

City of Joliet

150 West Jefferson Street
Joliet, IL 60432



Meeting Agenda - Final

Wednesday, November 6, 2024

8:30 AM

City Hall, Executive Conference Room

Communication, Technology & Information Systems Committee

Committee Members

Councilwoman Sherri Reardon, Chairperson

Councilman Cesar Cardenas

Councilwoman Suzanna Ibarra

Citizens who are unable to attend the meeting can email comments in advance of the meeting to publiccomment@joliet.gov.

ROLL CALL

APPROVAL OF MINUTES

Approval of the Minutes for the Communication, Technology & [TMP-7744](#)
Information Systems Committee on August 7, 2024

Attachments: [CTIS Minutes - 8-7-2024.pdf](#)

CITIZENS TO BE HEARD ON AGENDA ITEMS

This section is for anyone wanting to speak regarding agenda items and are allowed a maximum of 4 minutes. It is not a question and answer period and staff, and the Committee members do not generally respond to public comments. The City Clerk has a copy of the public speaking procedures; please note, speakers who engage in conduct injurious to the harmony of the meeting shall be called to order by the Presiding Officer and may forfeit the opportunity to speak.

AGENDA ITEMS

Award of Contract to Avolve Software for ProjectDox Plan Review [TMP-7745](#)
Software Annual Renewal in the Amount of \$35,400.00

Attachments: [2024ePlans Current Stats.pdf](#)
[Avolve ProjectDox Renewal 2024.pdf](#)

Award of Contract to CDWG for the 2024 Getac Replacement [TMP-7761](#)
Program for Public Safety in the Amount of \$144,412.84.

Attachments: [PCLH821-GetacReplacement2024.pdf](#)

Award of Contract to Granicus for Public Meeting Management [TMP-7845](#)
Suite in the Amount of \$69,885.54

Attachments: [Granicus Q-385232 for Meeting Management.pdf](#)

NEW OR OLD BUSINESS, NOT FOR FINAL ACTION OR RECOMMENDATION

PUBLIC COMMENT

This section is for anyone wanting to speak regarding non-agenda items and are allowed a maximum of 4 minutes. It is not a question and answer period and staff, and the Committee members do not generally respond to public comments. The City Clerk has a copy of the public speaking procedures; please note, speakers who engage in conduct injurious to the harmony of the meeting shall be called to order by the Presiding Officer and may forfeit the opportunity to speak.

CLOSED SESSION to discuss the following subjects:

ADJOURNMENT

This meeting will be held in an accessible location. If you need a reasonable accommodation, please contact The City Clerk Office, 150 West Jefferson Street, Joliet, Illinois 60432 at (815) 724-3780.



City of Joliet

150 West Jefferson Street
Joliet, IL 60432

Memo

File #: TMP-7744

Agenda Date: 11/6/2024

City of Joliet

150 West Jefferson Street
Joliet, IL 60432



Meeting Minutes - Pending Approval

Wednesday, August 7, 2024

8:30 AM

City Hall, Executive Conference Room

Communication, Technology & Information Systems Committee

Committee Members

Councilwoman Sherri Reardon, Chairperson

Councilman Cesar Cardenas

Councilwoman Suzanna Ibarra

Citizens who are unable to attend the meeting can email comments in advance of the meeting to publiccomment@joliet.gov.

ROLL CALL

Present Councilwoman Sherri Reardon, Councilman Cesar Cardenas and Councilwoman Suzanna Ibarra

ALSO PRESENT: Christopher Sternal, CIO and Amanda Dite, Deputy Director of IT.

APPROVAL OF MINUTES

A motion was made by Councilman Cardenas, seconded by Councilwoman Ibarra to approve the minutes of the May 8, 2024 CTIS Meeting.

The motion carried by the following vote:

Aye: Councilwoman Reardon, Councilman Cardenas and Councilwoman Ibarra

[TMP-7553](#)

Attachments: [CTIS - Minutes - 05082024 - Pending Approval.pdf](#)

CITIZENS TO BE HEARD ON AGENDA ITEMS

None.

AGENDA ITEMS

Award of Contract to DTS for VUEWorks Asset Management Software Support and Hosting in the amount of \$70,000.00

[TMP-7554](#)

Attachments: [2024 Quote-City of Joliet.pdf](#)

Amanda Dite, Deputy Director of IT, gave an overview of the VUEWorks Asset Management Software Support and Hosting annual renewal.

A motion was made by Councilwoman Suzanna Ibarra, seconded by Councilman Cesar Cardenas to recommend for approval Award of Contract to DTS for VUEWorks Asset Management Software Support and Hosting in the amount of \$70,000.00.

The motion carried by the following vote:

Aye: Councilwoman Reardon, Councilman Cardenas and Councilwoman Ibarra

Award of Contract to Lenovo for TruScale Managed Storage Not to Exceed \$370,684.21

[TMP-7555](#)

Attachments: [Lenovo SAN Quote City of Joliet 2024-07-25 1.pdf](#)
 [TruScale Five Year Pricing with Annual Growth.pdf](#)
 [TruScale Managed Storage SOW.pdf](#)
 [SAN Hardware - One Time Fee.pdf](#)

Christopher Sternal, CIO, discussed the Lenovo TruScale Managed Storage, which is a comprehensive storage solution.

A motion was made by Councilwoman Suzanna Ibarra, seconded by Councilman Cesar Cardenas to recommend for approval Award of Contract to Lenovo for TruScale Managed Storage Not to Exceed \$370,684.21.

The motion carried by the following vote:

Aye: Councilwoman Reardon, Councilman Cardenas and
 Councilwoman Ibarra

NEW OR OLD BUSINESS, NOT FOR FINAL ACTION OR RECOMMENDATION

Christopher Sternal, CIO, gave a briefing on the recent CrowdStrike incident.

PUBLIC COMMENT

None.

ADJOURNMENT

A motion was made by Councilwoman Ibarra, seconded by Councilman Cardenas to adjourn.

The motion carried by the following vote:

Aye: Councilwoman Reardon, Councilman Cardenas and
 Councilwoman Ibarra

This meeting will be held in an accessible location. If you need a reasonable accommodation, please contact Christa M. Desiderio, City Clerk, 150 West Jefferson Street, Joliet, Illinois 60432 at (815) 724-3780.



Memo

File #: TMP-7745

Agenda Date: 11/6/2024

TO: Communication, Technology & Information Systems Committee

FROM: Chris Sternal, Director of IT

SUBJECT:

Award of Contract to Avolve Software for ProjectDox Plan Review Software Annual Renewal in the Amount of \$35,400.00

BACKGROUND:

In 2021, the City partnered with Avolve to implement their ProjectDox ePlan solution in order to review development and building applications.

Avolve ProjectDox is a comprehensive plan review software often used in construction, engineering, and architecture. ProjectDox aims to improve productivity and enhance communication and collaboration within organizations. Key features include:

- Collaboration Tools: Real-time editing and sharing for efficient teamwork.
- Version Control: Tracks document changes and allows reverting to previous versions.
- Security Features: Robust access controls and encryption protect sensitive information.

For Joliet, ProjectDox has improved processes by:

- Streamlined Document Management: Centralizes project documents for easier tracking.
- Improved Collaboration: Facilitates real-time feedback and revisions, speeding up timelines.
- Enhanced Transparency: Maintains a clear audit trail of submissions and revisions.
- Automated Workflows: Standardizes document review processes to reduce bottlenecks.
- Integrated Communication Tools: Keeps all parties updated on project status.
- Compliance Tracking: Ensures regulations are met with templates and checklists.

CONCLUSION:

Currently, ProjectDox is used by the building department to review all commercial and industrial

permits: new builds, remodels, additions, signs, parking lots, accessory structures, and demolitions. It also covers residential new builds, some remodels, fences, all solar projects, and certain decks.

Recent initiatives include Public Works engineering plan reviews and capital improvements plan reviews.

To enhance these capabilities, future endeavors will focus on integrating Laserfiche for improved document retention and collaboration, linking project documents with relevant ordinances, resolutions, and council-approved projects. Additionally, efforts will aim to transition remaining paper reviews to digital formats.

Sufficient funds exist utilizing the IT Contractual Services Budget (Org 04001000, object 524200, \$35,400.00).

Section 2-438 of the City of Joliet Code of Ordinance states that purchases over \$25,000 may be awarded without written specifications under certain circumstances. Two (2) of these circumstances apply:

1. (f) Purchases when authorized by a concurring vote of two-thirds (2/3) of the mayor and city council;
2. (g) Purchases of professional services.

RECOMMENDATION:

It is recommended that this item be forwarded to City Council with a recommendation to approve.

2024 PROJECTDOX PERFORMANCE

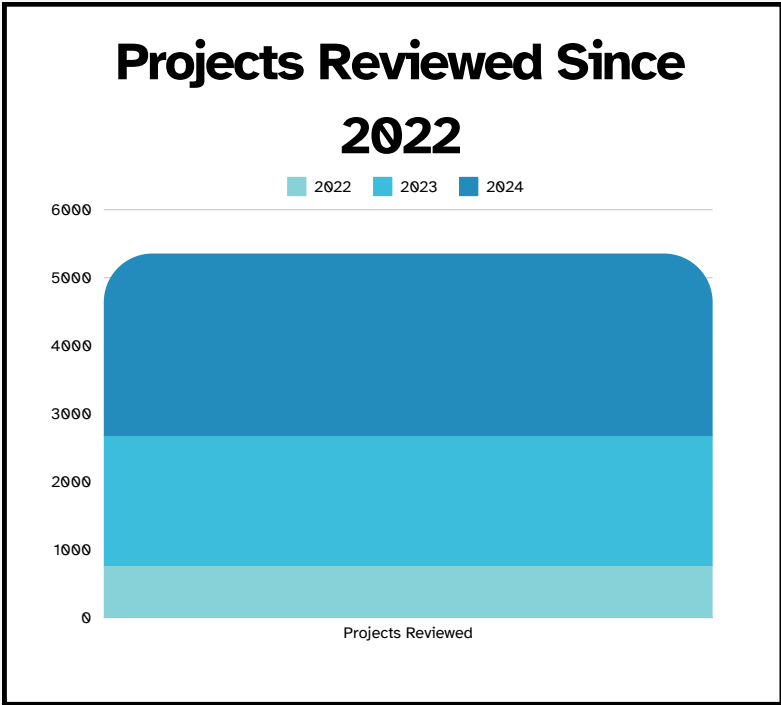
REPORT

This report evaluates the performance of content within ProjectDox from January 1, 2024 to current date of September 18, 2024.

Projects Reviewed
2,433

External Users
1,550

Internal Users
74



- ### Review Types:
1. Comm/Industrial/Res. New Builds, Remodels & Additions
 2. Solar
 3. Signs
 4. Parking Lots
 5. Fences
 6. Capital Improvement Projects
 7. Engineering Development
 8. PUD & Plats (Coming Soon!)

Workflows

- Planning
- Engineering
- Building
- Capital Improvement Projects

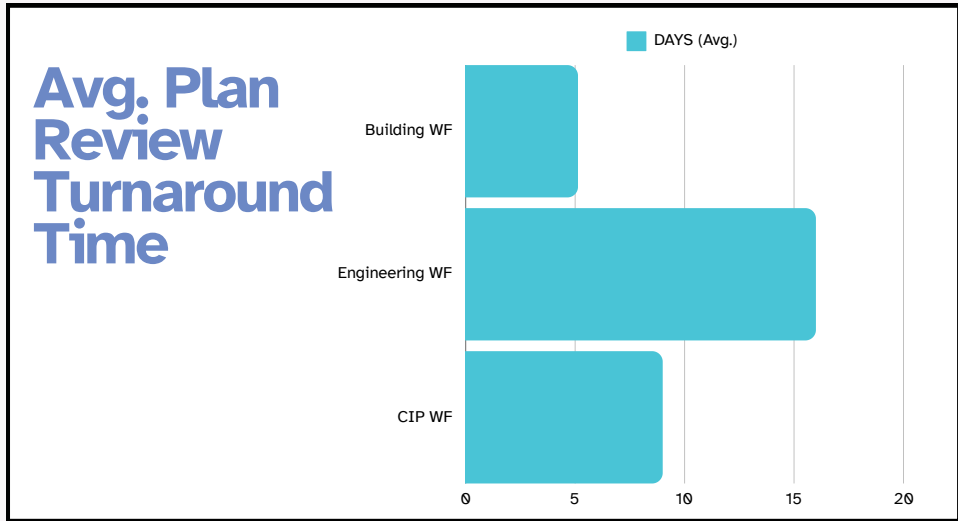
Plan Reviews Completed

Plan Reviews Received FYTD
5,210
17.74% compared to a year ago

Plan Reviews Completed FYTD
5,066
20.76% compared to a year ago

Internal User Departments/Third Party Reviewers:

- Public Works
- Public Utilities
- Planning & Zoning
- Building & Inspections
- Neighborhood Services
- GIS
- Police/Fire Management
- Local Assessors
- Consultants
- Legal Department
- City Collector



Estimated 12+ Trees Saved & Significant Decrease in Emissions from Travel



Joliet, IL

ProjectDox® ePlan Renewal Proposal

August 19, 2024



Prepared by your Avolve Software Representative

Scott Simon
Senior Renewals Manager
4835 East Cactus Road
Suite 420
Scottsdale, AZ 85254
www.avolvesoftware.com

Telephone: 623-703-9650
Email: ssimon@avolvesoftware.com



ProjectDox® Price Quotation

Quote Delivered To

Chris Sternal
150 West Jefferson Street
Joliet, Illinois
60432

Infrastructure Services
csternal@jolietcity.org

Joliet, IL
(815) 724-4000

Date of Quote: 8/19/2024

Quote Valid Until: 10/25/2024

ProjectDox ePlan Renewal Pricing Agreement

SAAS TERM: 11/01/2024 TO 10/31/2025

Product Name	Product Code	Description	Qty	Unit Price	Total Price
Production & Test Environment for ProjectDox SaaS Single User License Pack	SAAS-P.L.SULP	<p>Software as a Service (SaaS) for ProjectDox on a Production and Test Environment Single User License Pack. Maximum of 30 users.</p> <p>Software included for SaaS Production:</p> <ul style="list-style-type: none"> • ProjectDox Software Subscription • Unlimited Workflow license • 1TB storage. Additional storage space can be acquired. <p>Services included for SaaS Production:</p> <ul style="list-style-type: none"> • Managed services • Annual ProjectDox upgrades <p>Production Environment Safeguard: Avolve security policy limits access to the Production environment.</p> <p>External users including the customer's IT will not be allowed direct access to the Production servers and database. Any development or testing can be performed on the Test environment.</p>	12.00	\$1,250.00	\$15,000.00
Test Environment Light-Level Capacity ProjectDox SaaS License	SAAS.PDOX-T.L	<p>Software as a Service (SaaS) for ProjectDox on a Test Environment. Designed for organizations who plan to use the system for development and/or testing with approximately 5 concurrent users and approximately 500 permits per year.</p> <p>Software included for Production:</p> <ul style="list-style-type: none"> • ProjectDox Software Subscription • Unlimited Workflow license <p>Services included for SaaS Production:</p>	12.00	\$1,250.00	\$15,000.00



ProjectDox® Price Quotation

		<ul style="list-style-type: none"> • Set up and installation of ProjectDox • Managed services • Annual ProjectDox upgrades <p>Test Environment Safeguard: Avolve security policy limits access to the Test environment. External users including the customer's IT can be provided limited VPN access to the Test servers and database such as creation and testing of custom reports. VPN access will be made available upon request at additional cost.</p>				
TES-Video License Subscription	TES-VLS	TES-Video License Subscription	1.00	\$5,400.00		\$5,400.00
SaaS Sub-Total:						\$35,400.00

<p>Unless otherwise stated, pricing does not include any applicable taxes that may be applied at invoicing.</p> <p>Payment for the total amount is due net thirty (30) days from the date of Initial Invoice. Payment via EFT.</p>	Grand Total:	\$35,400.00
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NAME: _____

TITLE: _____

SIGNATURE: _____

DATE: _____

By signing this Order Form customer acknowledge and agrees to, if purchasing (a) licenses and/or support and maintenance, Avolve's Software License and Support Agreement General Terms and Conditions and Avolve's Maintenance and Support Level Agreement; (b) professional services, Avolve's Professional Services Agreement; and (c) training services, the Avolve University Training Terms and Conditions; and (d) hosting services, Avolve's Hosting Service Level Agreement. Customer acknowledges that it has been provided reasonable access to the applicable documents listed herein online at www.avolvesoftware.com and knowingly consents to the same. Resellers acknowledge that they will have end users formally acknowledge and be bound by all applicable Avolve Terms and Conditions as described above.



Memo

File #: TMP-7761

Agenda Date: 11/6/2024

TO: Communication, Technology & Information Systems Committee

FROM: Chris Sternal, Director of IT

SUBJECT:

Award of Contract to CDWG for the 2024 Getac Replacement Program for Public Safety in the Amount of \$144,412.84.

BACKGROUND:

Since 2019, the city has used Getac semi-rugged laptops in Public Safety vehicles, utilizing the S410 model for the Police Department and the V110 model for the Fire Department. These devices are built to meet our specifications and are expected to provide an effective useful life span of approximately five years, thus the need to begin a Getac Replacement Program. The regular replacement of Getac devices is expected to take place on a regular five-year cycle beginning with 2024.

CONCLUSION:

In 2024, the city anticipates purchasing 19 V110 devices, each accompanied by a bumper-to-bumper warranty, along with necessary peripheral items such as docks and vehicle adapter chargers. Additionally, 20 S410 devices will be acquired, also with bumper-to-bumper warranties, complemented by the required docking stations.

To ensure competitive pricing, the procurement of all equipment will be conducted using Sourcewell contract number 121923.

Sufficient funds exist utilizing the IT Hardware/Software account (Org 22060020, Object 557700, Project F9124, \$144,412.84).

Section 2-438 of the City of Joliet Code of Ordinance states that purchases over \$25,000 may be awarded without written specifications under certain circumstances. Two (2) of these circumstances apply:

1. (b) Purchases for additions to and repairs and maintenance of equipment owned by the city which may be more efficiently added to, repaired or maintained by a certain person;
2. (f) Purchases when authorized by a concurring vote of two-thirds (2/3) of the mayor and city council

RECOMMENDATION:

It is recommended that this item be forwarded to City Council with a recommendation to approve.



Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

QUOTE CONFIRMATION

IT INVOICES,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PCLH821	9/18/2024	JOSH FLOYD	229298	\$144,412.84

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
HP V110 G7 I7-1255U 512 16 W11P Mfg. Part#: AF7X0U3 Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	15	7971185	\$3,187.80	\$47,817.00
HP BUMPER TO BUMPER EXT WTY Mfg. Part#: 86W31U3 Electronic distribution - NO MEDIA Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	19	7944363	\$249.55	\$4,741.45
HP V110 G7 I7-1255U 512 16 W11P Mfg. Part#: B31V8U3 Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	4	8082177	\$3,558.32	\$14,233.28
HP V110 HAVIS VEHICLE DOCK & REPLIC Mfg. Part#: A989367 Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	11	4944278	\$574.58	\$6,320.38
HP Getac 11-16V,22-32V DC Vehicle Adapter Charger Mfg. Part#: A996363 Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	11	5508276	\$108.96	\$1,198.56
HP S410 G5 I7-1360P 512 16 W11P Mfg. Part#: A1YY3U3 Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	13	7830595	\$2,639.12	\$34,308.56
HP S410 G5 I7-1360P 512 16 W11P Mfg. Part#: B21JMU3 Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	7	8068564	\$2,981.22	\$20,868.54
HP BUMPER TO BUMPER SEMI-RUG Mfg. Part#: A938768 Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	20	4271405	\$359.84	\$7,196.80

QUOTE DETAILS (CONT.)

HP Getac S410 GJ Vehicle Docking Station without RF and Adapter	11	4749893	\$702.57	\$7,728.27
Mfg. Part#: A985655				
Contract: Sourcewell 121923-CDWG Tech Catalog (121923)				

SUBTOTAL	\$144,412.84
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$144,412.84

PURCHASER BILLING INFO

Billing Address:
CITY OF JOLIET
PURCHASING DEPT
150 W JEFFERSON ST
JOLIET, IL 60432-4158
Phone: (815) 724-3925
Payment Terms: Net 30 Days-Govt State/Local

DELIVER TO

Shipping Address:
CITY OF JOLIET
JOSH FLOYD
150 W JEFFERSON ST
JOLIET, IL 60432-4158
Phone: (815) 724-3925
Shipping Method: DROP SHIP-GROUND

Please remit payments to:

CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515



Sales Contact Info

Kristen Meyer | (866) 809-9889 | krismey@cdwg.com

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This order is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager.

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Memo

File #: TMP-7845

Agenda Date: 11/6/2024

TO: Communication, Technology & Information Systems Committee

FROM: Chris Sternal, Director of IT

SUBJECT:

Award of Contract to Granicus for Public Meeting Management Suite in the Amount of \$69,885.54

BACKGROUND:

In 2015, the City implemented a Granicus suite of products designed to enhance government transparency, efficiency, and engagement in public meetings.

1. **Boards and Commissions:** Manages the recruitment and activities of advisory boards, enhancing communication and transparency for public access.
2. **Legistar:** A comprehensive agenda management system that organizes and archives meeting agendas, minutes, and legislative documents for easy access.
3. **Meeting Efficiency Suite:** Integrates tools for scheduling, notifications, and follow-up actions to improve meeting productivity and collaboration.
4. **Live Cast:** Provides real-time streaming of government meetings, allowing public engagement and increasing transparency for those unable to attend.
5. **Granicus Live Cast Encoding Software:** Encodes video and audio for high-quality live streaming, ensuring effective broadcasting of meetings and events.

Together, these products create a cohesive ecosystem that enhances government functionality. Boards and Commissions and Legistar provide foundational support for managing governance processes, while the Meeting Efficiency Suite ensures that meetings are productive and well-communicated. Live Cast and the associated encoding software expand public engagement by making meetings accessible in real time, thus fostering greater transparency and accountability in local government.

CONCLUSION:

Currently, the Granicus meeting management suite facilitates the complete lifecycle of City Council meetings and various committee meetings, enabling staff to input agenda items electronically, allowing City Council members to review these items on iPads, and providing residents the opportunity to view meetings live on the City's website. The suite availability to city staff is essential to their productivity and necessary for running our public meetings successfully.

Section 2-438 of the City of Joliet Code of Ordinance states that purchases over \$25,000 may be awarded without written specifications under certain circumstances. Three (3) of these circumstances apply:

1. (a) Purchases which may only be practicably made from a single source;
2. (f) Purchases when authorized by a concurring vote of two-thirds ($\frac{2}{3}$) of the mayor and city council;
3. (g) Purchases of professional services.

Sufficient funds exist utilizing the IT Contractual Services Budget (Org 04001000, Object 524200, \$69,885.54).

RECOMMENDATION:

It is recommended that this item be forwarded to City Council with a recommendation to approve.

Granicus Budgetary Proposal for Joliet, IL

ORDER DETAILS

Prepared By: Andrea Marin
Phone:
Email: andrea.marin@granicus.com
Order #: Q-385232
Prepared On: 23 Oct 2024
Expires On: 30 Nov 2024

ORDER TERMS

Currency: USD
Payment Terms: Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)
Current Subscription
End Date: 30 Nov 2024
Period of Performance: 01 Dec 2024 - 30 Nov 2025

PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

Renewing Subscription Fees			
Solution	Billing Frequency	Quantity/Unit	Annual Fee
Boards and Commissions	Annual	1 Each	\$11,546.37
Legistar	Annual	1 Each	\$19,000.64
Meeting Efficiency Suite	Annual	1 Each	\$15,870.50
GovMeetings Live Cast	Annual	1 Each	\$21,582.00
Granicus Live Cast Encoding Software	Annual	1 Each	\$1,886.03
Open Platform Suite	Annual	1 Each	\$0.00
Open Platform Suite	Annual	1 Each	\$0.00
SUBTOTAL:			\$69,885.54

TERMS & CONDITIONS

- This quote, and all products and services delivered hereunder are governed by the terms located at <https://granicus.com/legal/licensing>, including any product-specific terms included therein (the "License Agreement"). If your organization and Granicus has entered into a separate agreement or is utilizing a contract vehicle for this transaction, the terms of the License Agreement are incorporated into such separate agreement or contract vehicle by reference, with any directly conflicting terms and conditions being resolved in favor of the separate agreement or contract vehicle to the extent applicable.
- If submitting a Purchase Order, please include the following language: The pricing, terms and conditions of quote Q-385232 dated 23 Oct 2024 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Joliet, IL to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.
- The terms and conditions set forth in the Agreement effective 01 Dec 2020 are incorporated herein by reference.