

Regular Meeting
February 26, 2024

A. Call to Order & Pledge to the Flag

At the call of the President, Sue Gulas, the Joliet Park District Board of Commissioners met for a Regular Meeting in the Board Room of the Inwood Athletic Club, 3000 W. Jefferson Street, Joliet, IL. The meeting began at 5:00pm.

The Pledge of Allegiance was recited.

B. Roll Call

Commissioners Present:	Raasch, Perez, Mutz, Tatro, Gulas
Commissioners Absent:	None

C. Proclamation Resolution – Stephanie Lab.

The Joliet Park District recognized Stephanie J. Lab for her dedication and advancement in the figure skating arena. President Gulas read the following Proclamation: A Tribute to Stephanie J. Lab - Whereas: Stephanie J. Lab has been a vital Joliet Park District employee at the Inwood Ice Arena since June 1997; and Whereas: Stephanie J. Lab, dedicated many hours in the development of skating programs for the Joliet Park District Inwood Ice Arena Skate School, including the Ice Skating Academy at Inwood Program; and Whereas: Stephanie J. Lab has dedicated her personal and professional life to the sport of figure skating; and Whereas: Stephanie J. Lab worked to obtain the title of technical panel official through extensive courses and testing, and Whereas: Stephanie J. Lab has dedicated her free time to volunteer as a technical panel official, and Whereas: Stephanie J. Lab achieved one of the highest honors to sit on the technical panel for the Senior Ladies at the 2024 United States Figure Skating Championships. Now, Therefore, be it resolved that the Joliet Park District, through its duly authorized and assembled Board of Commissioners, publicly commends Stephanie J. Lab and recognizes her remarkable contributions. Be It Further Resolved that this Resolution be spread of record and a copy be presented to Stephanie J. Lab. Dated, at Joliet, Illinois this 26th day of February, 2024.

D. Opportunity For The Public To Speak - 3 minute time limit

When given the opportunity to comment, Mary Lou Catalani, Joliet, IL addressed the Board. Ms. Catalani is representing Inwood Sports Complex concession stand workers and their concern regarding Kim Nelson, former concession stand supervisor. The staff is concerned that the season is starting in two weeks and Ms. Nelson's supervisory position has been eliminated. The staff feels Ms. Nelson is a major asset to the concession stand. Diana Grills, Joliet, IL feels the district is setting up Robert Talarico, Athletic Superintendent, and the concession stand for failure. Ms. Catalani and Ms. Grills are disappointed with the District's actions.

E. Approval of the Minutes of the Regular Meeting and Executive Session of January 22, 2024.

A motion was made by President Gulas, seconded by Commissioner Mutz, to approve the minutes of the Regular Meeting and Executive Session of January 22, 2024. The motion carried as follows:

Ayes: Gulas, Mutz, Perez, Raasch, Tatro
Nays: None

F. Approval of the bills and payroll for the month of January, 2024 - \$4,330,056.81

A motion was made by Commissioner Raasch, seconded by Commissioner Perez to approve the bills and payroll for the month of January, 2024 in the amount of \$4,330,056.81. The motion carried as follows:

Ayes: Raasch, Perez, Mutz, Tatro, Gulas
Nays: None

G. Treasurer's Report for the month of January, 2024.

Glenn Kelley, Director of Finance, gave the Treasurer's report for the end of month of January 2024 as follows:

Cash on hand beginning of month:	\$	11,871,543.46
Total Receipts:	\$	956,352.24
Total Disbursements:	\$	4,543,569.61
Cash on hand end of month:	\$	8,224,211.54
Total Investments:	\$	7,685,120.03
Total Cash & Investments:	\$	15,909,331.57
Total Fund Balances	\$	11,121,011.37

Vice President Tatro made a motion to approve the Treasurer's Report for the month of January 2024. Commissioner Mutz seconded the motion and it carried as follows:

Ayes: Tatro, Mutz, Perez, Raasch, Gulas
Nays: None

H. Communications

1. Executive Director Correspondence

Mr. Brad Staab, Executive Director publicly thanked Dan Hinz, Ice Arena Superintendent, and his staff, along with the Jaguars Hockey Club for a great job the past two weekends at the NIHL Tournament.

Mr. Staab informed the Board of a committee to be formed, the Decennial committee needs to meet three times between now and June, 2024. This committee is composed of board members and 2 unaffiliated community members. Per Attorney Todd Hayden, the committee is supposed to suggest ways to become more efficient in all areas of the districts operation, Mr. Hayden has a template for this committee to work from. The first meeting will be March 18, 2024 at 5:00pm, subsequent meetings will coincide with Joliet Park District Board Meetings.

2. Staff Reports

Mr. Ekstrom, Director of Parks/Golf Grounds, explained to the Board that with the nice weather the golf courses have had a lot of activity and he is working on the plan to begin mowing and when golf carts will be able to be on the courses.

Mr. Ekstrom advised the Board that Fall Creek Park playground equipment is supposed to be delivered this week and will be installed next week. The construction fence is up at Longleat Park; demolition will begin this week.

Mr. Ekstrom mentioned that the Wedgewood water project is complete, the Clubhouse is now on City of Joliet water.

Mr. Ekstrom told the Board that 4 of the 5 fields have cement poured for dugouts at the Harlow Lockwood Softball Fields.

President Gulas questioned Mr. Staab and Mr. Ekstrom about a request to fence Osgood Park. It was stated that it is not a practice that the Joliet Park District installs fences around the parks.

Laura Brumfiel, Director of Recreation, informed the Board of the following highlights:

- Summer camp registration at the Kathy Green Multi-Purpose Center is up \$20,000 compared to last year to date.
- The Kathy Green Multi-Purpose Center Sunshine and Rainbows pre-school program is up 53 students from last year, their open house was yesterday.
- The Joliet Flip Squad competed in the state tournament this past weekend, one of the districts participants had the highest score.
- The SRJC basketball team is competing in the state tournament on March 9th.
- The first rental of 2024 at the Joliet Memorial Stadium is this weekend
- The first rental of 2024 at the Inwood Sports Complex is the weekend of March 8 & 9.

Ms. Brumfiel thanked Mr. Ekstrom for the improved dugouts at the Harwood Lockwood Softball Fields.

Ms. Brumfield expressed how nice the gymnasium at the Kathy Greenwood Multi-Purpose Center looks with the new bleachers, paint and wall padding.

Mr. Kelley introduced Donnie Sariyavong, IT Personnel, to update of the Board on the Inwood Sports Complex. Mr. Sariyavong explained the updates done to the internet at the Inwood Sports Complex last summer. The internet went from 15 megs to 1000 megs. Next the software needed to be updated, the current software is geared towards signing up for classes, not point of sale. A contract was signed with Namscorp on January 30, 2024 for a new point of sale program to be used at the Inwood Sports Complex initially. The POS equipment has arrived and the wiring is installed. Namscorp will have the menu programmed in the next week. After the Finance Department understands the reporting and balancing for the POS system, it will be introduced at the golf

courses. Namscorp will do the initial programming and the initial training. The POS will have the ability to track inventory.

Mr. Kelley introduced Craig Ford, Safety Manager, to the Board for a safety program update. Mr. Ford has put together a Safety Manual and approximately 20 policies, all are in review before approval and implementation. Mr. Ford has acquired a Safety Management Software, the first tool is an Employee Portal has been rolled out, employees can report hazards, injuries, vandalism, etc. This reporting can be done through their phone or desktop. Mr. Ford gets these reports immediately; he will then forward it to the appropriate person. The next tool is an inspection tool, that is currently being used to inspect all of the parks, Mr. Ford has already used it at all of the district facilities. The Safety Management Software has various reports that can be utilized. Mr. Ford will be meeting with Will County Emergency Management to review the Districts Emergency Action Plans. Mr. Ford is currently working on evacuation maps for each facility. Safety Management also has a post-accident investigation tool that Mr. Ford has utilized for 2 incidents that have occurred in the past few weeks.

Mr. Kelley mentioned that Selden Fox, Joliet Park District auditors will be starting our audit on March 11, 2024.

Ms. Teri Talarico, Director of Operations, thanked Dan Hinz and the Ice Arena staff for ensuring the NIHL tournament was successful. Ms. Talarico publicly acknowledged Meredith Schrader, Ice Skate Instructor, for stepping up and handling concessions for the NIHL tournament. The Ice Show will be April 5th and 6th, the ice arena will close on April 7th for renovations.

Ms. Talarico informed the Board of that Inwood Athletic Club will have a membership sale running March 1-10. The Run3 Bundle will start being sold March 1st at \$99.

Ms. Talarico told the board that the pool will be having a water safety week March 18-21, each day will have activities for members. The Egg hunt at the pool will be Sunday, March 24th.

Ms. Talarico shared that the Pilcher Park Nature Center has been busy with field trips experiencing sap to syrup. The Sap to Syrup public event will be March 9th explaining how sap turns to syrup and a pancake breakfast will be served.

I. Action Items

1. Old Business

There was no old business.

2. New Business

- a. Approval of Ordinance #859 – Adopting an Agreement with Lennar Corporation Relating to A Park Land and Cash Contribution for Lakewood Prairie Subdivision

Mr. Staab explained that Lennar, the developer, will pay for the park equipment and give the District \$50,000 for a mower. The Park District will maintain the park. Initially the Park District requested cash in lieu of land, the developer returned with documentation stating that the 2004 Park District Board approved the park.

President Gulas made a motion to approve Ordinance #859 authorizing and directing the Executive Director to execute any and all documentation pending attorney review and approval on the agreement with Lennar Corporation relating to a Park Land and Cash Contribution for Lakewood Prairie Subdivision. The motion was seconded by Commissioner Raasch and carried as follows:

Ayes: Gulas, Raasch, Mutz, Perez, Tatro

Nays: None

- b. Approval of Resolution #24-215 – Donation Agreement for about 3.20 Acres Near Pilcher Park Hoberg Tract in Woodruff Acres between Donor Illinois Audubon Society and Donee Joliet Park District

Mr. Staab explained that this started in 2021, it was for sale at that time, the Park District did not have money to purchase, what was referred to Lot 11 at that time. The Audubon Society purchased the property and the Park District could later purchase it from them. Since the COVID-19 shutdown the Executive Director of the Audubon Society has changed and now the agreement includes the Audubon Society donating the land and the Park District would pay for the legal fees to transfer title. Ms. Talarico explained that this property will be part of the Nature Preserve.

Commissioner Mutz made a motion to approve Resolution #24-215 – Donation Agreement for about 3.20 Acres as presented between Donor Illinois Audubon Society and Donee Joliet Park District. Vice President Tatro seconded the motion and it carried as follows:

Ayes: Mutz, Tatro, Perez, Raasch, Gulas

Nays: None

- c. Approval of Resolution #24-216 – Joliet Park District Conveyance of Land, North South of I-80 and South West of West Park Ave., Joliet, IL to People of State of Illinois, Department of Transportation for Highway Purposes – Parcel No. 1P10052

Mr. Staab explained that this is a tiny strip of land, is not connected to any parks and that the District has no plans for the property.

Commissioner Perez made the motion to approve Resolution #24-216 – Joliet Park District Conveyance of Land as presented to Department of Transportation for Highway Purposes. Commissioner Raasch seconded the motion and it carried as follows:

Ayes: Perez, Raasch, Mutz, Tatro, Gulas

Nays: None

d. Approval of Resolution #24-217 – Disposal of Surplus Equipment & Other Items

Mr. Ekstrom explained that the following list of items have no use to the Park District and requesting that the items be deemed as surplus. The items will either be put up for auction or disposed of.

Surplus List February 26, 2024

John Deere fairway unit	Does not run
Smithco sprayer	Does not run
Jacobsen fairway unit (2)	Does not run
Toro sand pro	Does not run
Toro Triplex mower	Does not run
Jacobsen Triplex mower	Does not run
John Deere gator	Does not run
Lifeguard chairs (2)	From Splash Station
Lounge chairs	From Splash Station
All beach chairs	From Splash Station

President Gulas made a motion to approve Resolution #24-217 – Disposal of Surplus Equipment & Other Items as presented. Commissioner Mutz seconded the motion and it carried as follows:

Ayes: Gulas, Mutz, Perez, Raasch, Tatro

Nays: None

e. Bids and Award of Contracts

e(1). Wedgewood Golf Course Parking Lot and Path & Inwood Golf Course
Driveway and Parking Lot Improvements – Advantage Paving - \$828,800.00

Joliet Park District requested bids for the Wedgewood Golf Course Parking Lot & Path and Inwood Driveway & Parking Lot Improvements. In response to the request for proposals, eight bids were received on February 14, 2024. The Invitation to bid was published in the Herald News on January 26, 2024. Funding will come from the Capital Improvement Fund.

It is the staff's recommendation to award the Wedgewood Golf Course Parking Lot & Path and Inwood Driveway & Parking Lot Improvements project to Advantage Paving Solutions, Inc., 22774 Citation Road, Unit C, Frankfort, IL 60423 for a total amount of \$828,800.00

Prior to starting this project, a concrete pad for the ball shed at Wedgewood Golf Club will be installed by District staff.

Vice President Tatro made a motion to award the Wedgewood Golf Course Parking Lot & Path and Inwood Driveway & Parking Lot Improvements project to Advantage Paving Solutions, Inc. for a total amount of \$828,800.00. Commissioner Mutz seconded the motion and it carried as follows:

Ayes: Tatro, Mutz, Raasch, Perez, Gulas

Nays: None

e(2). Kathy Green Multi-Purpose Center Gymnasium Paint Project
Joliet Park District requested bids for the Kathy Green Multi-Purpose Center Gymnasium Paint Project. In response to the request for proposals, four bids were received on February 23, 2024. The Invitation to bid was published in the Herald News on February 13, 2024. Funding will come from the Recreation Fund.

It is the staff's recommendation to award the Kathy Green Multi-Purpose Center Gymnasium Paint Project to Allied Painting Services, Inc., 1003 Breckenridge Lane, Shorewood, IL 60404 for a total amount of \$24,500.00 pending attorney review and approval of bid document and contract.

President Gulas made the motion to award the Kathy Green Multi-Purpose Center Gymnasium Paint Project to Allied Painting Services, Inc. for a total of \$24,500.00 pending attorney review and approval of bid document and contract. Commissioner Mutz seconded the motion and it carried as follows:

Ayes: Gulas, Mutz, Perez, Raasch, Tatro
Nays: None

J. BOARD COMMENT

1. Committee Report

a. Joliet Park Foundation

President Gulas reported that the Park Foundation has not met since the last Board meeting; their next meeting is March 12, 2024.

b. Joliet Regional Airport

Commissioner Raasch reported that at the February 7, 2024 meeting the bylaws were changed to a quorum of 6. The Airport festival will be September 22, 2024. The Airport will have some parking lot repairs in spring that are covered by a grant. The next Airport meeting is April 3, 2024.

Vice President Tatro thanked Mr. Hinz for a great job during the NIHL tournament and congratulated the Jaguar Hockey Team on a great season.

Commissioner Mutz thanked Mr. Hinz for a successful NIHL tournament and congratulated the Jaguar Hockey Team. Commissioner Mutz told the Jaguar representative that their input on the locker room updates should go to Ms. Talarico.

President Gulas congratulated the Jaguar Hockey Team.

Ms. Talarico thanked the Commissioners for their support.

K. Executive Session: The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of a Specific Employee or Legal Counsel for the Park District; Purchase or Lease of Real

Property for the Use of the Park District, Including Meetings Held for the Purpose of Discussing Whether a Particular Parcel Should be Acquired; The Setting of a Price for Sale or Lease of Property Owned by the Park District; Pending Litigation; Probable or Imminent Litigation

At 6:01pm, a motion was made by President Gulas, seconded by Vice President Tatro, to go into Executive Session per the Open Meeting Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee of the Park District, Section 2(c)(1); to discuss the purchase or lease of real property for the use of the Park District, including meetings held for the purpose of discussing whether a particular parcel should be acquired, Section 2(c)(5); to discuss the setting of a price for sale or lease of property owned by the Park District, Section 2(c)(6); and, to discuss pending litigation or probable or imminent litigation, Section 2(c)(11). The motion carried as follows:

Ayes: Gulas, Tatro, Raasch, Mutz, Perez
Nays: None

At 6:17pm, a motion was made by President Gulas and seconded by Commissioner Perez, to reconvene to Open Session. The motion was carried as follows:

Ayes: Gulas, Perez, Raasch, Mutz, Tatro
Nays: None

L. Adjournment

With all agenda items discussed, a motion to adjourn was made by President Gulas. The motion was seconded by Vice President Tatro, and it carried unanimously. The time was 6:18pm.

Respectfully submitted,

Janice Kasprisin
Recording Secretary