

City of Joliet

150 West Jefferson Street
Joliet, IL 60432



Meeting Minutes - Pending Approval

Monday, April 13, 2026

10:00 AM

City Hall, Council Chambers

Legislative Committee

Committee Members

Councilwoman Jan Hallums Quillman, Chairperson

Councilman Cesar Cardenas

Councilwoman Sherry Reardon

ROLL CALL

Also Present: Interim Corporation Counsel Todd Lenzie, Director of Human Resources Elizabeth Coronado Abrego, Deputy Director of Human Resources Gina LoGalbo, Finance Director Kevin Sing, City Clerk Lauren O'Hara, Legal Assistant Katy Fyksen.

Present Councilwoman Jan Hallums Quillman, Councilman Cesar Cardenas and Councilwoman Sherri Reardon

APPROVAL OF MINUTES

8.5.2025 Meeting Minutes

[TMP-9742](#)

Attachments: [8.25.25 Legislative Committee Meeting Minutes.pdf](#)

A motion was made by Councilwoman Sherri Reardon, seconded by Councilman Cesar Cardenas, to approve 8.5.2025 Meeting Minutes. The motion carried by the following vote:

Aye: Councilwoman Hallums Quillman, Councilman Cardenas and Councilwoman Reardon

CITIZENS TO BE HEARD ON AGENDA ITEMS

None.

AGENDA ITEMS

Ordinance Amending Chapter 2, Article II - City Manager Authority for Succession Hiring and Temporary Appointments

[TMP-9750](#)

Interim Corporation Council Todd Lenzie spoke about agenda Item " ordinance amending Chapter 2 Article 11- City manager Authority for succession Hiring and temporary Appointments" Mr. Lenzie talked About Sec 2-29 Subsection (c) of the City municipal Code Allowing the City Manager "to exercise control of all departments." 'and section 2- 30 the Appointments & Removal of Officers generally that starts off: The City manager shall be authorized to hire and discharge all Employees to positions approved by city Council Mr. Lenzie then turned things over to Human Resource Director Elizabeth Coronado Abrego, Ms. Coronado Abrego Explained that the current city Ordinance the City manager and Human Resources does not have the ability to double over a position so the goal is to improve continuity of operations vs. disruption during employee separation as it stands right now it creates operational gaps missed knowledge transfer opportunities and impacts service quality especially in key positions the ordinance change would allow for an overlap in positions when individuals either retire or separate. The recommendation was six months but she understands that may seem excess, so they are proposing three months. The head count would not go over; funding would come from the savings of the new hire coming in and would not go over the allocated cost.

Councilwoman Quillman asked what the allocated cost would be Ms. Coronado Abrego answered that each position has a salary line item. So typically, when someone retires they retire at the top end of their scale tier and when someone new starts they start at the bottom end of that scale so there is savings on the budgeted amount for that salary.

Councilwoman Quillman Said that all information needs to be explained because of the incorrect information that is out there. She had questions about different positions having differing amounts of time to learn the position from the exiting staff member.

Councilwoman Reardon understands it's not a quick process to fill a position, even for entry level. She said a department doesn't want to spend any more of this allocated budget than they have to. They aren't going to hire someone in excess of that. We have this skilled talent that would go out the door without passing on that knowledge.

Council woman Quillman wants it put in the ordinance what positions it applies to otherwise we will have a Janitor who is working for six months that doesn't have to do anything because they are working with someone else, she explained she wants the language to be very specific.

Finance director Kevin Sing said that often times when some people retire, they use benefit time, this is time they would usually get paid out. Mr. Sing explained this is also for front line for inspectors etc. that need time to learn building code and train on our operating procedures.

Councilman Cardenas commented that he doesn't feel that 90 days goes far enough. As to listing positions in the ordinance we need to trust the staff and City Manager that aren't going to abuse the policy, they aren't any to use something they don't need. He said we have to trust our staff, and we do not have a Secession plan Currently for Staff. Doing what is best for the City.

Mr Lenzie stated that there is Language in the ordinance that says there is nothing Requiring the City manager to fill a position. There are going to be some jobs that do not need this and the phrase used to define what we are trying to keep is institutional knowledge.

There was continued discussion about institutional knowledge, how long it takes to learn a job, hiring processes, and the length of time the ordinance should encompass.

It was decided that the ordinance should read 180 days with additional language to clarify why that was chosen in the legislative text not necessarily in the ordinance.

A motion was made by Councilman Cesar Cardenas, seconded by Councilwoman Sherri Reardon, to approve Ordinance Amending Chapter 2,

Article II - City Manager Authority for Succession Hiring and Temporary Appointments. The motion carried by the following vote:

Aye: Councilwoman Hallums Quillman, Councilman Cardenas and Councilwoman Reardon

NEW OR OLD BUSINESS - NOT FOR FINAL ACTION OR RECOMMENDATION

None

PUBLIC COMMENT

None

ADJOURNMENT

A motion was made by Councilwoman Reardon, seconded by Councilman Cardenas, to adjourn.. The motion carried by the following vote:

Aye: Councilwoman Hallums Quillman, Councilman Cardenas and Councilwoman Reardon

This meeting will be held in an accessible location. If you need a reasonable accommodation, please contact The City Clerk Office, 150 West Jefferson Street, Joliet, Illinois 60432 at (815) 724-3780.