

City of Joliet

Public Service Committee

Meeting Agenda

Committee Members Councilman Larry E. Hug, Chairman Councilman Pat Mudron Councilwoman Sherri Reardon

Monday, June 30, 2025

4:30 PM

City Hall, Council Chambers

ROLE CALL

APPROVAL OF MINUTES

Public Service Minutes 06/16/2025

TMP-8763

Attachments: 06162025 Public Service Minutes.pdf

CITIZENS TO BE HEARD ON AGENDA ITEMS

This section is for anyone wanting to speak regarding agenda items and are allowed a maximum of 4 minutes. It is not a question and answer period and staff, and the Committee members do not generally respond to public comments. The City Clerk has a copy of the public speaking procedures; please note, speakers who engage in conduct injurious to the harmony of the meeting shall be called to order by the Presiding Officer and may forfeit the opportunity to speak.

CONTRACTS

Approval of Professional Services Agreement for the District Metered Area Design and Implementation Project to Cavanaugh & Associates PA in the Amount of \$155,428.70 376-25

Attachments: Cavanaugh Proposal, 2025 DMA Detailed Design.pdf Approver Report Approval of Professional Services Agreement for the 2026 Sanitary Sewer Rehabilitation Program to RJN Group Inc. in the Amount of \$114,100.00

Attachments: Agreement for Professional Services - Joliet 2026 Sewer & Lateral Rehab Programs with proposal.pdf Approver Report

CHANGE ORDERS/PAY ESTIMATES/FINAL PAYMENTS

Approval of Amendment No. 1 to the Professional Services378-25Agreement for On-call Wastewater Treatment Engineering on
behalf of Strand Assoc Inc. in the Amount of \$30,000.00378-25

Attachments: Approver Report

Approval of Change Order No. 2 for the Garnsey Park Phase 5B <u>379-25</u> Water Main Improvements Project on behalf of Construction by Camco, Inc. for a Deduction in the Amount of (\$6,757.66)

Attachments: Approver Report

Approval of Change Order No. 2 for the Varnado Park Water Main Improvements Project on behalf of Steve Spiess Construction Inc. for a Deduction in the Amount of (\$807,418.80)

Attachments: Approver Report

ORDINANCES AND RESOLUTIONS

Resolution Approving the Dedication of a 0.019-Acre Portion of Old <u>391-25</u> Castle Road as Public Right-of-Way

Attachments: Resolution

Plat of Dedication 2025-06-05.pdf Deed R2022024626.pdf Approver Report

NEW OR OLD BUSINESS, NOT FOR FINAL ACTION OR RECOMMENDATION

PUBLIC COMMENT

This section is for anyone wanting to speak regarding non-agenda items and are allowed a maximum of 4 minutes. It is not a question and answer period and staff, and the Committee members do not generally respond to public comments. The City Clerk has a copy of the public speaking procedures; please note, speakers who engage in conduct injurious to the harmony of the meeting shall be called to order by the Presiding Officer and may forfeit the opportunity to speak.

ADJOURNMENT

This meeting will be held in an accessible location. If you need a reasonable accommodation, please contact The City Clerk Office, 150 West Jefferson Street, Joliet, Illinois 60432 at (815) 724-3780.



Memo

File #: TMP-8763

Agenda Date:6/30/2025

City of Joliet

150 West Jefferson Street Joliet, IL 60432



Meeting Minutes - Pending Approval

Monday, June 16, 2025

4:30 PM

City Hall, Council Chambers

Public Service Committee

Committee Members Councilman Larry E. Hug, Chairman Councilman Pat Mudron Councilwoman Sherri Reardon

ROLL CALL

Present

Councilman Larry E. Hug, Councilman Pat Mudron and Councilwoman Sherri Reardon

ALSO PRESENT:

Allison Swisher - Director of Public Utilities, Greg Ruddy - Director of Public Works, Sean Mikos - Deputy Director of Engineering

APPROVAL OF MINUTES

Public Service Minutes 06/02/2025

TMP-8711

Attachments: 060225 Public Service Minutes.pdf

A motion was made by Councilman Pat Mudron, seconded by Councilwoman Sherri Reardon, to approve the 06/02/2025 Public Service Minutes. The motion carried by the following vote:

Aye: Councilman Hug, Councilman Mudron and Councilwoman Reardon

CITIZENS TO BE HEARD ON AGENDA ITEMS

No one present at this time.

CONTRACTS

Approval of Professional Services Agreement for the Geotechnical Services for the Westside WWTP Expansion Project to SEECO Consultants Inc. in the Amount of \$51,965.00

Attachments: Approver Report

Alllison Swisher, Director of Public Utilities, discussed the Professional Services Agreement for the Geotechnical Services for the Westside WWTP Expansion Project, in the amount of \$51,965.00, to SEECO Consultants Inc.

Award of Contract for the 2025 Traffic Signal Materials Purchase Order No. 3 to Traffic Control Corp in the Amount of \$56,156.00 345-25

349-25

Attachments: Approver Report

Sean Mikos, Deputy Director Engineering, discussed the 2025 Traffic Signal Materials Purchase Order No. 3, in the amount of \$56,156.00, to Traffic Control Corp.

Approve Purchase of Replacement Sluice Gates for the Eastside Wastewater Treatment Plant from LAI & Associates Inc. in the Amount of \$41,700.00 <u>350-25</u>

357-25

Attachments: Approver Report

Allison Swisher discussed the Replacement Sluice Gates Purchase for the ESTP, in the amount of \$41,700.00, from LAI & Associates Inc.

Approve the Payment of the 2025 Wastewater Discharge Permit Fees to the Illinois Environmental Protection Agency (IEPA) in the Amount of \$152,500.00

Attachments: Approver Report

Allison Swisher discussed the Payment of the 2025 Wastewater Discharge Permit Fees, in the amount of \$152,500.00, to the Illinois Environmental Protection Agency.

Award of Contract for the County Line Rd (Van Dyke Rd -346-25Kennedy Dr) Roadway Improvements Project - MFT SectionNo. 24-00569-00-WR to PT Ferro Construction Co. in theAmount of \$895,000.06

Attachments: Approver Report

Sean Mikos discussed the County Line Road (Van Dyke Rd - Kennedy Dr) Roadway Improvement Project, in the amount of \$895,000.06, to PT Ferro Construction Co.

A motion was made by Councilwoman Sherri Reardon, seconded by Councilman Pat Mudron, to recommend for approval 349-25, 345-25, 350-25, 357-25, and 346-25 for approval by full Council. The motion carried by the following vote:

Aye: Councilman Hug, Councilman Mudron and Councilwoman Reardon

CHANGE ORDERS / PAY ESTIMATES / FINAL PAYMENTS:

Approval of Amendment No. 2 to the Phase I, Phase II, and352-25Phase III Professional Engineering Services for the JolietCentralized Traffic Management System ImprovementProject - MFT Section No. 21-00546-00-TL to Iteris Inc. in theAmount of \$149,919.73

Attachments: Approver Report

Greg Ruddy, Public Works Director, discussed Amendment No. 2 to the Phase I, Phase II, and Phase III Professional Engineering Services for the Joliet Centralized Traffic Management System Improvements, in the amount of \$149,919.73, to Iteris Inc.

Approval of Change Order No. 1 for the Well 28D Rehabilitation Project to Great Lakes Water Resources Group in the Amount of \$26,668.65 <u>353-25</u>

Attachments: Approver Report

Allison Swisher discussed Change Order No. 1 for the Well 28D Rehabilitation Project, in the amount of \$26,668.65, to Great Lakes Water Resources Group.

Approve Cost Adjustment for Thirteen (13) Navistar Chassis351-25Purchases from 2023 for \$256,313.20

Attachments: Approver Report

Greg Ruddy discussed the cost adjustment for 13 Navistar trucks, in the amount of \$256,313.20, from Rush Truck Centers Inc.

Approve Change Order No. 3 for Olympic Boulevard355-25Improvements - Section No. 21-00544-00-PV to DConstruction Inc., a Deduction in the Amount of(\$1,809,268.20), and Payment Request No. 15 & Final in theAmount of \$226,410.84

Attachments: Approver Report

Sean Mikos discussed Change Order No. 3 for the Olympic Boulevard Improvements, in the amount of (\$1,809,268.20), to D Construction. Also discussed was Payment Request No. 15 and final.

Approve Change Order No. 2 for Olympic Boulevard /354-25Houbolt Road Improvements Project - Section No.21-00544-00-PV to PT Ferro Construction Co. in the Amountof \$248,128.09 and Payment Request No. 12 & Final in theAmount of \$414,880.37

Attachments: Approver Report

Sean Mikos discussed Change Order No. 2 for the Olympic Boulevard / Houbolt Road Improvement Project, in the amount of \$248,128.09, to PT Ferro Construction Co. Also discussed was Payment No. 12 and final.

A motion was made by Councilman Pat Mudron, seconded by Councilwoman Sherri Reardon, to recommend 352-25, 353-25, 351-25, 355-25, and 354-25 for approval by full Council. The motion carried by the following vote:

Aye: Councilman Hug, Councilman Mudron and Councilwoman Reardon

ORDINANCES AND RESOLUTIONS

Ordinance Amending Chapter 19, Article II of the City of <u>364-25</u> Joliet Code of Ordinances to Establish 2 Hour Free Street Parking, Weekdays 7 A.M. - 7 P.M., in Zones A, B and C in the Downtown Area

Public Service Committee	Meeting Minutes - Pending Approval	June 16, 2025	
<u>Attachments</u> :	Parking Ordinance updated 6-6-25.docx		
	Parking Zone Map 2025 final version.pdf		
	Approver Report		
č ,	cussed the Ordinance amending Chapter 19, Article free street parking in Zones A, B, and C in the down 7 am to 7 pm.		
Amendment No for the Phase I, for the Joliet Ce	ropriating Rebuild Illinois Bond Funds for 2 to the Professional Engineering Services Phase II, and Phase III Engineering Services entralized Traffic Management System roject - MFT Section No. 21-00546-00-TL	<u>368-25</u>	
<u>Attachments</u> :	Resolution		
	Approver Report		
Greg Ruddy disc Illinois Bond Fun	cussed the Amendment No. 2 Resolution to spend F	Rebuild	
Advanced Traff	ropriating Rebuild Illinois Bond Funds for the ic Management System - Phase C Project - o. 21-00546-05-TL in the Amount of	<u>369-25</u>	
Attachments:	Resolution		
	Approver Report		
Greg Ruddy disc for ADTMS Phas	cussed the Resolution appropriating Rebuild Illinois se C project.	Bond Funds	
County Line Ro	ropriating Rebuild Illinois Bond Funds for the ad (Van Dyke Rd - Kennedy Dr) Roadway Project - MFT Section No. 24-00569-00-WR in \$895,000.06	<u>370-25</u>	
Attachments:	Resolution		
	Approver Report		
Sean Mikos disc	ussed Rebuild IL Bond Fund appropriation.		
Illinois Departm	proving a Letter of Understanding with the ment of Transportation for the Maintenance of at IL Route 53 (Chicago Street) and Emerald	<u>372-25</u>	
Attachments:	<u>Resolution</u> Letter of Understanding.pdf		

Sean Mikos discussed the Letter of Understanding between IDOT and City of Joliet for IL Route 53 (Chicago Street) and Emerald Drive.

Approver Report

<u>371-25</u>

Resolution Appropriating Rebuild Illinois Funds and Approving a Request for Expenditure / Authorization of Rebuild Illinois Funds in the amount of \$420,000.00 for the Construction of the Garnsey Avenue Bridge over Spring Creek Improvement Project - MFT Section No. 11-00443-00-BR

Attachments: Resolution

PG 1 BLR09150 Garnsey Ave ovr Spring Crk Req Auth of Rebuild Funds.pdf Approver Report

Greg Ruddy discussed the Resolution to appropriate Rebuild Illinois Bond Funds for the Construction of the Garnsey Avenue Bridge over Spring Creek Improvement Project.

A motion was made by Councilwoman Sherri Reardon, seconded by Councilman Pat Mudron, to recommend 364-25, 368-25, 369-25, 370-25, 372-25, and 371-25 for approval by full Council. The motion carried by the following vote:

Aye: Councilman Hug, Councilman Mudron and Councilwoman Reardon

NEW OR OLD BUSINESS, NOT FOR FINAL ACTION OR RECOMMENDATION

Nothing at this time.

PUBLIC COMMENT

No one present at this time.

ADJOURNMENT

A motion was made by Councilwoman Sherri Reardon, seconded by Councilman Pat Mudron, to adjourn. The motion carried by the following vote:

Aye: Councilman Hug, Councilman Mudron and Councilwoman Reardon



Memo

File #: 376-25

Agenda Date:7/1/2025

TO: Mayor and City Council

FROM: Allison Swisher, Director of Public Utilities

SUBJECT:

Approval of Professional Services Agreement for the District Metered Area Design and Implementation Project to Cavanaugh & Associates PA in the Amount of \$155,428.70

BACKGROUND:

On January 5, 2021, the Mayor and City Council approved Resolution No. 7613, committing to water conservation through the reduction of non-revenue water in order to comply with the allocation requirements of the Level of Lake Michigan Act, 615 ILCS 50, and the corresponding State regulations. A condition of the City's Lake Michigan water allocation permit is completion of the City's Non-Revenue Water Reduction Plan. A component of this plan is dividing the City's water distribution system into smaller zones where the water loss in each zone can be monitored. These "zones" are referred to as "district metered areas," called "DMAs". A consultant that specializes in design and implementation of DMAs is needed to design and implement these DMAs.

In January 2024, the City published a Request for Qualifications for the Water Loss Control Technical Assistance Program. Seven qualifications were received, four firms were interviewed, and the selection committee identified Cavanaugh & Associates PA, as the most qualified firm to complete the services for the program.

Cavanaugh & Associates PA is currently under contract as program manager of the City's 2025 Water Loss Control program. One scope item in that contract is analysis of the City's water distribution system to identify where additional metering sites should be installed. These additional metering sites will allow for the City's water system to be subdivided into smaller zones so that areas of elevated water loss can be identified. Cavanaugh & Associates PA has completed the planning portion of the DMA project and is now ready to move into the detailed design phase of the project. The City currently has six (6) DMAs. This project will design the installation of 23 additional meters to establish an additional six (6) DMAs (resulting in a total of twelve [12] DMAs.)

Cavanaugh & Associates PA was requested to provide a proposal to complete the detailed design work for the project which is not included in their current contract's scope of work.

The Public Service Committee will review this matter.

CONCLUSION:

Cavanaugh & Associates PA provided a proposal, in an amount not-to-exceed \$155,428.70, to complete detailed design and implementation of the District Metered Area project. The scope of work

Agenda Date:7/1/2025

of the project includes: coordination with City staff to validate proposed DMA boundaries; detailed design of the meter sites; bidding of the project; construction administration for meter chamber installations; development of performance specifications for meter equipment and data integrations; solicitation of proposals from preferred vendors for installation of metering equipment and provision of data-as-a-service (DaaS) with integration to Xylem Vue; design and data-mapping for 12 new DMA supply formulas, with incorporation of all production meters, district meters, and distribution storage tank meters; and design support for the Xylem Vue development team to achieve desired data visualizations within the DMAs.

Section 2-438 of the City of Joliet Code of Ordinances states that purchases whose estimated cost is in excess of twenty-five thousand dollars (\$25,000.00) may be awarded without written specifications or bidding under certain circumstances. Two (2) of these circumstances apply:

- (f) Purchases when authorized by a concurring vote of two-thirds (2/3) of the Mayor and City Council;
- (g) Purchases of professional services.

Funds will be charged to the Water & Sewer Improvement Fund / Meters / Professional Services (Org 50180320, Object 557200, \$155,428.70).

RECOMMENDATION:

Based on the above, it is recommended that the Mayor and City Council approve the professional services agreement for the District Metered Area Design and Implementation Project, in the amount of \$155,428.70, on behalf of Cavanaugh & Associates PA.

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT, MADE AS OF THIS _____ day of _____, 2025, by and between the City of Joliet, Illinois, an Illinois Municipal Corporation, (hereinafter called the "City") and Cavanaugh & Associates, P.A., (hereinafter called the "Consultant"), collectively referred to as the "Parties" herein, is an AGREEMENT for professional services.

NOW, THEREFORE, the City and the Consultant in consideration of the mutual covenants hereinafter set forth agree as follows:

<u>SECTION 1 – SERVICES OF THE CONSULTANT</u>

1.1 The Project scope of work is defined in the attached Letter Proposal dated June 10, 2025.

1.2 The City and the Consultant, by mutual agreement, shall determine the final schedule.

1.3 The Consultant shall perform its services consistent with the professional skill and care ordinarily provided by Consultants in their line of work. The Consultant will use their best professional judgment in the course of the work. Design criteria, guidelines and other standards shall be supplemented by the professional judgment of the Consultant. Deviations from design criteria, guidelines and other standards shall be called to the attention of the City's representative.

<u>SECTION 2 – THE CITY'S RESPONSIBILITIES</u>

The City will:

2.1 Provide full information as to the requirements for the Project in a timely manner in which the Consultant may reasonably rely on with regard to its completeness and accuracy.

2.2 Designate in writing a person to act as the City's representative with respect to the work to be performed under this Agreement; and such person shall have complete authority to transmit instructions, receive information, interpret, and define the City's policies and decisions with respect to materials, equipment elements and systems pertinent to the work covered by this Agreement.

2.3 Guarantee access to and make all provisions for the Consultant to enter upon the City's facilities as required for the Consultant to perform their work under this Agreement.

2.4 Examine all studies, reports and other documents presented by the Consultant and shall render decisions pertaining thereto within seven (7) calendar days from receipt so as not to delay the work of the Consultant.

2.5 Obtain approval of all governmental authorities having jurisdiction over the Project and such approvals and consents from such other individuals or bodies as may be necessary for completion of the Project.

SECTION 3 – PAYMENTS TO THE CONSULTANT

3.1 The City will pay the Consultant for the professional services performed under SECTION 1, in an amount not to exceed \$155,428.70

3.2 Invoices for payment shall be submitted by Consultant to the City, together with reasonable supporting documentation. The City may require such additional supporting documentation as City reasonably deems necessary or desirable. Payment to Consultant shall be made in accordance with the Illinois Local Government Prompt Payment Act, after City's receipt of an invoice and all such supporting documentation.

3.3 Payment to the Consultant for expenses associated with direct costs or reimbursable expenses, as dictated by the Agreement and/or Scope of Services, shall be made upon presentation of receipts for costs or expenses.

SECTION 4 – TIME OF COMPLETION

4.1 The Consultant shall complete the project within 365 days of the date of execution of this Agreement, subject to time extensions to such schedule arising from delays beyond Consultant's control. To the extent Consultant is impacted by such delays, Consultant shall be entitled to an adjustment to its schedule for performance.

4.2 Time is of the essence for this Agreement.

4.3 The Consultant shall commence work within ten (10) calendar days of the date of execution of this Agreement or such other time mutually agreed to by the Parties in writing.

4.4 The Consultant may request an extension to compete the scope of work, and the City may grant such extension in a subsequent contract amendment.

SECTION 5 – RIGHTS TO DELIVERABLES

5.1 Deliverables, as defined in the Scope of Work, shall become the City's permanent property upon payment by the City to the Consultant.

5.2 Consultant shall not use photographs of the Deliverables for project competition, awards of any nature, project testimonials, presentations, advertising, proposals, professional papers, public display, or any other use without obtaining prior written approval from the City's representative. Any photographs taken of City property in the execution of the Consultant's work may not be re-used by the Consultant for project competition, awards of any nature, project testimonials, advertising, proposals, presentations, professional papers, public display, or any other use without obtaining prior written approval from the City's representative.

SECTION 6 – REMOVAL AND REPLACEMENT OF PERSONNEL

6.1 Consultant (for the duration of the term of the Agreement) will not, without obtaining the City's prior written consent not to be unreasonably withheld, replace, or alter the assignment of its

lead personnel, to the extent their respective availability is reasonably within the Consultant's control.

6.2 Consultant shall promptly remove any person assigned to perform the Services in the event of notification by the City that he/she is no longer acceptable, irrespective of any prior City consent. Replacement of lead personnel, prior to assignment, will be subject to the City's approval, which shall not be unreasonably withheld.

6.3 A violation by Consultant of paragraph 6.1 and/or 6.2 may be considered a substantial and material breach of Agreement, for which termination and damages otherwise provided by Law or the Agreement may be claimed.

6.4 The City's right to request the removal of Consultant's personnel from the Services as set forth in paragraph 6.2 does not expressly or implicitly create an employer-employee relationship between the City and personnel assigned by Consultant. Such a relationship is expressly denied herein by Consultant and the City.

SECTION 7 – INSURANCE

The Consultant shall maintain for the duration of the Agreement, insurance purchased from a company, or companies lawfully authorized to do business in the State of Illinois and having a rating of at least A-minus as rated by A.M. Best Ratings. Such insurance will protect the Consultant from claims set forth below which may arise out of or result from the Consultant's operations under the agreement and for which the Consultant may be legally liable, whether such operations be by the Consultant or by a SubConsultant or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

Worker's Compensation Insurance covering all liability of the Consultant arising under the Workers' Compensation Act and Occupational Diseases Act; limits of liability not less than statutory requirements.

Employers Liability covering all liability of Consultant as employer, with limits not less than: \$1,000,000 per injury – per occurrence; \$1,000,000 per disease – per employee; and \$1,000,000 per disease – policy limit.

Comprehensive General Liability in a broad form on an occurrence basis, to include but not be limited to, coverage for the following where exposure exists; Premises/Operations, Contractual Liability, Products/Completed Operations for 2 years following final payment, Independent Consultant's coverage to respond to claims for damages because of bodily injury, sickness or disease, or death of any person other than the successful proposers employees as well as claims for damages insured by usual personal injury liability coverage which are sustained (1) by a person as a result of an offense directly or indirectly related to employment of such person by the Consultant, or (2) by another person and claims for damages, other than to the Work itself, because of injury to or destruction of tangible property, including loss of use there from; Broad Form Property Damage Endorsement;

General Aggregate Limit \$2,000,000

Each Occurrence Limit \$1,000,000

Automobile Liability Insurance shall be maintained to respond to claims for damages because of bodily injury, death of a person or property damage arising out of ownership, maintenance, or use of a motor vehicle. This policy shall be written to cover any auto whether owned, leased, hired, or borrowed.

Each Occurrence Limit \$1,000,000

Professional Liability Insurance shall be maintained to respond to claims for damages due to the Consultant's errors and omissions.

Errors and Omissions \$1,000,000

Consultant agrees that with respect to the above required insurance:

1. The CGL policy shall be endorsed for the general aggregate to apply on an annual basis.

2. To provide separate endorsements: to name the City of Joliet and its officers and employees as additional insured as their interest may appear, and to provide 30 days' notice, in writing, of cancellation or material change.

3. The Consultant's insurance shall be primary in the event of a claim.

4. The City of Joliet shall be provided with Certificates of Insurance and endorsements evidencing the above-required insurance, prior to commencement of an agreement and thereafter with certificates evidencing renewals or replacements of said policies of insurance at least thirty (30) days prior to the expiration of cancellation of any such policies.

5. A Certificate of Insurance that states the City of Joliet and its officers and employees have been endorsed as an "additional insured" by the Consultant's general liability and automobile liability insurance carrier. Specifically, this Certificate must include the following language: "The City of Joliet and its officers and employees are, and have been endorsed, as an additional insured under the above reference policy number S 2003177 on a primary and non-contributory basis for general liability and automobile liability coverage for the duration of the contract term."

Failure to Comply: In the event the Consultant fails to obtain or maintain any insurance coverage required under this Agreement, the City of Joliet may purchase such insurance coverage and charge the expense thereof to the Consultant. Such insurance shall be maintained in full force and effect during the life of the Agreement and shall protect the Consultant, its employees, agents and representatives from claims for damages, for personal injury and death and for damage to property arising in any manner from the negligent or wrongful acts or failures to act by the Consultant, its employees, agents and representatives in the performance of the work covered by the Agreement. The Consultant shall also indemnify and save harmless the City from any claims against, or

liabilities incurred by the Consultant of any type or nature to any person, firm or corporation arising from the Consultant's wrongful or negligent performance of the work covered by the Agreement.

SECTION 8 – SUCCESSORS AND ASSIGNS

The City and the Consultant each binds himself and his partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Agreement; except as above, neither the City nor the Consultant shall assign, sublet or transfer his interest in this Agreement without the written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any employee, officer or agent of any public body or the Consultant which may be a party hereto, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the City and the Consultant.

<u>SECTION 9 – NON-DISCRIMINATION</u>

In all hiring or employment made possible or resulting from this Agreement, there shall be no discrimination against any employee or applicant for employment because of sex, age, race, color, creed, national origin, marital status or the presence of any sensory, mental or physical handicap, unless based upon a bona fide occupational qualification, and this requirement shall apply to, but not be limited to, the following: employment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. No person shall be denied or be subjected to discrimination in receipt of the benefit of any services of activities made possible by or resulting from this Agreement on the grounds of sex, race, color, creed, national origin, age except minimum age and retirement provisions, marital status, or the presence of any sensory, mental, or physical handicap. Any violation of this provision shall be considered a violation of a material provision of this Agreement and shall be grounds for cancellation, termination, or suspension, in whole or in part, of the Agreement by the City.

SECTION 10 – MODIFICATION OR AMENDMENT

This Agreement constitutes the entire Agreement of the Parties on the subject matter hereof and may not be changed, modified, discharged, or extended except by written amendment duly executed by the Parties. The Consultant agrees that no representations or warranties shall be binding upon the City unless expressed in writing herein or in a duly executed amendment hereof, or authorized or approved Change Order as herein provided.

SECTION 11 – APPLICABLE LAW AND DISPUTE RESOLUTION

11.1 This Agreement shall be deemed to have been made in and shall be construed in accordance with the laws of State of Illinois.

11.2 Any controversy, claim or dispute arising out of or relating to the interpretation, construction, or performance of this Agreement, or breach thereof, shall be referred to the American Arbitration Association (the "AAA") for a voluntary, non-binding mediation in the municipality where the Services are provided and to be conducted by a mutually acceptable single mediator, in accordance with then applicable Construction Industry Mediation Rules, prior to

resorting to litigation to any State or Federal Court located nearest to where the Services are provided. Neither party shall be liable for any indirect, incidental, or consequential damages of any nature or kind resulting from or arising in connection with this Agreement. The Parties shall share the cost of the mediator's services equally.

WITH RESPECT TO ANY SUCH LITIGATION, EACH PARTY HEREBY KNOWINGLY, VOLUNTARILY AND WILLINGLY WAIVES ALL RIGHTS TO TRIAL BY JURY IN ANY ACTION, SUIT, OR PROCEEDING BROUGHT TO RESOLVE ANY DISPUTE BETWEEN OR AMONG ANY OF THE PARTIES HERETO, WHETHER ARISING IN CONTRACT, TORT, OR OTHERWISE, ARISING OUT OF, CONNECTED WITH, RELATED OR INCIDENTAL TO THIS AGREEMENT, THE TRANSACTION(S) CONTEMPLATED HEREBY AND/OR THE RELATIONSHIP ESTABLISHED AMONG THE PARTIES HEREUNDER.

SECTION 12 – TERMINATION OF THE CONTRACT

12.1 TERMINATION BY THE CONSULTANT

If the Work is stopped for a period of thirty days under an order of any court or other public authority having jurisdiction, through no fault of the Consultant, or if the City has not made timely Payment thereon as set forth in this Agreement, then the Consultant may upon twenty-one (21) days written notice (from postmark) to the City, terminate the Agreement.

12.2 TERMINATION BY THE CITY

In the event of any breach of this Agreement by the Consultant, the City may, at its option, serve the Consultant with a written seven (7) day notice (from postmark) with the Consultant's option to cure the breach, or the City may engage the services of another Consultant to complete the work and deduct the cost of such completion from any amount due the Consultant hereunder, or the City may either pause or terminate the contract.

IN WITNESS WHEREOF, the undersigned have placed their hands and seals upon and executed this Agreement in triplicate as though each copy hereof were an original and that there are no other oral agreements that have not been reduced to writing in this statement.

CITY OF JOLIET

By:_____

H. Elizabeth Beatty

City Manager

Name: Will Jernigan, P.E.

By: Willing Kenijan

Title: Chief Operations Officer

Date: _____

Date: 06/10/2025

ATTEST:

By: _____

Lauren O'Hara

City Clerk

Date:



June 10, 2025

City of Joliet DMA Engineering, Bidding & Construction Administration



Mr. Tony Anczer, P.E. Department of Public Utilities, City of Joliet 150 W. Jefferson Street Joliet, IL 60432

Subject: Professional Services – DMA Engineering, Bidding & Construction Administration

Dear Tony,

Cavanaugh is pleased to present the enclosed proposal for professional services for the subject project. Below are the proposed scope of services, fee budget and estimated schedule. We look forward to working with you and the Joliet team.

Best regards,

Will Jernigan, P.E. COO/Principal

Tory Wagoner, P.E., P.L.S. CFO/Principal/Project Manager

Steve Cavanaugh, P.E. CEO/Principal

SCOPE OF SERVICES City of Joliet – DMA Engineering, Bidding & Construction Administration

Cavanaugh will provide the scope described below, pursuant to expansion of the City's existing 6 district metered areas (DMAs) to 12 DMAs. :

- 1. DMA Detailed Design Future Scope, Not Included in Current Proposal
 - a. Instruction and oversight for City staff to perform field valve closures and hydrant drop tests to validate proposed DMA boundaries.
 - b. Instruction and oversight for City staff to perform site validations for chambers, including evaluation of underground locates, selective potholing, and surface access considerations.
 - c. Meter siting and meter chamber specifications for up to 23 new DMA meter sites. A schedule of the proposed sites is included below.
 - d. Bid & construction package for contractor installation of meter chambers. Note: chamber installations will be separate from meter installations. City will own and maintain the chambers, but not the meters.
 - e. Bid & construction administration for meter chamber installations, utilizing one of the City's existing local engineering consultants (Baxter & Woodman) as a sub-consultant.
 - f. Develop performance specification for meter equipment and data integrations. Solicit proposal on behalf of City from preferred vendor for installation of metering equipment and provision data-as-a-service (DaaS) for flow and pressure data at new DMA metering points, with integration to Xylem Vue. The contract for meter installations and DaaS services will be between City and preferred vendor.
 - g. Oversight and support of chamber installations, metering equipment installations, and DaaS integrations with Xylem Vue.



City of Joliet DMA Engineering, Bidding & Construction Administration



- h. Design and data-mapping for 12 new DMA supply formulas, with incorporation of all production meters, district meters, and distribution storage tank meters.
- i. Support City team in boundary valve validations and customer-DMA assignments within Munis.
- j. Design support for Xylem Vue development team to achieve desired data visualizations within the DMAs, pursuant to ongoing analyses for minimum night flows and water balances.

DMA	Meter	Cross Streets	Potential to use existing valve vault
55W-1/2	DIST55W1M1	Canton Farm Rd between Ruth Fitzgerald Dr and Fresno Ln	
55W-1/2	DIST55W1M2	Theodore Rd between Cumberland Dr and Legacy Pointe Blvd	
55W-1/2	DIST55W1M3	Hadrian Dr between Howland Dr and Legacy Pointe Blvd	Х
55E -1/2	DIST55E2M1	Covered Bridge Way between Theodore St and Hidden Grove Circle	
55E -1/2	DIST55E2M2	Ingalls Ave between Essington Rd and Rosary Ln	Х
55E -1/2	DIST55E2M3	Essington Rd just south of Ingalls Ave	Х
55E -1/2	DIST55E2M4	Black Rd between Wooded Creek Dr and Westridge Rd	
55E -1/2	DIST55E2M5	Jefferson St between Houbolt Dr and Essington Rd	Х
55E -1/2	DIST55E2M6	S Mission Blvd between Spring Leaf and S 129th Infantry Dr	
55E -1/2	DIST55E2M7	Clearview Dr	
Low-1/2	DISTLM1	Jackson St east of State St	Х
Low-1/2	DISTLM2	E Cass St between Scott St and N Michigan St	
Low-1/2	DISTLM3	E Clinton St between Mayor Art Schultz Dr and Power Aly	
Low-1/2	DISTLM4	Eastern Ave between E Jefferson St and E Van Buren St	
Low-1/2	DISTLM5	N Collins St between S Richards St and E Van Buren St	
Low-1/2	DISTLM6	Washington St east of Henderson Ave	
55E-3/2	DISTSE1M1	Hollywood Rd between Mound Rd and Channahon Rd	
55E-3/2	DISTSE1M2	Mound Rd east Hollywood Rd	
Southeast-1/2	DISTSE1M3	S Chicago St at E Laraway Rd	
Southeast-1/2	DISTSE1M4	Schweitzer Rd between S Chicago St and West Rd	
55W-2	TANKW2M1	Ridge Road Tank	
55E-1	TANKE1M5	12D Tank	
55E-2	TANKE2M8	Campbell Street Tank	

FEE BUDGET AND ESTIMATED SCHEDULE

The scope herein is presented as a not-to-exceed (NTE) fee of \$ 155,428.70, to be invoiced to the City on a composite hourly rate basis each month. Cavanaugh's composite hourly rate shall be \$225.00, and is inclusive of direct and indirect costs. Baxter & Woodman technical support is included in the NTE fee.

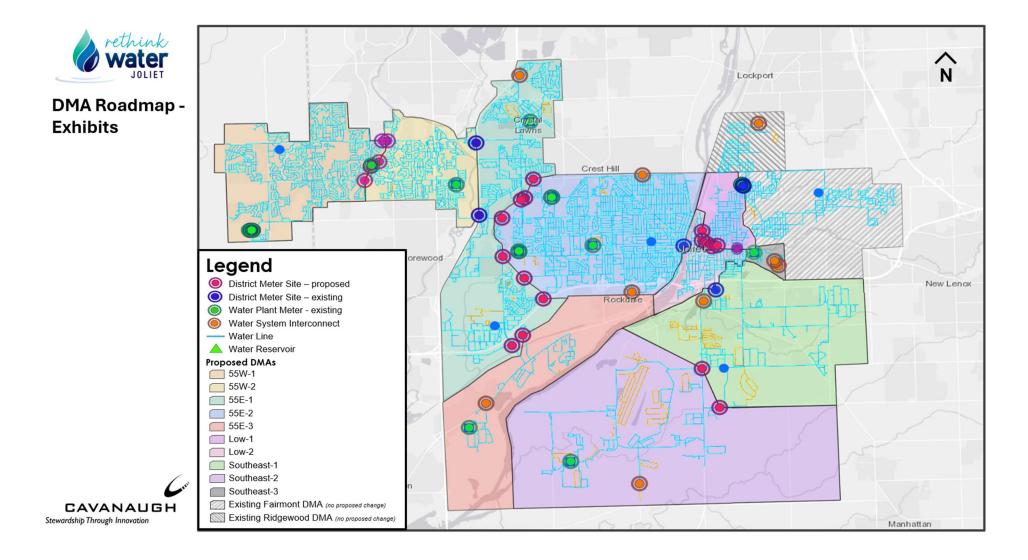
Cavanaugh DMA Professional Services	\$131,928.70
Baxter & Woodman Bid & Construction Administration	\$ 23,500.00
Total NTE	\$155,428.70

Estimated Schedule: approximately 6 months, to be completed in Calendar Year 2025.



City of Joliet DMA Engineering, Bidding & Construction Administration









June 4, 2025

Mr. Will Jernigan, PE Chief Operations Officer Cavanaugh Solutions 550 N Liberty Street, Suite 331 Winston Salem, NC 27101

Subject: Proposal for Engineering Assistance for District Metered Areas

Dear Mr. Jernigan:

Baxter & Woodman, Inc. is pleased to present Cavanaugh with this proposal for engineering assistance for the installation of meter vaults at an estimated 21 locations to develop district metered areas for the City of Joliet. This scope of services includes preparing front end specifications, assisting with IDOT permitting for four locations, developing contract documents, and assisting with bidding.

Scope of Services

1. PROJECT COORDINATION

- PROJECT MANAGEMENT Plan, schedule, and control activities to complete the Project. These activities include budgeting, scheduling, and monitoring the scope of services. Provide a monthly status report describing tasks completed the previous month and outlining goals for the subsequent month.
- B. MEETINGS Conduct up to four virtual review meetings at times during the design of the Project to clarify staff wishes, design questions, and/or permitting requirements.
- 2. SPECIFICATIONS Prepare for review and approval by the City and its legal counsel the forms of Construction Contract Documents for one bid package consisting of Advertisement for Bids, Bidder Instructions, Bid Form, Agreement, Performance Bond Form, Payment Bond Form, General Conditions, and Supplementary Conditions, where appropriate. Technical specifications and exhibits to be prepared and provided by Cavanaugh Solutions. Provide final specifications to City upon completion.
- 3. PERMITS
 - DOT Contact and meet with Illinois Department of Transportation to review proposed work and determine if any IDOT permits are required for the Project. Submit for permits if any are required. IDOT permit coordination is anticipated for four proposed meter vault





sites. The work does not include coordination with County or Township highway departments.

- B. The work does not include coordination with any railroads for proposed meter vault sites in or adjacent to railway right-of-way.
- C. The work does not include USACE coordination for proposed meter vault sites in wetland limits.
- 4. PROJECT BID
 - A. Prepare one Bid Package. Set bid date with City, create Advertisement for Bids (AFB), and provide AFB to City for publication. Answer bidder's questions during bid period.
 - B. Issue addenda as necessary.
 - C. Attend one pre-bid meeting.
 - D. Tabulate all bids received and review all bid submittals to verify low bid is responsive and responsible. Issue a Letter of Recommendation to Award a construction contract and Notice of Intent to Award to the City for their action.

Fee

The Owner shall pay the Engineer for the Services performed or furnished on the basis of actual labor cost times a multiplier of 3.0 to cover overhead, fringe benefits, salary burden costs, and profit, plus reimbursement of direct expenses including on-the-job travel plus any subconsultants' or out-of-pocket expense at actual cost, the total of which will not exceed **\$23,500.00**. The Engineer may adjust the hourly billing rate and out-of-pocket expenses on or about January 1 of each subsequent year and will send the new schedule to the Owner.

This proposal is valid for 90 days from the date issued.

Standard Terms and Conditions

The attached Standard Terms and Conditions apply to this proposal.





Acceptance

If you find this proposal acceptable, please sign and return one copy for our files. If you have any questions or need additional information, please do not hesitate to contact Lauren Schuld at 815-444-3306 or lschud@baxterwoodman.com.

Sincerely,

BAXTER & WOODMAN, INC. CONSULTING ENGINEERS

sul

Daniel G. Bounds, PE Associate Vice President

Cavanaug	h Sol	utions

ACCEPTED BY:

TITLE:

DATE:

\\corp.baxwood.com\project\Azure\JOLTC\2500868-District Metered Area Design Assis\Contract\Work\2500868.00_Proposal_DMA_Assistance.docx



City of Joliet

Approver Report

File Number: 376-25

File ID:	376-25	Type: Consent Agenda	Status: Agenda Ready
In Control:	City Council Meeting		File Created: 06/18/2025
Department:	Public Utilities		Final Action:
Title:	Approval of Professional S Design and Implementation Amount of \$155,428.70	0	
			Agenda Date: 07/01/2025

Attachments: Cavanaugh Proposal, 2025 DMA Detailed Design.pdf

Entered by: aanczer@joliet.gov

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	6/18/2025	Gina Logalbo	Approve	6/20/2025
1	2	6/19/2025	Allison Swisher	Approve	6/20/2025
1	3	6/19/2025	Kevin Sing	Approve	6/23/2025
1	4	6/19/2025	Todd Lenzie	Approve	6/23/2025
1	5	6/27/2025	Beth Beatty	Approve	6/23/2025





Memo

File #: 377-25

Agenda Date:7/1/2025

TO: Mayor and City Council

FROM: Allison Swisher, Director of Public Utilities

SUBJECT:

Approval of Professional Services Agreement for the 2026 Sanitary Sewer Rehabilitation Program to RJN Group Inc. in the Amount of \$114,100.00

BACKGROUND:

In 2017 the City began a comprehensive Sewer Rehabilitation Program to restore the structural integrity of the sewer system, reduce inflow and infiltration, and reduce basement back-ups and sanitary sewer overflows. Year nine of the program will be completed in 2026 and includes sanitary sewer rehabilitation in the Krings Acres neighborhood.

The sewer rehabilitation recommended for the Krings Acres neighborhood includes cured-in-place pipelining, manhole rehabilitation, sewer grouting, and sewer lateral rehabilitation. The Kring Acres neighborhood was selected due to structural condition of the system and high peak flows. This project is consistent with the City's goals to remove clear water from the sanitary sewer system and improve the structural integrity of the City's underground infrastructure.

In 2021, the City prepared a request for qualifications for professional engineering services for the sanitary sewer rehabilitation program. Three qualifications were received, and three firms were interviewed. Upon review of the qualifications, RJN Group Inc. was selected as the most qualified firm to manage the City's sanitary sewer investigations and rehabilitation program. Accordingly, Staff requested RJN Group Inc. provide a proposal for design of the 2026 Sanitary Sewer Rehabilitation Program.

The Public Service Committee will review this matter.

CONCLUSION:

RJN Group Inc. has provided a proposal to complete design engineering for the 2026 Sanitary Sewer Rehabilitation Program in an amount not-to-exceed \$114,100.00. The design scope of work includes engineering design, preparation of bid documents, and bidding assistance.

Section 2-438 of the City of Joliet Code of Ordinances states that purchases whose estimated cost is in excess of twenty-five thousand dollars (\$25,000.00) may be awarded without written specifications or bidding under certain circumstances. Two (2) of these circumstances apply:

(f) Purchases when authorized by a concurring vote of two-thirds (2/3) of the Mayor and City Council;

(g) Purchases of professional services.

Funds will be charged to the Water & Sewer Improvement Fund / Sewer Collection / Professional Services (Org 50180020, Object 557200, \$114,100.00).

RECOMMENDATION:

Based on the above, it is recommended that the Mayor and City Council Approve the Professional Services Agreement for the 2026 Sanitary Sewer Rehabilitation Program, in the amount of \$114,100.00, on behalf of RJN Group Inc.

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT, MADE AS OF THIS 1st day of July, 2025, by and between the City of Joliet, Illinois, an Illinois Municipal Corporation, (hereinafter called the "City") and RJN Group Inc., (hereinafter called the "Consultant"), collectively referred to as the "Parties" herein, is an AGREEMENT for professional services.

NOW, THEREFORE, the City and the Consultant in consideration of the mutual covenants hereinafter set forth agree as follows:

SECTION 1 – SERVICES OF THE CONSULTANT

1.1 The Project scope of work is defined in the attached document: Proposal for Professional Engineering Service for 2026 Sanitary Sewer & Lateral Rehabilitation Programs.

1.2 The City and the Consultant, by mutual agreement, shall determine the final schedule.

1.3 The Consultant shall perform its services consistent with the professional skill and care ordinarily provided by Consultants in their line of work. The Consultant will use their best professional judgment in the course of the work. Design criteria, guidelines and other standards shall be supplemented by the professional judgment of the Consultant. Deviations from design criteria, guidelines and other standards shall be called to the attention of the City's representative.

<u>SECTION 2 – THE CITY'S RESPONSIBILITIES</u>

The City will:

2.1 Provide full information as to the requirements for the Project in a timely manner in which the Consultant may reasonably rely on with regard to its completeness and accuracy.

2.2 Designate in writing a person to act as the City's representative with respect to the work to be performed under this Agreement; and such person shall have complete authority to transmit instructions, receive information, interpret, and define the City's policies and decisions with respect to materials, equipment elements and systems pertinent to the work covered by this Agreement.

2.3 Guarantee access to and make all provisions for the Consultant to enter upon the City's facilities as required for the Consultant to perform their work under this Agreement.

2.4 Examine all studies, reports and other documents presented by the Consultant and shall render decisions pertaining thereto within seven (7) calendar days from receipt so as not to delay the work of the Consultant.

2.5 Obtain approval of all governmental authorities having jurisdiction over the Project and such approvals and consents from such other individuals or bodies as may be necessary for completion of the Project.

SECTION 3 – PAYMENTS TO THE CONSULTANT

3.1 The City will pay the Consultant for the professional services performed under SECTION 1, in an amount not to exceed \$114,100.

3.2 Invoices for payment shall be submitted by Consultant to the City, together with reasonable supporting documentation. The City may require such additional supporting documentation as City reasonably deems necessary or desirable. Payment to Consultant shall be made in accordance with the Illinois Local Government Prompt Payment Act, after City's receipt of an invoice and all such supporting documentation.

3.3 Payment to the Consultant for expenses associated with direct costs or reimbursable expenses, as dictated by the Agreement and/or Scope of Services, shall be made upon presentation of receipts for costs or expenses.

SECTION 4 – TIME OF COMPLETION

4.1 The Consultant shall complete the project within 180 days of the date of execution of this Agreement, subject to time extensions to such schedule arising from delays beyond Consultant's control. To the extent Consultant is impacted by such delays, Consultant shall be entitled to an adjustment to its schedule for performance.

4.2 Time is of the essence for this Agreement.

4.3 The Consultant shall commence work within ten (10) calendar days of the date of execution of this Agreement or such other time mutually agreed to by the Parties in writing.

4.4 The Consultant may request an extension to compete the scope of work, and the City may grant such extension in a subsequent contract amendment.

<u>SECTION 5 – RIGHTS TO DELIVERABLES</u>

5.1 Deliverables, as defined in the Scope of Work, shall become the City's permanent property upon payment by the City to the Consultant.

5.2 Consultant shall not use photographs of the Deliverables for project competition, awards of any nature, project testimonials, presentations, advertising, proposals, professional papers, public display, or any other use without obtaining prior written approval from the City's representative. Any photographs taken of City property in the execution of the Consultant's work may not be re-used by the Consultant for project competition, awards of any nature, project testimonials, advertising, proposals, presentations, professional papers, public display, or any other use without obtaining prior written approval from the City's representative.

SECTION 6 – REMOVAL AND REPLACEMENT OF PERSONNEL

6.1 Consultant (for the duration of the term of the Agreement) will not, without obtaining the City's prior written consent not to be unreasonably withheld, replace, or alter the assignment of its lead personnel, to the extent their respective availability is reasonably within the Consultant's control.

6.2 Consultant shall promptly remove any person assigned to perform the Services in the event of notification by the City that he/she is no longer acceptable, irrespective of any prior City consent. Replacement of lead personnel, prior to assignment, will be subject to the City's approval, which shall not be unreasonably withheld.

6.3 A violation by Consultant of paragraph 6.1 and/or 6.2 may be considered a substantial and material breach of Agreement, for which termination and damages otherwise provided by Law or the Agreement may be claimed.

6.4 The City's right to request the removal of Consultant's personnel from the Services as set forth in paragraph 6.2 does not expressly or implicitly create an employer-employee relationship between the City and personnel assigned by Consultant. Such a relationship is expressly denied herein by Consultant and the City.

<u>SECTION 7 – INSURANCE</u>

The Consultant shall maintain for the duration of the Agreement, insurance purchased from a company, or companies lawfully authorized to do business in the State of Illinois and having a rating of at least A-minus as rated by A.M. Best Ratings. Such insurance will protect the Consultant from claims set forth below which may arise out of or result from the Consultant's operations under the agreement and for which the Consultant may be legally liable, whether such operations be by the Consultant or by a SubConsultant or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

Worker's Compensation Insurance covering all liability of the Consultant arising under the Workers' Compensation Act and Occupational Diseases Act; limits of liability not less than statutory requirements.

Employers Liability covering all liability of Consultant as employer, with limits not less than: \$1,000,000 per injury – per occurrence; \$1,000,000 per disease – per employee; and \$1,000,000 per disease – policy limit.

Comprehensive General Liability in a broad form on an occurrence basis, to include but not be limited to, coverage for the following where exposure exists; Premises/Operations, Contractual Liability, Products/Completed Operations for 2 years following final payment, Independent Consultant's coverage to respond to claims for damages because of bodily injury, sickness or disease, or death of any person other than the successful proposers employees as well as claims for damages insured by usual personal injury liability coverage which are sustained (1) by a person as a result of an offense directly or indirectly related to employment of such person by the Consultant, or (2) by another person and claims for damages, other than to the Work itself, because

of injury to or destruction of tangible property, including loss of use there from; Broad Form Property Damage Endorsement;

General Aggregate Limit	\$ 2,000,000
Each Occurrence Limit	\$ 1,000,000

Automobile Liability Insurance shall be maintained to respond to claims for damages because of bodily injury, death of a person or property damage arising out of ownership, maintenance, or use of a motor vehicle. This policy shall be written to cover any auto whether owned, leased, hired, or borrowed.

Each Occurrence Limit \$1,000,000

Professional Liability Insurance shall be maintained to respond to claims for damages due to the Consultant's errors and omissions.

Errors and Omissions \$1,000,000

Consultant agrees that with respect to the above required insurance:

1. The CGL policy shall be endorsed for the general aggregate to apply on an annual basis.

2. To provide separate endorsements: to name the City of Joliet and its officers and employees as additional insured as their interest may appear, and to provide 30 days' notice, in writing, of cancellation or material change.

3. The Consultant's insurance shall be primary in the event of a claim.

4. The City of Joliet shall be provided with Certificates of Insurance and endorsements evidencing the above-required insurance, prior to commencement of an agreement and thereafter with certificates evidencing renewals or replacements of said policies of insurance at least thirty (30) days prior to the expiration of cancellation of any such policies.

5. A Certificate of Insurance that states the City of Joliet and its officers and employees have been endorsed as an "additional insured" by the Consultant's general liability and automobile liability insurance carrier. Specifically, this Certificate must include the following language: "The City of Joliet and its officers and employees are, and have been endorsed, as an additional insured under the above reference policy number P-630-5Y000855-PHX-24 on a primary and non-contributory basis for general liability and automobile liability coverage for the duration of the contract term."

Failure to Comply: In the event the Consultant fails to obtain or maintain any insurance coverage required under this Agreement, the City of Joliet may purchase such insurance coverage and charge the expense thereof to the Consultant. Such insurance shall be maintained in full force and effect during the life of the Agreement and shall protect the Consultant, its employees, agents and representatives from claims for damages, for personal injury and death and for damage to property

arising in any manner from the negligent or wrongful acts or failures to act by the Consultant, its employees, agents and representatives in the performance of the work covered by the Agreement. The Consultant shall also indemnify and save harmless the City from any claims against, or liabilities incurred by the Consultant of any type or nature to any person, firm or corporation arising from the Consultant's wrongful or negligent performance of the work covered by the Agreement.

SECTION 8 – SUCCESSORS AND ASSIGNS

The City and the Consultant each binds himself and his partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Agreement; except as above, neither the City nor the Consultant shall assign, sublet or transfer his interest in this Agreement without the written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any employee, officer or agent of any public body or the Consultant which may be a party hereto, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the City and the Consultant.

SECTION 9 – NON-DISCRIMINATION

In all hiring or employment made possible or resulting from this Agreement, there shall be no discrimination against any employee or applicant for employment because of sex, age, race, color, creed, national origin, marital status or the presence of any sensory, mental or physical handicap, unless based upon a bona fide occupational qualification, and this requirement shall apply to, but not be limited to, the following: employment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. No person shall be denied or be subjected to discrimination in receipt of the benefit of any services of activities made possible by or resulting from this Agreement on the grounds of sex, race, color, creed, national origin, age except minimum age and retirement provisions, marital status, or the presence of any sensory, mental, or physical handicap. Any violation of this provision shall be considered a violation of a material provision of this Agreement and shall be grounds for cancellation, termination, or suspension, in whole or in part, of the Agreement by the City.

SECTION 10 – MODIFICATION OR AMENDMENT

This Agreement constitutes the entire Agreement of the Parties on the subject matter hereof and may not be changed, modified, discharged, or extended except by written amendment duly executed by the Parties. The Consultant agrees that no representations or warranties shall be binding upon the City unless expressed in writing herein or in a duly executed amendment hereof, or authorized or approved Change Order as herein provided.

SECTION 11 – APPLICABLE LAW AND DISPUTE RESOLUTION

11.1 This Agreement shall be deemed to have been made in and shall be construed in accordance with the laws of State of Illinois.

11.2 Any controversy, claim or dispute arising out of or relating to the interpretation, construction, or performance of this Agreement, or breach thereof, shall be referred to the

American Arbitration Association (the "AAA") for a voluntary, non-binding mediation in the municipality where the Services are provided and to be conducted by a mutually acceptable single mediator, in accordance with then applicable Construction Industry Mediation Rules, prior to resorting to litigation to any State or Federal Court located nearest to where the Services are provided. Neither party shall be liable for any indirect, incidental, or consequential damages of any nature or kind resulting from or arising in connection with this Agreement. The Parties shall share the cost of the mediator's services equally.

WITH RESPECT TO ANY SUCH LITIGATION, EACH PARTY HEREBY KNOWINGLY, VOLUNTARILY AND WILLINGLY WAIVES ALL RIGHTS TO TRIAL BY JURY IN ANY ACTION, SUIT, OR PROCEEDING BROUGHT TO RESOLVE ANY DISPUTE BETWEEN OR AMONG ANY OF THE PARTIES HERETO, WHETHER ARISING IN CONTRACT, TORT, OR OTHERWISE, ARISING OUT OF, CONNECTED WITH, RELATED OR INCIDENTAL TO THIS AGREEMENT, THE TRANSACTION(S) CONTEMPLATED HEREBY AND/OR THE RELATIONSHIP ESTABLISHED AMONG THE PARTIES HEREUNDER.

SECTION 12 – TERMINATION OF THE CONTRACT

12.1 TERMINATION BY THE CONSULTANT

If the Work is stopped for a period of thirty days under an order of any court or other public authority having jurisdiction, through no fault of the Consultant, or if the City has not made timely Payment thereon as set forth in this Agreement, then the Consultant may upon twenty-one (21) days written notice (from postmark) to the City, terminate the Agreement.

12.2 TERMINATION BY THE CITY

In the event of any breach of this Agreement by the Consultant, the City may, at its option, serve the Consultant with a written seven (7) day notice (from postmark) with the Consultant's option to cure the breach, or the City may engage the services of another Consultant to complete the work and deduct the cost of such completion from any amount due the Consultant hereunder, or the City may either pause or terminate the contract.

IN WITNESS WHEREOF, the undersigned have placed their hands and seals upon and executed this Agreement in triplicate as though each copy hereof were an original and that there are no other oral agreements that have not been reduced to writing in this statement.

CITY OF JOLIET

RJN GROUP, INC.

3			
3v:			

By: Michael M. young

H. Elizabeth Beatty

City Manager

Date:

ATTEST:

Bv.					
	_	 	_	 	

Lauren	O'Hara
--------	--------

City Clerk

Date:

Name: Michael N. Young

Title: Senior Vice President

Date: 06/13/2025

www.rjn.com



June 13, 2025

Mr. Owen Dean, P.E. Civil Engineer II City of Joliet 150 West Jefferson Street Joliet, Illinois 60432-4148

SUBJECT: PROPOSAL FOR PROFESSIONAL ENGINEERING SERVICES – 2026 SANITARY SEWER & LATERAL REHABILITATION PROGRAMS

Dear Mr. Dean:

RJN Group, Inc. (RJN) is pleased to submit this proposal to provide Professional Engineering Services to the City of Joliet (City) for the **2026 Sanitary Sewer and Lateral Rehabilitation Programs**.

RJN, established in 1975, is a professional engineering consulting firm focused on providing innovative engineering solutions and field services. With over 90% of our clients being municipalities and public utilities, and over 85% of our work focused on sewer collection systems, we are uniquely qualified for this project.

On January 21, 2022, RJN submitted a Statement of Qualifications (SOQ) to the City of Joliet for Professional Consulting Services for Sanitary Sewer Investigations & Rehabilitation. Following the submittal and interview process, RJN was selected by the City for this work.

Key Project Goals and Objectives

The City of Joliet has established an annual program to investigate, rehabilitate, and improve the overall performance of their sanitary and combined sewer collection systems.

The 2026 Sanitary Sewer and Lateral Rehabilitation Programs will be implemented in the Krings Acres (KA) area, which was previously investigated in 2023.

- The sanitary sewer rehabilitation is currently scheduled for 2026.
- The sanitary lateral rehabilitation is anticipated to follow in 2028-2029.

The KA area in the City of Joliet is a mixed residential and commercial neighborhood bounded by Black Road to the south, Larkin Avenue to the west, Ingalls Avenue and the Briargate area to the north, and Catherine Street to the east. Additional sections include the Lois Place area west of Larkin Avenue and the area south of Black Road between Larkin Avenue and Westshire Drive, extending to the southern properties on Mason Avenue.

The KA area is tributary to the East Side Wastewater Treatment Plant and is known to have properties with foundation drains (footing tiles) connected to the sanitary sewer. In 2012, footing tile separation was completed for properties within the KA subdivision, though other parts of the study area are still

suspected to have connected foundation drains. The area also contains non-reinforced concrete pipe, prompting the rehabilitation of approximately 5,000 linear feet of mainline sewer in 2018 and 2019.

The rehabilitation programs aim to enhance the condition of the sanitary sewer collection system. KA was prioritized due to high peak flows observed during the 2015 Combined Sewer Program flow monitoring and the aging infrastructure's declining structural integrity.

These comprehensive rehabilitation programs encompass a range of critical activities such as curedin-place pipelining, grouting, full-wrap lateral lining and various manhole rehabilitation techniques.

The sanitary sewer rehabilitation task is part of the **fourth year of the second 5-year sewer rehabilitation program** and focuses on preparing **'Year 9'** for bidding and subsequent construction.

By designing and executing these improvements, the City is committed to ensuring the longevity, reliability, and efficiency of KA's sewer system.

This proposal of services pertains to the following:

1. Design of the Sanitary Lateral Rehabilitation Program (anticipated in 2028-2029)

The sanitary lateral rehabilitation program includes the installation of **up to 335 lateral liners, ranging in diameter from 8 to 33 inches**. The breakdown is as follows:

- 315 5-ft lateral liners,
- 18 20-ft lateral liners,
- 2 straight lateral liners.

The estimated construction cost for the sanitary sewer rehabilitation program is **between \$1.7 million** and **\$1.9 million**.

2. Design of the 2026 Sanitary Sewer Rehabilitation Program (Year-9)

The sanitary sewer rehabilitation program includes the following components:

- 8 point repairs Note: Design for the point repairs <u>is not included</u>. These repairs must be completed prior to any lining work.
- 26,500 linear feet of mainline CIPP Pipe diameters range from 8 to 24 inches.
- Approximately 200 lateral connection grouts
- Approximately 170 manholes requiring rehabilitation.

The estimated construction cost for the sanitary sewer rehabilitation program is **between \$2.6 million** and **\$2.9 million**.

3. Project Management and Meetings

Overall management will also be provided. Hours for project management and design review meetings will be allocated.

RJN will provide access to its online data hosting platform Clarity[™], that includes status of data collection, access to data collected, field collected media for flow monitoring and construction activities.

PROJECT TEAM AND EXPERIENCE

Team

The RJN Team assigned to this project includes the following professionals: Yann Gallin as Project Manager, Patrick Hulsebosch as Assistant Project Manager, Jon Merki and Emily Tate as Project Engineers, and Marco Lopez as GIS Senior Specialist. Yann Gallin will also oversee Client Management and Quality Assurance/Quality Control (QA/QC).

Experience

Over the last 50 years, RJN has successfully executed more than 2,000 sewer programs and assessed 291 million feet of pipelines. These comprehensive evaluations have culminated in nearly \$400 million worth of construction improvements nationwide. Among the recent local endeavors are the 2024 Sanitary Sewer Rehabilitation Program and the Bluff Street Interceptor Rehabilitation Project.

ASSURING QUALITY AND SAFETY

Quality Assurance

RJN is committed to providing **quality** deliverables. The completion of these inspections is critical in providing actionable results for the City. As collection system specialists, RJN has built data review processes that ensure that all data is accurate. Our engineers and field inspection crews hold industry-standard NASSCO certifications for defect coding, and are extensively trained on all field inspection tasks. RJN's internal Quality Control tools, as well as our corporate training and Quality Assurance processes in place, will ensure that the program will provide value for the City.

Safety

As an employee-owned firm, RJN's commitment to the **safety** of our employees, City staff, and the public is paramount. RJN demonstrates that commitment to safety in our internally developed and audited safety program where our goal is to have all field staff, engineers, and project managers "RJN Safety Certified." Every project follows RJN's health and safety guidelines when completing any field work.

PRICE AND SCHEDULE SUMMARY

This project will be invoiced on a Time and Materials basis for a total not-to-exceed fee of \$114,100. The sanitary lateral and sewer rehabilitation programs are expected to be completed by December 19, 2025. The complete Scope of Services, Pricing, and Schedules are provided in the following exhibits:

- Exhibit A Scope of Services
- Exhibit B Pricing
- Exhibit C Schedule
- Exhibit D Maps

We are looking forward to the opportunity to work with the City of Joliet on this important project. It is our pleasure to submit this proposal to you. Please feel free to contact **Yann at 847-899-8723** if you would like to discuss this proposal or have any questions.

Sincerely,

Michael M. your

Michael N. Young, PE Senior Vice President

Yann Gallin

Yann Gallin Principal Project Manager



EXHIBIT A SCOPE OF SERVICES

The scope of services for this program will include the rehabilitation design of the following components (approximate quantities):

- 26,500 linear feet of CIPP lining
- 200 lateral grouts
- 170 manholes
- 335 lateral liners
- All associated site grading, paving, roadway, and parkway restoration.

RJN is proposing the following scope of services to complete this task.

- Design of the Sanitary Lateral Rehabilitation Program (anticipated construction work in 2028-2029)
- 1. Prepare for and attend a kick-off design meeting.
- 2. Review rehabilitation recommendations to confirm work to be completed.
- 3. Prepare a 60% submittal detailed schedule and construction plan set for the recommended rehabilitation of laterals including lateral cleaning and lining as follows:
 - a. Cover Sheet
 - b. General Notes and Summary of Quantities
 - c. Sequencing of Construction and watermain project areas (if applicable)
 - d. Sanitary lateral Rehabilitation Sheets including:
 - i. Lateral cleaning and televising,
 - ii. Lateral lining,
 - iii. Identification of IDOT roadways.
 - e. Construction Details

Note: The 90% and final submittals, along with the bidding documents, will be developed as part of a future sanitary sewer rehabilitation program. Specifications are not required at this stage.

- 4. GIS exhibits will be utilized to prepare the Construction Plan Set (no survey required)
- 5. Prepare a 60% submittal Opinion of Probable Construction Cost.
- 6. Provide one (1) progress review submittals at 60%
- 7. Perform a quality control/quality assurance review for 60% submittal.
- 8. Provide project management for the duration of the design project and attend meetings as needed with City staff.

• Design of the 2026 Sanitary Sewer Rehabilitation Program (Year-9)

- 1. Prepare for and attend a kick-off design meeting.
- 2. Review rehabilitation recommendations to confirm work to be completed.
- 3. Prepare detailed schedules and a construction plan set for the recommended rehabilitation work including mainline cleaning & televising and CIPP lining, lateral grouting and manhole rehabilitation work as follows:
 - a. Cover Sheet
 - b. General Notes and Summary of Quantities
 - c. Sequencing of Construction and watermain project areas (if applicable)
 - d. Sanitary Sewer Rehabilitation Sheets including:
 - i. Cleaning and televising,
 - ii. CIPP mainline lining,
 - iii. Mainline and lateral grouting,
 - iv. Do Not Grout laterals,
 - v. Parcels identified for dye testing,
 - vi. Identification of IDOT roadways.
 - e. Sanitary Manhole Rehabilitation Sheets
 - f. Construction Details
- 4. GIS exhibits will be utilized to prepare the Construction Plan Set (no survey required)
- 5. Prepare Contract Front End Documents and detailed Specifications:
 - a. Update City's front-end documents,
 - b. Utilize EJCDC specifications with only project specific modifications,
 - c. Prepare detailed project Specifications.
- 6. Prepare an Opinion of Probable Construction Cost.
- 7. Coordinate permitting with the City and other governmental agencies. IDOT permits/letter of authorizations will likely be needed for the rehabilitation of segments along IL-7. Provide exhibits, documentation, correspondence, and plans for permitting process as needed. The letter will be processed and finalized under the construction contract.
- 8. Provide two (2) progress review submittals at 60% and 90% of Plans, Specifications and Opinion of Probable Construction cost for City review and comment prior to bidding.
- 9. Perform a quality control/quality assurance review for each submittal and final plans and specifications.
- 10. Prepare a final bid package with plans, front-end documents, and specifications. Submit a pdf of the final bid package to the City.
- 11. Bidding Assistance:
 - a. Prepare Addenda as needed.
 - b. Respond to Contractors' questions.
 - c. Prepare a letter of recommendation for the award.
- 12. Provide project management for the duration of the design project and attend meetings as needed with City staff.

ITEMS REQUESTED FROM THE CITY

- 1. Updated GIS geodatabases and/or shape files for all sewer system programs.
- 2. Televising of sewers (if necessary).
- 3. Assistance with IDOT permitting and other regulatory agencies as applicable.
- 4. Updated City's front-end documents.
- 5. Completion of point repairs prior to lining.



The proposed Scope of Services will be invoiced on a Time & Material basis using the fee schedule below at a multiplier of 3.0 for an overall estimated billing of **\$114,100**.

Task	Task Description	Cost
1000	Sanitary Lateral Rehabilitation Program	
1001	Lateral lining final confirmation review	\$4,700
1002	Cover Sheet, General Notes & Detail Sheets	\$2,700
1003	Lateral Lining Schedules & Plans	\$8,900
1004	Cost Estimate	\$6,000
1005	QA/QC Checks	\$4,000
1006	Lateral Design Project Management	\$5,000
	SUBTOTAL	\$31,300
2000	2026 Sanitary Sewer Rehabilitation Program	
2001	Lining & Grouting confirmation review	\$10,000
2002	Manhole Rehabilitation confirmation review	\$10,200
2003	Cover Sheet, General Notes, SOQ & Detail Sheets	\$4,200
2004	Lining & Grouting Schedules & Plans	\$15,700
2005	Manhole Rehabilitation Schedule & Plans	\$13,900
2006	Specifications & Contract Documents	\$10,100
2007	Cost Estimates & Bidding Assistance	\$6,500
2008	QA/QC Checks	\$5,700
2009	Sewer Design Project Management	\$6,500
	SUBTOTAL	\$82,800
	TOTAL	\$114,100

Below are the Summary of Engineering Services Fees:

PROPOSAL OPTION

This Proposal can be amended to include additional work upon joint approval by the City and RJN.

2025 HOURLY WAGE RANGES

	Classification	2025 Hourly Wage Ranges
PD	Project Director	\$65.00 - \$125.00
SPM	Senior Project Manager	\$47.00 - \$80.00
PM	Project Manager	\$38.00 - \$65.00
SCM	Sr. Construction Manager	\$45.00 - \$65.00
СМ	Construction Manager	\$37.00 - \$52.00
СО	Construction Observer	\$25.00 - \$45.00
SPE	Senior Project Engineer	\$37.00 - \$52.00
PE	Project Engineer	\$34.00 - \$42.00
EI	Engineer I	\$32.00 - \$37.00
GSS	GIS Specialist	\$25.00 - \$40.00
GIS	GIS Analyst	\$22.00 - \$30.00
SDA	Senior Data Analyst	\$25.00 - \$40.00
DA	Data Analyst	\$22.00 - \$30.00
FM	Field Manager	\$25.00 - \$40.00
FS	Field Supervisor	\$23.00 - \$32.00
FT	Field Technician	\$20.00 - \$27.00
AS	Administrative Support	\$20.00 - \$40.00

*Rates valid through 12/31/2025.



RJN is prepared to start work immediately upon an Agreement. The schedule for this project is based on a **notice to proceed no later than July 1, 2025**, and is summarized as follows:

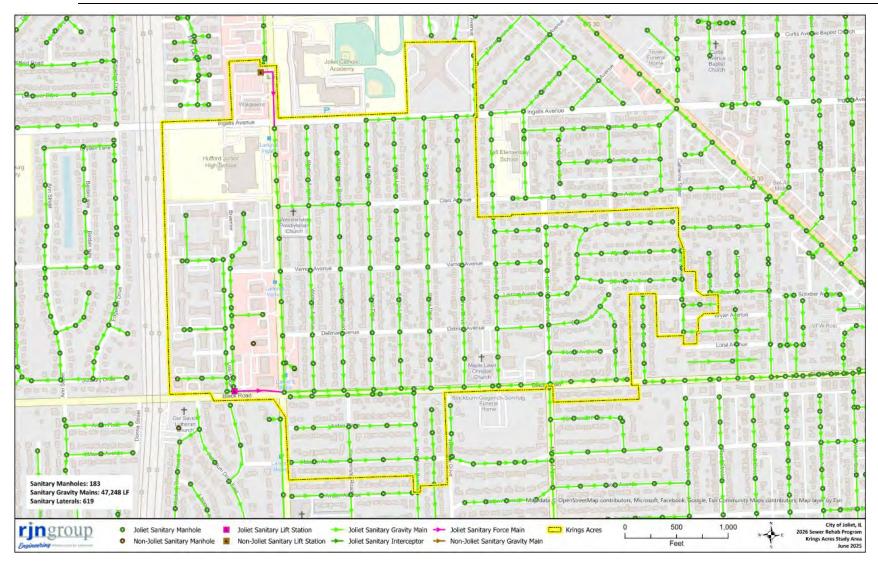
1. For the Sanitary Lateral Rehabilitation Program

Task	Timeline
60% Design Submittal	Friday, October 3, 2025

2. For the 2026 Sanitary Sewer Rehabilitation Program

Task	Timeline
60% Design Submittal	Friday, October 3, 2025
90% Design Submittal	Friday, November 7, 2025
Final Electronic Submittal	Tuesday, November 25, 2025
Proposed Bid Advertisement	Thursday, November 27, 2025
Proposed Bid Opening	Thursday, December 18, 2025





2026 Sanitary Sewer & Lateral Rehabilitation Programs, City of Joliet | Page 11



City of Joliet

Approver Report

File Number: 377-25

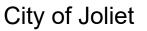
File ID:	377-25	Type: Consent Agenda	Status: Agenda Ready
In Control:	City Council Meeting		File Created: 06/18/2025
Department:	Public Utilities		Final Action:
Title:	itle: Approval of Professional Services Agreement for the 2026 Sanitary Sewer Rehabilitation Program to RJN Group Inc. in the Amount of \$114,100.00		

Agenda Date: 07/01/2025

Attachments: Agreement for Professional Services - Joliet 2026 Sewer & Lateral Rehab Programs with proposal.pdf Entered by: odean@joliet.gov

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date	
1	1	6/18/2025	Gina Logalbo	Approve	6/20/2025	
1	2	6/19/2025	Allison Swisher	Approve	6/20/2025	
1	3	6/19/2025	Kevin Sing	Approve	6/23/2025	
1	4	6/19/2025	Todd Lenzie	Approve	6/23/2025	
1	5	6/27/2025	Beth Beatty	Approve	6/23/2025	





Memo

File #: 378-25

Agenda Date:7/1/2025

TO: Mayor and City Council

FROM: Allison Swisher, Director of Public Utilities

SUBJECT:

Approval of Amendment No. 1 to the Professional Services Agreement for On-call Wastewater Treatment Engineering on behalf of Strand Assoc Inc. in the Amount of \$30,000.00

BACKGROUND:

On November 27, 2024 a purchase order in the amount of \$20,000.00 was issued to Strand Assoc Inc. for professional services associated with on-call wastewater treatment engineering. In 2023 the Department of Public Utilities published a request for qualifications for engineering services, including wastewater treatment engineering, which generated a short list of the five most qualified wastewater treatment engineering firms. Strand Assoc Inc. is on this short list and was requested to provide oncall wastewater treatment engineering services on an as needed basis as requested by Staff.

The Public Service Committee will review this matter.

CONCLUSION:

Amendment No. 1, in the amount of \$30,000.00, provides funding to complete additional on-call wastewater treatment engineering services. These services include assistance with analysis of impacts of proposed developments on the City's wastewater treatment plants and other wastewater services as requested by staff.

Funds will be charged to the Water & Sewer Improvement Fund / Eastside WWTP / Professional Services (Org 50180802, Object 557200, \$30,000.00, Project Code 24067).

RECOMMENDATION:

Based on the above, it is recommended that the Mayor and City Council approve Amendment No. 1 to the Professional Services Agreement for On-call Wastewater Treatment Engineering, in the amount of \$30,000.00, on behalf of Strand Assoc Inc.



City of Joliet

Approver Report

File Number: 378-25

File ID:	378-25	Type: Consent Agenda	Status: Agenda Ready
In Control:	City Council Meeting		File Created: 06/18/2025
Department: Public Utilities			Final Action:
Title: Approval of Amendment No. 1 On-call Wastewater Treatmen the Amount of \$30,000.00		 1 to the Professional Services ent Engineering on behalf of St 	

Agenda Date: 07/01/2025

Entered by: aswisher@joliet.gov

Approval History

Seq #	Action Date	Approver	Action	Due Date
1	6/18/2025	Gina Logalbo	Approve	6/20/2025
2	6/19/2025	Allison Swisher	Approve	6/20/2025
3	6/19/2025	Kevin Sing	Approve	6/23/2025
4	6/19/2025	Todd Lenzie	Approve	6/23/2025
5	6/27/2025	Beth Beatty	Approve	6/23/2025
	1 2 3 4	1 6/18/2025 2 6/19/2025 3 6/19/2025 4 6/19/2025	1 6/18/2025 Gina Logalbo 2 6/19/2025 Allison Swisher 3 6/19/2025 Kevin Sing 4 6/19/2025 Todd Lenzie	16/18/2025Gina LogalboApprove26/19/2025Allison SwisherApprove36/19/2025Kevin SingApprove46/19/2025Todd LenzieApprove





Memo

File #: 379-25

Agenda Date:7/1/2025

TO: Mayor and City Council

FROM: Allison Swisher, Director of Public Utilities

SUBJECT:

Approval of Change Order No. 2 for the Garnsey Park Phase 5B Water Main Improvements Project on behalf of Construction by Camco, Inc. for a Deduction in the Amount of (\$6,757.66)

BACKGROUND:

On January 16, 2024, the Mayor and City Council awarded a Contract for the Garnsey Park Phase 5B Water Main Improvements Project, in the amount of \$2,653,994.75, on behalf of Construction by Camco, Inc., based on the Unit Prices provided in their bid. Subsequently, Change Order No. 1 was approved for a net increase of \$504,000.00.

The Public Service Committee will review this matter.

CONCLUSION:

This project has been completed, inspected, and accepted by the Department of Public Utilities. Change Order No. 2 is a final balancing change order with a net decrease in the amount of (\$6,757.66) which is based on the final quantities of pay items installed upon completion of the project. This change order includes an increase of \$92,439.53 for water main improvements, a decrease of (\$97,252.14) for Lead Service Line Improvements, and a decrease of (\$1,945.05) for sewer improvements. The quantities and pricing have been verified to be accurate and per the terms of the contract. The following is a summary of work included in the change order.

- Additional Rock Excavation
- Additional Water Main (Open Cut), 8-Inch
- Additional Connect to Water Main (Non-Pressure), 6-Inch
- Additional Gate Valve, 8-Inch
- Additional Valve Box
- Additional Sanitary Sewer Removal and Replacement, 12-Inch
- Additional Water Service Line Type K Open Cut, 1-Inch
- Additional Water Service Line Type K Open Cut, 1.5-Inch
- Additional Adjusting Sanitary Sewer Service Line
- Additional Restoration of Lawns and Parkways
- Additional Temporary Hot-Mix Asphalt Pavement
- Additional HMA Remove and Replace, 3-Inch
- Additional Pavement Marking Line, 4-Inch (Thermoplastic)
- Additional Rock Excavation
- Additional Connect to Water Main (Non-Pressure), 10-Inch

- Additional Water Service Line Type K Open Cut (LSR), 1-Inch
- Additional Water Service Line Type L (LSR), 3/4-Inch
- Deduction for unused water main items
- Deduction for unused water service items
- Deduction for unused restoration items

Funds will be charged to the Water Main Replacement Fund (Org 53880000, Object 557200, \$92,439.53), will be credited to the Lead Service Line Fund (Org 53780000, Object 557200, (\$97,252.14)), and credited to the Sewer Collection Fund (Org 50180020, Object 557200, (\$1,945.05)).

RECOMMENDATION:

Based on the above, it is recommended that the Mayor and City Council approve Change Order No. 2 to the contract for the Garnsey Park Phase 5B Water Main Improvements Project, for a deduction in the amount of (\$6,757.66), on behalf of Construction by Camco, Inc.



City of Joliet

Approver Report

File Number: 379-25

File ID:	379-25	Type: Consent Agenda	Status: Agenda Ready	
In Control:	City Council Meeting		File Created: 06/18/2025	
Department: Public Utilities			Final Action:	
Title: Approval of Change Order No. 2 for Improvements Project on behalf of Deduction in the Amount of (\$6,757		ehalf of Construction by Camco		

Agenda Date: 07/01/2025

Entered by: wbaltz@joliet.gov

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date	
1	1	6/18/2025	Gina Logalbo	Approve	6/20/2025	
1	2	6/19/2025	Allison Swisher	Approve	6/20/2025	
1	3	6/19/2025	Kevin Sing	Approve	6/23/2025	
1	4	6/19/2025	Todd Lenzie	Approve	6/23/2025	
1	5	6/27/2025	Beth Beatty	Approve	6/23/2025	





Memo

File #: 380-25

Agenda Date:7/1/2025

TO: Mayor and City Council

FROM: Allison Swisher, Director of Public Utilities

SUBJECT:

Approval of Change Order No. 2 for the Varnado Park Water Main Improvements Project on behalf of Steve Spiess Construction Inc. for a Deduction in the Amount of (\$807,418.80)

BACKGROUND:

On January 16, 2024, the Mayor and City Council awarded a Contract for the Varnado Park Water Main Improvements Project, in the amount of \$4,808,304.70, on behalf of Steve Spiess Construction Inc., based on the Unit Prices provided in their bid. Subsequently, Change Order No. 1 was approved for a net increase of \$106,025.50.

The Public Service Committee will review this matter.

CONCLUSION:

This project has been completed, inspected, and accepted by the Department of Public Utilities. Change Order No. 2 is a final balancing change order with a net decrease in the amount of (\$807,418.80) for the following work:

- Additional Water Main (Open Cut), 6-Inch Ductile Iron
- Additional Connect to Water Main (Non-Pressure), 6-Inch
- Additional Connect to Water Main (Non-Pressure), 10-Inch
- Additional Water Service Line Type K Open Cut, 1-Inch
- Additional Restoration of Lawns and Parkways
- Additional HMA Remove and Replace, 4-Inch Binder 2-Inch Surface
- Additional PCC Sidewalk Removal and Replacement
- Additional Detectable Warnings
- Additional Water Service Line Type K Directional Drilling, 1-Inch (LSR)
- Additional Water Meter Replacement (LSR)
- Additional Connection to Existing Storm Sewer Structure
- Additional costs for water service work at 427 Joliet, 455 Water, Water & Lucas, Water & Sheridan, 110 Monroe, 450 Des Plaines, Des Plaines & Water, 55 Monroe, & 583 Ottawa
- Additional cost for sewer repair at 211 Sheridan
- Deduction for unused quantities for watermain installation work
- Deduction for unused quantities for water service installation work
- Deduction for unused quantities for restoration
- Balancing of final quantities

Funds will be credited for this project to the Water Main Replacement Fund (Org 53880000, Object 557200, (\$495,344.50)), Lead Service Line Replacement Fund Ph 5 (Org 53780000, Object 552000, (\$260,972.00)), and Sewer Collection Fund (Org 50180020, Object 557200, (\$51,102.30)).

RECOMMENDATION:

Based on the above, it is recommended that the Mayor and City Council approve Change Order No. 2 to the contract for the Varnado Park Water Main Improvements Project, for a deduction in the amount of (\$807,418.80), on behalf of Steve Spiess Construction Inc.



City of Joliet

Approver Report

File Number: 380-25

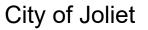
File ID:	380-25	Type: Consent Agenda	Status: Agenda Ready
In Control:	City Council Meeting		File Created: 06/18/2025
Department:	Public Utilities		Final Action:
Title: Approval of Change Order No. 2 fo Improvements Project on behalf of Deduction in the Amount of (\$807,4		ehalf of Steve Spiess Construc	

Agenda Date: 07/01/2025

Entered by: wbaltz@joliet.gov

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date	
1	1	6/18/2025	Gina Logalbo	Approve	6/20/2025	
1	2	6/19/2025	Allison Swisher	Approve	6/20/2025	
1	3	6/19/2025	Kevin Sing	Approve	6/23/2025	
1	4	6/19/2025	Todd Lenzie	Approve	6/23/2025	
1	5	6/27/2025	Beth Beatty	Approve	6/23/2025	





Memo

File #: 391-25

Agenda Date:7/1/2025

TO: Mayor and City Council

FROM: Greg Ruddy, Director of Public Works

SUBJECT:

Resolution Approving the Dedication of a 0.019-Acre Portion of Old Castle Road as Public Right-of-Way

BACKGROUND:

In April 2025, City Council approved the Final Planned Unit Development and Recording Plat of Prairie Landing Subdivision, located at 2200 Essington Road. The access to the subdivision will be the continuation of Old Castle Road to the east of Essington Road, aligned with the existing Old Castle Road in the Wexford subdivision on the west side of Essington Road. In order to accommodate the public sidewalk on the south side of the new road at its intersection with Essington Road, the developer needs to dedicate a small portion of adjacent property as public right-of-way. The property is not part of the Prairie Landing holdings and therefore this portion needs to be dedicated separately from the Prairie Landing record plat.

The 0.019-acre portion to be dedicated as public right-of-way is part of Lot 1 in Unit 1 of Westside Joliet Real Estate LLC Subdivision, at 2150 Essington Road.

The Public Service Committee will review this matter.

RECOMMENDATION:

Staff recommends the Mayor and City Council adopt the following:

1. Resolution Approving the Dedication of a 0.019-Acre Portion of Old Castle Road as Public Right-of-Way.

RESOLUTION NO.

A RESOLUTION APPROVING THE DEDICATION OF A PORTION OF OLD CASTLE ROAD AS PUBLIC RIGHT-OF-WAY (Southeast Corner of Essington Road and Old Castle Road)

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JOLIET, PURSUANT TO ITS HOME RULE AND STATUTORY AUTHORITY, AS FOLLOWS:

SECTION 1: This Plat of Dedication between the City of Joliet and Atwater Joliet Essington Retail LLC, in substantially the same form as Exhibit "A", which is attached hereto and made a part hereof, is hereby approved.

SECTION 2: The Mayor and the City Clerk are hereby authorized and directed to execute the Plat of Dedication on behalf of the City of Joliet.

SECTION 3: This Resolution shall be in effect upon its passage.

PASSED this _____ day of _____, 2025

MAYOR	CITY CLERK
VOTING YES:	
VOTING NO:	

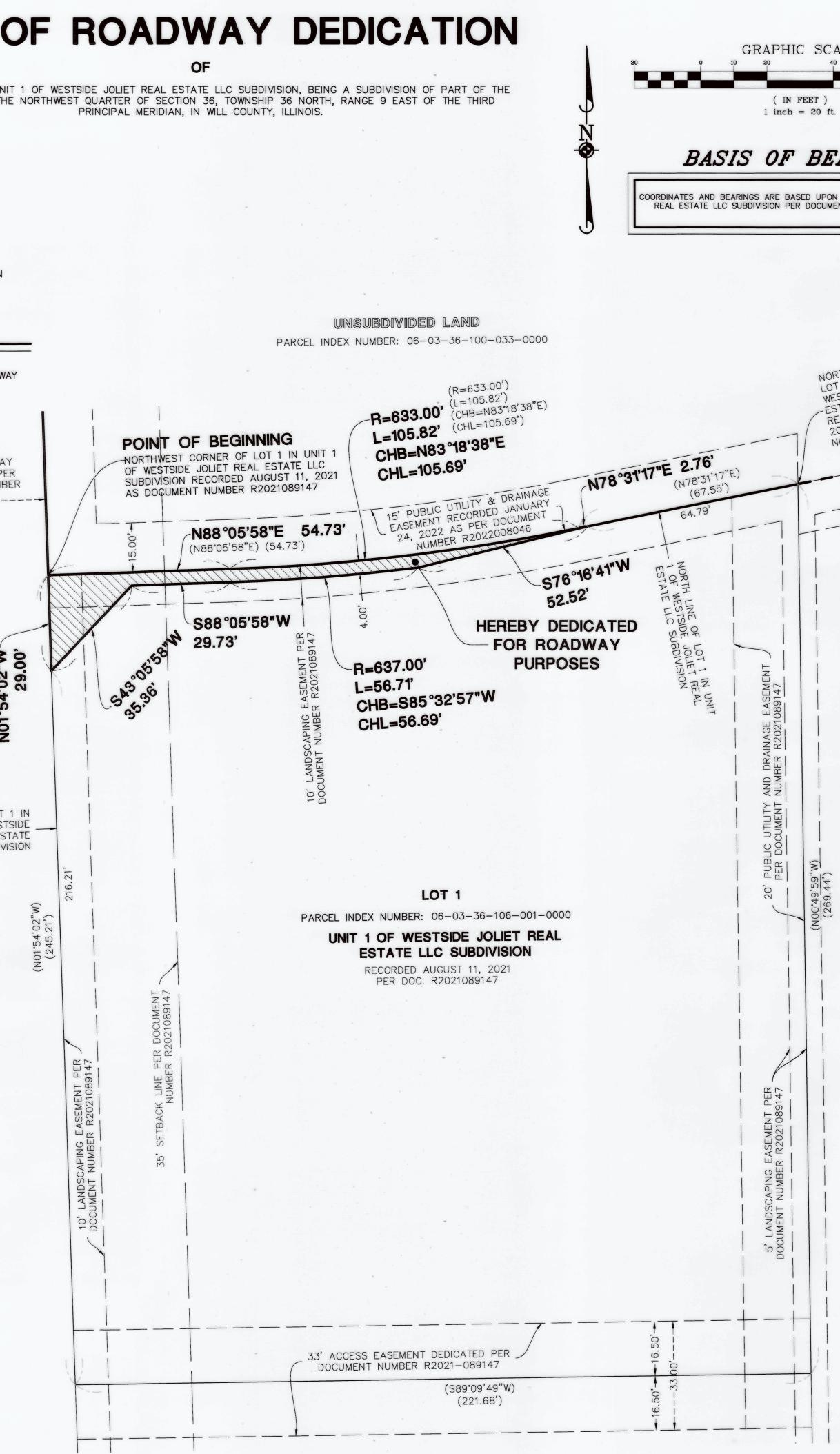
PINs: part of 06-03-36-106-001-0000 ADDRESS: 2150 Essington Road (Lot 1 in Unit 1 of Westside Joliet Real Estate LLC Subdivision) PLAN COMMISSION APPROVED: N/A CED DOC. NO.: N/A COUNCILMANIC DISTRICT NO.: 1

PREPARED BY: Helen Miller, Planner, City of Joliet, 150 West Jefferson Street, Joliet IL 60432 MAIL TO: City Clerk, City of Joliet, 150 West Jefferson Street, Joliet, IL 60432

EXHIBIT "A"

Plat of Dedication to be inserted.

Image: Surver	DART OF LOT 1 IN UN SOUTH HALF OF TH ABBREVIATIONS CHB = CHORD BEARING CHL CHL = CHORD LENGTH E E = EAST L L = ARC LENGTH N N = NORTH R R = SOUTH W W = WEST XXX.XX' XXX.XX' = MEASURED DIMENSION (XXX.XX') LECCEND	
843 SQUARE FEET OR 0.019 ACRES MORE OR LESS	HEREBY	DEDICATED FOR ROADWA
PART OF 06-03-36-106-001-0000		
ATWATER JOLIET ESSINGTON RTL	50.00' ROADWAY CONVEYANCE PER DOCUMENT NUMBER 	45.00' ROADWAY CONVEYANCE PE DOCUMENT NUMBI R77-4069
162 W. GRAND AVENUE, SUITE 300 CHICAGO, IL 60654		TED
LAND SURVEYOR		E DEDICATED 7-13221
MANHARD CONSULTING 333 EAST BUTTERFIELD ROAD, SUITE 600 LOMBARD, IL 60148		HERETOFORE 4069 & R77-
SURVEYOR'S NOTES		CHT-OF-WAY HER ER DOC. R77-406
 DISTANCES ARE MARKED IN FEET AND DECIMAL PLACES THEREOF. NO DIMENSION SHALL BE ASSUMED BY SCALE MEASUREMENT HEREON. DISTANCES AND/OR BEARINGS SHOWN IN PARENTHESIS (456.67') ARE RECORD OR DEED VALUES, NOT FIELD MEASURED. COMPARE THIS PLAT AND ALL SURVEY MONUMENTS BEFORE BUILDING, AND IMMEDIATELY REPORT ANY DISCREPANCIES TO THE SURVEYOR. THIS SURVEY IS SUBJECT TO MATTERS OF TITLE, WHICH MAY BE REVEALED BY A CURRENT TITLE REPORT. EASEMENTS, SETBACKS AND OTHER RESTRICTIONS WHICH MAY BE FOUND IN A CURRENT TITLE REPORT, LOCAL ORDINANCES, DEEDS OR OTHER INSTRUMENTS OF RECORD HAVE NOT BEEN SHOWN. PIN NUMBERS SHOWN HEREON BASED ON WILL COUNTY GIS WEBSITE. 		WEST LINE OF LOT UNIT 1 OF WEST JOLIET REAL EST LLC SUBDIVIT
OWNER'S CERTIFICATE - DEDICATION THE UNDERSIGNED, Manales stratigates (NAME OF SIGNATORY),		
THE UNDERSIGNED, <u>Includes 2000 (</u> ITTLE OF SIGNATORY) OF AS	WEST LINE OF THE NORTHWEST QUARTER OF SECTION 36-36-09	
NOTARY PUBLIC		
STATE OF ILLINOIS) SS COUNTY OF COOK) I, <u>AMANDA UNN PLATER</u> , A NOTARY PUBLIC IN AND FOR THE COUNTY AND STATE AFORESAID, DO HEREBY CERTIFY THAT <u>MCHOUR STRAMGARES</u> AND		



ALE 0 80		DRAWN BY		
ARINGS		REVISIONS		
N UNIT 1 OF WESTGATE JOLIET ENT NUMBER R2021089147.				
		DATE		M
RTHEAST CORNER OF T 1 IN UNIT 1 OF STSIDE JOLIET REAL STATE LLC SUBDIVISION ECORDED AUGUST 11, 2021 AS DOCUMENT NUMBER R2021089147	LEGAL DESCRIPTION OF AREA HEREBY DEDICATED TO THE CITY OF AREA HEREBY DEDICATED TO THE CITY OF JOLIET FOR PUBLIC ROAD PURPOSES THAT PART OF LOT 1 IN UNIT 1 OF WESTSIDE JOLIET REAL ELLC SUBDIVISION, BEING A SUBDIVISION OF PART OF THE SOUTH OF THE NORTHWEST QUARTER OF SECTION 36, TOWNSHIP 36 N RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, RECORDE AUGUST 11, 2021 AS DOCUMENT NUMBER R2021089147 IN COUNTY, ILLINOIS DESCRIBED AS FOLLOWS:	STATE HALF IORTH, D ON	DELTING Ph:630.691.8585 manhard.com	Englineers • vvater & vvastevater Lighters iantiete • Landecane Architecte • Plannere
LOT 2 PARCEL INDEX NUMBER: 06-03-36-106-002-0000 UNIT 1 OF WESTSIDE JOLIET REAL ESTATE LLC SUBDIVISION RECORDED AUGUST 11, 2021 PER DOC. R2021089147	BEGINNING AT THE NORTHWEST CORNER OF SAID LOT 1; TI ALONG THE NORTH LINE OF SAID LOT 1 FOR THE FOLLOWING (3) COURSES: (1) THENCE NORTH 88 DEGREES 05 MINUTE SECONDS EAST, A DISTANCE OF 54.73 FEET TO A POIN CURVATURE; (2) THENCE EASTERLY ALONG A CURVE, CONCAN THE NORTH, HAVING A RADIUS OF 633.00 FEET, AN ARC LENG 105.82 FEET, A CHORD BEARING OF NORTH 83 DEGREES 18 MI 38 SECONDS EAST, AND A CHORD LENGTH OF 105.69 FEET POINT OF TANGENCY; (3) THENCE NORTH 78 DEGREES 31 MINUT SECONDS EAST, A DISTANCE OF 2.76 FEET; THENCE SOUT DEGREES 16 MINUTES 41 SECONDS WEST, A DISTANCE OF 52.52 TO A POINT ON A NON-TANGENTIAL CURVE BEING 4.00 FEET OF AND PARALLEL TO THE NORTH LINE OF SAID LOT 1; TI ALONG SAID CURVE, CONCAVE TO THE NORTH, HAVING A RADIU 637.00 FEET, AN ARC LENGTH OF 56.71 FEET, A CHORD BEARIN SOUTH 85 DEGREES 32 MINUTES 57 SECONDS WEST, AND A C LENGTH OF 56.69 FEET TO A POINT OF TANGENCY ON A LINE FEET SOUTH OF AND PARALLEL LINE SOUTH 88 DEGREES 05 MI 58 SECONDS WEST, A DISTANCE OF 29.73 FEET; THENCE SOUT DEGREES 05 MINUTES 58 SECONDS WEST, A DISTANCE OF 35.36 TO A POINT ON THE WEST LINE OF SAID LOT 1; THENCE ALON WEST LINE OF SAID LOT 1 NORTH 01 DEGREES 54 MINUTE SECONDS WEST, A DISTANCE OF 29.00 FEET TO THE POIN BEGINNING.	THREE T OF VE TO TH OF NUTES TO A TES 17 H 76 FEET SOUTH HENCE US OF NG OF CHORD A.00 OT 1; NUTES TH 43 FEET G THE TS 02	CONCURSION CONCURSI CONCURSION CONCURSION CO	Construction Managere • Environmental Soi
HEREBY GRANT PLAT ON OR B THIS SURVEYOF DATED THIS 27 ILLINOIS PROFE	IOIS))SS	2100 ESSINGTON ROAD	JOLIET, IL 60435 PLAT OF ROADWAY DEDICATION	
CERTIFY THAT PLAT WAS PREI	0IS)) SS)		
ILLINOIS PROFES LICENSE EXPIRE DESIGN FIRM LI	AY HAND AND SEAL THIS 27TH OF MAY, 2025. SSIONAL LAND SURVEYOR NO. 035-004017 SSIONAL LAND SURVEYOR NO. 04010 SSIONAL LAND SURVEYOR NO. 04010 SSIONA	N N	SR: CJS $SOC: CJS$ $I'' = 20'$ $SHEET$ OF	

ATE OF ILLINOS

DRHJOIL04

LICENSE EXPIRES: APRIL 30, 2027

This instrument was prepared by: Attorney Nathaniel P. Washburn KAVANAGH GRUMLEY & GORBOLD LLC 111 N. Ottawa Street Joliet, IL 60432

After recording return to: Attention: Richard Dubin Dubin Singer PC 200 West Monroe Street, Suite 2050 Chicago, IL 60606

Mail Tax Bills to: Atwater Joliet Essington Retail LLC 162 W. Grand Avenue, Suite 300 Chicago, IL 60654

WARRANTY DEED

THIS INDENTURE, made as of the 8th day of September, 2021, is between WESTSIDE JOLIET REAL ESTATE, LLC, an Illinois limited liability company, with its principal place of business at 3501 Regent Drive, Palatine, , Illinois ("Grantor"), and

ATWATER JOLIET ESSINGTON RETAIL LLC, an Illinois limited liability company, having an address of 162 W. Grand Avenue, Suite 300, Chicago, Illinois 60654 ("Grantee").

WITNESSETH, that Grantor, for and in consideration of the sum of Ten and No/100 Dollars and other good and valuable consideration in hand paid by Grantee, the receipt whereof is hereby acknowledged, by these presents does GRANT, BARGAIN, AND SELL unto Grantee, and to its successors and assigns, FOREVER, the following described real estate situated in the County of Will and State of Illinois known and described as follows, to wit:

LOTS 1 AND 3 IN UNIT 1 WESTSIDE JOLIET REAL ESTATE LLC SUBDIVISION, BEING A SUBDIVISION OF PART OF THE SOUTH HALF OF THE NORTHWEST QUARTER OF SECTION 36, TOWNSHIP 36 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED AUGUST 11, 2021 AS DOCUMENT NUMBER R2021089147, ALL IN WILL COUNTY, ILLINOIS.

Commonly known as: Vacant Land at Essington Road and Old Castle Road, Joliet, IL 60435

PIN# New Code to Come – Presently part of 06-03-36-100-031-0000

Subject to: Taxes for the revenue year 2021 and subsequent years; Covenants, restrictions and easements of record, if any.

R2022024626

KAREN A. STUKEL WILL COUNTY RECORDER RECORDED ON 03/23/2022 11:01:20 AM RECORDING FEES: 63.00 IL RENTAL HSNG: 9.00 CONSIDERATION: 0.00 WILL COUNTY TAX: IL STATE TAX: PAGES: 5 MSB TO HAVE AND TO HOLD the Property, unto Grantee, its successors and assigns forever.

Exempt under provisions of Paragraph (e) Section 31-45 Property Tax Code.

1 Ţ, 1

Buyer, Seller or Representative

Date: 9/14/2021

[The signature page follows]

Signed:

WESTSIDE JOLIET REAL ESTATE, LLC, An Illinois limited liability company

By:_ Name: Robert A'. Calzaretta Title: Manager

STATE OF ILLINOIS)) SS. COUNTY OF WILL)

I, the undersigned, a Notary Public in and for the County and State aforesaid, DO HEREBY CERTIFY, that the above named, Robert A. Calzaretta, the Manager of Westside Joliet Real Estate, LLC, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he signed and delivered the said instrument as his own free and voluntary act and as the free and voluntary act of said Corporation for the uses and purposes therein set forth.

Given under my hand and Notary Seal, this 8th day of September, 2021.



Carbara J. Arry Notary Public



EXHIBIT A

PERMITTED EXCEPTIONS

1. TAXES FOR THE YEARS 2021, NOT YET DUE AND PAYABLE

2. VILLAGE OF JOLIET ORDINANCE NO. 18134 AMENDING THE ZONING ORDINANCE RECORDED ON NOVEMBER 20, 2020 AS DOCUMENT NUMBER R2020105287.

3. VILLAGE OF JOLIET ORDINANCE NO. 18136 GRANTING A SPECIAL USE PERMIT RECORDED ON NOVEMBER 20, 2020 AS DOCUMENT NUMBER R2020105289.

4. RESOLUTION NO. 7597 AUTHORIZING EXECUTION OF AN ECONOMIC INCENTIVE AGREEMENT RECORDED ON NOVEMBER 20, 2020 AS DOCUMENT NUMBER R2020105292.

5. EASEMENT IN FAVOR OF NORTHERN ILLINOIS GAS COMPANY, FOR THE INSTALLATION, MAINTENANCE, REPAIR, RELOCATION, REMOVAL AND RENEWAL OF GAS MAINS GRANTED BY DOCUMENT 837139 ON NOVEMBER 19, 1957, AND THE TERMS AND CONDITIONS THEREOF.

6. TERMS, CONDITIONS AND PROVISIONS OF ORDINANCE NO. 6045 ENTITLED ORDINANCE ANNEXING CERTAIN TERRITORY TO THE CITY OF JOLIET, ILLINOIS RECORDED SEPTEMBER 10, 1973 AS DOCUMENT R73-27491.

7. TERMS, CONDITIONS AND PROVISIONS OF ORDINANCE NO. 6049 ENTITLED ORDINANCE ANNEXING CERTAIN TERRITORY TO THE CITY OF JOLIET, ILLINOIS RECORDED SEPTEMBER 23, 1973 AS DOCUMENT R73-29808.

8. TERMS, CONDITIONS AND PROVISIONS OF ORDINANCE NO. 10129 ENTITLED ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF JOLIET (ORDINANCE 5285) FOR THE RECLASSIFICATION OF CERTAIN PROPERTY RECORDED APRIL 8, 1993 AS DOCUMENT R93-026524.

9. TERMS, CONDITIONS AND PROVISIONS OF ORDINANCE NO. 10130 ENTITLED ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF JOLIET (ORDINANCE 5285) FOR THE RECLASSIFICATION OF CERTAIN PROPERTY RECORDED APRIL 8, 1993 AS DOCUMENT R93-026525.

10. RIGHTS OF THE PUBLIC, THE STATE OF ILLINOIS, AND THE MUNICIPALITY IN AND TO THAT PART OF THE LAND, IF ANY, TAKEN OR USED FOR ROAD PURPOSES, TOGETHER WITH UTILITY RIGHTS THEREIN.

11. RIGHTS OF WAY FOR DRAINAGE TILES, DITCHES, FEEDERS, LATERALS AND UNDERGROUND PIPES, IF ANY.

12. MINERALS OF WHATSOEVER KIND, SUBSURFACE AND SURFACE SUBSTANCES, INCLUDING BUT NOT LIMITED TO COAL, LIGNITE, OIL, GAS, URANIUM, CLAY, ROCK, SAND AND GRAVEL IN, ON, UNDER AND THAT MAY BE PRODUCED FROM THE LAND, TOGETHER WITH ALL RIGHTS, PRIVILEGES, AND IMMUNITIES RELATING THERETO, WHETHER OR NOT APPEARING IN THE PUBLIC RECORDS.

13. TERMS, CONDITIONS AND PROVISIONS OF ORDINANCE GRANTING A SPECIAL USE PERMIT BY THE CITY OF JOLIET, ORDINANCE NO 18172 RECORDED ON FEBRUARY 1, 2021 AS DOCUMENT NUMBER R2021012809.

14. EASEMENTS FOR PUBLIC UTILITES AND AMERITECH, ILLINOIS BELL, NICOR GAS AS SHOWN ON PLAT OF SUBDIVISION RECORDED ON AUGUST 11, 2021 AS DOCUMENT NUMBER R2021089147.

15. LANDSCAPE EASEMENT PROVISIONS AS SHOWN ON PLAT OF SUBDIVISION RECORDED ON AUGUST 11, 2021 AS DOCUMENT NUMBER 2021089147.

16. ACCESS EASEMENT PROVISIONS AS SHOWN ON PLAT OF SUBDIVISION RECORDED ON AUGUST 11, 2021 AS DOCUMENT NUMBER R2021089147.

17. TERMS, CONDITIONS AND PROVISIONS OF DECLARATION OF EASEMENTS AND PROTECTIVE COVENANTS RECORDED 930, 2021 AS DOCUMENT NUMBER R2021 0756.

18. PLAT OF EASEMENT GRANT FOR PUBLIC UTILITY, DRAINAGE AND STORMWATER MANAGEMENT RECORDED ON SEPTEMBER 9, 2021 AS DOCUMENT NUMBER R2021099790.



City of Joliet

Approver Report

File Number: 391-25

File ID:	: 391-25 Type: Resolution		Status: Agenda Ready	
In Control:	City Council Meeting		File Created: 06/18/2025	
Department:	Public Works		Final Action:	
Title:	Resolution Approving the Dedication of a 0.019-Acre Portion of Old Castle Road as Public Right-of-Way			
Agenda Date: 07/01/20			Agenda Date: 07/01/2025	

Attachments: Resolution, Plat of Dedication 2025-06-05.pdf, Deed R2022024626.pdf Entered by: smikos@joliet.gov

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date	
1	1	6/23/2025	Gina Logalbo	Approve	6/24/2025	
1	2	6/23/2025	Greg Ruddy	Approve	6/25/2025	
1	3	6/24/2025	Dustin Anderson	Approve	6/25/2025	
1	4	6/24/2025	Kevin Sing	Approve	6/26/2025	
1	5	6/24/2025	Todd Lenzie	Approve	6/26/2025	
1	6	6/27/2025	Beth Beatty	Approve	6/26/2025	