Summary of comments or views not accepted and the reasons for not accepting them

All comments and suggestions that may be received will be accepted and incorporated into the planning document as an attachment.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	JOLIET	Neighborhood Services Department

CDBG Administrator	JOLIET	Neighborhood Services Department
HOPWA Administrator		
HOME Administrator	WILL COUNTY	Land Use Department
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative

The City of Joliet’s Neighborhood Services Department is the administrating agency for the CDBG program. The Neighborhood Services Department prepares the Consolidated Plan, Annual Action Plans, Environmental Review Records (ERR’s), Consolidated Annual Performance Evaluation Reports (CAPER), as well as handles the monitoring, processing of pay reimbursement request, contracting, and oversight of the programs on a day to day basis. The City is a member of the Will County HOME Consortium and receives an annual HOME allocation through the Consortium. In addition, the City of Joliet has a private planning HUD consulting firm as well as a designated HUD representative available to assist the City on an as needed basis.

Consolidated Plan Public Contact Information

Mr. Dustin Anderson
 Director of Community Development
 City of Joliet
 150 W. Jefferson Street
 Joliet, IL 60432
 Phone: (815) 724-4047
 E-mail: duanderson@joliet.gov
 Website: www.joliet.gov

AP-10 Consultation - 91.100, 91.200(b), 91.215(I)

Introduction

While preparing the Consolidated Plan that forms the basis of need for this Annual Action Plan, the City of Joliet consulted with the Joliet Housing Authority, Will County, social services agencies, housing providers, and members of the Will County Continuum of Care. Input from the meetings and consultations were used in the development of the specific goals and strategies to be addressed with PY 2020-2024 CDBG funds.

The City seeks to build better working relationships with service providers in the spirit of increasing coordination between the City's efforts and those of the service providers. This section summarizes the consultation efforts made by the City and details specific information required by HUD in regard to coordination on homeless efforts.

The City has adopted a Citizen Participation Plan (CPP) that outlines the City's policies and procedures for obtaining public input in the planning and decision-making processes associated with the HUD grants. To view a copy of the City's adopted Citizen Participation Plan, please visit:

<https://www.joliet.gov/home/showpublisheddocument/19997/636596484127470000>

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).

In order to enhance coordination among community stakeholders, the Neighborhood Services Division and other members of City staff participate in a number of on-going planning efforts. Those most related to the purpose of this Consolidated Plan are the Continuum of Care (discussed in more detail below). The City also maintains on-going relationships with housing providers and service agencies through the day to day administration of the grant programs as these agencies often receive CDBG and HOME assistance to carry out their programs. These include but are not limited to housing providers such as the Joliet Housing Authority, Riverwalk Homes, Cornerstone Services, Habitat for Humanity, and Will County Center for Community Concerns. Service providers include Senior Services of Will County, Spanish Community Center, Catholic Charities, CASA of River Valley, and LEDA. The City works closely with the Continuum of Care (see below) and Housing Authority, which is the largest affordable housing provider in the area. The City has consulted the housing authority on projects in the past and will continue to support housing authority efforts to expand the supply of affordable housing stock within the area.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Joliet is a member of the Will County Continuum of Care. The Will County Continuum of Care is administered by the United Way of Will County. The City has several members from multiple departments sitting on the Continuum of Care Leadership Committee as the Vice-Chair and participating representatives.

The City coordinates its activities with the Continuum of Care and supports its applications for funding. The City helps the Will County Continuum of Care to address homelessness by working together to develop a framework to deliver housing and supportive services to the homeless.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS.

The Will County Continuum of Care (CoC) is a collaborative effort of homeless service providers serving Will, Kendall, and Grundy County to develop collaborative approaches to homelessness in the area. The CoC is responsible for the coordination and administration of homeless assistance grants received directly from HUD.

The City does not receive an allocation of the Emergency Solutions Grant (ESG) directly. In previous years, the CoC has received ESG from both the County and the State of Illinois¹. The City serves on the CoC's Leadership Committee and participates in the planning and organization of the CoC, including development of policies, priorities, and strategies related to homeless programs, including the administration of ESG monies.

The Will County Continuum of Care is comprised of four (4) other committees: the Housing/Plan to End Homelessness Committee; Education/Support Services Committee; Grants Funding and Ranking Committees; and Consumer Committee.

Housing/Plan to End Homelessness Committee: Strategically plan and coordinate CoC efforts relating to all housing issues which include: Coordinated Assessment, Point-In-Time Counts, Housing Inventory, Homeless Prevention, Rapid Re-Housing, Emergency Shelter, Transitional Housing, Permanent Supportive Housing, and access to affordable housing resources in the community. The Committee/members collaborate with advocacy organizations and other local, state, and national planning entities; oversee discharge planning and disaster preparedness initiatives; provide ongoing development of the 10-Year Plan; and plans interventions for chronically homeless persons.

Education/Support Services Committee: Strategically plan and coordinate CoC efforts relating to education or support service issues which include: access to mainstream benefits; planning/hosting the annual Mainstream Benefits Forum, Information Forum, and Education Symposium trainings; develop practices to ensure that all homeless children are enrolled in school and connected to appropriate services within the community; coordinate specialized education and training to clients in supportive housing; address employment and transportation related issues; and provide networking, general support, and/or technical assistance to direct client service staff or local homeless services providers, mainstream benefit providers, and school district homeless liaisons.

¹ In PY2023, Will County no longer qualified for a direct allocation of ESG. In PY2024, the ESG allocation was provided once again.

Grants Funding and Ranking Committees: The Grants Funding Committee is comprised of CoC-funding applicants, oversees CoC project and consolidated applications, identifies funding opportunities, and ensures equal opportunity of all organizations that wish to pursue funding opportunities. The Ranking Committee is comprised of objective, unbiased, third-party community members from non-CoC funded organizations; reviews projects for selection and prioritization in the CoC NOFA competition and other CoC funding opportunities (i.e., ESG program); systematically analyzes project performance; and reviews monitoring/auditing as is required or necessary.

Consumer Committee: The conduit by which homeless and formerly homeless persons participate in the community’s planning efforts and take action to prevent and end homelessness in Will County. Acts as the medium between consumers of homeless services and CoC; reaches out to consumers and represents their needs to the CoC; advocates for the needs of consumers in the community; networks within the community and with other communities and provide and receive information on best practices and innovative solutions toward preventing and ending homelessness; and by being a resource for and advising other CoC committees in regard to their roles and tasks within the CoC.

Agencies, groups, organizations and others who participated in the process and consultations.

1	Agency/Group/Organization	HOUSING AUTHORITY OF JOLIET
	Agency/Group/Organization Type	Public Housing Agency (PHA) Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was consulted through a combination of meetings, interviews, and phone calls to ascertain the needs of the City of Joliet's public housing population.
2	Agency/Group/Organization	CATHOLIC CHARITIES - DIOCESE OF JOLIET, NFP
	Agency/Group/Organization Type	Services - Housing Services - Children Services - Elderly Persons Services - Persons with Disabilities Services - Victims of Domestic Violence Services - Homeless Services - Health

City of Joliet 2024 Annual Action Plan

		<p>Services - Education Services - Employment Services - Fair Housing</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs Anti-Poverty Strategy</p>
	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The organization was consulted through a combination of meetings, interviews, and phone calls to ascertain the social service needs of the City of Joliet.</p>
3	<p>Agency/Group/Organization</p>	<p>HOLSTEN HUMAN CAPITAL DEVELOPMENT</p>
	<p>Agency/Group/Organization Type</p>	<p>Housing Business Leaders Civic Leaders</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Market Analysis</p>
	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The organization was consulted through a combination of meetings, interviews, and phone calls to ascertain the housing needs of the City of Joliet, and specifically those of the residents of Riverwalk Homes and the surrounding area.</p>
4	<p>Agency/Group/Organization</p>	<p>HABITAT FOR HUMANITY - WILL COUNTY</p>
	<p>Agency/Group/Organization Type</p>	<p>Services - Housing Services - Fair Housing</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Needs Assessment Economic Development</p>
	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the</p>	<p>The organization was consulted through a combination of meetings, interviews, and phone calls to ascertain the housing needs of the City of Joliet.</p>

	anticipated outcomes of the consultation or areas for improved coordination?	
5	Agency/Group/Organization	COMMUNITY SERVICE COUNCIL OF NORTHERN WILL COUNTY
	Agency/Group/Organization Type	Services - Counseling Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was consulted through a combination of meetings, interviews, and phone calls to ascertain the social service needs of the City of Joliet.
6	Agency/Group/Organization	THE COMMUNITY FOUNDATION OF WILL COUNTY
	Agency/Group/Organization Type	Planning organization Civic Leaders Community Development Financial Institution Foundation
	What section of the Plan was addressed by Consultation?	Market Analysis Economic Development Anti-Poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was consulted through a combination of meetings, interviews, and phone calls to ascertain the social service needs of the City of Joliet.
7	Agency/Group/Organization	WILL COUNTY CENTER FOR COMMUNITY CONCERNS, NFP
	Agency/Group/Organization Type	Services - Housing Services - Children Services - Elderly Persons Services - Persons with Disabilities

City of Joliet 2024 Annual Action Plan

		Services - Homeless Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically Homeless Homeless Needs - Families with Children Homeless Needs - Veterans Homeless Needs - Unaccompanied Youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was consulted through a combination of meetings, interviews, and phone calls to ascertain the homeless needs of the City of Joliet.
8	Agency/Group/Organization	Amita Health Care
	Agency/Group/Organization Type	Housing Homelessness Services - Housing Services - Elderly Persons Services - Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was consulted through a combination of meetings, interviews, and phone calls to ascertain the housing and social service needs of the City of Joliet.
9	Agency/Group/Organization	Easterseals
	Agency/Group/Organization Type	Services - Employment Services - Disabled
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the	The organization was consulted through a combination of meetings, interviews, and phone calls to ascertain the social service needs of the City of Joliet.

City of Joliet 2024 Annual Action Plan

	consultation or areas for improved coordination?	
10	Agency/Group/Organization	Senior Services of Will County
	Agency/Group/Organization Type	Services - Elderly
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was consulted through a combination of meetings, interviews, and phone calls to ascertain the needs of seniors in the City of Joliet.
11	Agency/Group/Organization	Illinois Realtors
	Agency/Group/Organization Type	Housing Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was consulted through a combination of meetings, interviews, and phone calls to ascertain the housing needs of the City of Joliet.
12	Agency/Group/Organization	Cornerstone Services, Inc.
	Agency/Group/Organization Type	Services - Housing Services - Persons with Disabilities Services - Health Services - Education Services - Employment
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

City of Joliet 2024 Annual Action Plan

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was consulted through a combination of meetings, interviews, and phone calls to ascertain the social service needs of the City of Joliet.
13	Agency/Group/Organization	Morningstar Mission Ministries
	Agency/Group/Organization Type	Housing Services - Homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homeless Needs - Veterans Homeless Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was consulted through a combination of meetings, interviews, and phone calls to ascertain the homeless needs of the City of Joliet.
14	Agency/Group/Organization	Greater Joliet Area YMCA
	Agency/Group/Organization Type	Services - Children Services - Health Services - Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was consulted through a combination of meetings, interviews, and phone calls to ascertain the social service needs of the City of Joliet during the PY 2015 Program Year. The needs have not changed.
15	Agency/Group/Organization	Midlands State Bank
	Agency/Group/Organization Type	Lender Civic Leader

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was consulted through a combination of meetings, interviews, and phone calls to ascertain the banking and housing needs of the City of Joliet.
16	Agency/Group/Organization	Will County
	Agency/Group/Organization Type	Local Government Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was consulted through a combination of meetings, interviews, and phone calls to ascertain the needs of the City of Joliet and the surrounding area.
17	Agency/Group/Organization	South Suburban Land Bank
	Agency/Group/Organization Type	Housing Economic Development
	What section of the Plan was addressed by Consultation?	Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was consulted through a combination of meetings, interviews, and phone calls to ascertain the needs of the City of Joliet.
18	Agency/Group/Organization	AGAPE Missions
	Agency/Group/Organization Type	Services - Housing Services - Homeless

City of Joliet 2024 Annual Action Plan

		Services - Employment Services - Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was consulted through a combination of meetings, interviews, and phone calls to ascertain the social service needs of the City of Joliet.
19	Agency/Group/Organization	Will County Center for Economic Development
	Agency/Group/Organization Type	Services - Employment Regional Organization Planning Organization Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was consulted through a combination of meetings, interviews, and phone calls to ascertain the economic development needs of the City of Joliet.
20	Agency/Group/Organization	Illinois Department of Public Health
	Agency/Group/Organization Type	Other government - State
	What section of the Plan was addressed by Consultation?	Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Lead poisoning prevention
21	Agency/Group/Organization	Spanish Community Center

City of Joliet 2024 Annual Action Plan

	Agency/Group/Organization Type	Services - Children Services - Employment Services - Housing
	What section of the Plan was addressed by Consultation?	Non-Housing Community Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was consulted through a combination of meetings, interviews, and phone calls to ascertain the social service, housing, and economic development needs of the City of Joliet.
22	Agency/Group/Organization	Veterans Assistance Commission
	Agency/Group/Organization Type	Services - Veterans Public Agency
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was consulted through a combination of meetings, interviews, and phone calls to ascertain the needs of veterans in the City of Joliet.

Identify any Agency Types not consulted and provide rationale for not consulting

All known agencies, by types of services provided, were consulted and contacted during the planning process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
CoC Planning Documents	Will County Center for Community Concern	The funding priorities and goals established by the CoC helped inform the priorities of this Consolidated Plan.
Analysis of Impediments to Fair Housing Choice	Joliet Housing Authority	The findings and recommendations of this fair housing study will guide administrative policies set forth in this plan.
WCCC 2019 Action Plan	Will County Center for Community Concern	This plan guides the use of CSBG and provided data to help identify priorities for this Con Plan.
Goto2050	Chicago Metropolitan Agency for Planning (CMAP)	This regional plan provides context to how the City plan fits within the overall region.
Will County Community Health Status Assessment	Will County MAPP Collaborative	The funding priorities and goals helped inform the priorities of this Consolidated Plan.
Moving Will County Land Use and Market Analysis	CMAP / Lakota Group	This study provided detailed data on the regional market.

Table 3 – Other local / regional / federal planning efforts

Narrative

As described above, the City works closely with the County on most community development and affordable housing issues as part of the Joliet/Will County HOME Consortium.

AP-12 Participation - 91.401, 91.105, 91.200(c)

Summary of citizen participation process/Efforts made to broaden citizen participation. Summarize citizen participation process and how it impacted goal-setting.

To solicit public input during the planning process, the City follows its adopted Citizen Participation Plan (CPP). This includes holding a public hearing to solicit public comment and publication of the draft plan to receive public comment. A summary of opportunities to engage in the planning process is provided below.

The City provided public notice on July 3, 2024 that the plan was available for review and public comment. The City also posted the availability of the plan via social media. The draft plan was published to the City’s website at <https://www.joliet.gov/government/departments/community-development/neighborhood-services-division/hud-notice>

Paper copies were made available for review at City of Joliet City Hall located at 150 W. Jefferson Street, Joliet, Illinois 60432.

Public comments were accepted from July 3 to August 2, 2024. The City held a public hearing on July 16, 2024. To date, no public comments were received. The City will continue to accept public comments throughout the year and will incorporate any comments received after submission of the plan to HUD in its annual performance report.

Citizen Participation Outreach

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Comments not accepted and reasons
Public Comment Period	<ul style="list-style-type: none"> • Minorities • Non-English Speaking • Persons with disabilities • Non-targeted/broad community • Residents of Public and Assisted Housing 			
Public Hearing	<ul style="list-style-type: none"> • Minorities • Non-English Speaking • Persons with disabilities • Non-targeted/broad community • Residents of Public and Assisted Housing 			

Table 4 – Citizen Participation Outreach

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The City of Joliet will receive \$919,459 as its CDBG allocation. The City does not expect any program income. The City’s HOME funds are included as part of the Will County Consortium.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available During Program Year				Remainder of Con Plan
			Annual Allocation	Program Income	Prior Year Resources	Total	
CDBG	public federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$919,459	\$0	\$0	\$919,459	\$0

Table 2 - Expected Resources - Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied.

The City only receives CDBG funds. While CDBG funds do not require matching funds, grantees are encouraged to use CDBG funds to leverage additional funding sources. In the current program year, the City will invest CDBG funds in a number of community facility improvements. The City encourages its subrecipients to leverage its investment with other funding sources, including donations, sponsorships, and other grant sources.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan.

The City owns a number of vacant parcels acquired through tax sale or foreclosure on clearance liens. In the past, the City has made these properties available to affordable housing developers who express an interest in redeveloping these lots into affordable housing. The City does not foresee the available properties playing a large role in its current strategies.

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goal Name	Category	Area	Needs Addressed	Funding	Goal Outcome Indicator
Improve Neighborhood Infrastructure and Facilities	Non-Housing Community Development	CDBG Eligible Areas	Community Centers; Neighborhood Facilities; Homeless; Non-Homeless Special Needs	CDBG: \$162,260	Public Facility or Infrastructure Facilities: 2 Persons: 14,500
Improve Public Services	Non-Housing Community Development	Citywide	Non-Homeless Special Needs; Supportive Housing Facilities	CDBG: \$424,755	Persons Assisted: 852
Improve Condition of Housing Stock	Affordable Housing	Citywide	Housing Priority	CDBG: \$0	
Eliminate Blighted Conditions	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$0	
Planning, Administration, and Capacity Building	All	Citywide	All	CDBG: \$129,350	Organizations: 1
Increase Economic Opportunities	Non-Housing Community Development	Citywide	Economic Development Priority	CDBG: \$203,094	Businesses: 200

Table 3 - Goals Summary

Goal Descriptions

1. Improve Neighborhood Infrastructure and Facilities

The City's primary goal for the purpose of this Consolidated Plan is to improve the sustainability of older, low- and moderate-income neighborhoods within the City. The City will pursue this goal by investing in neighborhood infrastructure such as streets, sidewalks, flood drainage, water lines, and sanitary sewer improvements. The City will also invest in neighborhood facilities that provide access to crucial services for residents.

2. Improve Public Services

The City will use available federal resources to increase access and availability of crucial social services to low- and moderate-income persons. Eligible public services include those targeted to specific populations, such as homeless, at-risk youth, young families (child care), seniors, and the disabled. They also include programs aimed at increasing access to economic opportunity, such as job training and supportive services, and improving community health, such as programs that increase access to health care, mental health, and healthy food.

3. Improve Condition of Housing Stock

The City will use available federal resources to support rehabilitation programs. Given the limited amount of resources and the expense of rehabilitation programs, the City will use available resources for limited repair programs that serve a specific purpose, such as assisting a senior or disabled household remain in their home, increasing security, or addressing the hazards of lead-based paint. The City will also consider funding rehabilitation programs and projects if the CDBG funds are able to leverage other funding.

4. Eliminate Blighted Conditions

The City will use available federal resources to demolish and clear blighted structures from CDBG target areas. The immediate purpose of this goal is to remove conditions that have adverse effects on the health, safety, and livability of the service areas. The long-term goal of the program is to re-purpose the available land for new housing or other redevelopment opportunities and to attract private investment into the neighborhoods.

5. Planning, Administration, and Capacity Building

The City will use available federal funds to comply with the planning, administrative, and reporting requirements associated with the HUD grants. This goal includes actions to affirmatively further fair housing, conduct neighborhood planning efforts, and increase capacity of local stakeholders through technical assistance.

6. Increase Economic Opportunity

A substantial amendment will be completed to incorporate the new goal of Increasing Economic Opportunity throughout the City of Joliet. The City will use available federal funds to support local businesses and programs that create economic opportunities for low- and moderate-income residents. Programs that support this goal include the provision of financial and technical assistance to for profit businesses and microenterprise assistance.

AP-35 Projects - 91.420, 91.220(d)

Introduction

The City of Joliet proposes to undertake the following activities with the available CDBG funds:

ADMINISTRATION
City of Joliet; CDBG Admin
COMMUNITY FACILITIES
Catholic Charities - DOJ; Daybreak Safety Project
Spanish Community Center; ADA Accessibility
Stepping Stones; Roof & AC Repair
United Cerebral Palsy; HVAC/Safety & Security Cameras
Will County Center for Community Concerns; Driveway Improvements
MICROENTERPRISE
Latino Economic Development Assoc.; Business Assistance Program
PUBLIC SERVICE
CASA of River Valley; Attorney Guardian Ad Litem
Will County Center for Community Concerns; Housing Counseling
City of Joliet; Snow Removal

Table 4 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs.

CDBG funds are intended to provide low and moderate income households with viable communities including; decent housing, a suitable living environment, and expanded economic opportunities. Eligible activities include community facilities and improvements, housing rehabilitation and preservation, affordable housing development activities, public services, economic development, planning, and administration.

The system for establishing the priority for the selection of these projects is predicated upon the following criteria:

- Meeting the statutory requirements of the CDBG program
- Meeting the needs of very low, low, and moderate-income residents
- Focus on low and moderate income areas or neighborhoods
- Coordination and leveraging of resources
- Response to expressed needs
- Sustainability and/or long term impact
- The ability to measure or demonstrate progress and success

The allocations and priorities were established through discussions with City and County decision makers, meetings with stakeholders, and public meetings. The largest obstacle to addressing the City's underserved needs are financial in nature; there is a need for additional federal, state, and local funding to undertake additional housing and community development projects.

1	Project Name	Community Facility Improvement: Catholic Charities - DOJ; Daybreak Safety Project
	Target Area	City Wide
	Goals Supported	Improve Neighborhood Infrastructure and Facilities
	Needs Addressed	Homelessness
	Funding	CDBG: \$186,155
	Description	Catholic Charities is proposing this activity will provide added safety features and energy efficiency upgrades to continue sheltering and providing services to the homeless population. The added security measures and necessary electrical work are an effort to ensure safety of their clients, volunteers and staff and viability of their facility.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 475 low to moderate income / presumed benefit homeless persons will benefit from this activity.
	Location Description	611 E Cass Street, Joliet IL 60432
	Planned Activities	The National Objective is Low/Mod Clientele (LMC) 570.208(a)(2). The Matrix Code is 03C, Homeless Facilities (not operating costs).

2	Project Name	Community Facility Improvement: Spanish Community Center; ADA Accessibility Project
	Target Area	Citywide
	Goals Supported	Improve Neighborhood Infrastructure and Facilities
	Needs Addressed	Non Housing Community Development
	Funding	CDBG: \$82,260
	Description	Spanish Community Center is proposing this activity to build an ADA accessible bathroom for barrier free and inclusionary services to those facing mobility challenges. This facility improvement will ensure access to their various ongoing educational classes and resources.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 5,000 low to moderate income persons will benefit from this activity.
	Location Description	309 N Eastern Avenue, Joliet IL 60432
	Planned Activities	The National Objective is Low/Mod Clientele (LMC) 570.208(a)(2). The Matrix Code is 03E, Neighborhood Facilities.

3	Project Name	Community Facility Improvement: Stepping Stones; Roof & AC Repair
	Target Area	Citywide
	Goals Supported	Improve Neighborhood Infrastructure and Facilities
	Needs Addressed	Non Homeless Special Needs
	Funding	CDBG: \$61,600
	Description	Stepping Stones is proposing this activity to complete roof repairs and install operable HVAC. This facility improvement will ensure safe and habitable housing for their clients - in recovery for substance use and related mental health disorders - seeking a structured supportive environment.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 15 low to moderate income / at risk persons will benefit from this activity.
	Location Description	501 N Broadway Street, Joliet, IL 60435
Planned Activities	The National Objective is Low/Mod Limited Clientele (LMC) 570.208(a)(2). The Matrix Code is 03Z, Other Public Improvements.	

4	Project Name	Community Facility Improvement: United Cerebral Palsy; Safety and Security Cameras
	Target Area	Citywide
	Goals Supported	Improve Neighborhood Infrastructure and Facilities
	Needs Addressed	Non Homeless Special Needs
	Funding	CDBG: \$55,000
	Description	UCP proposes this activity to enhance the safety and security of their staff and clients, comprised of individuals with intellectual or developmental disabilities. Cameras will be set up to monitor activities throughout their playground, community day services, and therapeutic day school programs.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 500 low to moderate income / presumed benefit persons will benefit from this activity annually.
	Location Description	311 S Reed Street. Joliet, IL 60436
Planned Activities	The National Objective is Low/Mod Limited Clientele (LMC) 570.208(a) (2). The Matrix Code is 03B, Facility for Persons with Disabilities.	

5	Project Name	Community Facility Improvement: Will County Center for Community Concerns; Driveway Improvement
	Target Area	Citywide
	Goals Supported	Improve Neighborhood Infrastructure and Facilities
	Needs Addressed	Non Housing Community Development
	Funding	CDBG: \$80,000
	Description	WCCCC proposes this activity to improve handicapped and ADA accessibility to their facility. Accessibility will be improved by resurfacing and redefining handicapped spaces - providing their clients better access to their many community resources.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 9,500 low to moderate income persons will benefit from this activity annually.
	Location Description	2455 Glenwood Avenue. Joliet, IL 60435
Planned Activities	The National Objective is Low/Mod Limited Clientele (LMC) 570.208(a) (2). The Matrix Code is 03E, Neighborhood Facilities.	

6	Project Name	Microenterprise: Latino Economic Development Association; Business Assistance Program
	Target Area	Citywide
	Goals Supported	Improve Public Service
	Needs Addressed	Non Housing Community Development
	Funding	CDBG: \$203,094
	Description	LEDA proposes this activity to add a quantifiable increase in services provided to their clients - both new and established local businesses. Small businesses will receive assistance in both English and Spanish, with a projected and diversified growth of 35-40% more clients serviced from previous years beneficiary data.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 200 low to moderate income persons will benefit from this activity annually.
	Location Description	310 N Ottawa Street. Joliet, IL 60432
Planned Activities	The National Objective is Low/Mod Limited Clientele (LMC) 570.208(a) (2). The Matrix Code is 18C, Micro-Enterprise Assist.	

7	Project Name	Public Services: CASA of River Valley; Guardian Ad Litem Project
	Target Area	Citywide
	Goals Supported	Improve Public Services
	Needs Addressed	Non Housing Community Development
	Funding	CDBG: \$27,000
	Description	CASA proposes this activity to continue providing child advocacy services to abused and neglected minors whose families are involved in active criminal cases. These advocates work directly with the courts, families, health service providers, and the children themselves to determine the best permanent living options and available resources.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 52 presumed benefit persons will benefit from this activity.
	Location Description	3200 W McDonough Street. Joliet, IL 60431
	Planned Activities	The National Objective Low Mod Clientele (LMC) 570.208(a)(2). The Matrix Code is 05N, Abused and Neglected Children.

8	Project Name	Public Services: Will County Center for Community Concerns; Housing Counseling
	Target Area	Citywide
	Goals Supported	Improve Public Services
	Needs Addressed	Non Housing Community Development
	Funding	CDBG: \$50,000
	Description	WCCCC proposes this activity to continue providing pre-purchase and pre-foreclosure counseling services, provided at no cost. As the only HUD approved counseling agency within City of Joliet, these services are vital to prospective Homebuyers as well as those involved in refinancing or loan modification due to foreclosure prevention options.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	400 low to moderate income persons.
	Location Description	2455 Glenwood Avenue. Joliet, IL 60435
	Planned Activities	The National Objective is Low/Mod Limited Clientele (LMC) 570.208(a)(2). The Matrix Code is 05U, Housing Counseling Only, under 24 CFR 5.100.

9	Project Name	Public Services: City of Joliet; Senior Snow Removal Program
	Target Area	Citywide
	Goals Supported	Improve Public Services
	Needs Addressed	Non Homeless Special Needs
	Funding	CDBG: \$45,000
	Description	The City of Joliet proposes this activity to continue providing shoveling/ snow plowing services at no cost to eligible senior households. The approved addresses/households will receive up to 5 days of snow removal services - to aid in increasing the safety and driveway accessibility of the senior aged residents during the 2024-2025 winter period.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 200 Persons presumed benefit persons will benefit from this activity.
	Location Description	This activity will take place throughout the City of Joliet.
Planned Activities	The National Objective is Low/Mod Limited Clientele (LMC) 570.208(a) (2). The Matrix Code is 05A Senior Services.	

10	Project Name	CDBG Administration
	Target Area	Citywide
	Goals Supported	Planning, Administration, and Capacity Building
	Needs Addressed	All
	Funding	CDBG: \$129,350
	Description	Overall program administration of the CDBG Program including (but not limited to) salaries, wages, and related costs of grantee staff or others engaged in program management, monitoring, and evaluation. Participating Jurisdictions are allowed to allocate up to 20% of its annual funding for this purpose.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	Not Applicable for General Administration.
	Location Description	This activity will take place throughout the City of Joliet.
	Planned Activities	The National Objective is not applicable. The Matrix Code is 21A, General Program Administration 570.206.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City has identified a number of census tracts that have relatively high poverty rates and high concentrations of minority residents, including Census Tracts 8819, 8820, 8812, and 8813. In the current program year, the City will make investments and support programs within those Census Tracts.

Geographic Distribution

Target Area	Amount	Percent
Citywide / Non-Area Specific	325,094	35%
Microenterprise - LEDA (\$203,094)		
Services - CASA (\$27,000)		
Services - Will County Center for Community Concerns (\$50,000)		
Services - Senior Snow Removal (\$45,000)		
RECAP Census Tracts	465,015	51%
Facilities - Catholic Charities DOJ (\$186,155)		
Facilities - Spanish Community Center (\$82,260)		
Facilities - Stepping Stones (\$61,600)		
Facilities - United Cerebral Palsy (\$55,000)		
Facilities - Will County Center for Community Concerns (\$80,000)		
Other Eligible CDBG: Administration - City of Joliet (\$129,350)	129,350	14%

Table 5 - Geographic Distribution

Rationale for the priorities for allocating investments geographically.

The City is committed to providing a suitable living environment, decent and affordable housing, and access to economic opportunity to all of its residents. As Joliet has grown and expanded over the years, some of the older neighborhoods closest to the downtown area and the eastern portion of the City have suffered from private disinvestment and shifts in the local economy. The City will prioritize the use of its CDBG funds in low and moderate income neighborhoods, including the three census tracts identified as having both high poverty rates and high minority concentrations in an effort to improve the sustainability of those neighborhoods.

AP-55 Affordable Housing - 91.420, 91.220(g)

Introduction

HOME-funded activities are included as part of the Will County HOME Consortium. The City will undertake the following affordable housing activities with CDBG funds in the upcoming program year.

The tables below only include affordable housing projects that satisfy the HOME definition of affordable housing. As such, the Housing Rehabilitation program listed above does not qualify and is not included.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 6 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

Table 7 - One Year Goals for Affordable Housing by Support Type

AP-75 Barriers to Affordable Housing -91.420, 91.220(j)

Introduction

Regulatory barriers to affordable housing are public processes and requirements that significantly impede the development of affordable housing without commensurate health or safety benefits. These barriers can increase development costs by as much as 35 percent. A number of causes, including infrastructure costs, local building practices, bureaucratic inertia, and property taxes contributed to this network of barriers. When partnered with the Not In My Back Yard (NIMBYism) opposition that often arises against the location of affordable housing units, new developments struggle to get past the initial feasibility stages.

Planned Actions

The City's actions to address barriers are part of the Will County HOME Consortium's overall strategy. The County is in the process of developing County-wide policies which will provide a framework for all communities and builders within the area. The City will continue to participate in the Will County Housing Thought Leadership Group which is a vehicle to foster the following strategies to address current barriers to affordable housing.

- Encourage redevelopment and infill to allow efficient use of existing housing stock and infrastructure
- Allow development of diverse housing types including multifamily
- Accommodate additional housing units in developed areas
- Support housing options for varying incomes and lifestyle choices and changes
- Promote equitable, fair, and inclusive development
- Practice responsible and sensible land use by supporting TOD, employment center housing, mixed use, low impact development
- Encourage housing that is accessible by a variety of transportation options
- Remove barriers to accessible and affordable housing development
- Cultivate an environment supportive of public and private funding partnerships
- Encourage sustainability through conservation and efficiencies
- Create Affordable Housing Fund. Request the County Board to match the HOME Program to provide additional funds for affordable housing goals

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

The City of Joliet has developed the following actions which address obstacles to meeting underserved needs, foster affordable housing, reduce lead-based hazards, reduce the number of families in poverty, develop institutional structures, and enhance coordination between public and private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs.

The City has identified a lack of capacity among subrecipients to carry out CDBG-funded activities as an obstacle to meeting underserved needs. To address this obstacle, the City will work to expand its own internal capacity to provide technical assistance to new and existing organizations.

Actions planned to foster and maintain affordable housing.

The City will act as a subrecipient to Will County as part of the Joliet/Will County HOME Consortium. As a subrecipient, the City will support HOME-funded projects, including tenant-based rental assistance and CHDO development, that will directly increase the number of affordable housing units within the City.

Actions planned to reduce lead-based paint hazards.

The City of Joliet provides purchasers of pre-1978 built city-owned houses with the lead paint pamphlet, "Protect Your Family From Lead in Your Home." The City also requires contractors to follow HUD's lead-based paint regulations for construction and rehabilitation projects funded through the CDBG and HOME programs. Work write-ups for projects include a section on lead-based paint testing and abatement when necessary under the current regulations. The City also includes a section on Residential Lead Paint Disclosure Requirements in the Landlord Conference. Staff continues to attend training on these requirements.

Actions planned to reduce the number of poverty-level families.

The City's anti-poverty strategy has two main components. First, the City will continue to support efforts to create economic opportunities through business attraction, retention, and supporting workforce development. These efforts will be funded with non-CDBG funds. The City will use CDBG funds to provide assist non-profits that help poverty-stricken families gain self-sufficiency skills. This includes provision of funding to Holsten Community Capital to provide social service programs at Riverwalk Apartments and the funding of capital improvement projects for non-profits, such as the Spanish Community Center and Will County Center for Community Concerns (the local Community Action Agency), to maintain their facilities in order to continue the delivery of needed services.

Actions planned to develop institutional structure.

The City will focus on two initiatives during the program year. First, the City will provide technical assistance to new and existing organizations in an effort to increase their capacity to deliver federally funded programs. In the drafting of this document, the City has had a number of conversations with stakeholders that serve the CDBG areas, including Riverwalk Homes and Bi-Centennial Bluffs neighborhood association. The City will also provide financial support to the local Continuum of Care to craft a new strategic plan to increase operational efficiency among the various homeless service providers.

Actions planned to enhance coordination between public and private housing and social service agencies.

The City will continue to serve on the Executive Committee for the local Continuum of Care. In addition, the City will be partnering with the County and other community stakeholders to fund a new strategic plan for the local Continuum of Care.

The City will also participate in the local Will County Housing Thought Leadership Group. This group is taking the lead on advocating for more housing options within the area, including multifamily and affordable housing options. The group is also working to increase coordination between local community stakeholders, non-profits, developers, and local government to address housing issues within the County.

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

The City of Joliet will receive an annual allocation of CDBG funds in the amount of \$919,459 and does not anticipate any program income for the year. The City will receive an allocation of HOME funds through the Will County HOME Consortium. Since the City receives an annual CDBG allocation, the questions below have been completed as applicable.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

- | | |
|--|---|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed | 0 |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0 |
| 3. The amount of surplus funds from urban renewal settlements | 0 |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan | 0 |
| 5. The amount of income from float-funded activities | 0 |
| Total Program Income: | 0 |

Other CDBG Requirements

- | | |
|---|-----|
| 1. The amount of urgent need activities | 0 |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. | 86% |



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Approver Report

File Number: 154-25

File ID: 154-25

Type: Resolution

Status: Agenda Ready

In Control: City Council Meeting

File Created: 02/20/2025

Department: Neighborhood Services

Final Action:

Title: Resolution to Reprogram Community Development Block Grant Funds, and Submit HUD Substantial Amendment to Program Year 2024 Annual Action Plan

Agenda Date: 03/04/2025

Attachments: Resolution, Exhibit A Substantial Amendment.pdf,
Public Notice. Hearing. Substantial Amendment
2024.docx, Final CDBG Program Year 2024 AAP.pdf

Entered by: jlozada@joliet.gov

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
2	1	2/23/2025	Gina Logalbo	Approve	2/25/2025
2	2	2/26/2025	Dustin Anderson	Approve	2/27/2025
2	3	2/27/2025	Todd Lenzie	Approve	3/1/2025
2	4	2/27/2025	Beth Beatty	Approve	3/3/2025



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Memo

File #: 178-25

Agenda Date: 3/4/2025

TO: Mayor and City Council

FROM: Greg Ruddy, Director of Public Works

SUBJECT:

Resolution Appropriating Rebuild Illinois Bond Funds for the Advanced Traffic Management System - Phase B Network Switch Materials Purchase Order No. 1 - MFT Section No. 21-00546-04-TL in the Amount of \$79,430.81

BACKGROUND:

The purchase of Network Switch Materials associated with the City's Advanced Traffic Management System - Phase B project is being funded by Rebuild Illinois bond funds.

The Public Service Committee will review this matter.

CONCLUSION:

Funding for this project will come from Rebuild Illinois bond funds. The State of Illinois requires the Mayor and City Council to approve a Funding Resolution. Please find attached a Funding Resolution appropriating \$79,430.81 for the purchase of the network switch materials.

RECOMMENDATION:

Based on the above, it is recommended that the Mayor and City Council approve the Funding Resolution appropriating Rebuild Illinois bond funds.



Resolution for Improvement Under the Illinois Highway Code

Is this project a bondable capital improvement?

Yes No

Resolution Type: Original, Resolution Number, Section Number: 21-00546-04-TL

BE IT RESOLVED, by the Council of the City of Joliet, Illinois that the following described street(s)/road(s)/structure be improved under the Illinois Highway Code. Work shall be done by Contract.

For Roadway/Street Improvements:

Table with 5 columns: Name of Street(s)/Road(s), Length (miles), Route, From, To. Row 1: VARIOUS

For Structures:

Table with 5 columns: Name of Street(s)/Road(s), Existing Structure No., Route, Location, Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Purchase of Network Switch Materials associated with the Advanced Traffic Management System - Phase B project.

2. That there is hereby appropriated the sum of Seventy Nine Thousand Four Hundred Thirty and 81/100 Dollars (\$79,430.81) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Lauren O'Hara, Clerk in and for said City of Joliet

of Joliet in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Council of Joliet at a meeting held on March 04, 2025

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this day of Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date

Approved

Regional Engineer Signature & Date Department of Transportation



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Approver Report

File Number: 155-25

File ID: 155-25

Type: Resolution

Status: Agenda Ready

In Control: City Council Meeting

File Created: 02/20/2025

Department: Public Works

Final Action:

Title: Resolution Appropriating Rebuild Illinois Bond Funds for the Advanced Traffic Management System - Phase B Network Switch Materials Purchase Order No. 1 - MFT Section No. 21-00546-04-TL in the Amount of \$79,430.81

Agenda Date: 03/04/2025

Attachments: Resolution

Entered by: rlubash@joliet.gov

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	2/23/2025	Gina Logalbo	Approve	2/24/2025
1	2	2/23/2025	Greg Ruddy	Approve	2/26/2025
1	3	2/24/2025	Kevin Sing	Approve	2/27/2025
1	4	2/24/2025	Todd Lenzie	Approve	2/26/2025
1	5	2/27/2025	Beth Beatty	Approve	2/26/2025



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Memo

File #: 179-25

Agenda Date: 3/4/2025

TO: Mayor and City Council

FROM: Greg Ruddy, Director of Public Works

SUBJECT:

Resolution Approving an Intergovernmental Agreement with the County of Will for the Maintenance of Traffic Signals at the Intersection of Renwick Road and Olde Renwick Trail

BACKGROUND:

The City of Joliet is in receipt of an Intergovernmental Agreement from the County of Will for the maintenance of traffic signals at the intersection of Renwick Road and Olde Renwick Trail. This Agreement replaces a prior agreement (City Council Resolution No. 5113) that expired June 20, 2022. The Will County Division of Transportation will be responsible for the maintenance of the traffic signals. The City of Joliet will be responsible to provide payment to the County of Will for one-third (1/3) the cost of the maintenance of the traffic signals.

The Public Service Committee will review this matter.

CONCLUSION:

The County of Will has prepared an Intergovernmental Agreement (attached) outlining the maintenance responsibilities of the County of Will and the City of Joliet for the traffic signals at the intersection of Renwick Road and Olde Renwick Trail. The City's share of the maintenance will initially be \$170.55 per month and is subject to future changes based on future maintenance contract costs.

RECOMMENDATION:

Based on the above, it is recommended that the Mayor and City Council adopt the attached Resolution approving an agreement with the County of Will for the maintenance of the traffic signals at the intersection of Renwick Road and Olde Renwick Trail.

RESOLUTION NO.

**RESOLUTION APPROVING AN AGREEMENT WITH THE COUNTY OF WILL FOR
THE MAINTENANCE OF TRAFFIC SIGNALS AT THE INTERSECTION OF RENWICK
ROAD AND OLDE RENWICK TRAIL**

WHEREAS, The Mayor and City Council of the City of Joliet find it in the best interest of the City to enter into an Agreement with the County of Will for the maintenance responsibilities for the traffic signals at the intersection of Renwick Road and Olde Renwick Trail.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF JOLIET, PURSUANT TO ITS HOME RULE AND STATUTORY AUTHORITY, AS FOLLOWS:

SECTION 1: The Mayor and City Council hereby approve the Agreement with the County of Will for the maintenance of the traffic signals at the intersection of Renwick Road and Olde Renwick Trail.

SECTION 2: The Mayor and City Clerk are hereby authorized to execute the Agreement on behalf of the City of Joliet.

SECTION 3: This Resolution shall be in effect upon its passage.

PASSED this _____ day of _____, 2025.

MAYOR

CITY CLERK

VOTING YES: _____

VOTING NO: _____

NOT VOTING: _____

INTERGOVERNMENTAL AGREEMENT FOR THE MAINTENANCE AND ENERGY OF TRAFFIC SIGNALS AT THE INTERSECTION OF RENWICK ROAD (CH 36) AND OLD RENWICK TRAIL IN THE COUNTY OF WILL

WHEREAS, the County of Will is a body corporate and politic (hereinafter referred to as the “COUNTY”); and

WHEREAS, the City of Joliet is a Municipal Corporation and situated in Will County, (hereinafter referred to as “JOLIET”) under and by virtue of the Constitution and laws of the State of Illinois, and has acted in the exercise of its legal authority with regard to this Agreement; and

WHEREAS, Article VII, Section 10, of the Constitution of the State of Illinois of 1970 provides that units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine or transfer any power or function in any manner not prohibited by law or by ordinance; and

WHEREAS, The Illinois Intergovernmental Cooperation Act, (Illinois Compiled Statutes, Chapter 5, Section 220/1 et seq.), authorizes municipalities to exercise jointly with any public agency of the State, including other units of local government, any power, privilege, or authority which may be exercised by a unit of local government individually, and to enter into contracts for the performance of governmental services, activities, and undertakings; and

WHEREAS, the COUNTY, and JOLIET, in order to facilitate the free flow of traffic and ensure safety to the motoring public, are desirous of maintaining an improved, signalized intersection at County Highway 36 (Renwick Road) and Old Renwick Trail, which once brought forth the construction of intersection improvements consisting of the traffic signal and other appurtenances (hereinafter referred to as “IMPROVEMENTS”); and

WHEREAS, the previous intergovernmental agreement governing the maintenance of the IMPROVEMENTS expired on June 20, 2022, necessitating action to establish a new intergovernmental agreement between JOLIET and the COUNTY governing said maintenance of the IMPROVEMENTS; and

WHEREAS, County Highway 36 (Renwick Road) is under the jurisdiction of the COUNTY; and

WHEREAS, Old Renwick Trail at this intersection is under the jurisdiction of JOLIET;

NOW THEREFORE, in consideration of the mutual promises, obligations and undertakings set forth herein, the COUNTY, and JOLIET (hereinafter collectively referred to as “PARTIES”) AGREE AS FOLLOWS:

1. All PARTIES agree and recognize that the IMPROVEMENTS were previously constructed in a manner approved by all PARTIES. All PARTIES also agree and recognize the need for a new agreement and that such a need arose from the previous agreement pertaining to the IMPROVEMENTS expiring on June 20, 2022.
2. All PARTIES agree that the COUNTY shall be responsible for the performance of routine maintenance of the IMPROVEMENTS in accordance with COUNTY'S standard maintenance contract and shall invoice JOLIET for one-third (1/3) of said routine maintenance costs on a semiannual basis. Routine maintenance shall initially be invoiced to JOLIET at a total rate of \$170.55 per month. Future maintenance costs shall be invoiced at the same unit price as paid by the COUNTY pursuant to the then effective traffic signal maintenance contract(s). Should the unit price as paid by the COUNTY for COUNTY traffic signal maintenance contracts increase, the COUNTY shall provide (30) days written notice of the increase to JOLIET.
3. All PARTIES agree that the COUNTY shall repair or cause to be repaired damage to the IMPROVEMENTS caused by motor vehicles, weather, or any other "Act of God" and shall invoice JOLIET for one-third (1/3) of the total costs of said repair, less any reimbursement received by the COUNTY from insurance or otherwise, which the COUNTY agrees to use reasonable efforts to pursue.
4. JOLIET shall be responsible for one-third (1/3) of the total energy costs required by the IMPROVEMENTS, for which the COUNTY shall invoice JOLIET on a semiannual basis. Energy costs invoiced to JOLIET shall be one-third (1/3) of the same unit price billed to the COUNTY by the electricity provider. Should the unit price as paid by the COUNTY under the COUNTY energy cost contracts increase, the COUNTY shall provide thirty (30) days' written notice of the increase to JOLIET.
5. JOLIET shall, at its sole expense, be responsible for all future maintenance of the emergency vehicle preemption system installed or to be installed with the IMPROVEMENTS.
6. The COUNTY shall retain jurisdiction of Renwick Road.
7. JOLIET shall retain jurisdiction of Old Renwick Trail.
8. If the State of Illinois adopts any amendment, addition, deletion, or other change to the "MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES", "ILLINOIS SUPPLEMENT TO THE NATIONAL MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES", or IDOT design standards, district-specific or otherwise, pertaining to traffic signals, the COUNTY shall make the necessary alterations to the IMPROVEMENTS to bring them into conformance with the updated standards,

and the COUNTY shall invoice JOLIET for one-third (1/3) of the total cost of all work dedicated toward completing said necessary alterations as required.

9. The COUNTY shall have no obligations or responsibilities relating to the IMPROVEMENTS other than as explicitly provided in this Agreement.
10. This document shall be the final embodiment of the Agreement by and between the COUNTY and JOLIET. No oral changes or modifications for this Agreement shall be permitted or allowed. Changes or modification to this Agreement shall be made only in writing and upon the necessary and proper signature of the COUNTY and JOLIET.
11. In the event that a court of competent jurisdiction shall hold any provision of this Agreement invalid or unenforceable, such holdings shall not invalidate or render unenforceable any other provision hereto.
12. This Agreement shall be binding upon and inure to the benefits of the parties hereto, their successors and assigns.
13. Venue for any legal action arising out of this Agreement shall be in the courts of the Twelfth Judicial Circuit, Will County, Illinois.
14. Any notices under this Agreement shall be sent as follows:

If to the County:

Will County Engineer
Will County Division of Transportation
16841 West Laraway Road
Joliet, IL 60433

Will County State's Attorney
Attention: Civil Division
57 N. Ottawa Street, 5th Floor
Joliet, Illinois 60432

If to the City of JOLIET:

City of Joliet
Attention: Gregory Ruddy
Director of Public Works
150 West Jefferson Street
Joliet, IL 60432

City of Joliet
Interim Corporation Counsel
150 West Jefferson Street
Joliet, IL 60432

The PARTIES agree that each shall be responsible to notify the other of any changes in notification procedures.

15. This AGREEMENT may be executed in one or more counterparts, each of which will be deemed an original, but all of which will constitute one instrument.

Dated at Joliet, Illinois this ____ day of _____, 202__.

WILL COUNTY

ATTEST

Will County Executive

Will County Clerk
(Seal)

Dated at Joliet, Illinois, this _____ day of _____, 202__.

CITY OF JOLIET

ATTEST

Mayor

City Clerk



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Approver Report

File Number: 156-25

File ID: 156-25

Type: Resolution

Status: Agenda Ready

In Control: City Council Meeting

File Created: 02/20/2025

Department: Public Works

Final Action:

Title: Resolution Approving an Intergovernmental Agreement with the County of Will for the Maintenance of Traffic Signals at the Intersection of Renwick Road and Olde Renwick Trail

Agenda Date: 03/04/2025

Attachments: Resolution, Renwick Old Renwick IGA.docx

Entered by: rlubash@joliet.gov

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	2/23/2025	Gina Logalbo	Approve	2/24/2025
1	2	2/24/2025	Greg Ruddy	Delegated	
1	3	2/25/2025	Sean Mikos	Approve	2/26/2025
1	4	2/25/2025	Kevin Sing	Approve	2/27/2025
1	5	2/25/2025	Todd Lenzie	Approve	2/27/2025
1	6	2/27/2025	Beth Beatty	Approve	2/27/2025



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Memo

File #: 181-25

Agenda Date: 3/4/2025

TO: Mayor and City Council

FROM: Beth Beatty, City Manager

SUBJECT:

Issuance of Class "N" Liquor License at 3039 Theodore Street - Ceramic Creations

BACKGROUND:

A Liquor Hearing was held with Deputy Liquor Commissioner on January 8, 2025, for Ceramic Creations

RECOMMENDATION:

Attached are the Findings and Recommendations of the Liquor Commissioner



FINDINGS OF THE LIQUOR COMMISSION
ISSUANCE OF A LIQUOR LICENSE

Based on a public hearing that took place on Wednesday, January 8th, 2025, the Liquor Commission of the City of Joliet hereby reports its findings based on Chapter 4, Section 5C of the Code of Ordinances of the City of Joliet to the City Council. The findings are as follows:

1. (a) **Applicant:** ERICKA WILLIAMS
d/b/a CERAMIC CREATIONS

(b) **Address of premises:** 3039 Theodore Street, Joliet

2. **Class of liquor license applied:** Class N – Limited Premises Only

3. **Past Performance:** Applicant has no prior experience with sales and/or service of alcoholic liquor.

4. **Character and reputation of the applicant:** The applicant is of good character.

5. **General design and layout of the premises:** On file in the Mayor's Office.

6. **Amount of anticipated gross revenue from sale of alcoholic beverages:** 5%

7. **Nature of entertainment:** Painting ceramics

8. **Premise compliance with all ordinances of the City:**

Building Inspections Department states there are no building code violations.

Joliet Fire Department states there are no fire code violations.

9. **Any outstanding monies owed to the City of Joliet:** There are no monies owed to this address.

10. The following are the class, type and number of licensed premises within a one (1) mile radius of the proposed premises:

Class Type of Liquor License	Total
Class "A" Premises & Package:	2
Class "A1" Brew Pub:	
Class "A2" Craft Brewery:	
Class "A3" Craft Distillery:	
Class "B" Premises Only:	6
Class "C" Package Goods Only:	1
Class "C-D" Package Goods Only/ Beer & Wine Only:	
Class "D" Premises/Beer & Wine Only:	1
Class "E" Restaurant or Hotel:	1
Class "F" Club:	1
Class "J" Governmental & Non-for-profit:	
Class "K" Stadium:	
Class "L" Riverboat-Related Facility:	
Class "P" Bicentennial Park:	
Class "TH" Theater or Cinema:	
Class "BG" Gas Station/On-Site/Gaming:	
Class "CG" Gas Station/Package:	
The total amount of liquor licenses within a one-mile radius of the proposed location:	12

11. Zoning, general character of the neighborhood and the impact of the premises of the surrounding neighborhood and the city as a whole:

The subject business is located within a multi-tenant commercial building at the northeast corner of Theodore Street and Pearl Harbor Drive. The building contains a mix of retail and service businesses. The property is zone B-3 (general business) which permits on-premises consumption and the sale of liquor.

The surrounding zoning and land uses include:

- North: R-2 (single-family residential), residential (Warwick Five subdivision)
- East: B-3 (general business), commercial (retail, service, church)
- South: B-3 (general business), Forest Preserve (Theodore Marsh)
- West: B-3 (general business), commercial (retail and service)

Approval of the requested liquor license would not alter the essential character of the area or the City as a whole.

12. Any law enforcement problems created by the issuance of the liquor license:

Joliet Police Department states they do not foresee any special law enforcement problems associated with the issuance of this liquor license.

13. Comments at the hearing:

The liquor hearing was conducted by Deputy Liquor Commissioner Kevin Kelley, Assistant Corporation Counsel Stephanie Silkey, and Detective Pat Schumacher.

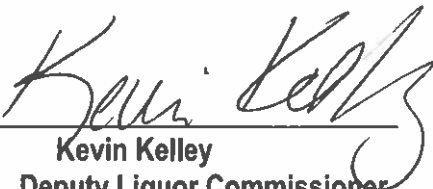
No one appeared in opposition to this liquor license.

14. Recommendation:

Based on the liquor hearing, the Liquor Commission feels that the issuance of the liquor license would be in the best interest of the city, and therefore, recommends approval of the license.



Terry D'Arcy
Mayor and Liquor Commissioner



Kevin Kelley
Deputy Liquor Commissioner



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Approver Report

File Number: 145-25

File ID: 145-25

Type: License and Permit

Status: Agenda Ready

In Control: City Council Meeting

File Created: 01/21/2025

Department: City Clerk/Business
Services

Final Action:

Title: Issuance of Class "N" Liquor License at 3039 Theodore Street - Ceramic
Creations

Agenda Date: 03/04/2025

Attachments: CERAMIC CREATIONS - LIQUOR HEARING
FINDINGS - JANUARY 8, 2025.pdf

Entered by: dbonner@joliet.gov



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Memo

File #: 182-25

Agenda Date: 3/4/2025

TO: Mayor and City Council

FROM: Beth Beatty, City Manager

SUBJECT:

Issuance of Class "A" Liquor License at 1401 Gateway Boulevard - Hollywood Joliet Casino

BACKGROUND:

A Liquor Hearing was held with Deputy Liquor Commissioner on February 4th, 2025, for Hollywood Joliet Casino

RECOMMENDATION:

Attached are the Findings and Recommendations of the Liquor Commissioner



FINDINGS OF THE LIQUOR COMMISSION
ISSUANCE OF A LIQUOR LICENSE

Based on a public hearing that took place on Tuesday, February 4th, 2025, the Liquor Commission of the City of Joliet hereby reports its findings based on Chapter 4, Section 5C of the Code of Ordinances of the City of Joliet to the City Council. The findings are as follows:

1. **(a) Applicant:** HC JOLIET, LLC.
d/b/a Hollywood Joliet Casino

(b) Address of premises: 1401 Gateway Boulevard, Joliet
2. **Class of liquor license applied:** Class A – Premises & Package
3. **Past Performance:** Applicant has been in the service and sales of alcoholic liquor for 32 years.
4. **Character and reputation of the applicant:** The applicant is not a convicted felon.
5. **General design and layout of the premises:** On file in the Mayor's Office.
6. **Amount of anticipated gross revenue from sale of alcoholic beverages:** 35%
7. **Nature of entertainment:** Casino
8. **Premise compliance with all ordinances of the City:**

Building Inspections Department states there are no building code violations.

Joliet Fire Department states there are no fire code violations.
9. **Any outstanding monies owed to the City of Joliet:** There are no monies owed to this address.

10. The following are the class, type and number of licensed premises within a one (1) mile radius of the proposed premises:

Class Type of Liquor License	Total
Class "A" Premises & Package:	
Class "A1" Brew Pub:	
Class "A2" Craft Brewery:	
Class "A3" Craft Distillery:	
Class "B" Premises Only:	
Class "C" Package Goods Only:	
Class "C-D" Package Goods Only/ Beer & Wine Only:	
Class "D" Premises/Beer & Wine Only:	
Class "E" Restaurant or Hotel:	
Class "F" Club:	
Class "J" Governmental & Non-for-profit:	
Class "K" Stadium:	
Class "L" Riverboat-Related Facility:	
Class "P" Bicentennial Park:	
Class "TH" Theater or Cinema:	
Class "BG" Gas Station/On-Site/Gaming:	
Class "CG" Gas Station/Package:	
The total amount of liquor licenses within a one-mile radius of the proposed location:	0

11. Zoning, general character of the neighborhood and the impact of the premises of the surrounding neighborhood and the city as a whole:

The subject business is the new site of Hollywood Casino Joliet, formerly located on Hollywood Boulevard and now located within Rock Run Collection. The casino is a permitted use within the Rock Run Collection Planned Unit Development. The property is zoned B-2 (central business district), and package liquor sales and on-premises consumption are allowable uses in this zoning district.

The property is surrounded on the north, west, and east by commercial lots and a storm detention lot in Rock Run Collection, all zoned B-2. To the south are industrial warehouses, zoned I-1 (light industrial).

12. Any law enforcement problems created by the issuance of the liquor license:

Joliet Police Department states the see no special law enforcement problems associated with the issuance of this liquor license.

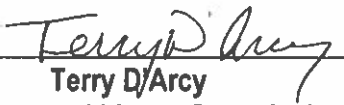
13. Comments at the hearing:

The liquor hearing was conducted by Deputy Liquor Commissioners James O'Connell, Assistant Corporation Counsel Stephanie Silkey, and Detective Patrick Schumacher.

No one appeared in opposition to the issuance of this liquor license.

14. Recommendation:

Based on the liquor hearing, the Liquor Commission feels that the issuance of the liquor license would be in the best interest of the city, and therefore, recommends approval of the license.



Terry D'Arcy
Mayor and Liquor Commissioner



James O'Connell
Deputy Liquor Commissioner



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Approver Report

File Number: 146-25

File ID: 146-25

Type: License and Permit

Status: Agenda Ready

In Control: City Council Meeting

File Created: 02/19/2025

Department: City Clerk/Business
Services

Final Action:

Title: Issuance of Class "A" Liquor License at 1401 Gateway Boulevard - Hollywood
Joliet Casino

Agenda Date: 03/04/2025

Attachments: HC JOLIET, LLC - 1401 GATEWAY BOULEVARD -
LIQUOR HEARING FINDINGS.pdf

Entered by: dbonner@joliet.gov



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Memo

File #: 183-25

Agenda Date: 3/4/2025

TO: Mayor and City Council

FROM: Beth Beatty, City Manager

SUBJECT:

Issuance of Class "B" Liquor License at 950 Collins Street - Delgado Sports Bar

BACKGROUND:

A Liquor Hearing was held with Deputy Liquor Commissioner on January 8th, 2025, for Delgado Sports Bar

RECOMMENDATION:

Attached are the Findings and Recommendations of the Liquor Commissioner



FINDINGS OF THE LIQUOR COMMISSION
ISSUANCE OF A LIQUOR LICENSE

Based on a public hearing that took place on Wednesday, January 8th, 2025, the Liquor Commission of the City of Joliet hereby reports its findings based on Chapter 4, Section 5C of the Code of Ordinances of the City of Joliet to the City Council. The findings are as follows:

1. (a) **Applicant:** CELSO DELGADO & ANGEL DELGADO
d/b/a DELGADO SPORTS BAR

(b) **Address of premises:** 950 Collins Street, Joliet
2. **Class of liquor license applied:** Class B – Premises Only
3. **Past Performance:** Applicants have 20 years of experience with sales and/or service of alcoholic liquor.
4. **Character and reputation of the applicant:** The applicant is not a convicted felon.
5. **General design and layout of the premises:** On file in the Mayor's Office.
6. **Amount of anticipated gross revenue from sale of alcoholic beverages:** 90%
7. **Nature of entertainment:** N/A
8. **Premise compliance with all ordinances of the City:**

Building Inspections Department states there are no building code violations.

Joliet Fire Department states there are no fire code violations.
9. **Any outstanding monies owed to the City of Joliet:** There are no monies owed to this address.

10. The following are the class, type and number of licensed premises within a one (1) mile radius of the proposed premises:

Class Type of Liquor License	Total
Class "A" Premises & Package:	10
Class "A1" Brew Pub:	
Class "A2" Craft Brewery:	
Class "A3" Craft Distillery:	
Class "B" Premises Only:	10
Class "C" Package Goods Only:	3
Class "C-D" Package Goods Only/ Beer & Wine Only:	2
Class "D" Premises/Beer & Wine Only:	
Class "E" Restaurant or Hotel:	7
Class "F" Club:	4
Class "J" Governmental & Non-for-profit:	
Class "K" Stadium:	
Class "L" Riverboat-Related Facility:	
Class "P" Bicentennial Park:	
Class "TH" Theater or Cinema:	
Class "BG" Gas Station/On-Site/Gaming:	
Class "CG" Gas Station/Package:	
The total amount of liquor licenses within a one-mile radius of the proposed location:	36

11. Zoning, general character of the neighborhood and the impact of the premises of the surrounding neighborhood and the city as a whole:

The subject business is located in the standalone building at the northeast corner of Collins Street and Francis Street. The first floor contains the commercial use; the building also contains two residential dwelling units. The site has contained a bar for many years. The property is zoned B-3 (general business) which permits on-premises consumption and the sale of liquor.

The surrounding zoning and land uses include:

- North: B-3 (general business), commercial
- East: R-2 (single-family residential), residential
- South: I-1 (light industrial), industrial (steel fabricator)
- West: I-2 (general industrial), commercial (unoccupied) and vacant (former U.S. Steel administration building)

12. Any law enforcement problems created by the issuance of the liquor license:

Joliet Police Department states they do not foresee any special law enforcement problems associated with the issuance of this liquor license.

13. Comments at the hearing:

The liquor hearing was conducted by Deputy Liquor Commissioner Kevin Kelley, Deputy Liquor Commissioner James O'Connell, Assistant Corporation Counsel Stephanie Silkey, and Detective Pat Schumacher.

Maria & Ernest Rodriguez – 412 Frances – Opposed – “trouble at this location for years”, “not good for neighborhood”, “prostitution”, and “no parking”.

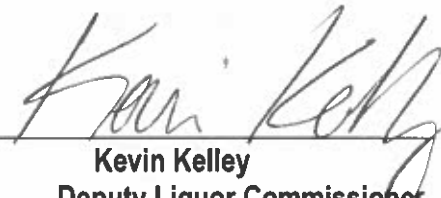
Eddie Rodriguez – 405 Williamson – Concerns – “will they have security?”

14. Recommendation:

Based on the liquor hearing, the Liquor Commission feels that the issuance of the liquor license would be in the best interest of the city, and therefore, recommends approval of the license.



Terry D'Arcy
Mayor and Liquor Commissioner



Kevin Kelley
Deputy Liquor Commissioner



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Approver Report

File Number: 147-25

File ID: 147-25

Type: License and Permit

Status: Agenda Ready

In Control: City Council Meeting

File Created: 02/19/2025

Department: City Clerk/Business
Services

Final Action:

Title: Issuance of Class "B" Liquor License at 950 Collins Street - Delgado Sports
Bar

Agenda Date: 03/04/2025

Attachments: DELGADO SPORTS 950 COLLINS STREET -
LIQUOR HEARING FINDINGS.pdf

Entered by: dbonner@joliet.gov