



# City of Joliet

## Public Service Committee

### Meeting Agenda

Committee Members  
Councilman Larry E. Hug, Chairman  
Councilman Pat Mudron  
Councilwoman Sherri Reardon

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**Monday, January 6, 2025**

**4:30 PM**

**City Hall, Council Chambers**

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Citizens who are unable to attend the meeting can email comments in advance of the meeting to [publiccomment@joliet.gov](mailto:publiccomment@joliet.gov).

#### ROLL CALL

#### APPROVAL OF MINUTES

Public Service Minutes 12/16/2024

[TMP-8062](#)

**Attachments:** [121624 Public Service Minutes.pdf](#)

#### CITIZENS TO BE HEARD ON AGENDA ITEMS

This section is for anyone wanting to speak regarding agenda items and are allowed a maximum of 4 minutes. It is not a question and answer period and staff, and the Committee members do not generally respond to public comments. The City Clerk has a copy of the public speaking procedures; please note, speakers who engage in conduct injurious to the harmony of the meeting shall be called to order by the Presiding Officer and may forfeit the opportunity to speak.

#### CONTRACTS

Award of Contract for the 2025 Aluminum Sulfate Purchase to [ID-1961-20](#)  
USALCO, LLC in the Amount of \$760,370.00

Award of Contract for the 2025 Manganese Sulfate Chemical [ID-1962-20](#)  
Purchase to Hawkins Inc. in the Amount of \$282,030.00

Award of Contract for the 2025 Bulk Polymer Purchase to Polydyne [ID-1963-20](#)  
Inc. in the Amount of \$152,250.00

Award of Contract for the 2025 Sodium Permanganate Chemical Purchase to Carus Corporation in the Amount of \$359,382.72 [ID-1964-20](#)

Award of Contract for the Blended Phosphate Chemical Purchase to Carus Corporation in the Amount of \$131,040.00 [ID-1965-20](#)

Award of Contract for the 2025 Bulk Sodium Hypochlorite Purchase to Hawkins Inc. in the Amount of \$101,500.00 [ID-1966-20](#)

Award of Professional Services Agreement for Pre-Treatment Program Assistance to Baxter & Woodman Inc. in the Amount of \$120,000.00 [ID-1967-20](#)

Award of Contract for the 2025 Sodium BiSulfite Purchase to Alexander Chemical in the Amount of \$52,080.00 [ID-1968-20](#)

Award of the 2025 Public Utilities Department Electrical Maintenance Services Contract to Elliott Electric Inc. in the Amount of \$278,320.00 [ID-1969-20](#)

Award of Contract for the Well 23D Emergency Repairs to Great Lakes Water Resources Group in the Amount of \$80,605.00 [ID-1970-20](#)

Approve Payment for the Well 27D Pump Repairs and Motor Purchase to Layne Christensen Company Inc. in the Amount of \$193,109.00 [ID-1971-20](#)

Approve Payment for Emergency Repairs to the Des Plaines River Crossing Water Main to Airy's Inc. in the Amount of \$573,670.69 [ID-1972-20](#)

Approve the 2024-2025 Bulk Salt Purchase with the State of Illinois and Morton Salt at the Prorated Unit Price of \$67.52 Per Ton [ID-1973-20](#)

**Attachments:** [Resolution 7992.pdf](#)

Purchase of Anti-Icing / Deicing Fluids for the 2024-2025 Snow Removal Season [ID-1974-20](#)

Award of Contract for the 2025 Biosolids Disposal Contract to New Era Spreading Inc. in the Amount of \$2,425,240.00 [ID-1975-20](#)

## **CHANGE ORDERS/PAY ESTIMATES/FINAL PAYMENTS**

Change Order No. 3 for the Broadway Street (West Marion Street - West Jefferson Street) Roadway Reconstruction Project - MFT Section No. 23-00557-00-FP to PT Ferro Construction Co. for a Decrease in the Amount of (\$17,226.37) and Payment Estimate No. 6 and Final in the Amount of \$53,479.75 [ID-1976-20](#)

Change Order No. 1 for the 2023 Sidewalk / Curb Replacement Project - Contract B to Davis Concrete Construction Co. in the Amount of \$55,761.89, and Payment No. 3 in the Amount of \$68,658.02 [ID-1977-20](#)

Change Order No. 1 for the Wallace Street Roadway Reconstruction Project - MFT Section No. 23-00554-00-FP to PT Ferro Construction Co. a Decrease in the Amount of (\$31,403.09) and Payment Estimate No. 6 and Final in the Amount of \$35,784.60 [ID-1978-20](#)

Change Order No. 1 for the Parks Avenue (Liberty Street - Elwood Avenue) Roadway Project to PT Ferro Construction Co. for a Decrease in the Amount of (\$104,468.51) and Payment Estimate No. 3 and Final in the Amount of \$17,957.61 [ID-1979-20](#)

Change Order No. 1 for the Bridge Street (Nicholson Street - N. Center Street) Roadway Improvement Project - MFT Section No. 24-00562-00-FP to PT Ferro Construction Co. in the Amount of \$18,500.00 [ID-1980-20](#)

Amendment No. 2 for the Phase III Engineering Services for the Joliet / IL 53 at Emerald Drive Project- Section No. 18-00516-00-CH to Jacob & Hefner Associates Inc. in the Amount of \$16,200.00 [ID-1981-20](#)

Amendment No. 2 for the Professional Services Agreement for the Design of Joliet City Square (West of Chicago Street from Van Buren Street to Clinton Street) to Civiltech Engineering, Inc. in an Amount not to Exceed \$30,625.00 [ID-1982-20](#)

Amendment No. 1 to the Professional Services Agreement for 2024 Water and Sewer Financial Planning Services to Burns & McDonnell Engineering Co. Inc. in the Amount of \$21,000.00 [ID-1983-20](#)

Change Order No. 1 for the Forest Park Phase 3 Water Main Improvements Project to M & J Underground Inc. for a Decreased Amount of (\$440,548.72) [ID-1984-20](#)

Change Order No. 1 for the Garnsey Park Phase 5A Water Main Improvements Project to Construction by Camco Inc. for a Decreased Amount of (\$267,010.93) [ID-1985-20](#)

Change Order No. 1 for the Hickory Creek East Water Main Improvements Project to Austin Tyler Construction Inc. for a Decreased Amount of (\$772,015.73) [ID-1986-20](#)

Change Order No. 1 for the Idylside Water Main Improvements Project to Len Cox & Sons Excavating for a Decreased Amount of (\$191,173.14) [ID-1987-20](#)

Change Order No. 1 for the Plainfield Road (Theodore St. to Black Rd.) Water Main Improvements Project on Behalf of Austin Tyler Construction for Adjustments to Project Completion Dates [ID-1988-20](#)

Change Order No. 1 for the Varnado Park Main Improvements Project on behalf of Steve Spiess Construction in the Amount of \$106,029.50 [ID-1989-20](#)

Change Order No. 1 for the West Park Water Main Improvements Project to Airy's Inc. for a Decreased Amount of (\$465,522.93) [ID-1990-20](#)

## LICENSES AND PERMIT APPLICATIONS

Application for a Drive Thru Permit for a Starbucks Restaurant at 16301 S. Boulevard Place, Unit 101 [ID-1991-20](#)

**Attachments:** [Applicaton 16301 Boulevard Starbucks Drive Thru Permit.pdf](#)  
[16301 Boulevard Starbucks Drive Thru Request Letter.pdf](#)  
[16301 Boulevard Starbucks Drive Thru Exhibit.pdf](#)

## ORDINANCES AND RESOLUTIONS

## NEW OR OLD BUSINESS, NOT FOR FINAL ACTION OR RECOMMENDATION

## PUBLIC COMMENT

This section is for anyone wanting to speak regarding non-agenda items and are allowed a maximum of 4 minutes. It is not a question and answer period and staff, and the Committee members do not generally respond to public comments. The City Clerk has a copy of the public speaking procedures; please note, speakers who engage in conduct injurious to the harmony of the meeting shall be called to order by the Presiding Officer and may forfeit the opportunity to speak.

## ADJOURNMENT

This meeting will be held in an accessible location. If you need a reasonable accommodation, please contact The City Clerk Office, 150 West Jefferson Street, Joliet, Illinois 60432 at (815) 724-3780.



# City of Joliet

150 West Jefferson Street  
Joliet, IL 60432

## Memo

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**File #:** TMP-8062

**Agenda Date:** 1/6/2025

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# City of Joliet

150 West Jefferson Street  
Joliet, IL 60432



## Meeting Minutes - Pending Approval

Monday, December 16, 2024

4:30 PM

City Hall, Council Chambers

### Public Service Committee

*Committee Members*

*Councilman Larry E. Hug, Chairman*

*Councilman Pat Mudron*

*Councilwoman Sherri Reardon*

## ROLL CALL

Meeting called to order at 4:35 pm.

**Present** Councilman Pat Mudron and Councilwoman Sherri Reardon

**Absent** Councilman Larry E. Hug

ALSO PRESENT:

Greg Ruddy - Director Public Works, Sean Mikos - Deputy Director Engineering, Allison Swisher - Director Public Utilities, Anthony Anczer - Deputy Director Engineering

## APPROVAL OF MINUTES

A motion was made by Councilwoman Sherri Reardon, seconded by Councilman Pat Mudron, to approve the December 2, 2024 Public Service Minutes. The motion carried by the following vote:

**Aye:** Councilman Mudron and Councilwoman Reardon

**Absent:** Councilman Hug

**Public Service Minutes 12/02/2024**

**[TMP-8015](#)**

Attachments: [120224 Public Service Minutes.pdf](#)

## CITIZENS TO BE HEARD ON AGENDA ITEMS

None at this time.

## CONTRACTS

**Award of Contract for the Number 3 Blower Refurbishment at the Westside Wastewater Treatment Plant to Air Blower Services, Inc. in the Amount of \$39,944.00**

**[ID-1947-20](#)**

Allison Swisher, Public Utilities Director, discussed the Contract for the Number 3 Blower Refurbishment at the WSTP, in the amount of \$39,944.00, from Air Blower Services, Inc.

**Award of Contract for the 652 Collins Street Alley Drainage Improvements Project to Construction by CAMCO, Inc. in the Amount of \$57,509.00**

**[ID-1948-20](#)**

Sean Mikos, Deputy Director Engineering, discussed the Contract for the 652 Collins Street Alley Drainage Improvements Project, in the amount of \$57,509.00, to Construction by CAMCO, Inc.

**Award of Contract for the 2025 Motor Fuel Purchase to Al Warren Oil Company Inc. in the Amount of \$1,444,100.00**

**[ID-1949-20](#)**

Greg Ruddy, Public Works Director, discussed the 2025 Motor Fuel Purchase, in the amount of \$1,444,100.00, from Al Warren Oil Company Inc.

**Purchase of One (1) New Freightliner - National Crane 8100D from Runnion Equipment Co. in the Amount of \$332,024.00,**

**[ID-1952-20](#)**



**(Less a Trade in of \$75,000.00), for a Total Purchase Amount of \$257,024.00**

Allison Swisher discussed the purchase of one new Freightliner National Crane 8100D, in the amount of \$257,024.00, from Runnion Equipment Co.

A motion was made by Councilwoman Sherri Reardon, seconded by Councilman Pat Mudron, to recommend ID-1947-20, 1948-20, 1949-20, and 1952-20 for approval by full Council. The motion carried by the following vote:

**Aye:** Councilman Mudron and Councilwoman Reardon

**Absent:** Councilman Hug

**CHANGE ORDERS/PAY ESTIMATES/FINAL PAYMENTS**

**Change Order No. 1 for the Bluff Street Interceptor Rehabilitation Project, to Insituform Technologies USA LLC, for a Decreased Amount of (\$54,403.25) and Final Payment No. 3 in the Amount of \$60,411.89 [ID-1956-20](#)**

Anthony Anczer, Deputy Director Engineering, discussed Change Order No. 1 for the Bluff Street Interceptor Rehabilitation Project, in the amount of (\$54,403.25), to Insituform Technologies USA LLC. Also discussed was Final Payment No. 3.

**Change Order No. 5 for the Joliet Ottawa Water Main Improvements Project to Trine Construction Corp for a Decreased Amount of (\$465,768.17) and Pay Estimate No. 13 and Final in the Amount of \$1,458,013.78 [ID-1958-20](#)**

Anthony Anczer discussed Change order No. 5 for the Joliet Ottawa Water Main Improvements Project, in the amount of (\$465,768.17), to Trine Construction Corp. Also discussed was Pay Estimate No. 13 and Final.

**Change Order No. 7 for the Plainfield Road (Black-Center) Water Main Improvements Project to Trine Construction Corp for a Decreased Amount of (\$1,305,802.22) and Pay Estimate No. 10 and Final in the Amount of \$514,329.44 [ID-1959-20](#)**

Anthony Anczer discussed Change Order No. 7 for the Plainfield Road (Black - Center) Water Main Improvements Project, in the amount of (\$1,305,802.22), to Trine Construction Corp. Also discussed was Pay Estimate No. 10 and Final.

A motion was made by Councilwoman Sherri Reardon, seconded by Councilman Pat Mudron, to recommend ID-1956-20, 1958-20, and 1959-20 for approval by full Council. The motion carried by the following vote:

**Aye:** Councilman Mudron and Councilwoman Reardon

**Absent:** Councilman Hug

**ORDINANCES AND RESOLUTIONS**

None on this agenda.

## **NEW OR OLD BUSINESS, NOT FOR FINAL ACTION OR RECOMMENDATION**

Plainfield Road Construction Update: Allison Swisher stated some concrete work is being finished and traffic control will be removed for the winter.

Glenwood Road Construction Update: Striping is weather dependent. Allison will get a further update.

## **PUBLIC COMMENT**

No one present at this time.

## **ADJOURNMENT**

A motion was made by Councilwoman Sherri Reardon, seconded by Councilman Pat Mudron, to adjourn. The motion carried by the following vote:

**Aye:** Councilman Mudron and Councilwoman Reardon

**Absent:** Councilman Hug



## Memo

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**File #:** ID-1961-20

**Agenda Date:** 1/6/2025

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**TO:** Mayor and City Council

**FROM:** Allison Swisher, Director of Public Utilities

**SUBJECT:**

Award of Contract for the 2025 Aluminum Sulfate Purchase to USALCO, LLC in the Amount of \$760,370.00

**BACKGROUND:**

Aluminum Sulfate solution is used at the City's wastewater treatment plants to aid in the removal of phosphorus. Aluminum Sulfate is utilized as the only means to remove phosphorus at the Westside Wastewater Treatment Plant and to aid in removal at both the Eastside and Aux Sable Wastewater Treatment Plants.

The Public Service Committee will review this matter.

**CONCLUSION:**

On October 19, 2023, the City opened bids for the 2024 purchase of Aluminum Sulfate. Two bids were received and USALCO, LLC was the low bidder. In addition to the 2024 pricing, the bidders were requested to submit an optional second year price. USALCO, LLC submitted a second-year bid price of \$1.1698 per gallon not to exceed \$760,370.00, for the estimated 650,000 gallons needed, which is a 5.3% increase from the 2024 price. Staff recommends exercising the 2025 option. Bulk deliveries will be ordered on an as-needed basis.

Funds will be charged to the 2025 Water & Sewer Operating Fund: WSTP / Chemicals (Org 50080803, Object 536108, \$463,825.10), ASTP / Chemicals (Org 50080804, Object 536108, \$152,074.00), and ESTP / Chemicals (Org 50080802, Object 536108, \$144,470.90).

**RECOMMENDATION:**

Based on the above, it is recommended that the Mayor and City Council authorize the award for the 2025 Aluminum Sulfate Chemical Contract, in the amount of \$1.1698 per gallon of Aluminum Sulfate solution, not to exceed \$760,370.00, on behalf of USALCO, LLC.



## Memo

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**File #:** ID-1962-20

**Agenda Date:** 1/6/2025

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**TO:** Mayor and City Council

**FROM:** Allison Swisher, Director of Public Utilities

**SUBJECT:**

Award of Contract for the 2025 Manganese Sulfate Chemical Purchase to Hawkins Inc. in the Amount of \$282,030.00

**BACKGROUND:**

Manganese Sulfate Solution is used at the City's water treatment facilities in the production of Hydrous Manganese Oxide, a key component in the radium removal process. The chemicals must meet the requirements of NSF Standard 60 - Drinking Water Treatment Chemicals.

The Public Service Committee will review this matter.

**CONCLUSION:**

On October 19, 2023, the City opened bids for the 2024 purchase of Manganese Sulfate. Three bids were received, and Hawkins Inc. was the low bidder. In addition to the 2024 pricing, the bidders were requested to submit an optional second year price. Hawkins Inc. submitted a second-year bid price of \$7.90 per gallon not to exceed \$282,030.00, for the estimated 35,700 gallons needed, which is a 13% increase from the 2024 price. Staff recommends exercising the 2025 option. Bulk deliveries will be ordered on an as-needed basis.

Funds will be charged to the 2025 Water & Sewer Operating Fund / Water Supply / Chemicals (Org 50080011, Object 536108, \$282,030.00).

**RECOMMENDATION:**

Based on the above, it is recommended that the Mayor and City Council authorize the award for the 2025 Manganese Sulfate chemical contract, in the amount of \$7.90 per gallon of solution, not to exceed \$282,030.00, on behalf of Hawkins Inc.



# City of Joliet

150 West Jefferson Street  
Joliet, IL 60432

## Memo

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**File #:** ID-1963-20

**Agenda Date:** 1/6/2025

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**TO:** Mayor and City Council

**FROM:** Allison Swisher, Director of Public Utilities

**SUBJECT:**

Award of Contract for the 2025 Bulk Polymer Purchase to Polydyne Inc. in the Amount of \$152,250.00

**BACKGROUND:**

Polymer is a chemical used at the wastewater treatment plants to dewater biosolids.

The Public Service Committee will review this matter.

**CONCLUSION:**

On February 13, 2023, the City opened bids for the 2023 purchase of Polymer. Two bids were received and Polydyne Inc. was the low bidder. In addition to the 2023 pricing, the bidders were requested to submit optional second and third-year prices. Polydyne Inc. submitted a third-year bid price of \$152,250.00 (\$2.450/lb for 55,000 pounds of dry and \$1.750/lb for 10,000 pounds of liquid) which is a 2.1% increase from the 2024 price. Staff recommends exercising the 2025 option. Bulk deliveries will be ordered on an as-needed basis.

Funds will be charged to the 2025 Water & Sewer Operating Fund / ESTP / Chemicals (Org 50080802, Object 536108, \$152,250.00).

**RECOMMENDATION:**

Based on the above, it is recommended that the Mayor and City Council authorize the award for the 2025 Bulk Polymer contract, in the amount of \$152,250.00, on behalf of Polydyne Inc.



## Memo

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**File #:** ID-1964-20

**Agenda Date:** 1/6/2025

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**TO:** Mayor and City Council

**FROM:** Allison Swisher, Director of Public Utilities

**SUBJECT:**

Award of Contract for the 2025 Sodium Permanganate Chemical Purchase to Carus Corporation in the Amount of \$359,382.72

**BACKGROUND:**

Sodium Permanganate Solution is used in the production of Hydrous Manganese Oxide, a key component in the radium removal process. All City water treatment facilities use Sodium Permanganate Solution. The chemicals must meet the requirements of NSF Standard 60 - Drinking Water Treatment Chemicals.

The Public Service Committee will review this matter.

**CONCLUSION:**

On October 19, 2023, the City opened bids for the 2024 purchase of Sodium Permanganate. Four bids were received, and Carus Corporation was the low bidder. In addition to the 2024 pricing, the bidders were requested to submit an optional second year price. Carus Corporation submitted a second-year bid price of \$11.1264 per gallon not to exceed \$359,382.72 for the estimated 32,300 gallons needed, which is a 2.7% increase from the 2024 price. Staff recommends exercising the 2025 option. Bulk deliveries will be ordered on an as-needed basis.

Funds will be charged to the 2025 Water & Sewer Operating Fund / Water Supply / Chemicals (Org 50080011, Object 536108, \$359,382.72).

**RECOMMENDATION:**

Based on the above, it is recommended that the Mayor and City Council authorize the award for the 2025 Sodium Permanganate Chemical Contract, in the amount of \$11.1264 per gallon of solution, not to exceed \$359,382.72, on behalf of Carus Corporation.



# City of Joliet

150 West Jefferson Street  
Joliet, IL 60432

## Memo

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**File #:** ID-1965-20

**Agenda Date:** 1/6/2025

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**TO:** Mayor and City Council

**FROM:** Allison Swisher, Director of Public Utilities

**SUBJECT:**

Award of Contract for the Blended Phosphate Chemical Purchase to Carus Corporation in the Amount of \$131,040.00

**BACKGROUND:**

The City of Joliet adds a blended phosphate chemical to the water system as a corrosion-inhibiting agent. This agent is used to reduce the leaching of lead and copper from the home plumbing into the water system and sequester the iron which occurs naturally in the water. The blended phosphate product used is a 60/40 blend. The City's IEPA operating permit is very specific that only a 60/40 blended product is approved for our system.

The Public Service Committee will review this matter.

**CONCLUSION:**

On October 19, 2023, the City opened bids for the 2024 purchase of Blended Phosphate. Four bids were received, and Carus Corporation was the low bidder. In addition to the 2024 pricing, the bidders were requested to submit an optional second year price. Carus Corporation submitted a second-year bid price of \$8.736 per gallon not to exceed \$131,040.00, for the estimated 15,000 gallons needed, which is a 2.6% increase from the 2024 price. Staff recommends exercising the 2025 option. Bulk deliveries will be ordered on an as-needed basis.

Funds will be charged to the 2025 Water & Sewer Operating Fund / Water Supply / Chemicals (Org 50080011, Object 536108, \$131,040.00).

**RECOMMENDATION:**

Based on the above, it is recommended that the Mayor and City Council authorize the award for the 2025 Blended Phosphate Chemical Contract, in the amount of \$8.736 per gallon of solution, not to exceed \$131,040.00, on behalf of Carus Corporation.



# City of Joliet

150 West Jefferson Street  
Joliet, IL 60432

## Memo

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**File #:** ID-1966-20

**Agenda Date:** 1/6/2025

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**TO:** Mayor and City Council

**FROM:** Allison Swisher, Director of Public Utilities

**SUBJECT:**

Award of Contract for the 2025 Bulk Sodium Hypochlorite Purchase to Hawkins Inc. in the Amount of \$101,500.00

**BACKGROUND:**

Sodium Hypochlorite Solution is used in the disinfection process for the City of Joliet Wet Weather Treatment Plant effluent prior to discharge to the Des Plaines River.

The Public Service Committee will review this matter.

**CONCLUSION:**

On October 19, 2023, the City opened bids for the 2024 purchase of Sodium Hypochlorite. Two bids were received, and Hawkins Inc. was the low bidder. In addition to the 2024 pricing, the bidders were requested to submit an optional second year price. Hawkins Inc. submitted a second-year bid price of \$2.03 per gallon not to exceed \$101,500.00, for the estimated 50,000 gallons needed, which is a 5% increase from the 2024 price. Staff recommends exercising the 2025 option. Bulk deliveries will be ordered on an as-needed basis.

Funds will be charged to the 2025 Water & Sewer Operating Fund / ESTP / Chemicals (Org 50080802, Object 536108, \$101,500.00).

**RECOMMENDATION:**

Based on the above, it is recommended that the Mayor and City Council authorize the award for the 2025 Bulk Sodium Hypochlorite Chemical Contract, in the amount of \$2.03 per gallon of solution, not to exceed \$101,500.00, on behalf of Hawkins Inc.





## Memo

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**File #:** ID-1967-20

**Agenda Date:** 1/6/2025

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**TO:** Mayor and City Council

**FROM:** Allison Swisher, Director of Public Utilities

**SUBJECT:**

Award of Professional Services Agreement for Pre-Treatment Program Assistance to Baxter & Woodman Inc. in the Amount of \$120,000.00

**BACKGROUND:**

The City's NPDES (discharge) permits for the Westside, Eastside, and Aux Sable Wastewater Plants include special conditions that require the City of Joliet to comply with USEPA Pre-treatment Standards.

Since the inception of the program, the City has relied on consultants to assist Plant Operations staff with various tasks best suited for a specialized engineer. The day-to-day management of the program is handled by City staff. For the last eleven (11) years the City has contracted with Baxter & Woodman Inc. to help with these tasks. Baxter & Woodman Inc. has an entire department dedicated to wastewater pretreatment allowing them to be on the forefront of regulations. In the Fall of 2023, the City advertised a Municipal Services RFQ to solicit qualifications from engineers for consideration by the City to be short listed for various types of professional services. Baxter & Woodman Inc. was short listed as a selected engineer to assist the City with wastewater pretreatment.

The Public Service Committee will review this matter.

**CONCLUSION:**

Baxter & Woodman Inc. has submitted a proposal to complete the following tasks on an hourly basis at the not to exceed amount of \$120,000.00: USEPA audit preparation and attendance, facility inspections, compliance assistance, permit renewal, and general assistance tasks.

Section 2-438 of the City of Joliet Code of Ordinances states that purchases whose estimated cost is in excess of twenty-five thousand dollars (\$25,000.00) may be awarded without written specifications or bidding under certain circumstances. Two (2) of these circumstances apply:

- (f) Purchases when authorized by a concurring vote of two-thirds (2/3) of the Mayor and City Council;
- (g) Purchases of professional services.

Funds will be charged to the 2025 Water & Sewer Operating Fund / Plant Ops Administration / Professional Services (Org 50080310, Object 523300, \$120,000.00).

**RECOMMENDATION:**

Based on the above, it is recommended that the Mayor and City Council approve the Professional Services Agreement for Pre-treatment program assistance, in an amount not to exceed \$120,000.00, on behalf of Baxter & Woodman Inc.



# City of Joliet

150 West Jefferson Street  
Joliet, IL 60432

## Memo

**File #:** ID-1968-20

**Agenda Date:** 1/6/2025

**TO:** Mayor and City Council

**FROM:** Allison Swisher, Director of Public Utilities

**SUBJECT:**

Award of Contract for the 2025 Sodium BiSulfite Purchase to Alexander Chemical in the Amount of \$52,080.00

**BACKGROUND:**

Sodium Bisulfite Solution is used in the disinfection process for the City of Joliet Wet Weather Treatment Plant effluent prior to discharge to the Des Plaines River. An advertisement for bid for the 2025 Sodium Bisulfite Solution purchase was published in the Labor Record on Thursday, November 14, 2024. The Public Service Committee will review this matter.

**CONCLUSION:**

Bids for the 2025 Sodium Bisulfite Solution purchase were opened at 11:15 a.m. on Wednesday, December 4, 2024. One (1) bid was received for the Contract and read out loud. The bid summary is as follows:

<u>Bidder</u>	<u>2025 Bid Price</u>	<u>2026</u>
Alexander Chemical	\$52,080.00	No Bid
Engineer's Estimate	\$57,312.00	

The low bid by Alexander Chemical is 9% below the engineer's estimate.

Funds will be charged to the 2025 Water & Sewer Operating Fund / Eastside Wastewater Treatment Plant / Chemicals (Org 50080802, Object 536108, \$52,080.00).

**RECOMMENDATION:**

Based on the above, it is recommended that the Mayor and City Council authorize the award for the 2025 Sodium Bisulfite Solution purchase of 24,000 gallons, in the amount of \$2.17 per gallon of solution, not to exceed \$52,080.00, on behalf of Alexander Chemical.



Memo

**File #:** ID-1969-20

**Agenda Date:** 1/6/2025

**TO:** Mayor and City Council

**FROM:** Allison Swisher, Director of Public Utilities

**SUBJECT:**

Award of the 2025 Public Utilities Department Electrical Maintenance Services Contract to Elliott Electric Inc. in the Amount of \$278,320.00

**BACKGROUND:**

The Department of Public Utilities routinely requires the services of a licensed electrical contractor to perform specialized services for critical City facilities which include but are not limited to multiple SCADA systems, instrumentation, and controls that supply water and / or treat wastewater. Staff is continually working to modernize the equipment and improve overall operational efficiencies. Electrical maintenance support is needed to support these efforts as well as provide routine maintenance. Due to the routine nature of this work, it is beneficial to use one contractor who has knowledge of the City's system. The Public Service Committee will review this matter.

**CONCLUSION:**

Elliott Electric Inc. currently performs these services for the Department of Public Utilities and has performed this work for the past 26 years. Staff has been satisfied with the timeliness and quality of their work. The scope of services under this contract requires detailed knowledge of the City's facilities, including high voltage power supplies and low voltage data control systems (SCADA). Also included with this agreement is a one-hour response time for emergency services on a 24-hour basis.

The average hourly rate for 2025 is \$129.00 which is an 4% increase from the 2024 rate and is effective until December 31, 2025. The term of this contract is January 1, 2025 through December 31, 2025, at which time the City of Joliet will have the option to extend the price agreement. The anticipated expenditures for the different facilities are as follows:

<u>LOCATION</u>	<u>TOTAL</u>
Eastside Wastewater Treatment Plant	\$55,664.00
Westside Wastewater Treatment Plant	\$55,664.00
Aux Sable Creek Basin Treatment Plant	\$55,664.00
Water Production Facilities - Citywide	\$55,664.00
<u>Wastewater Pumping Stations - Citywide</u>	<u>\$55,664.00</u>
2025 Anticipated Expenditure:	\$278,320.00

Section 2-438 of the City of Joliet Code of Ordinances states that purchases whose estimated cost is in excess of twenty-five thousand dollars (\$25,000.00) may be awarded without written specifications or bidding under certain circumstances. Two (2) of these circumstances apply:

- (b) Purchases for additions to and repairs and maintenance of equipment owned by the city which may be more efficiently added to, repaired or maintained by a certain person;
- (f) Purchases when authorized by a concurring vote of two-thirds (2/3) of the Mayor and City Council.

Funds will be charged to the 2025 Water & Sewer Operating Fund / Eastside Treatment Plant / Contractual Services (Org 50080802, Object 524200, \$55,664.00), Water & Sewer Operating Fund / Westside Treatment Plant / Contractual Services (Org 50080803, Object 524200, \$55,664.00), Water & Sewer Operating Fund / Aux Sable Treatment Plant / Contractual Services (Org 50080804, Object 524200, \$55,664.00), Water & Sewer Operating Fund / Lift Stations / Contractual Services (Org 50080031, Object 524200, \$55,664.00), and Water & Sewer Operating Fund / Water / Contractual Services (Org 50080011, Object 524200, \$55,664.00).

**RECOMMENDATION:**

Based on the above, it is recommended that the Mayor and City Council award a contract for the Public Utilities Department Electrical Maintenance Services, in a time and material format not to exceed \$278,320.00, on behalf of Elliott Electric Inc.



## Memo

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**File #:** ID-1970-20

**Agenda Date:** 1/6/2025

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**TO:** Mayor and City Council

**FROM:** Allison Swisher, Director of Public Utilities

**SUBJECT:**

Award of Contract for the Well 23D Emergency Repairs to Great Lakes Water Resources Group in the Amount of \$80,605.00

**BACKGROUND:**

On February 2, 2024, the Mayor and City Council awarded a contract in the amount of \$117,195.00 for the rehabilitation of Well 23D to Great Lakes Water Resources Group. After completion of that work there was an unexpected failure of the equipment. Since the well was in service for less than one-year from the completion of the rehabilitation work, Great Lakes Water Resources Group was called out to remove the pump and motor for evaluation. The Public Service Committee will review this matter.

**CONCLUSION:**

Great Lakes Water Resources Group removed the pumping equipment and determined the pump was seized. The pump was shipped back to the manufacturer for further evaluation. City Staff also directed Great Lakes Water Resources Group to TV survey the well to determine the cause of the failure. After review of the survey and the pump inspection report it was determined the well formation caved in causing the pump to pump a large amount of sand. Since well formation failure was not covered by the equipment warranty, staff requested a proposal to complete the following tasks: rebuild the pump back to factory specifications, sand bail the caved in material from the well, prepare the pipe threads for reassembly, reinstall the pumping equipment, and provide a 24-hour test. Great Lakes Water Resources Group provided a proposal in the amount of \$80,605.00 to perform these tasks.

Section 2-438 of the City of Joliet Code of Ordinances states that purchases whose estimated cost is in excess of twenty-five thousand dollars (\$25,000.00) may be awarded without written specifications or bidding under certain circumstances. Two (2) of these circumstances apply:

- e) Purchases where an emergency immediately affects the public health, safety or welfare, if authorized by the City Manager or his [her] designee;
- f) Purchases when authorized by a concurring vote of two-thirds (2/3) of the Mayor and City Council.

Funds will be charged to the Water and Sewer Improvement Fund / Water Supply / Construction (Org 50180011, Object 557200, \$80,605.00, Project 24007).

**RECOMMENDATION:**

Based on the above, it is recommended that the Mayor and City Council approve the contract for emergency repairs to Well 23D, in the amount of \$80,605.00, on behalf of Great Lakes Water Resources Group.



## Memo

**File #:** ID-1971-20

**Agenda Date:** 1/6/2025

**TO:** Mayor and City Council

**FROM:** Allison Swisher, Director of Public Utilities

**SUBJECT:**

Approve Payment for the Well 27D Pump Repairs and Motor Purchase to Layne Christensen Company Inc. in the Amount of \$193,109.00

**BACKGROUND:**

On September 3, 2024, the Mayor and City Council awarded a contract to Great Lakes Water Resources Group in the amount of \$189,700.00 for the rehabilitation of Well 27D. Since the motor in Well 27D is a Byron Jackson Type H mercury seal motor, Layne Christensen Company Inc., the local Flowserve (Byron Jackson) representative, was called to remove the pump and motor for further inspection. The Public Service Committee will review this matter.

**CONCLUSION:**

The Well 27D pump was removed from the well by Layne Christensen Company Inc. and taken to their shop in Aurora for evaluation. The pump was disassembled and evaluated. Layne Christensen Company Inc. submitted a proposal in the amount of \$27,994.00 to rebuild the pump back to factory specifications and prepare the pump for reinstallation by others. For reference, the cost of a new pump is \$52,000.00.

The Well 27D motor was removed and found to have unexpectedly failed. City staff directed Layne Christensen Company Inc., to prepare the motor for shipping to the Flowserve repair facility in Taneytown, Maryland for further evaluation. Flowserve evaluated the Well 27D motor and recommended the motor be replaced by a factory rebuilt exchange motor since the motor was a type H mercury seal motor and damaged beyond the cost of reasonable repair. The cost of the factory rebuilt exchange motor is \$165,115.00 and will carry a 1-year warranty.

Section 2-438 of the City of Joliet Code of Ordinance states that purchases whose estimated cost is in excess of twenty-five thousand dollars (\$25,000.00) may be awarded without written specifications or bidding under certain circumstances. Two (2) of these circumstances apply:

- (c) Purchases of equipment which, by reason of training of city personnel or an inventory of replacement parts maintained by the city, are compatible with the existing equipment owned by the city;
- (f) Purchases when authorized by a concurring vote of two-thirds (2/3) of the Mayor and City Council.



Funds will be charged to the Water and Sewer Improvement Fund / Water Supply / Construction (Org 50180011, Object 557200, \$193,109.00, Project 24053).

**RECOMMENDATION:**

Based on the above, it is recommended that the Mayor and City Council approve payment for the Well 27D pump repairs and motor purchase, in the amount of \$193,109.00, to Layne Christensen Company Inc.



## Memo

**File #:** ID-1972-20

**Agenda Date:** 1/6/2025

**TO:** Mayor and City Council

**FROM:** Allison Swisher, Director of Public Utilities

**SUBJECT:**

Approve Payment for Emergency Repairs to the Des Plaines River Crossing Water Main to Airy's Inc. in the Amount of \$573,670.69

**BACKGROUND:**

On September 6, 2024, the City's water system experienced a large water leak causing low pressure in the downtown pressure zone. City staff investigated the leak and determined one of the 16-inch water lines under the Des Plaines River that feeds from the eastside low pressure zone to the westside high pressure zone was broken. While turning valves in the water distribution system for repair of the initial water main break, a key isolation valve broke in the open position, which prevented Staff from isolating the break.

Airy's Inc. was called upon to assist the City with this water main emergency. Airy's Inc. was selected as the contractor to assist the City because Airy's Inc. has the equipment and manpower to perform a wide variety of specialized work such as line stops and insertion valves. Airy's Inc. also has prior experience assisting the City in similar emergency water main situations.

When the tunnel was accessed to make the emergency repairs it was discovered the tunnel was leaking, causing the tunnel to fill with water. City Staff directed Airy's Inc. to install a pump in the tunnel as well as to make the necessary repairs to stop the infiltration of water. The Public Service Committee will review this matter.

**CONCLUSION:**

Airy's Inc., over the course of multiple days, successfully completed the following tasks: dewatered the tunnel, installed a 16" line stop, installed a new 16" isolation valve, installed a 20" EZ valve, installed a 16" EZ valve, repaired the 16" water main break, provided a 14" and 16" EZ valve to be stored for future emergency use, installed a pump system with access hatch, and completed leak repairs to the tunnel. The total cost of the emergency repair was \$573,670.69.

Funds will be charged to the Water and Sewer Operating Fund / Field Operations / Water / Repairs (Org 50080012, Object 524300, \$573,670.69).

**RECOMMENDATION:**

Based on the above, it is recommended that the Mayor and City Council approve payment for the emergency repairs to the Des Plaines River Crossing Water Main, in the amount of \$573,670.69, to Airy's Inc.



Memo

**File #:** ID-1973-20

**Agenda Date:** 1/6/2025

**TO:** Mayor and City Council

**FROM:** Greg Ruddy, Director of Public Works

**SUBJECT:**

Approve the 2024-2025 Bulk Salt Purchase with the State of Illinois and Morton Salt at the Prorated Unit Price of \$67.52 Per Ton

**BACKGROUND:**

The City of Joliet annually enters into a Joint Purchasing Agreement to purchase rock salt on the State of Illinois Contract. The City agreed to purchase 10,000 tons of bulk rock salt for the 2024-2025 winter season. The authority to enter into this Purchasing Agreement was granted through Resolution 7992, approved by City Council on April 2, 2024. The 2025 Budget includes funding for the purchase of rock salt and liquid deicers for use on Joliet roadways during the winter season of 2024-2025. The purchase of liquid deicer material will be addressed under a separate cover.

The Public Service Committee will review this matter.

**CONCLUSION:**

The low bids on the State of Illinois Joint Purchasing Program for bulk road salt delivered are slightly different for each Roadways salt storage facility.

Cedarwood Drive	Morton Salt	4,500 Tons	\$67.77	\$304,965.00
Cass Street	Morton Salt	3,500 Tons	\$67.28	\$235,480.00
Arbeiter Road	Morton Salt	<u>2,000 Tons</u>	<u>\$67.37</u>	<u>\$134,740.00</u>
		10,000 Tons	\$67.52	\$675,185.00

It is estimated that the winter season of 2024-2025 will require the purchase of 10,000 tons of bulk rock salt at a total cost of \$675,185.00. The City of Joliet is required to purchase a minimum of 8,000 tons of rock salt and can purchase a maximum of 12,000 tons of rock salt at the bid price. This purchasing price agreement is in force from October 2024 through September 2025.

Funding for the purchases will be charged to Public Works Roadways / Supplies-Chemicals Funds (Org 09029000, Object 536108, \$675,185.00).

**RECOMMENDATION:**

Based on the above, it is recommended that the Mayor and City Council authorize the Joint Purchasing Agreement with the State of Illinois and Morton Salt to purchase 10,000 tons of bulk rock salt at the prorated unit price of \$67.52 per ton.

STATE OF ILLINOIS)  
COUNTY OF WILL ) SS  
CITY OF JOLIET )

I, Christa M. Desiderio, Clerk of the City of Joliet, and keeper of the papers, entries, records and Ordinances, do hereby certify that the attached is a true copy of Resolution No. 7992 as adopted by the City Council of said City of Joliet at a meeting held on April 2, 2024.



In testimony whereof, I have hereunto set my hand and affixed the corporate seal of the said City of Joliet this 3<sup>rd</sup> day of April 2024.

*Christa M Desiderio*

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City Clerk

**RESOLUTION NO. 7992**

**RESOLUTION AUTHORIZING A REPRESENTATIVE TO ENTER INTO  
JOINT PARTICIPATION AGREEMENTS WITH THE STATE OF ILLINOIS**

**WHEREAS**, the State of Illinois, Central Management Services requires that the City of Joliet, Illinois authorize a representative to sign the joint participation agreements and supporting documents.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF JOLIET AS FOLLOWS:**

**SECTION 1:** The Mayor and City Council hereby designate the City Manager and the Director of Public Works as the City's official signatories for joint participation agreements with the State of Illinois.

**SECTION 2:** This Resolution shall be in effect upon its passage.

**PASSED** this 2<sup>nd</sup> day of April, 2024

  
\_\_\_\_\_  
**MAYOR**

  
\_\_\_\_\_  
**CITY CLERK**

**VOTING YES:** Mayor D'Arcy and Councilmen Cardenas, Clement, Guerrero, Hug, Councilwoman Ibarra, Councilman Mudron, Councilwomen Quillman, and Reardon.  
\_\_\_\_\_

**VOTING NO:** None.  
\_\_\_\_\_

**NOT VOTING:** None.  
\_\_\_\_\_



# City of Joliet

150 West Jefferson Street  
Joliet, IL 60432

## Memo

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**File #:** 178-24

**Agenda Date:**4/2/2024

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**TO:** Mayor and City Council

**FROM:** Beth Beatty, City Manager

**SUBJECT:**

Resolution Requesting Approval to Authorize a Representative to enter into Joint Participation Agreements with the State of Illinois

**BACKGROUND:**

The City of Joliet orders rock salt annually each spring for use in roadway snow clearing through the State of Illinois Joint Participation Program. The State administers the bidding process and typically awards a contract in October.

As of 2024, the State of Illinois requires proof that the individual placing the rock salt order has the authority to do so. This new requirement necessitates that the City of Joliet pass a resolution granting the appropriate authority to enter into a Joint Participation Agreement. The Public Service Committee will review this matter.

**CONCLUSION:**

The Administration is requesting that the City Manager and the Director of Public Works be designated as the City's official signatories for State of Illinois Joint Participation Agreements.

**RECOMMENDATION:**

Based on the above, the Administration recommends that the Mayor and City Council approve the attached Resolution designating the City Manager and the Director of Public Works as the City's official signatories for State of Illinois Joint Participation Agreements.



# City of Joliet

150 West Jefferson Street  
Joliet, IL 60432

## Approver Report

File Number: 178-24

<b>File ID:</b> 178-24	<b>Type:</b> Resolution	<b>Status:</b> Agenda Ready
<b>In Control:</b> City Council Meeting		<b>File Created:</b> 03/26/2024
<b>Department:</b> Public Works		<b>Final Action:</b>
<b>Title:</b> Resolution Requesting Approval to Authorize a Representative to enter into Joint Participation Agreements with the State of Illinois		

**Agenda Date:** 04/02/2024

**Attachments:** Resolution

**Entered by:** jnordman@joliet.gov

### Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	3/26/2024	Greg Ruddy	Approve	3/28/2024
1	2	3/26/2024	Kevin Sing	Delegated	
<b>Notes:</b> Delegated: Out Of Office					
1	3	3/26/2024	James Ghedotte	Approve	3/28/2024
1	4	3/26/2024	Christopher Regis	Approve	3/28/2024
1	5	3/26/2024	Beth Beatty	Delegated	
<b>Notes:</b> How much does this cost us and do we have to go back to council when we purchase the salt?					
1	6	3/26/2024	Greg Ruddy	Approve	3/28/2024



Memo

**File #:** ID-1974-20

**Agenda Date:** 1/6/2025

**TO:** Mayor and City Council

**FROM:** Greg Ruddy, Director of Public Works

**SUBJECT:**  
Purchase of Anti-Icing / Deicing Fluids for the 2024-2025 Snow Removal Season

**BACKGROUND:**

The City of Joliet Roadways Division produces its own blend of anti-icing / deicing fluid to aid in snow removal operations. This anti-icing / deicing fluid utilizes an environmentally friendly product, Biomelt Supreme, and calcium chloride in a blended mixture that is sprayed on the streets to help with the snow removal and the melting process.

The Public Service Committee will review this matter.

**CONCLUSION:**

The Biomelt Supreme liquid solution is manufactured by SNI Solutions Inc., which is a sole source provider. This mixture contains sugar beet juice and has been shown to effectively meet the City's needs. The price per gallon is \$2.75. It is anticipated that the City of Joliet will require the purchase of 60,000 gallons during the 2024-2025 winter season for a total cost of \$165,000.00.

In addition, the City of Joliet utilizes calcium chloride to prepare the anti-icing blend. Proposals were requested from three (3) local chemical supply companies. The proposal summary is as follows:

<u>COMPANY</u>	<u>PRICE PER GALLON</u>
Industrial Systems, Ltd.	\$0.635
Silcalco	\$0.71
Gasaway Distributors Inc.	\$0.827 (average)

Based on the proposed pricing, it is recommended that the order be placed with Industrial Systems, Ltd. for the 2024-2025 winter season. It is estimated that the City of Joliet will require approximately 40,000 gallons of calcium chloride for the upcoming season for a total cost of \$25,400.00.

Section 2-438 of the City of Joliet Code of Ordinances states that purchases over \$25,000.00 may be awarded without written specifications or bidding under certain circumstances. Two (2) of these circumstances apply:

- (a) Purchases which may only be practicably made from a single source:
- (f) Purchases when authorized by a concurring vote of two-thirds (2/3) of the Mayor and City Council;



Funding for the purchases of Biomelt Supreme and calcium chloride will be charged to Public Works Roadways / Supplies-Chemicals Funds (Org 09029000, Object 536108, \$190,400.00).

**RECOMMENDATION:**

Based on the above, it is recommended that the Mayor and City Council approve the following purchases:

Purchase of 60,000 gallons of Biomelt Supreme from SNI Solutions Inc. at a total cost of \$165,000.00

Purchase of 40,000 gallons of calcium chloride from Industrial Systems Ltd. at a total cost of \$25,400.00.



## Memo

**File #:** ID-1975-20

**Agenda Date:** 1/6/2025

**TO:** Mayor and City Council

**FROM:** Allison Swisher, Director of Public Works

**SUBJECT:**

Award of Contract for the 2025 Biosolids Disposal Contract to New Era Spreading Inc. in the Amount of \$2,425,240.00

**BACKGROUND:**

The City's three wastewater treatment plants generate biosolids which require proper disposal. The Biosolids Disposal Program consists of two elements: 1) land application services and 2) payment to farmers for the use of the land.

The Public Service Committee will review this matter.

**CONCLUSION:**

On October 26, 2023, the City opened bids for the 2024 Biosolids Disposal Contract for land application services. Two bids were received, and New Era Spreading Inc. was the low bidder. In addition to the 2024 pricing, the bidders were requested to submit an optional second year price. New Era Spreading Inc. submitted a second-year bid price of \$2,425,240.00, which is a 3.8% increase from 2024. Staff recommends exercising the 2025 option.

The program provides payment to growers that experience a reduction in yield or incur costs due to the application of sludge. The base benefit to farmers is the savings realized for fertilizer costs. Therefore, no payment is made with fall applications to the fields. However, payment of \$150 per acre is made to growers that accept sludge in the spring season for extra tillage. In addition, the crop yield is guaranteed and a payment of an amount not to exceed \$150 per acre is offered for a reduction in yield below the 5-year average for the field. Any and all claims are reviewed by the City's third-party agronomist prior to recommendation for payment.

Funding for the land application will be charged to the 2025 Water & Sewer Operating Fund: ESTP - Contractual Services (Org 50080802, Object 524200, \$800,329.20), ASTP- Contractual Services (Org 50080804, Object 524200, \$824,581.60), and WSTP - Contractual Services (Org 50080803, Object 524200, \$800,329.20).

**RECOMMENDATION:**

Based on the above, it is recommended that the Mayor and City Council take the following actions:

1. Authorize the Award of a Contract for the 2025 Biosolids Disposal Program at the Contract price of \$2,425,240.00 on behalf of New Era Spreading Inc.
2. Approve continuation of the policy of providing payments to growers for making land

available for the application of sludge in the spring.



## Memo

**File #:** ID-1976-20

**Agenda Date:** 1/6/2025

**TO:** Mayor and City Council

**FROM:** Greg Ruddy, Director of Public Works

**SUBJECT:**

Change Order No. 3 for the Broadway Street (West Marion Street - West Jefferson Street) Roadway Reconstruction Project - MFT Section No. 23-00557-00-FP to PT Ferro Construction Co. for a Decrease in the Amount of (\$17,226.37) and Payment Estimate No. 6 and Final in the Amount of \$53,479.75

**BACKGROUND:**

On Tuesday, February 6, 2024, the Mayor and City Council awarded the Broadway Street (West Marion Street - West Jefferson Street) Roadway Reconstruction Project - MFT Section No. 23-00557-00-FP, in the amount of \$1,247,095.87, to PT Ferro Construction Co. Subsequently, Change Orders No. 1 and 2 were approved by the Mayor and City Council.

The Public Service Committee will review this matter.

**CONCLUSION:**

This project has been completed, inspected, and accepted by the City. Change Order No. 3, a net reduction in the amount (\$17,226.37) is the result of the following:

1. Encountering less unsuitable material than anticipated.
2. Replacing public sidewalk due to water main installation.

Funds are available using Water & Sewer funds / Watermain replacement (Org 50180012, Object 557200, \$29,472.00) and Property Owner Improvement Funds (Org 10090000, Object 524300, \$1,615.00).

Change Order No. 3 reflects a reduction in contribution from the MFT Fund (Org 20090270, Object 557200, (\$48,163.37)) and the Special Service Area Fund (Org 23020240, Object 557200, (\$150.00)).

Also, included is Payment Estimate No. 6 and Final, in the amount of \$53,479.75, on behalf of PT Ferro Construction Co.

**RECOMMENDATION:**

Based on the above, it is recommended that the Mayor and City Council take the following actions:

1. Approve Change Order No. 3, a net deduction in the amount of (\$17,226.37).

2. Approve Payment Estimate No. 6 and Final in the amount of \$53,479.75 on behalf of PT Ferro Construction Co.



## Memo

**File #:** ID-1977-20

**Agenda Date:** 1/6/2025

**TO:** Mayor and City Council

**FROM:** Greg Ruddy, Director of Public Works

**SUBJECT:**

Change Order No. 1 for the 2023 Sidewalk / Curb Replacement Project - Contract B to Davis Concrete Construction Co. in the Amount of \$55,761.89, and Payment No. 3 in the Amount of \$68,658.02

**BACKGROUND:**

On June 6, 2023, the Mayor and City Council awarded a Contract for the 2023 Sidewalk / Curb Replacement Project - Contract B in the amount of \$281,725.00 to Davis Concrete Construction Co.

The Public Service Committee will review this matter.

**CONCLUSION:**

Change Order No. 1, an increase in the amount of \$55,761.89 is the result of the following:

- 1) Replacement of additional ADA ramps to meet current design standards.
- 2) Addition of sidewalk replacement at 125 Twin Oaks Drive.
- 3) Deduction of contract items not used due to less property owner participation than anticipated.

Sufficient funds are available using Public Works Engineering / Construction (Org 09027000, Object 557200, \$64,716.69).

Change Order No. 1 reflects a reduction in contributions from the General Fund / Public Works / Repair and Maintenance (Org 10090000, Object 524300, (\$8,954.80)).

Also included is Payment Request No. 3, in the amount of \$68,658.02, on behalf of Davis Concrete Construction Co.

**RECOMMENDATION:**

Based on the above, it is recommended that the Mayor and City Council take the following actions:

1. Approve Change Order No. 1, a net increase in the amount of \$55,761.89, for the 2023 Sidewalk / Curb Replacement Project - Contract B.
2. Approve Payment Estimate No. 3, in the amount of \$68,658.02, on behalf of Davis Concrete Construction Co.



# City of Joliet

150 West Jefferson Street  
Joliet, IL 60432

## Memo

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**File #:** ID-1978-20

**Agenda Date:** 1/6/2025

---

**TO:** Mayor and City Council

**FROM:** Greg Ruddy, Director of Public Works

**SUBJECT:**

Change Order No. 1 for the Wallace Street Roadway Reconstruction Project - MFT Section No. 23-00554-00-FP to PT Ferro Construction Co. a Decrease in the Amount of (\$31,403.09) and Payment Estimate No. 6 and Final in the Amount of \$35,784.60

**BACKGROUND:**

On Tuesday, June 20, 2023, the Mayor and City Council awarded the Wallace Street Roadway Reconstruction Project - MFT Section No. 23-00554-00-FP, in the amount of \$355,266.54, to PT Ferro Construction Co.

The Public Service Committee will review this matter.

**CONCLUSION:**

This project has been completed, inspected, and accepted by the Department of Public Works. Change Order No. 1, a net decrease in the amount (\$31,403.09), is the result of the following:

1. Encountering less unsuitable material than anticipated.
2. Balancing of items completed.

Change Order No. 1 reflects a reduction in contribution from the MFT Fund (Org 20090270, Object 557200, (\$7,405.13)) and the Water & Sewer funds / Watermain replacement (Org 50180012, Object 557200 (\$23,997.96)).

Also, included is Payment Estimate No. 6 and Final, in the amount of \$35,784.60, on behalf of PT Ferro Construction Co.

**RECOMMENDATION:**

Based on the above, it is recommended that the Mayor and City Council take the following actions:

1. Approve Change Order No. 1, for the Wallace Street Roadway Reconstruction Project - MFT Section No. 23-00554-00-FP, a decrease in the amount of (\$31,403.09).
2. Approve Payment Estimate No. 6 and Final in the amount of \$35,784.60 on behalf of PT Ferro Construction Co.



## Memo

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**File #:** ID-1979-20

**Agenda Date:** 1/6/2025

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**TO:** Mayor and City Council

**FROM:** Greg Ruddy, Director of Public Works

**SUBJECT:**

Change Order No. 1 for the Parks Avenue (Liberty Street - Elwood Avenue) Roadway Project to PT Ferro Construction Co. for a Decrease in the Amount of (\$104,468.51) and Payment Estimate No. 3 and Final in the Amount of \$17,957.61

**BACKGROUND:**

On Tuesday, September 20, 2022, the Mayor and City Council awarded the Parks Avenue (Liberty Street - Elwood Avenue) Roadway Improvement Project, in the amount of \$622,221.48, to PT Ferro Construction Co.

The Public Service Committee will review this matter.

**CONCLUSION:**

This project has been completed, inspected, and accepted by the Department of Public Works. Change Order No. 1, for a decreased amount of (\$104,468.51), is the result of the following items:

- 1) Deduction of the quantity for Rock Excavation that was not encountered.
- 2) Deduction of the quantity for Unsuitable Material Removal and Replacement that was not encountered during roadway excavation.
- 3) Balancing of final quantities.

Funds will be credited for this project to the Water & Sewer Improvement Fund (Org 50180012, Object 557200 (\$104,468.51)).

Also, included is Payment Estimate No. 3 and Final, in the amount of \$17,957.61, on behalf of PT Ferro Construction Co.

**RECOMMENDATION:**

Based on the above, it is recommended that the Mayor and City Council take the following actions:

- 1) Approve Change Order No. 1, a decreased amount of (\$104,468.51).
- 2) Approve Payment Estimate No. 3 and Final, in the amount of \$17,957.61, on behalf of PT Ferro Construction Co.





# City of Joliet

150 West Jefferson Street  
Joliet, IL 60432

## Memo

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**File #:** ID-1980-20

**Agenda Date:** 1/6/2025

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**TO:** Mayor and City Council

**FROM:** Greg Ruddy, Director of Public Works

**SUBJECT:**

Change Order No. 1 for the Bridge Street (Nicholson Street - N. Center Street) Roadway Improvement Project - MFT Section No. 24-00562-00-FP to PT Ferro Construction Co. in the Amount of \$18,500.00

**BACKGROUND:**

On April 16, 2024, the Mayor and City Council awarded a contract for the Bridge Street (Nicholson Street - N. Center Street) Roadway Improvement Project - 2024, in the amount of \$358,405.93 to PT Ferro Construction Co.

The Public Service Committee will review this matter.

**CONCLUSION:**

Change Order No. 1, a net increase in the amount of \$18,500.00, is the result of the following items:

1. Addition of 4" asphalt binder course patching necessary due to utility delays.
2. Addition of 3" asphalt surface course patching necessary due to utility delays.

Funds will be charged to Motor Fuel Tax Fund / Roadway Reconstruction Bridge (Org 20090270, Object 557200, Project 24024 \$18,500.00).

**RECOMMENDATION:**

Based on the above, it is recommended that the Mayor and City Council approve Change Order No. 1 in the amount of \$18,500.00 on behalf of PT Ferro Construction Co.



# City of Joliet

150 West Jefferson Street  
Joliet, IL 60432

## Memo

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**File #:** ID-1981-20

**Agenda Date:** 1/6/2025

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**TO:** Mayor and City Council

**FROM:** Greg Ruddy, Director of Public Works

**SUBJECT:**

Amendment No. 2 for the Phase III Engineering Services for the Joliet / IL 53 at Emerald Drive Project- Section No. 18-00516-00-CH to Jacob & Hefner Associates Inc. in the Amount of \$16,200.00

**BACKGROUND:**

On Tuesday, March 15, 2022, the Mayor and City Council awarded the Phase III Engineering Services contract to Jacob & Hefner Associates Inc. in the amount of \$135,682.00. Subsequently, Amendment No. 1 was approved by the Mayor and City Council.

The Public Service Committee will review this matter.

**CONCLUSION:**

Amendment No. 2, an addition in the amount of \$16,200.00, is for extension of Engineering Services into spring of 2025 to complete the remaining work for the traffic signal.

Sufficient funds are available for reimbursement by EDP Funds (Org 20090270; Object: 557200; \$16,200.00).

**RECOMMENDATION:**

Based on the above, it is recommended that the Mayor and City Council approve Amendment No 2, an addition in the amount of \$16,200.00, for the Phase III Engineering Services for the Joliet / IL 53 at Emerald Drive Contract - Sect. No. 18-00516-00-CH, on behalf of Jacob & Hefner Associates Inc.



# City of Joliet

150 West Jefferson Street  
Joliet, IL 60432

## Memo

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**File #:** ID-1982-20

**Agenda Date:** 1/6/2025

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**TO:** Mayor and City Council

**FROM:** Greg Ruddy, Director of Public Works

**SUBJECT:**

Amendment No. 2 for the Professional Services Agreement for the Design of Joliet City Square (West of Chicago Street from Van Buren Street to Clinton Street) to Civiltech Engineering, Inc. in an Amount not to Exceed \$30,625.00

**BACKGROUND:**

On Tuesday, May 3, 2022, the Mayor and City Council awarded a professional services contract for the development of a design for the Joliet City Square (adjacent to Chicago Street from Van Buren Street to Clinton Street) to Civiltech Engineering Inc. in the amount of \$1,029,060.00. Subsequently, Amendment No. 1 was approved by the Mayor and City Council.

Amendment No. 2 adds the design of the structural support for an LED screen to attach to the Chicago Street side of the Ottawa Street Parking Deck and moves the IT room to the second floor.

The Public Service Committee will review this matter.

**CONCLUSION:**

Design services will be completed utilizing the time and material rates as submitted at a total cost not to exceed \$30,625.00.

Sufficient funds are available utilizing Capital Funds (Org 30090270, Object 557200, \$30,625.00).

**RECOMMENDATION:**

Based on the above, it is recommended that the Mayor and City Council approve Amendment No. 2 for the Professional Services Agreement for the Design of Joliet City Square, in an amount not to exceed \$30,625.00, to Civiltech Engineering, Inc.



# City of Joliet

150 West Jefferson Street  
Joliet, IL 60432

## Memo

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**File #:** ID-1983-20

**Agenda Date:** 1/6/2025

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**TO:** Mayor and City Council

**FROM:** Allison Swisher, Director of Public Utilities

**SUBJECT:**

Amendment No. 1 to the Professional Services Agreement for 2024 Water and Sewer Financial Planning Services to Burns & McDonnell Engineering Co. Inc. in the Amount of \$21,000.00

**BACKGROUND:**

On January 19, 2024, Purchase Order No. 24000057, in the amount of \$24,350.00, was issued to Burns & McDonnell Engineering Co. Inc. for professional services associated with water and sewer financial planning and rate related services. The Public Service Committee will review this matter.

**CONCLUSION:**

Amendment No. 1, in the amount of \$21,000.00, provides funding to complete additional on-call utility financial planning and rate-related services. These services include attending financial team meetings and updating the City's water and sewer rate model. Burns & McDonnell Engineering Co. Inc. developed the City's rate model and is best suited to model rate scenarios as requested by the City and as required by the City's Alternative Water Source Program and Water Main Replacement Program funding strategy.

Funds will be charged to the Water & Sewer Operating Fund / Administration / Professional Services (Org 50080010, Object 523300, \$21,000.00).

**RECOMMENDATION:**

Based on the above, the Administration recommends that the Mayor and City Council approve Amendment No. 1 for Professional Services, in the amount of \$21,000.00, on behalf of Burns & McDonnell Engineering Co. Inc.



## Memo

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**File #:** ID-1984-20

**Agenda Date:** 1/6/2025

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**TO:** Mayor and City Council

**FROM:** Allison Swisher, Director of Public Utilities

**SUBJECT:**

Change Order No. 1 for the Forest Park Phase 3 Water Main Improvements Project to M & J Underground Inc. for a Decreased Amount of (\$440,548.72)

**BACKGROUND:**

On January 16, 2024, the Mayor and City Council awarded a Contract for the Forest Park Phase 3 Water Main Improvements Project, in the amount of \$4,964,950.00, to M & J Underground Inc., based on the Unit Prices provided in their bid. The Public Service Committee will review this matter.

**CONCLUSION:**

This project has been completed, inspected, and accepted by the Department of Public Utilities. Change Order No. 1, a net decrease in the amount of (\$440,548.72), is for the following work:

- 1) Additional water main work due to utility conflicts
- 2) Balancing of final quantities

In addition, Change Order No. 1 includes a time adjustment to the contract milestones for substantial (93 days) and final completion (63 days) due to delays caused by the utility conflicts encountered.

Funds will be credited for this project to the Water Main Replacement Fund (Org 53880000, Object 557200, (\$440,548.72)).

**RECOMMENDATION:**

Based on the above, it is recommended that the Mayor and City Council approve Change Order No. 1 to the contract for the Forest Park Phase 3 Water Main Improvements Project, for a decreased amount of (\$440,548.72), on behalf of M & J Underground Inc.



## Memo

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**File #:** ID-1985-20

**Agenda Date:** 1/6/2025

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**TO:** Mayor and City Council

**FROM:** Allison Swisher, Director of Public Utilities

**SUBJECT:**

Change Order No. 1 for the Garnsey Park Phase 5A Water Main Improvements Project to Construction by Camco Inc. for a Decreased Amount of (\$267,010.93)

**BACKGROUND:**

On January 16, 2024, the Mayor and City Council awarded a Contract for the Garnsey Park Phase 5A Water Main Improvements Project, in the amount of \$3,092,446.27, to Construction by Camco Inc., based on the Unit Prices provided in their bid. The Public Service Committee will review this matter.

**CONCLUSION:**

This project has been completed, inspected, and accepted by the Department of Public Utilities. Change Order No. 1, a net decrease in the amount of (\$267,010.93), is for the following work:

- 1) Additional sewer work to replace a 10" sanitary sewer
- 2) Balancing of final quantities

In addition, Change Order No. 1 includes a time adjustment to the contract milestones for substantial (142 days) and final completion (134 days) due to delays caused by unforeseen conditions and completion of punch list items.

Funds will be credited for this project to the Water Main Replacement Fund (Org 53880000, Object 557200, (\$165,226.05)), Lead Service Line Replacement Fund Phase V (Org 53780000, Object 557200, (\$92,823.04)), and Sewer Collection Fund (Org 50180020, Object 557200, (\$8,961.84), Project 24029).

**RECOMMENDATION:**

Based on the above, it is recommended that the Mayor and City Council approve Change Order No. 1 to the contract for the Garnsey Park Phase 5A Water Main Improvements Project, for a decreased amount of (\$267,010.93), on behalf of Construction by Camco Inc.



## Memo

**File #:** ID-1986-20

**Agenda Date:** 1/6/2025

**TO:** Mayor and City Council

**FROM:** Allison Swisher, Director of Public Utilities

**SUBJECT:**

Change Order No. 1 for the Hickory Creek East Water Main Improvements Project to Austin Tyler Construction Inc. for a Decreased Amount of (\$772,015.73)

**BACKGROUND:**

On January 16, 2024, the Mayor and City Council awarded a Contract for the Hickory Creek East Water Main Improvements Project, in the amount of \$8,646,715.43, to Austin Tyler Construction Inc., based on the Unit Prices provided in their bid. The Public Service Committee will review this matter.

**CONCLUSION:**

This project has been completed, inspected, and accepted by the Department of Public Utilities. Change Order No. 1, a net decrease in the amount of (\$772,015.73) is for the following work:

- 1) Additional water main work due to conflicts
- 2) Additional sewer work to extend a sanitary manhole and cap an existing sewer
- 3) Balancing of final quantities

In addition, Change Order No. 1 includes a time adjustment to the contract milestones for substantial (60 days) and final completion (43 days) due to delays caused by additional work required and completion of punch list items.

Funds will be credited for this project to the Water Main Replacement Fund (Org 53880000, Object 557200, (\$405,097.72)) and Lead Service Line Replacement Fund Phase V (Org 53780000, Object 557200, (\$407,698.66)). Funds will be charged to the Sewer Collection Fund (Org 50180020, Object 557200, \$40,780.65, Project 24033).

**RECOMMENDATION:**

Based on the above, it is recommended that the Mayor and City Council approve Change Order No. 1 to the contract for the Hickory Creek East Water Main Improvements Project, in the decreased amount of (\$772,015.73), on behalf of Austin Tyler Construction Inc.



## Memo

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**File #:** ID-1987-20

**Agenda Date:** 1/6/2025

---

**TO:** Mayor and City Council

**FROM:** Allison Swisher, Director of Public Utilities

**SUBJECT:**

Change Order No. 1 for the Idylside Water Main Improvements Project to Len Cox & Sons Excavating for a Decreased Amount of (\$191,173.14)

**BACKGROUND:**

On January 16, 2024, the Mayor and City Council awarded a Contract for the Idylside Water Main Improvements Project, in the amount of \$4,468,713.33, to Len Cox & Sons Excavating, based on the Unit Prices provided in their bid. The Public Service Committee will review this matter.

**CONCLUSION:**

This project has been completed, inspected, and accepted by the Department of Public Utilities. Change Order No. 1, a net decrease in the amount of (\$191,173.14), is for the following work:

- 1) Additional repairs to water system during construction
- 2) Balancing of final quantities

In addition, Change Order No. 1 includes a time adjustment to the contract milestones for substantial (43 days) and final completion (39 days) due to the additional time needed to complete unanticipated repairs to the water system.

Funds will be credited for this project to the Water Main Replacement Fund (Org 53880000, Object 557200, (\$119,527.26)) and the Lead Service Line Replacement Fund Phase V (Org 53780000, Object 557200, (\$71,645.88)).

**RECOMMENDATION:**

Based on the above, it is recommended that the Mayor and City Council approve Change Order No. 1 to the contract for the Idylside Water Main Improvements Project, for a decreased amount of (\$191,173.14), on behalf of Len Cox & Sons Excavating.





# City of Joliet

150 West Jefferson Street  
Joliet, IL 60432

## Memo

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**File #:** ID-1988-20

**Agenda Date:** 1/6/2025

---

**TO:** Mayor and City Council

**FROM:** Allison Swisher, Director of Public Utilities

**SUBJECT:**

Change Order No. 1 for the Plainfield Road (Theodore St. to Black Rd.) Water Main Improvements Project on Behalf of Austin Tyler Construction for Adjustments to Project Completion Dates

**BACKGROUND:**

On January 16, 2024, the Mayor and City Council awarded a Contract for the Plainfield Road (Theodore St. to Black Rd.) Water Main Improvements Project, in the amount of \$9,475,973.24, to Austin Tyler Construction Inc., based on the Unit Prices provided in their bid. The Public Service Committee will review this matter.

**CONCLUSION:**

Change Order No. 1 provides a time extension for substantial and final completion dates due to weather and IDOT permit delays which caused a winter season delay. There is no cost incurred with this change order. The original substantial completion date was August 29, 2024, and the final completion date was September 28, 2024. The new substantial completion date is June 1, 2025, and the final completion date is July 1, 2025.

**RECOMMENDATION:**

Based on the above, it is recommended that the Mayor and City Council approve Change Order No. 1 to the contract for the Plainfield Road (Theodore St. to Black Rd.) Water Main Improvements Project for adjustments to project completion dates, on behalf of Austin Tyler Construction.



## Memo

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**File #:** ID-1989-20

**Agenda Date:** 1/6/2025

---

**TO:** Mayor and City Council

**FROM:** Allison Swisher, Director of Public Utilities

**SUBJECT:**

Change Order No. 1 for the Varnado Park Main Improvements Project on behalf of Steve Spiess Construction in the Amount of \$106,029.50

**BACKGROUND:**

On January 16, 2024, the Mayor and City Council awarded a Contract for the Varnado Park Water Main Improvements Project, in the amount of \$4,808,304.70, to Steve Spiess Construction, based on the Unit Prices provided in their bid. The Public Service Committee will review this matter.

**CONCLUSION:**

Change Order No. 1, a net addition in the amount of \$106,029.50 is for the following work:

- Additional water main (open cut), 6-inch ductile iron
- Additional water main (open cut), 8-inch
- Additional water main (open cut), 12-inch
- Additional gate valve, 6-inch
- Additional valve box
- Additional water service line type K - open cut, 1-inch
- Additional water service line type K - directional drilling, 1-inch (LSR)
- Additional water meter replacement (LSR)
- Additional storm sewer abandonment

In addition, Change Order No. 1 includes a time adjustment to the contract milestones for substantial (213 days) and final completion (213 days) due to unforeseen conditions which caused a winter season delay.

Funds will be charged to the Water Main Replacement Fund (Org 53880000, Object 557200, \$64,598.90), Lead Service Line Replacement Fund Phase V (Org 53780000, Object 557200, \$40,309.60), Sewer Collection Fund (Org 50180020, Object 557200, \$1,121.00, Project 24044).

**RECOMMENDATION:**

Based on the above, it is recommended that the Mayor and City Council approve Change Order No. 1 to the contract for the Varnado Park Water Main Improvements Project, in the amount of \$106,029.50, on behalf of Steve Spiess Construction.



## Memo

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**File #:** ID-1990-20

**Agenda Date:** 1/6/2025

---

**TO:** Mayor and City Council

**FROM:** Allison Swisher, Director of Public Utilities

**SUBJECT:**

Change Order No. 1 for the West Park Water Main Improvements Project to Airy's Inc. for a Decreased Amount of (\$465,522.93)

**BACKGROUND:**

On January 16, 2024, the Mayor and City Council awarded a Contract for the West Park Water Main Improvements Project, in the amount of \$2,985,828.00, to Airy's Inc., based on the Unit Prices provided in their bid. The Public Service Committee will review this matter.

**CONCLUSION:**

This project has been completed, inspected, and accepted by the Department of Public Utilities. Change Order No. 1, a net decrease in the amount of (\$465,522.93), is for the following work:

- 1) Additional cost for relocation of a water valve and a hydrant
- 2) Balancing of final quantities

In addition, Change Order No. 1 includes a time adjustment to the contract milestones for substantial (93 days) and final completion (93 days) due to delays caused by the additional work required and completion of punch list items.

Funds will be credited for this project to the Water Main Replacement Fund (Org 53880000, Object 557200, (\$465,522.93)).

**RECOMMENDATION:**

Based on the above, it is recommended that the Mayor and City Council approve Change Order No. 1 to the contract for the West Park Water Main Improvements Project, in the decreased amount of (\$465,522.93), on behalf of Airy's Inc.



# City of Joliet

150 West Jefferson Street  
Joliet, IL 60432

## Memo

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**File #:** ID-1991-20

**Agenda Date:** 1/6/2025

---

**TO:** Mayor and City Council

**FROM:** Greg Ruddy, Director of Public Works

**SUBJECT:**

Application for a Drive Thru Permit for a Starbucks Restaurant at 16301 S. Boulevard Place, Unit 101

**BACKGROUND:**

On December 9, 2024, the Department of Public Works received a formal request for a drive thru facility for a proposed Starbucks Restaurant to be located at 16301 Boulevard Place, Unit 101. The proposed development involves the construction of a new 8,702 square foot building with three tenants on Lot 8 within the Boulevard Subdivision. The Starbucks will be located on the west end of the new building and will include a drive thru window.

The Public Service Committee will review this matter.

**CONCLUSION:**

The applicant has submitted a site plan (see attachment) for review to the Department of Public Works showing the operation of the proposed drive thru. Signage and pavement markings have been provided showing adequate traffic flow into the drive thru while maintaining sufficient vehicle storage capacity to meet the requirements of the Department of Public Works.

Access to the site will be available from various private drive aisles within the subdivision. Upon final investigation, the Department of Public Works has determined that there is sufficient vehicle storage on the site and therefore recommends approval of the drive thru permit subject to approval of the final engineering plans.

**RECOMMENDATION:**

Based on the above, it is recommended that the Mayor and City Council approve the Drive Thru Permit for a Starbucks Restaurant at 16301 S. Boulevard Place, Unit 101.

**APPLICATION FOR DRIVE-THRU FACILITY PERMIT**

NAME OF APPLICANT: THOMAS WILLIAMS

ADDRESS OF APPLICANT: 106 W. CALENDAR DR, SUITE 196, LA GRANGE, IL  
60525

NAME OF FACILITY: STARBUCKS RESTAURANT

ADDRESS OF FACILITY: 16301 S. BOULEVARD PLACE, UNIT 101

DATE SUBMITTED TO TRAFFIC ENGINEER: 12-9-24

DATE SUBMITTED TO DIRECTOR OF PUBLIC WORKS: \_\_\_\_\_

DATE APPROVED BY THE JOLIET CITY COUNCIL: \_\_\_\_\_

APPROVED: \_\_\_\_\_

DENIED: \_\_\_\_\_

**CITY OF JOLIET**  
**INTEROFFICE MEMORANDUM**

**December 18, 2024**

**TO: BETH BEATTY, CITY MANAGER**  
**FROM: GREGORY P. RUDDY, P.E., DIRECTOR OF PUBLIC WORKS**  
**SUBJECT: DRIVE-THRU PERMIT – 16301 S. BOULEVARD PLACE, UNIT 101**

This Department has been requested to investigate the following drive-in facility:

Type of Business: STARBUCKS RESTAURANT  
Location: 16301 S. BOULEVARD PL., UNIT 101

Listed below are the results of the investigation:

- A. Right-of-way Encroachment: **NONE**
- B. Existing & Proposed Driveway Location: **AS PER CODE**
- C. Existing & Proposed Driveway Design: **ACCEPTABLE PER PUBLIC WORKS REQUIREMENTS**
- D. Sight Distance: **GOOD**
- E. Drainage: **AS PER CODE**
- F. Use of Curbs: **AS PER CODE**
- G. Parking: **PARKING LAYOUT AS PER CODE – NO PARKING IN DRIVEWAY AREA WILL BE PROVIDED.**
- H. Setback: **AS PER CODE**
- I. Lighting: **ADEQUATE LIGHTING FOR DRIVE-THROUGH**
- J. Signs, Existing & Proposed: **AS PER CODE**
- K. Peak Traffic Periods: **WILL NOT CAUSE AN ADVERSE CONDITION DURING PEAK TRAFFIC PERIODS.**

After analyzing the above, this Department recommends that the application be approved.

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Gregory P. Ruddy, P.E.  
Director of Public Works



December 09, 2024

Russell A. Lubash P.E.  
City of Joliet  
150 West Jefferson  
Joliet, Illinois 60432

Re: Special Use Permit Approval – Drive-through Facility – Starbucks Multi-Tenant Retail Building

Mr. Lubash:

55/30 Acquisition, LLC is proposing to construct a new 8,702 square foot three tenant retail multi-tenant building on an outlot at the Boulevard Shopping Center in Joliet, IL. The proposed multi-tenant building would include a 4,500 square foot Mexican restaurant, a 1,662 square foot retail/restaurant tenant, and a 2,540 square foot Starbucks with a drive thru window and drive thru and bypass lanes.

The drive thru lane shall support a queuing of approximately 17 cars. The access to the outlot from the Boulevard Place Road will utilize the common drive through the Phase 2 of the shopping center. Additional access to the outlot shall be from the Costco common drive. A total of 137 parking stalls are provided on the 2.67-acre outlot, which equates to 15.75 parking stalls per 1,000 square feet of gross leasable area.

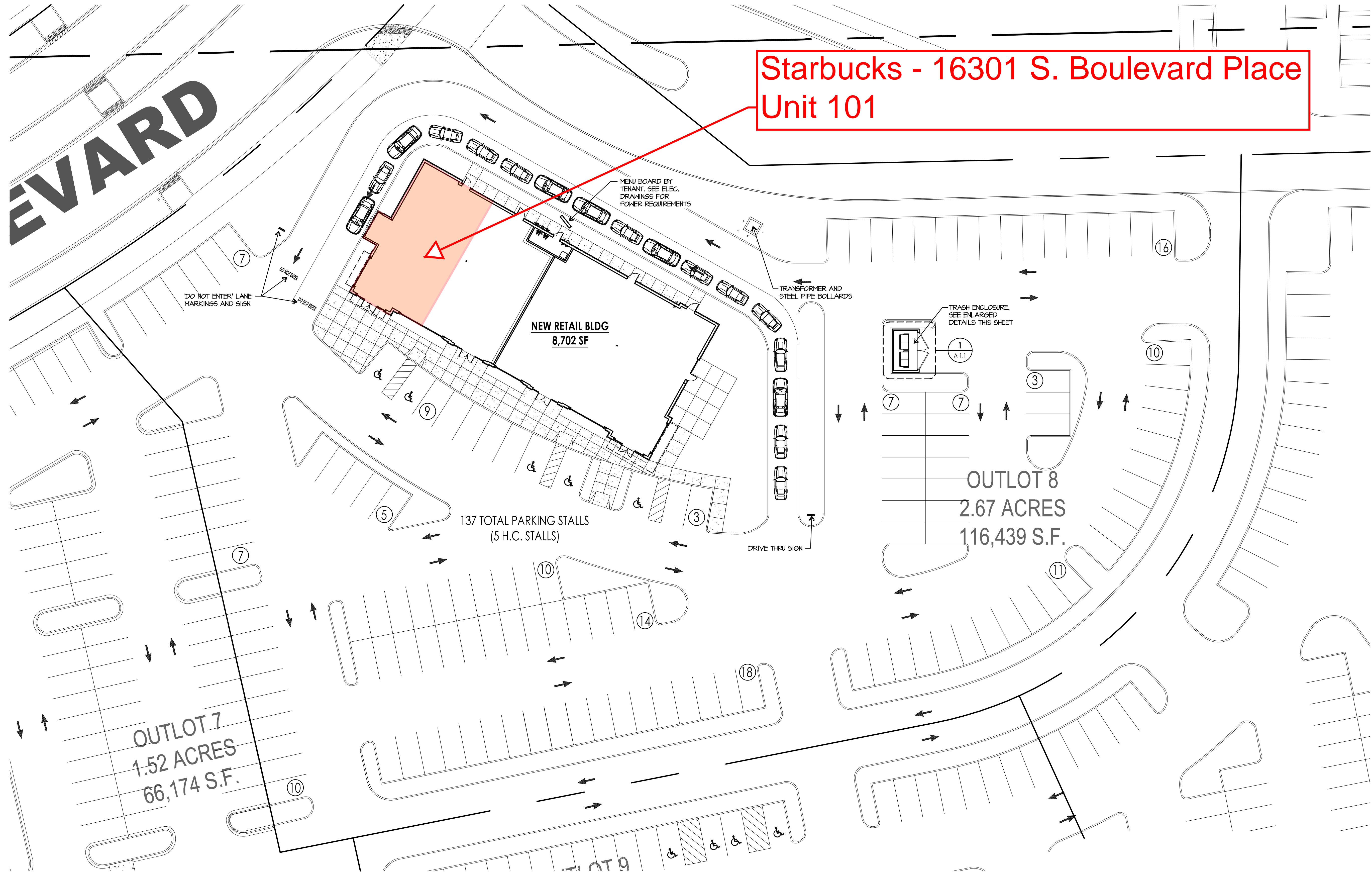
We are requesting the review and consideration of the Special Use Permit necessary for the drive thru window for Starbucks. Please review this submittal and place it on the next regular City Council meeting agenda scheduled for 01/07/25. Please notify all appropriate City Officials regarding this request for review and approval.

If you have any questions, please contact me at 630-878-2369.

Sincerely,

A handwritten signature in black ink that reads "Thomas M. Williams". The signature is fluid and cursive, with the first name being the most prominent.

Thomas M. Williams  
Managing Principal  
[twilliams@xceedcre.com](mailto:twilliams@xceedcre.com)



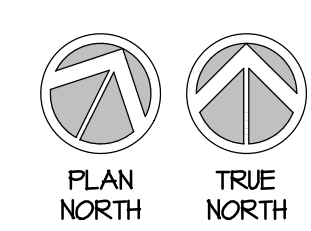
**Starbucks - 16301 S. Boulevard Place  
Unit 101**

**NEW RETAIL BLDG  
8,702 SF**

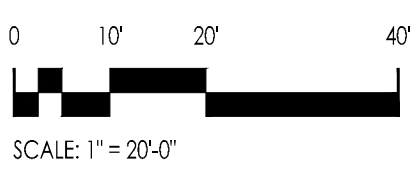
**OUTLOT 8  
2.67 ACRES  
116,439 S.F.**

**OUTLOT 7  
1.52 ACRES  
66,174 S.F.**

137 TOTAL PARKING STALLS  
(5 H.C. STALLS)



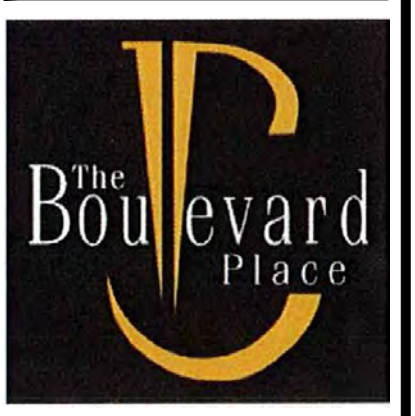
**1**  
A-1.0  
**ARCHITECTURAL SITE PLAN - DRIVE THRU EXHIBIT**  
1" = 20'-0"



- ARCHITECTURAL SITE PLAN GENERAL NOTES**
- REFER TO CIVIL DRAWINGS FOR SITE UTILITIES, GRADING AND EXTERIOR FINISHED PAVING INFORMATION.
  - ARCHITECTURAL FINISHED FLOOR ELEVATION 0'-0". REFER TO CIVIL DRAWINGS FOR CIVIL FINISHED FLOOR ELEVATION.
  - LANDSCAPE DESIGN AND INSTALLATION TO BE PROVIDED BY OWNER. GENERAL CONTRACTOR TO COORDINATE WORK WITH OTHER TRADES.



ARCHITECTURE  
LAND PLANNING  
INTERIOR ARCHITECTURE  
LANDSCAPE ARCHITECTURE  
10100 ORLAND PARKWAY SUITE 110  
ORLAND PARK, ILLINOIS 60467  
(708) 799-4400  
WWW.LINDENGROUPINC.COM



New Multi-Tenant Retail Building G - Lot 8:  
**The Boulevard Place**  
JOLIET, ILLINOIS

DATE: 10/24/2024 11:36 AM  
PROJECT NUMBER: **2023-0251**  
DATE: **10-24-2024**  
DRAWN BY: **KWY**  
FINAL REVIEW

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**ARCHITECTURAL  
SITE PLAN  
DRIVE THRU  
EXHIBIT**

SHEET NAME  
**A-1.0**  
SHEET

P:\2023\2023-0251\Drawings\Plan\Architectural\2023-0251-A-1.0.dwg, 10/24/2024 11:36 AM, KWAY, A-1.0