



Memo

File #: 386-22

Agenda Date: 8/2/2022

TO: Mayor and City Council

FROM: James V. Capparelli, City Manager

SUBJECT:

Award of Contract Renewal of the Community Notification System from 7/31/2022 - 7/30/2023 to Will County 9-1-1 System in the amount of \$31,125.00

BACKGROUND:

As part of the City of Joliet's 2014 Strategic Plan to better communicate with the citizens of Joliet, staff interviewed the manufacturers of three different community notification systems and selected Everbridge / Federal Signal as the provider that would best meet the City of Joliet's needs. Council Memo No. 398-15 provides more detail on this vendor selection process. The Everbridge system has been fully operational for approximately 7 years, and all city departments that would utilize the system have had training on how to initiate a message. A standard operating procedure (SOP) has also been put together outlining when and how the system will be used. The Public Service Committee reviewed this memo at the July 18, 2022, meeting and recommended for approval by Full Council.

CONCLUSION:

The Everbridge / Federal Signal system is also used by Will County for community alerting. Both the County and City of Joliet have been attempting to get additional Will County communities to become users of the system, in order to reach more citizens. The City of Joliet continues to promote the system and invites residents to sign up for notifications, either by email, phone, or text message. Everbridge provided a quote in the amount of \$31,125.00 to extend our service contract one year through 7/30/2023.

Section 2-438 of the City of Joliet Code of Ordinances states that purchases over twenty-five thousand dollars (\$25,000.00) may be awarded without written specifications under certain circumstances. Three (3) of these circumstances apply:

- (a) Purchases which may only be practicably made from a single source;
- (c) Purchases of equipment which, by reason of training of city personnel or an inventory of replacement parts maintained by the city, are compatible with the existing equipment owned by the city;
- (f) Purchases when authorized by a concurring vote of two-thirds (2/3) of the Mayor and City Council.

Sufficient funds are available for this purchase in Fire Department (Org 22070020, Object 536102, \$10,375.00), Police Department (Org 06001000, Object 536102, \$10,375.00), and Public Utilities

(Org 50080014, Object 523400, \$10,375.00).

RECOMMENDATION:

Based on the above information, the Administration recommends that the Mayor and City Council approve the one-year renewal of Everbridge / Federal Signal Community Notification System for \$31,125.00.