



HISTORIC
Preservation
DIVISION

CLG Annual Update Form

1. CLG Administration

*** 1. Certified Local Government:**

*** 2. Completed by:**

*** 3. Period of Review:**

4. List of current commission members and their email addresses:

1	
2	
3	
4	
5	
6	
7	
8	
9	

5. CLG Administration:

	Yes	No
Local Ordinance is enforced:		
A qualified commission of members has been appointed:		
Copies of commission minutes are sent to the SHPO:		

Comments:

6. Number of times the commission has met during the past 12 months:

7. Number of reviews of building and demolition permits conducted during the past 12 months:

8. Number of decisions appealed in the past year:

9. Number of project denials:

10. Average amount of time to close-out a Certificate of Appropriateness:

11. Link to all parts of ordinance relating to landmark designation and review process:

1	
2	
3	

12. Any comments or additional information about CLG administration duties:



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2. Survey and National Register of Historic Places

13. CLG review and comments of National Register nominations sent to SHPO within 60 day comment period?

- ☐ Yes
- ☐ No
- ☐ Not applicable (no nominations to review within this evaluation period)

Comments:

14. Number of properties added to the state survey this past year:

15. Number of local landmarks designated (total):

16. Number of local landmarks added this past year:

17. How many parcels in the community contain locally landmarked properties?

18. Total number of parcels in your community:



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3. Public Participation

19. The public is involved in the local preservation process, including the nomination of properties to the National Register of Historic Places:

☐ Yes

☐ No

Comments:

20. Commission minutes are accessible to the public:

☐ Yes

☐ No

Comments:

21. Open meetings are conducted:

☐ Yes

☐ No

Comments:

22. Property Owners of proposed designations are notified for public hearing:

☐ Yes

☐ No

Comments:



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4. Education and Training Activities

23. Number of historic preservation or CLG workshops or seminars attended in the past year by CLG staff or commissioners:

24. Educational activities or projects sponsored by local government during the past 12 months:

25. Tell us about any concerns:

26. Tell us about the CLG's successes: