

# **City of Joliet**

150 West Jefferson Street  
Joliet, IL 60432



## **Meeting Agenda - Final**

**Tuesday, June 3, 2025**

**5:30 PM**

**City Hall, Council Chambers**

### **Public Safety Committee**

#### ***Committee Members***

***Councilman Joseph Clement, Chairperson***

***Councilwoman Suzanna Ibarra***

***Councilwoman Jan Hallums Quillman***

## ROLL CALL

## APPROVAL OF MINUTES

Minutes 5/6/2025

**[TMP-8628](#)**

**Attachments:** [Minutes 5-6-2025.pdf](#)

## CITIZENS TO BE HEARD ON AGENDA ITEMS

This section is for anyone wanting to speak regarding agenda items and are allowed a maximum of 4 minutes. It is not a question and answer period and staff, and the Committee members do not generally respond to public comments. The City Clerk has a copy of the public speaking procedures; please note, speakers who engage in conduct injurious to the harmony of the meeting shall be called to order by the Presiding Officer and may forfeit the opportunity to speak.

## AGENDA ITEMS

Authorization to Upgrade Furniture (Tables, Chairs and Podium) in the Joliet Police Department Community Room in the Amount of \$47,207.95

**[TMP-8665](#)**

**Attachments:** [Furniture Proposal.pdf](#)

## ORDINANCES

## RESOLUTIONS

Resolution Authorizing the Execution of an Intergovernmental Agreement with the Will County 9-1-1 Emergency Telephone System Board (ETSB) to accept Grant Funds Available under the 9-1-1 Surcharge Grant Program (SGP)

**[TMP-8634](#)**

**Attachments:** [Resolution](#)  
[2025 911 IGA.pdf](#)

Resolution Authorizing the Agreement Between the City of Joliet and the Village of Channahon Regarding the Provision of Law Enforcement Mutual Aid

**[TMP-8629](#)**

**Attachments:** [Resolution](#)  
[Mutal Aid with Channahon.pdf](#)

Resolution Authorizing the Execution of a Memorandum of Understanding Between the City of Joliet and the Kankakee County Emergency Telephone Board (KanComm) [TMP-8501](#)

**Attachments:** [Resolution](#)  
[TCAT MOU with KanComm.docx](#)

## **NEW OR OLD BUSINESS, NOT FOR FINAL ACTION OR RECOMMENDATION**

## **PUBLIC COMMENTS**

This section is for anyone wanting to speak regarding non-agenda items and are allowed a maximum of 4 minutes. It is not a question and answer period and staff, and the Committee members do not generally respond to public comments. The City Clerk has a copy of the public speaking procedures; please note, speakers who engage in conduct injurious to the harmony of the meeting shall be called to order by the Presiding Officer and may forfeit the opportunity to speak.

## **ADJOURNMENT**

This meeting will be held in an accessible location. If you need a reasonable accommodation, please contact The City Clerk Office, 150 West Jefferson Street, Joliet, Illinois 60432 at (815) 724-3780.



# City of Joliet

150 West Jefferson Street  
Joliet, IL 60432

## Memo

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**File #:** TMP-8628

**Agenda Date:**6/3/2025

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# City of Joliet

150 West Jefferson Street  
Joliet, IL 60432



## Meeting Minutes - Pending Approval

**Tuesday, May 6, 2025**

**5:30 PM**

**City Hall, Council Chambers**

### **Public Safety Committee**

#### *Committee Members*

*Councilman Joseph Clement, Chairperson*

*Councilwoman Suzanna Ibarra*

*Councilwoman Jan Hallums Quillman*

**ROLL CALL****Present**

Councilman Joe Clement, Councilwoman Suzanna Ibarra and Jan Hallums Quillman

ALSO PRESENT: Deputy Chief of Police Carlos Matlock and Chief of Fire Jeff Carey

**APPROVAL OF MINUTES**

**[TMP-8429](#)**

Attachments:     [Minutes 3-31-2025.pdf](#)

A motion was made by Jan Hallums Quillman, seconded by Councilwoman Suzanna Ibarra, to approve COUNCIL MEMO #TMP-8429: Minutes 3/31/2025.

The motion carried by the following vote:

**Aye:**                Councilman Clement, Councilwoman Ibarra and Hallums Quillman

**CITIZENS TO BE HEARD ON AGENDA ITEMS**

None

**AGENDA ITEMS**

Approval of Upgrade/Exchange of Rifles for the Joliet Police Department's Special Operations Squad

**[TMP-8502](#)**

Attachments:     [Exhibit A.docx](#)

DC Matlock briefly explains.

Councilwoman Quillman asks questions, DC Matlock answers.

A motion was made by Councilwoman Jan Hallums Quillman, seconded by Councilwoman Suzanna Ibarra, to recommend for approval COUNCIL MEMO #TMP-8502: Approval of Upgrade/Exchange of Rifles for the Joliet Police Department's Special Operations Squad.

The motion carried by the following vote:

**Aye:**                Councilman Clement, Councilwoman Ibarra and Hallums Quillman

**ORDINANCES**

None

**RESOLUTIONS**

Resolution to Approve and Authorize the Acceptance of the Will County Community Mental Health Board 2025 Grant Funding Award to fund the Community Mental Health Program in the

**[TMP-8535](#)**

amount of \$200,000.00

Attachments:     [Resolution](#)  
                              [Will County Grant.pdf](#)

Chief Carey briefly explains.

A motion was made by Councilwoman Jan Hallums Quillman, seconded by Councilwoman Suzanna Ibarra, to recommend for approval COUNCIL MEMO #TMP-8535: Resolution to Approve and Authorize the Acceptance of the Will County Community Mental Health Board 2025 Grant Funding Award to fund the Community Mental Health Program in the amount of \$200,000.00.

The motion carried by the following vote:

**Aye:**                      Councilman Clement, Councilwoman Ibarra and Hallums Quillman

## **NEW OR OLD BUSINESS, NOT FOR FINAL ACTION OR RECOMMENDATION**

None

## **PUBLIC COMMENTS**

Dr. John Hertko compliments and defends the Police Department addressing issues in the community and wants the City to respond. He expresses how he is not happy how some people in the community are ruining the City's image. He also compliments the Fire Department for their work with Mental Health.

## **ADJOURNMENT**

A motion was made by Councilwoman Ibarra, seconded by Councilwoman Hallums Quillman, that this was adjourn.

The motion carried by the following vote:

**Aye:**                      Councilman Clement, Councilwoman Ibarra and Hallums Quillman

This meeting will be held in an accessible location. If you need a reasonable accommodation, please contact The City Clerk Office, 150 West Jefferson Street, Joliet, Illinois 60432 at (815) 724-3780.



## Memo

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**File #:** TMP-8665

**Agenda Date:** 6/3/2025

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**TO:** Public Safety Committee

**FROM:** Sherrie Blackburn, Deputy Chief of Police

**SUBJECT:**

Authorization to Upgrade Furniture (Tables, Chairs and Podium) in the Joliet Police Department Community Room in the Amount of \$47,207.95

**BACKGROUND:**

The Joliet Police Department Community Room is a multipurpose area that serves various functions. For example, the space is used to conduct department training, host community meetings, hold press conferences to name a few. With our recently upgraded Audio-Visual System upgrading the outdated furniture and podium will complete this area of the police department.

**CONCLUSION:**

Midwest Office Interiors is the sole supplier for all furniture upgrades throughout the police department and various spaces in City Hall. It has been identified as the best supplier to best meet the city's needs for improvements and upgrades.

Section 2-438 of the City of Joliet Code of Ordinance states that purchases over \$25,000 may be awarded without written specifications or bidding under certain circumstances. Two (2) of these circumstances apply:

- (a) Purchases which may only be practicably made from a single source;
- (f) Purchases when authorized by a concurring vote of two-thirds (2/3) of the Mayor and City Council;

Funds are available from the Federal Asset Forfeiture (Org:22160020, Object:557700, Project: FDFOR, \$47,207.95)

**RECOMMENDATION:**

Based upon the above, it is recommended that the Mayor and City Council authorize the purchase of new tables, chairs and podium for the Joliet Police Department Community Room from Midwest Office Interiors in the amount of \$47,207.95.





10330 Argonne Woods Drive, Suite 600  
Woodridge, IL 60517  
(630) 850-8700

**Submitted By:**

John McNulty  
Senior Account Executive  
Midwest Office Interiors  
10330 Argonne Woods Dr. Ste. 600  
Woodridge, IL 60517  
630-633-2761

**Bill To:**

Christopher Botzum  
Deputy Chief - Technical Services  
Division  
Joliet Police Department  
150 W. Washington St.  
Joliet, IL 60432

**FURNITURE PROPOSAL**

**Date:** 5/19/2025

**Installation Address:**

Christopher Botzum  
Deputy Chief - Technical Services  
Division  
Joliet Police Department  
150 W. Washington St.  
Joliet, IL 60432

Line #	Qty	Part Number	Part Description	Sell	Ext Sell
1	6	<b>HBTMS</b> .P	Interlink IQ Elect Wire Mngmnt Strips Black	\$ 74.12	\$ 444.72
2	1	<b>LABOR</b>	Delivery and Installation	\$ 2,625.00	\$ 2,625.00
3	18	<b>HJTRGH36</b> .P	36" Cable Management Tray - Black Only Black	\$ 41.50	\$ 747.00
4	18	<b>HMAGANG</b>	Interlink IQ Elect Ganging Hardware	\$ 65.25	\$ 1,174.50
5	3	<b>HMTUMOD50</b> \$(P1) .CBK	Universal Mod Panel for 60" Motivate tables P1 Paint Opts Charblack	\$ 125.29	\$ 375.87
6	2	<b>HMVR-1860G-NS</b> .N \$(L1STD) .LKI1 .KI .C \$(P1) .CBK	Motivate Table Rect 18Dx60W 2mm Edge Nesting Base No Grommets Grd L1 Standard Laminates Kingswood Walnut Kingswood Walnut Caster P1 Paint Opts Charblack	\$ 601.24	\$ 1,202.48
7	18	<b>HMVR-2460G-NS</b> .G1 \$(L1STD) .LKI1 .KI .C \$(P1) .CBK	Motivate Table Rect 24Dx60W 2mm Edge Nesting Base 4x8 Electrical Port Grd L1 Standard Laminates Kingswood Walnut Kingswood Walnut Caster P1 Paint Opts Charblack	\$ 647.74	\$ 11,659.32

Line #	Qty	Part Number	Part Description	Sell	Ext Sell
8	6	HQB	Interlink IQ Power Base In-Feed	\$ 274.62	\$ 1,647.72
9	18	HQH5-P-3P1B	MhoB G1 Pop-up Port for IQ 3 AC/1 Blank	\$ 197.79	\$ 3,560.22
		.BLK	Black		
				<b>GRAND TOTAL:</b>	<b>\$ 23,436.83</b>

**Terms and Conditions:**

See attached for updated terms and conditions. This pricing is good through 5/30/25. No deposit is needed for this order.

Pricing is based on the Joliet Police Department's Hon's Omnia Bid Pricing Program

Contract #R240117

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_



## **STANDARD TERMS AND CONDITIONS**

### **Effective 03/01/2025**

#### **TARIFFS / SURCHARGES**

- As a result of new trade policies, a tariff may be imposed on products quoted in this proposal which may increase the final proposal amount. All proposals will be reviewed for applicable tariffs prior to order entry. If tariffs were imposed after the original proposal date, a new proposal will be provided for customer approval prior to order placement.

#### **PROPOSALS AND ORDERS**

- Pricing is valid through the date stated on proposal. After that date, we reserve the right to incorporate any price increases implemented by our manufacturers, at which time a new proposal will be provided.
- All orders require either a hard copy purchase order issued by Buyer or a proposal which has been approved by an authorized signatory of Buyer.
- A 50% deposit will be required on all furniture orders prior to order placement.
- All sales are final. Cancellations, changes or returns are not permitted once the order has been placed.
- Lead times are considered estimates and are subject to the manufacturers' production / shipping schedule(s).
- If product cannot be received at job site as scheduled and shipment must be re-directed, additional charges will apply.

#### **INVOICING**

- Product, installation and other services will be invoiced upon completion of installation or upon delivery of product to the job site, whichever is applicable.
- If Buyer is unable or unwilling to receive product at the job site on the mutually agreed upon delivery date, product will be deemed delivered and will be invoiced.
- Payment terms are Net 10 days from date of invoice.
- If paying electronically, reach out to [cprocaccio@midwestofficeinc.com](mailto:cprocaccio@midwestofficeinc.com) for banking information.
- A 3% fee will be added to the invoice total for invoices paid via credit card.
- A 3% fee will be added to the invoice total for invoices paid via bill payment service.

#### **DELIVERY AND INSTALLATION (if provided by Midwest Office Interiors)**

- Delivery and installation will take place during standard business hours unless otherwise stated.
- Delivery and installation pricing reflect a single phase installation unless otherwise stated.
- Area of furniture installation to be free and clear of other trades and materials.
- Elevator must be available exclusively and at no cost.
- Debris removal is included, unless otherwise stated.
- Electrical installation services are not included unless noted in proposal.
- On site changes to the project scope after installation has begun, will require a change order, quote and signature of customer in order to proceed.
- Buyer is responsible for security and safekeeping of product after delivery and installation at job site.

#### **WARRANTY**

- As a reseller, Midwest Office Interiors will extend the manufacturer's warranty for products sold. We do not offer any additional warranty beyond those provided by the manufacturer.





10330 Argonne Woods Drive, Suite 600  
Woodridge, IL 60517  
(630) 850-8700

**Submitted By:**

John McNulty  
Senior Account Executive  
Midwest Office Interiors  
10330 Argonne Woods Dr. Ste. 600  
Woodridge, IL 60517  
630-633-2761

**Bill To:**

Christopher Botzum  
Deputy Chief - Technical Services  
Division  
Joliet Police Department  
150 W. Washington St.  
Joliet, IL 60432

**FURNITURE PROPOSAL**

**Date:** 5/19/2025

**Installation Address:**

Christopher Botzum  
Deputy Chief - Technical Services  
Division  
Joliet Police Department  
150 W. Washington St.  
Joliet, IL 60432

Line #	Qty	Part Number	Part Description	Sell	Ext Sell
1	1	LABOR	Delivery and Installation	\$ 2,625.00	\$ 2,625.00
2	40	K-MUCABNO	Seek Work Armless Mesh Bk Uph Seat Blk Fr Cstr	\$ 508.81	\$ 20,352.40
		.BLK	Black		
		.3	Multi-surface Caster		
		\$(1)	GRD 1 UPH		
		.CU	Centurion		
		10	Black		
3	1	HTLLECTA	Preside Laminate Lectern	\$ 766.72	\$ 766.72
		\$(L1STD)	Grd L1 Standard Laminates		
		.LKI1	Kingswood Walnut		
		.G	Loop Black		
GRAND TOTAL:					\$ 23,744.12

Line #	Qty	Part Number	Part Description	Sell	Ext Sell
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**Terms and Conditions:**

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5/30/25. No deposit is needed for this order.

Pricing is based on the Joliet Police Department's Hon's Omnia Bid Pricing Program  
Contract #R240117.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_



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# City of Joliet

150 West Jefferson Street  
Joliet, IL 60432

## Memo

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**File #:** TMP-8634

**Agenda Date:** 6/3/2025

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**TO:** Public Safety Committee

**FROM:** William Evans, Chief of Police

**SUBJECT:**

Resolution Authorizing the Execution of an Intergovernmental Agreement with the Will County 9-1-1 Emergency Telephone System Board (ETSB) to accept Grant Funds Available under the 9-1-1 Surcharge Grant Program (SGP)

**BACKGROUND:**

The Will County ETSB receives funding from the Illinois Emergency Telephone System Act, 50 ILCS 750/35, to assist PSAPs in maintaining a high standard of quality in the delivery of 9-1-1 and related emergency communications services. This funding is by ways of a surcharge on phone service in Illinois. The ETSB shares this funding with the three dispatch centers in Will County, including the City of Joliet. This agreement provides funding in the amount of \$1,242,000 to support our dispatch center and public safety functions. This funding must be used between December 1, 2024 and October 31, 2025.

**RECOMMENDATION:**

Based on the above, it is recommended the Mayor and City Council accept the Grant Funds Available under the 9-1-1 Surcharge Grant Program (SGP) in the amount of \$1,242,000.

## **RESOLUTION NO.**

### **Resolution Authorizing the Execution of An Intergovernmental Agreement with the Will County 9-1-1 Emergency Telephone System Board (ETSB) to Accept Grant Funds Available Under the 9-1-1 Surcharge Grant Program (SGP)**

**WHEREAS**, the City of Joliet operates Public Safety Answering Point (PSAP) for City of Joliet Police and Fire Departments; and

**WHEREAS**, under the proposed Agreement with Will County 9-1-1 Emergency Telephone System Board (ETSB), the City of Joliet is an eligible Public Safety Answering Point (PSAP); and

**WHEREAS**, the ETSB has available funds from the Illinois Emergency Telephone System Act, 50 ILCS 750/35, to assist PSAPs in maintaining a high standard of quality in the delivery of 9-1-1 and related emergency communications services; and

**WHEREAS**, it is in the best interest of the City of Joliet to apply for any and all funds available to offset the cost of providing a dependable and efficient emergency communication system; and

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF JOLIET, ILLINOIS, PURSUANT TO ITS HOME RULE AND STATUTORY AUTHORITY, AS FOLLOWS:**

**SECTION 1:** The City Manager is hereby authorized to enter into an Agreement with Will County 9-1-1 Emergency Telephone System Board (ETSB).

**SECTION 2:** The City Manager is hereby authorized to apply for, and accept, any and all funds made available by the Will County 9-1-1 Emergency Telephone System Board (ETSB), through the Illinois Emergency Telephone System Act, 50 ILCS 750/35, to offset the cost of providing a dependable and efficient emergency communication system during 2025.

**SECTION 3:** Any Resolution or parts of Resolutions conflicting with any of the provisions of this Resolution are hereby repealed.

**SECTION 4:** Be it further resolved that the passage of this Resolution be inscribed permanently in the records of the proceedings of the City of Joliet.

**SECTION 5:** This Resolution shall be in full force and effect from and after its passage, approval, and recording, according to law.

**PASSED** this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

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**MAYOR**

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**CITY CLERK**

**VOTING YES:** \_\_\_\_\_

**VOTING NO:** \_\_\_\_\_

**NOT VOTING:** \_\_\_\_\_

INTERGOVERNMENTAL AGREEMENT

BY AND BETWEEN THE

WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD

AND THE

CITY OF JOLIET

FOR THE FUNDING OF A 9-1-1 SURCHARGE

Pursuant to the FY 2025  
Surcharge Grant Program

Effective December 1, 2024 to October 31, 2025

DATED: 5/7/25

**INTERGOVERNMENTAL AGREEMENT**

**BY AND BETWEEN THE**

**WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD**

**AND THE**

**CITY OF JOLIET**

**FOR THE FUNDING OF A 9-1-1 SURCHARGE GRANT**

This AGREEMENT is made and entered into on the 7 day of May, 2025 by and between the WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD (hereafter referred to as "ETSB") and the CITY OF JOLIET (hereafter referred to as "PSAP").

WHEREAS, the ETSB has created a Surcharge Grant Program as outlined in "exhibit one", attached hereto, and hereby incorporated by reference; and

WHEREAS, the PSAP has agreed to participate in said Surcharge Grant Program, and by doing so, has agreed to all of the terms and conditions as outlined in said agreement; and

WHEREAS, the provisions of Article VII, Section 10 of the 1970 Illinois Constitution, and the provisions of the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) authorize and encourage intergovernmental cooperation.

NOW, THEREFORE, in consideration of the promises, covenants, terms, and conditions set forth in this AGREEMENT and the attached "Exhibit One," the sufficiency of which are hereby acknowledged, the ETSB and the PSAP agree as follows:

- A. That the parties agree to be bound by each and every term and condition as set forth in "Exhibit One" and that all such terms and conditions are hereby made a part of this agreement as if here fully set forth in this INTERGOVERNMENTAL AGREEMENT.
- B. That this Surcharge Grant is expressly given by the ETSB to the PSAP as a single Surcharge Grant for specific qualifying goods and/or services in accordance with "Exhibit One," and is not to be construed as a continuing Surcharge Grant for this, or any other purpose.
- C. That this Surcharge Grant is not a continuing Surcharge Grant but is limited to a one-time agreement, unless the ETSB, at its sole discretion, determines that additional Surcharge Grant or extensions are to be allowed.

- D. The term of the Agreement will take effect as of December 1, 2024, and continue through October 31, 2025.
- E. The receiving agency acknowledges that all purchases made by it shall be legal, proper and in accordance with the "Emergency Telephone System Act", 50 ILCS 750.
- F. That attached hereto, and hereby incorporated by reference as "Exhibit One" is the specific dollar amount of the Surcharge Grant as approved by the ETSB.
- G. That attached hereto, and hereby incorporated by reference as "Exhibit Two" is the Contact Information-Project Proposal form that shall be completed by the PSAP and returned to the ETSB with this executed agreement.
- H. That attached hereto, and hereby incorporated by reference as "Exhibit Three" is the Grant Expenditure Audit Report form that shall be completed by the PSAP in accordance with "Exhibit One".

I. MISCELLANEOUS


- 1. Nonliability: No party to this AGREEMENT shall be liable to any other party for any loss, claim or damages as a result of any delay or failure in the performance of any obligation hereunder, directly or indirectly caused by or resulting from acts of the other party, acts of the government, acts of God, acts of third persons, strikes, embargoes, delays in the mail, transportation and delivery, network or power failures and shortages, fires, floods, epidemics and unusually severe weather conditions, or other causes beyond the control of such party.
- 2. Binding effect: This AGREEMENT shall be binding upon and insure to the benefit of the successors and assigns of the parties as if they too were parties.
- 3. Severability: The parties agree that to the extent a court of competent jurisdiction shall determine that any part or provision of this AGREEMENT is unenforceable as a matter of law, such part or provision of the AGREEMENT shall be deemed severable, and the remainder of the AGREEMENT shall survive.
- 4. Notice: All notices required herein shall be in writing and be served personally or by registered or certified mail, return receipt requested, upon the parties at their principal administrative offices or as otherwise designated.
- 5. Governing law: This agreement shall be governed, interpreted, and construed according to the laws of the State of Illinois.
- 6. Amendment: This AGREEMENT and attached exhibits contain the entire agreement of the parties and shall supersede any prior agreements or

understandings, written or oral, and may only be altered, modified or amended by written consent of the parties.

7. Compliance with laws: The parties agree that they will each observe and comply with all applicable federal, state and local laws that affect performance under this AGREEMENT.
8. Indemnification: The PSAP hereby holds harmless the ETSB for any claims, losses, damages, and liabilities whatsoever relative to actions by third parties as a result of this Surcharge Grant and/or the purchase of goods and services with the Surcharge Grant funds. The PSAP agrees to hold harmless and defend the ETSB, its staff and Board members, from and against any claims, losses, damages, and liabilities, including costs, expenses, and attorney's fees.
9. The ETSB, or its designee, shall have the authority to audit services, equipment or materials purchased through the 9-1-1 Surcharge Grant Program to ensure that said services, equipment or materials are being used in accordance with the Emergency Telephone System Act and the Surcharge Grant Program Guidelines. This audit authority shall remain in effect for the life of the service, equipment or materials purchased through the 9-1-1 Surcharge Grant. Should the ETSB determine that the service, equipment, or materials are not being used in accordance with the Emergency Telephone System Act and the 9-1-1 Surcharge Grant Program Guidelines then said service, equipment or materials shall be removed and returned to the ETSB, at the expense of the agency, or the agency shall be required to refund the financial assistance received from the ETSB. The ETSB shall have sole discretion in determining which method of recovery shall be followed by the agency.
10. Forfeiture: Any use of surcharge reallocation funds that is not in compliance with the intergovernmental agreement, shall cause forfeiture of any unexpended reallocation funds and cause forfeiture of any future rights under this or any subsequent grant or surcharge reallocation program by the ETSB.
11. Term of agreement: The term of said agreement will take effect as of December 1, 2024 and continue through October 31, 2025.
12. The agency shall pay all reasonable attorneys' fees to the ETSB for any action necessary to enforce any part of this agreement.

**SIGNED:**

For the WILL COUNTY EMERGENCY TELEPHONE SYSTEM BOARD:

SIGNATURE: 

Brian Van  
Interim Chief Administrator

DATE: 5/8/25

For the CITY OF JOLIET:

SIGNATURE: \_\_\_\_\_

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_







# City of Joliet

150 West Jefferson Street  
Joliet, IL 60432

## Memo

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**File #:** TMP-8629

**Agenda Date:** 6/3/2025

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**TO:** Public Safety Committee

**FROM:** William Evans, Chief of Police

**SUBJECT:**

Resolution Authorizing the Agreement Between the City of Joliet and the Village of Channahon Regarding the Provision of Law Enforcement Mutual Aid

**BACKGROUND:**

The City of Joliet and Village of Channahon recognize and acknowledge that natural or manmade occurrences, disasters, and emergencies may produce situations that are beyond the ability of an individual community to effectively handle in terms of manpower and equipment resources on hand at a time of imperative need. The City of Joliet and the Village of Channahon express their mutual intent and desire to provide available police manpower and equipment resources between the communities as such occurrences, disasters, and emergencies arise and as the Parties' resources and situations allow. The specific intent of this agreement is to permit both departments to more fully safeguard the lives, persons, and property of all citizens.

**RECOMMENDATION:**

Based on the above, it is recommended the Mayor and City Council recommends the approval of the Resolution between the City of Joliet and the Village of Channahon regarding the provision of Law Enforcement Mutual Aid.

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CITY OF JOLIET  
AND THE VILLAGE OF CHANNAHON REGARDING THE PROVISION OF LAW  
ENFORCEMENT MUTUAL AID**

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**WHEREAS**, Joliet and Channahon are Home Rule Municipalities under and by virtue of the Illinois Constitution of 1970; and

**WHEREAS**, pursuant to Article VII, Section 10 of the Illinois Constitution of 1970, Joliet and Channahon are units of local government that may contract or otherwise associate among themselves to obtain or share services and to exercise, combine or transfer any power or function in any manner not prohibited by law or by ordinance; and

**WHEREAS**, the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) authorizes municipalities to exercise jointly with any public agency of the State, including other units of local government, any power, privilege, or authority which may be exercised by a unit of local government individually, and to enter into contracts for the performance of governmental services, activities, and undertakings; and

**WHEREAS**, the Parties wish to acknowledge in this Agreement that they are working cooperatively to protect the health, safety, and welfare of their residents; and

**WHEREAS**, the Parties seek to have officers of the Channahon Police Department become members of the Joliet Police Department Special Operations Squad (hereinafter referred to as the "SOS").

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF JOLIET AS FOLLOWS:**

**SECTION 1:** The attached agreement for the provision of police service mutual aid is hereby adopted. The City Manager is hereby authorized to execute said Agreement for and on behalf of the City of Joliet.

**SECTION 2:** This Resolution shall be in full force and effect from and after its passage, approval, and recording according to law.

**PASSED** this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

**VOTING YES** \_\_\_\_\_

**VOTING NO** \_\_\_\_\_

**NOT VOTING** \_\_\_\_\_

**INTERGOVERNMENTAL AGREEMENT  
BETWEEN THE CITY OF JOLIET AND THE VILLAGE OF CHANNAHON REGARDING  
THE PROVISION OF LAW ENFORCEMENT MUTUAL AID**

This Agreement is made by and between the City of Joliet, Illinois, an Illinois Municipal Corporation, (hereinafter, "Joliet") and the Village of Channahon, an Illinois Municipal Corporation, (hereinafter, "Channahon"), collectively referred to as the "Parties" herein, and is an Agreement for Mutual Aid in the Event of Disaster or Emergency and for Membership in the Joliet Police Department Special Operations Squad (hereinafter, "Agreement"), as described herein.

**WHEREAS**, Joliet and Channahon are Home Rule Municipalities under and by virtue of the Illinois Constitution of 1970; and

**WHEREAS**, pursuant to Article VII, Section 10 of the Illinois Constitution of 1970, Joliet and Channahon are units of local government that may contract or otherwise associate among themselves to obtain or share services and to exercise, combine or transfer any power or function in any manner not prohibited by law or by ordinance; and

**WHEREAS**, the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) authorizes municipalities to exercise jointly with any public agency of the State, including other units of local government, any power, privilege, or authority which may be exercised by a unit of local government individually, and to enter into contracts for the performance of governmental services, activities, and undertakings; and

**WHEREAS**, the Parties wish to acknowledge in this Agreement that they are working cooperatively to protect the health, safety, and welfare of their residents; and

**WHEREAS**, the Parties seek to have officers of the Channahon Police Department become members of the Joliet Police Department Special Operations Squad (hereinafter referred to as the "SOS").

**NOW, THEREFORE**, in consideration of the mutual promises, obligations and undertakings set forth herein, the Parties **AGREE AS FOLLOWS**:

## **SECTION 1: Purpose of Agreement**

Mutual Aid: Certain disasters and emergency situations may require resources beyond those that an individual municipality is capable of providing. Recognizing as much, the Parties intend to assist one another during such disasters or emergencies by providing the other with available police personnel and equipment, subject to the terms of this Agreement.

Special Operations Squad Membership: The Parties also intend for law enforcement officers of the Channahon Police Department to become members of the Joliet Police Department Special Operations Squad.

## **SECTION 2: Definitions**

Authorized Representative: The Chief Law Enforcement Officer of the Channahon Police Department and the Chief Law Enforcement Officer of the Joliet Police Department, and their authorized designee(s).

Disaster: An occurrence or threat of widespread or severe damage, injury, or loss of life or property resulting from any natural, technological, or human cause, including but not limited to fire, flood, earthquake, wind, storm, hazardous materials spill or other water contamination requiring emergency action to avert danger or damage, epidemic, air contamination, blight, extended periods of severe and inclement weather, drought, infestation, critical shortages of essential fuels and energy, explosion, riot, hostile military or paramilitary action, public health emergencies, cyber incidents, or acts of domestic terrorism.

Emergency: An occurrence or threat not rising to the level of a disaster that poses an immediate risk to health, life, property, or the environment.

Participating Municipality: The City of Joliet, Illinois, and the Village of Channahon, Illinois, including their recognized Police Departments.

Mutual Aid: Assistance provided by the Responding Department to the Requesting Department pursuant to the Agreement between the Parties in the event of an Emergency or Disaster.

Mutual Aid Assignments: A written document detailing the personnel and equipment that may be provided by the Responding Department at the discretion of the Responding Department's Chief Law Enforcement Officer.

Requesting Department: The recognized Police Department of the Participating Municipality in which a disaster or emergency occurs that requests mutual aid from the Responding Department.

Responding Department: The recognized Police Department of the Participating Municipality that receives a request for mutual aid from the Requesting

Department.

**SECTION 3: Provision of Mutual Aid; Membership in Special Operations Squad**

The Parties agree to the following terms regarding the provision of mutual aid and membership of the Special Operations Squad:

- A. Membership of The Joliet Police Department Special Operations Squad. Joliet hereby authorizes law enforcement officers of Channahon to become members of Joliet's Special Operations Squad. Membership in the SOS is a specific form of mutual aid under this Agreement and is authorized for any purpose described in the Joliet Police Department Special Operations Squad General Order in its current form and as may be amended from time to time. Except as otherwise provided in this Agreement, the policies and procedures set forth in the Joliet Police Department Special Operations Squad General Order in its current form and as may be amended from time to time, shall apply to SOS operations.
- B. Requesting Mutual aid. Whenever a Participating Municipality becomes affected by a Disaster or Emergency that requires resources beyond those that it is capable of providing, the Authorized Representative of the Requesting Department may request mutual aid from the Authorized Representative of the Responding Department. Any request for mutual aid under this Agreement shall, whenever reasonably possible, include a statement of whether the mutual aid needed is for the SOS or not, the amount and type of equipment and number of law enforcement personnel requested, and shall specify the location to which the equipment and personnel are to be dispatched.
- C. Responding to a Request for Mutual Aid. Upon receiving a request for mutual aid, the Authorized Representative of the Responding Department may activate this Agreement and provide such mutual aid to the Requesting Department. In this situation, the Responding Department's Authorized Representative shall:
  - 1. immediately determine if the personnel and equipment designated in the Mutual Aid Assignments are available; and, if so,
  - 2. promptly dispatch some or all of the personnel and equipment designated in the Mutual Aid Assignments to the location(s) specified by the Requesting Department.

- D. Non-Liability for Failure or Refusal to Provide Mutual Aid. The provision of mutual aid under the terms of this Agreement is optional. Notwithstanding any other provision of this Agreement, the Authorized Representative of the Responding Department may deny a request for mutual aid in his or her discretion if they determine that providing mutual aid will impair its ability to serve its own jurisdiction. If the Authorized Representative of the Responding Department denies a request for mutual aid, they shall immediately notify the Authorized Representative of the Requesting Department. A Participating Municipality shall not be liable for its failure or refusal to provide mutual aid, delay in providing mutual aid, or failure to respond to a request for mutual aid in a timely manner.
- E. Operational Control. All personnel of the Responding Department shall report to the Requesting Department's officer in tactical control at the location to which said law enforcement personnel have been dispatched and shall be under the operational command of the Requesting Department's Chief Law Enforcement Officer or their designee. Law enforcement officers participating in the Special Operations Squad shall be under the command authority of the SOS Commander.
- F. Personnel to Abide by Their Employer's Policies and Procedures. Law enforcement officers providing mutual aid under this Agreement shall abide by their employer's policies and procedures. For law enforcement officers participating in the Special Operations Squad, in the event of a conflict, the policies and procedures set forth in the Joliet Police Department Special Operations Squad General Order in its current form and as may be amended from time to time, shall control.
- G. Termination or Withdrawal of Mutual Aid. The Responding Department's personnel and equipment shall be released and returned to duty in their jurisdiction as soon as the situation is restored to a point where the Requesting Department is capable of handling the response with its own resources. The Responding Department may also withdraw its mutual aid, including from the Special Operations Squad, at any time and for any reason at the discretion of the Authorized Representative.
- H. No Reimbursement for Personnel and Equipment Costs. Each Participating Municipality shall be individually responsible for the costs it incurs in providing mutual aid under this Agreement. Each Participating Municipality shall also be responsible, regardless of fault, for replacing or repairing any damage to its own vehicles or equipment that occurs while providing mutual aid under this Agreement.
- I. Payment of Wages and Benefits. Each Participating Municipality shall be individually responsible for compensating its personnel providing mutual aid under this Agreement. Under no circumstances should an officer be



considered an employee of the Participating Municipality which did not originally employ them by virtue of this Agreement. Additionally, no officer shall be entitled to the employment benefits of the other Participating Municipality including but not limited to insurance benefits, retirement benefits, or other employee benefit programs. Each Participating Municipality will accept liability, to the extent required by the Illinois Workers' Compensation Act (Chapter 820, ILCS 305/1, et. seq.) for personal injuries occurring to its officers while engaged in SOS and/or mutual aid related activities.

- J. Notification of Authorized Representative; Notification of Assignments. Each Participating Municipality shall routinely inform the other of the name and contact information of its Authorized Representative established in accordance with this Agreement. Each Participating Municipality shall routinely provide the other with an updated version of its Mutual Aid Assignments.

**SECTION 4: No Indemnification** Each Participating Municipality shall assume sole responsibility for insuring and/or indemnifying its own employees and shall provide for its own defense in any action or dispute that arises in connection with, or as the result of this Agreement. Neither Participating Municipality shall be required to indemnify the other or hold the other Participating Municipality harmless from any claim(s), damages, losses, or liabilities incurred in providing or refusing to provide mutual aid under this Agreement. Each Participating Municipality shall be solely responsible for its own acts and omissions, and the actions or omissions of its officers, employees, and agents. Each Participating Municipality shall bear its own liability and shall handle the defense of any claims incurred in providing or refusing to provide mutual aid pursuant to this Agreement. This Agreement creates no rights or claims for any third party. Neither Participating Municipality waives any defenses available to it under state or federal law.

**SECTION 5: Insurance** Each Agency participating under the terms of this Agreement shall procure and maintain, at its sole and exclusive expense, insurance coverage which covers itself, its personnel and equipment and liability for its participation in this Agreement as follows: Commercial General Liability (Including contractual liability coverage): \$1,000,000 combined single limit per occurrence for bodily injury, and property damage and \$1,000,000 per occurrence for personal injury. The general aggregate shall be twice the required occurrence limit. Minimum General Aggregate shall be no less than \$2,000,000. Law Enforcement Liability: \$5,000,000 per wrongful act for bodily injury, personal injury or property damage with a \$10,000,000 general aggregate. Business Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage. Workers' Compensation and Employers' Liability: Workers' Compensation coverage with statutory limits and Employers' Liability limits of \$1,000,000 per accident, disease per employee. Each Agency shall bear the responsibility for its own insurance even in the event of inadequate, nonexistent or exhausted coverage. Any Agency that is a party to this Agreement shall have no obligation to provide or extend insurance coverage to insure the personnel of any other Agency to this Agreement or to insure the acts or omissions of personnel of any other Agency to this Agreement.

**SECTION 6: Adoption** This Agreement shall become effective upon the passage and approval of a companion ordinance or resolution by the Participating Municipalities, in the manner provided by law, and by the signing of this Agreement by the City Manager of Joliet and the Village President of Channahon.

**SECTION 7: Term** This Agreement shall remain in effect for a period of three (3) years from the date of its execution and shall renew automatically for subsequent periods of one (1) year with no further action from the Parties unless sooner terminated under the terms of Section 8.

**SECTION 8: Termination** Either Participating Municipality may withdraw from this Agreement by providing written notice to the Chief Law Enforcement Officer of the other Participating Municipality. This Agreement will terminate thirty (30) days from the date of written notice.

All notices pursuant to this Agreement shall be sent via regular first-class U.S. mail and via email to the following:

If to City of Joliet:

City of Joliet Police Department  
150 W Washington St.  
Joliet, Illinois 60432  
Attention: Chief William Evans  
Email: [wevans@joliet.gov](mailto:wevans@joliet.gov)

With a copy to:

City of Joliet Legal Department  
150 W. Jefferson St.  
Joliet, Illinois 60432  
Attention: Corporation Counsel  
Email: [Legal@joliet.gov](mailto:Legal@joliet.gov)

If to Village of Channahon:

Village of Channahon Police Department  
24555 S. Navajo Drive  
Channahon, Illinois 60410  
Attention: Chief of Police  
Email: [abogart@channahon.org](mailto:abogart@channahon.org)

With a copy to:

Village of Channahon  
24555 S. Navajo Drive  
Channahon, Illinois 60410

Attention: Village Administrator  
Email: [tdurkin@channahon.org](mailto:tdurkin@channahon.org)

The parties may amend the address and email information above by sending notice thereof to the other party

**SECTION 9: Severability** Should any portion, section, or subsection of this Agreement be held to be invalid by a court of competent jurisdiction, the remaining portions of this Agreement shall remain in effect without regard to the invalidated section, portion, or subsection.

**SECTION 10: Modification** Modifications to this Agreement must be made in writing and executed by each of the Parties authorized representatives before such modifications become effective.

IN WITNESS WHEREOF, this Agreement has been duly executed by the following parties:

CITY OF JOLIET

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

VILLAGE OF CHANNAHON

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



# City of Joliet

150 West Jefferson Street  
Joliet, IL 60432

## Memo

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**File #:** TMP-8501

**Agenda Date:** 6/3/2025

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**TO:** Public Safety Committee

**FROM:** Christopher Botzum, Deputy Chief of Police

**SUBJECT:**

Resolution Authorizing the Execution of a Memorandum of Understanding Between the City of Joliet and the Kankakee County Emergency Telephone Board (KanComm)

**BACKGROUND:**

Tri-County Auto Theft Taskforce (TCAT) operates in Will, Kankakee, Grundy, and Iroquois County. The Joliet Police Department is the administrative agency with direct fiduciary oversight for TCAT. Public Safety communications need the agencies to work together to establish communication compatibility and mutual aid plans that cross over jurisdictional boundaries. The purpose of the Memorandum of Understanding is to ensure clear and secure shared talk groups across several jurisdictions.

**RECOMMENDATION:**

Based on the above, it is recommended the Mayor and City Council approve the Resolution to execute a Memorandum of Understanding with the Kankakee County Emergency Telephone Board (KanComm).

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN  
THE CITY OF JOLIET AND KANKAKEE COUNTY EMERGENCY TELEPHONE BOARD**

**WHEREAS**, the City of Joliet is a Home Rule Municipality under and by virtue of the Constitution of the State of Illinois; and

**WHEREAS**, the Kankakee County Emergency Telephone Board (KanComm) is a body corporate and politic; and

**WHEREAS**, Article VII, Section 10, of the Constitution of the State of Illinois of 1970 provides that units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine or transfer any power or function in any manner not prohibited by law or by ordinance; and

**WHEREAS**, the City of Joliet and KanComm are public agencies within the meaning of the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*; and

**WHEREAS**, the Illinois Intergovernmental Cooperation Act authorizes municipalities to exercise jointly with any public agency of the State, including other units of local government, any power, privilege, or authority which may be exercised by a unit of local government individually, and to enter into contracts for the performance of governmental services, activities, and undertakings; and

**WHEREAS**, the City of Joliet seeks to partner with KanComm to share talk groups; and

**WHEREAS**, it is necessary and appropriate for the City of Joliet and KanComm to enter into a Memorandum of Understanding (MOU) regarding the policies and procedures for this program; and

**WHEREAS**, the proposed MOU is attached hereto and incorporated herein as Exhibit "A;" and

**NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF JOLIET, ILLINOIS, AS FOLLOWS:**

**SECTION 1:** The attached MOU regarding public safety communications and establishing clear and secure shared talk groups across several jurisdiction is hereby adopted. The City Manager is authorized to execute the MOU for and on behalf of the City of Joliet.

**SECTION 2:** This Resolution shall be in full force and effect from and after its passage, approval and publication as provided by law.

**PASSED** this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

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**MAYOR**

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**CITY CLERK**

**VOTING YES:** \_\_\_\_\_

**VOTING NO:** \_\_\_\_\_

**NOT VOTING:** \_\_\_\_\_

## Memorandum of Understanding

The Tri-County Auto Theft Taskforce hereinafter referred to as “TCAT” operates in Will, Kankakee, Grundy and Iroquois county. The Joliet Police Department hereinafter referred to as “JPD” is the administrative agency having direct fiduciary oversight for TCAT. The current public safety communications environment has reinforced the need for agencies to work together to establish communication interoperability and mutual aid plans that cross over jurisdictional boundaries.

To remedy the intra-discipline communication void, JPD and the Kankakee County Emergency Telephone Board hereinafter referred to as “KanComm” have worked together to develop an improved interoperability solution as outlined in this Memorandum of Understanding, hereinafter referred to as “MOU”. The solution allows for the sharing of clear and secure talk groups on the Starcom 21 radio Network (SC21); this includes the sharing of encryption materials. The purpose is to allow each party’s respective agencies to access the others talk groups for interoperability on the SC21 Network. This MOU does not include any entities that have a dispatch agreement with KanComm. TCAT will provide JPD and KanComm radio call signs, or identifiers, for all members of the taskforce for the purpose of interoperability and accountability. This MOU is restricted to these talk groups specifically within the operating parameters of the TCAT radio group and not to be used outside of the TCAT organization without the expressed and written permission of JPD and KanComm.

JPD agrees to share the following talk groups with KanComm, and KanComm agrees to share the following talk groups with JPD:

Agency Talk Group	TG ID (Decimal)	CKR / Format (Decimal)	Agency Talk Group	TG ID (Decimal)	CKR / Format (Decimal)
JC_PD EAST	3201	34 / ADP	K3_City PD	34927	2370 / AES256
JC_PD CENTAL	3202	34 / ADP	K3_Brad PD	34928	2370 / AES256
JC_PD WEST	3203	34 / ADP	K3_Bour PD	34929	2370 / AES256
JC_TCAT1	3300	34 / ADP	K3_Co PD 1	34930	2370 / AES256
			K3_Co PD 2	34931	2370 / AES256
			K3_PD Tac 1	34933	2370 / AES256
			K3_PD Tac 2	34934	2370 / AES256
			K3_PD Tac 3	34935	2370 / AES256
			K3_PD Tac 4	34936	2370 / AES256
			K3_PD Tac 5	34937	2370 / AES256
			K3_PD Tac 6	34938	2370 / AES256

Upon execution of this MOU these shared talk groups will be available for use. The use of these talk groups will follow standard operating procedures from each department. Communication Supervisors from each department along with TCAT supervisors will be responsible for the daily operations and routine use of talk groups of their respective department, as well as the procedures regarding special incidents.

Should any problems arise from the sharing of these talk groups, the communications personnel of the respective departments should be contacted immediately and the situation documented. If the problem

is not resolved, the situation should be forwarded up the chain of command of the respective department for resolution.

JPD makes no representations or warranties regarding the functionality of the radio system and expects no consideration for the use of talk groups on starcom21 or JPD owned repeaters.

Any further modifications to this MOU shall be in writing and included as an appendix to this document. Both departments reserve the right to terminate this MOU at any time, for any reason. Modifications or termination of this MOU shall be in writing with proper signature authority from the respective department(s) as applicable. If this MOU is cancelled/terminated, both JPD and KanComm must certify in writing to the other party that talk groups previously authorized for use have been removed from all radios within 30 days of the cancellation/termination of this agreement.

This consent is granted on \_\_\_\_\_ and shall remain in effect until withdrawn by either agency representative.

**City of Joliet Representative**

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

**KanComm Representative**

Name: \_\_\_\_\_

Signature: \_\_\_\_\_