



# City of Joliet Public Art Policy

First Draft dated September 1, 2023

## **Executive Summary:**

The City of Joliet Art Commission was initiated on July 16, 2019, and is dedicated to the presentation of public art in all its forms. The Art Commission provides a formal art presence for the residents of the City of Joliet. General functions include curation and project management of public murals and sculpture, supporting local artists, and bringing local artists together with City of Joliet art projects.

The City of Joliet Public Art Policy provides a framework to improve the City's "quality of life" by seeking and fostering partnerships with nonprofits, organizations, institutions, foundations, and businesses that support the arts in our community by creating strong bonds between and among the organizations and institutions. This will include working cooperatively with other city boards, commissions, and committees, and other public and private agencies.

The focus will be on enhancing the economic base in the city by advocating for and promoting opportunities to combine arts with economic development. The commission will advocate for economic incentives to attract and sustain artists, arts, arts organizations, art programming and more. As a recommending body, the commission will explore and recommend to the Mayor, City Council, City Staff and other groups, suggestions for creating opportunities and offer advice on relevant city projects that could incorporate artistic endeavors or artistic considerations.

## **Mission Statement**

"The Joliet Arts Commission builds awareness and strengthens the arts for the economic and cultural enrichment of the Greater Joliet Area by promoting the Arts, supporting local Arts endeavors, Connecting the Arts and the community and Curating Joliet's identity through the arts" - **JAC Mission Statement 2-19-2020**

## **Joliet Arts Commission Objectives:**

- Seek and foster partnerships with non-profits, organizations, institutions, foundations and businesses that support the arts.
- Support and foster strong bonds between and among arts organizations and local institutions in the community to encourage arts programming to be planned through strategic collaborations and coordination. This shall include working cooperatively with other city boards, commissions and committees, and other public and private agencies, institutions and organizations.
- Enhance the economic base in the city by advocating for and promoting opportunities to combine arts with economic development efforts and by advocating for economic incentives for attracting and sustaining artists, arts, arts organizations, art programming, etc.
  - a. Explore and recommend to the Mayor, City Council, City staff, and other groups, ways to further the development of, interest in, and attract investments regarding the arts and Joliet's

diverse cultural heritage.

b. Explore and recommend to the Mayor, City Council, city staff and other groups suggestions for creative place making opportunities and offer advice on relevant city projects that could incorporate artistic endeavors or artistic considerations.

c. Serve as the city's official concerning body for recommendations on public policy and economic development issues related to the arts and cultural heritage.

- Review relevant proposals and assist in the process by which artists, arts organizations, neighborhood organizations, businesses, developers, merchant associations, charitable foundations, or any other member of the general public proposes and creates projects in the arts which are located in public places.

- Where appropriate, assist art-based organizations, agencies and institutions in the research, identification and application of grants for programming and initiatives.

- Where appropriate, assist art-based organizations, agencies and institutions in tier pursuit of private sector donations for the purpose of enhancing the arts within the community of Joliet.

- Catalogue existing art – database coordinated by the Public Art and Policy Subcommittee. The database will be published on the City's website for public consumption.

- Recommend that the City fund Artwork maintenance, conservation, and repair as part of its annual budget.

- Create a funding statement – listing possible sources of outside funding, individual sponsorship, business sponsorship.

- Create a statement on the acquisition of new works – details on requests for proposals (budget, location, deadlines, insurance)

- Compliance with local ordinances – list of departments having review input: Department of Public Works, City Attorney...

- Provide opportunities for artists to exhibit in Joliet and to include local as well as global artists.

- Foster inclusivity.

- Collaborate with local organizations.

- Create a statement on deaccession of artwork.

This Policy Statement includes all aspects of public art for the future of Joliet, from implementation to budget to maintenance. The goal is to create a more unified City image, and to encourage community members to have a more active presence in the art of Joliet.

The Joliet Arts Commission serves in an advisory capacity to the Joliet City Council.

### **Anti-discrimination: Hate speech and obscenity prohibited.**

The City of Joliet and the Joliet Art Commission are committed to ensuring that its programs are free of discrimination, and that individuals of all backgrounds and demographics are afforded equal opportunity to participate. Accordingly, no individual shall be denied the opportunity to participate, nor shall any artwork be denied, based on an individual or applicant's actual or perceived race, color, religion, sex, national origin, ancestry, age, order of protection status, marital status, physical or mental disability, military status, sexual orientation, pregnancy, or unfavorable discharge from military service. Discrimination based on any of these protected classes is expressly prohibited by these policies and procedures.

#### **I. Public Art Policy Purpose and Mission Statement**

- A. City of Joliet Public Art Goals
- B. Definitions
- C. Public Art Authority and Administration

#### **II. Public Art Site Designation Policy**

- A. Public Art Master Plan Procedures and Projected Deadlines
- B. Public Art Site Designation Procedures
- C. Special Exception Project

#### **III. Public Art Acquisition Policy**

- A. Public Art Acquisition Criteria
  - 1. Quality of work
  - 2. Aesthetic Merit
  - 3. Context within the City Collection
  - 4. Availability of Appropriate Site (coordination with the appropriate public or private entities concerning the site, costs of installation and maintenance of artwork)
  - 5. Condition of Donation
  - 6. Condition of Artwork
  - 7. Durability of Artwork
  - 8. Installation Requirements
  - 9. Maintenance Requirements

#### **B. Public Art Acquisition Procedures**

1. Donations or loans of Artwork
  1. Proposed donations of loans of artwork to the City of Joliet shall be reviewed by the Arts Commission
  2. The Arts Commission will consult appropriate departments and other formal citizen advisory boards as necessary for installation assistance and permit requirements then make a recommendation to the City Council for final action.
  3. For proposed artwork displayed in the future City Square the commission will work with other city departments, commissions, advisors, etc.
  4. For loans of artwork to the City of Joliet, the owner or owner's representative will be required to enter into an Art Display Agreement, setting forth the length of the loan and other terms such as signage, location, maintenance requirements, liability, insurance, value of artwork, installation, and removal responsibility, and other conditions pertinent to the agreement. (Outlined by City of Joliet Legal Counsel)
  5. After review and approval from the Art Commission and City Council, all donated works become part of the City of Joliet art collections, unless otherwise stated and, as such, may be relocated or deaccessioned. (Deaccession Policy)

**C. Temporary Artwork and Special Exhibits**

1. Proposed use of existing locations for temporary artwork shall be reviewed by the Arts Commission
2. The Arts Commission will consult with appropriate departments for installation assistance and permit requirements then make a recommendation to the City Council for final action. Criteria for acquisitions listed above will determine the commission's recommendation.
3. For proposed artwork in the City Square, the Commission will work with other city advisory boards and commissions to present projects to the City Council for final action.
4. For temporary exhibition of artwork in the City of Joliet, the owner or owner's representative will be required to enter into an Art Display Agreement, Setting for the length of the loan and other terms such as signage, location, maintenance requirements, liability, insurance, value of artwork, installation, and removal responsibility, and other conditions pertinent to the agreement.
5. After review and approval from the Art Commission and City Council, all donated works become part of the City of Joliet art collections, unless otherwise stated and, as such, may be relocated or deaccessioned. (Deaccession Policy)

**D. Commissioned Artwork**

1. Commissioned public artwork projects shall be administered and reviewed by the Arts Commission
2. The Arts Commission will consult appropriate departments for installation assistance and permit requirements then make a recommendation to the City Council for final action. Criteria for acquisitions listed above will determine the commission's recommendation.
3. For proposed artwork in the City Square, the commission will work with other city advisory boards and commissions to present projects to the City Council for final action.
4. For commissioned of artwork in the City of Joliet, the owner or owner's representative will be required to enter into an Art Display Agreement, Setting for the length of the loan and other terms such as signage, location, maintenance requirements, liability, insurance, value of artwork, installation, and removal responsibility, and other conditions pertinent to the agreement.
5. After review and approval from the Art Commission and City Council, all donated works become part of the City of Joliet art collections, unless otherwise stated and, as such, may be relocated or deaccessioned.  
(Deaccession Policy)

#### **E. Memorial Artwork**

1. Proposed donations or commissions of memorial artwork shall be administered and reviewed by the Arts Commission
2. Proposed commissioned memorials must honor significant historical events or deceased individuals who have made an outstanding contribution to the community or region. A waiting period of at least one year should elapse prior to the proposal of memorial artwork to be eligible for consideration.
3. For proposed artwork in the City Center Park, the commission will work with other city advisory boards and commissions to present projects to the City Council for final action.
4. For exhibition of donated or commissioned of artwork in the City of Joliet, the owner or owner's representative will be required to enter into an Art Display Agreement, Setting for the length of the loan and other terms such as signage, location, maintenance requirements, liability, insurance, value of artwork, installation, and removal responsibility, and other conditions pertinent to the agreement.
5. After review and approval from the Art Commission and City Council, all donated works become part of the City of Joliet art collections, unless otherwise stated and, as such, may be relocated or deaccessioned.  
(Deaccession Policy)

#### **F. Special Exception Projects**

1. Special exception projects shall be administered and reviewed by the Art Commission, City Staff and City Council as deemed necessary.
2. In conjunction with the City of Joliet development review process, the Commission may advocate for the inclusion of public art as a component of the site plan approval for a specific development.

#### **G. Juried Review Policy**

The Arts Commission may convene a jury to review individual temporary or permanent public art acquisitions. The Arts Commission will convene a jury when the public artwork is a commissioned proposal, completed artwork or temporary exhibit.

- I. Candidate jurors will be artists, architects, landscape architects, engineers, designers, representatives of the community, or art professionals.
- II. A jury will be comprised of no less than three and no more than five jurors. The Arts Commission shall maintain a list of candidates to facilitate selection.
- III. An appointed jury shall not include any City of Joliet Staff, City Council Member, or their respective partners or families.
- IV. Any juror with a conflict of interest must recuse themselves from the jury process.

#### **H. Juried Review Procedures**

1. The Arts Commission will draft a prospectus detailing the designated art project concept, procedures, proposal requirements, projected timeline, and proposal or application deadline.
2. Proposals for commissioned or submitted artwork shall include:
  1. Artist Statement of Concept
  2. Submission of three-dimensional work or complete drawing of two-dimensional work.
  3. Drawings or photographs that demonstrate the relationship of the artwork to the site.
  4. Material samples of artwork and any relevant construction materials.
  5. Description of routine maintenance and estimate of maintenance costs.
  6. Artist's resume with a list of references
  7. Portfolio of past artwork
  8. Project specific criteria as requested.
3. The Public Art and Policy Subcommittee will meet to review proposals and designate finalists. Recommendations from the Public Art and Policy Subcommittee will be sent to the full Arts Commission for formal approval. In certain circumstances, City Council approval will be required.

4. For commissioned artwork see 3. *Public Art Acquisition Policy* for procedure
5. For temporary juried shows, exhibits or events see 3. *C Public Art Acquisition Policy*
6. The City Administration and City Council will have final review and approval of all proposed art to be placed on City owned property or in City facilities.

#### **I. Installation and Maintenance Policy**

The City shall be responsible for City initiated projects created through this policy. All permanent public art projects must have a plan that projects both staff time and funding needed to properly maintain the work. Funds for the maintenance of the City Initiated Projects will be allocated as a portion of the public art program's operating budget. Maintenance of public art in special exception projects will be negotiated on a case-by-case basis. Maintenance of public art donated to the city will be negotiated with the donor.

#### **J. Ownership and Copyright Policy**

For works included in the **Public Art Asset Inventory** the city shall own the physical work and the copyrights shall be retained by the artists, with reproduction rights allowed the city or Arts Commission for appropriate promotional and educational purposes. Legal title and copyrights in any public artwork funded in whole or in part by direct City of Joliet funding, donations, or loans of public art which are accepted by the City, shall be outlined in a mutually agreeable contract between the City, the artists, and the owner. Ownership of art obtained through special exception projects will be negotiated on a case-by-case basis.

#### **IV. Public Art Funding Policy**

The Arts Commission will be active in applying for public and private funds to support public art projects as appropriate.

#### **V. Deaccession Policy**

Deaccessioning is the removal of Public Art from a Public Space, or the public art asset inventory, and should be cautiously applied only after careful and impartial evaluation including input from the Arts Commission. The following criteria and procedures describe de-accessioning process.

##### **a. Deaccessioning criteria**

1. The present location no longer guarantees the condition of security of the artwork.
2. The artwork presents a public safety risk.
3. The artwork is damaged, and repair is not feasible.



4. Significant changes in the use, character, or actual design of the site. require a re-evaluation of the artwork's relationship to the site.
5. The artwork requires excessive maintenance or has failures of design or workmanship.

b. Deaccessioning Procedures....

**VI. Public Art Education and Outreach**

Education and outreach are critical to the success of the City of Joliet's Public Art Program. By engaging artists, arts advocates, citizens, and visitors in opportunities where they can experience artwork created for public space, the Arts Commission provides resources that broaden the appreciation and understanding of public art. The Arts Commission will work to inform and engage the community regarding the Public Arts Program.

- Examples of proposed outreach? Goals for outreach?

**VII. Public Art Promotion**

The Arts Commission will work with appropriate organizations and entities to promote the Public Art Program

**VIII. Amendments**

The City of Joliet Arts Commission reserves the right to amend these policies and procedures in the future by resolution at an open meeting at any time and at least every five years, beginning with the year of adoption of this set of policies, the Arts Commission will review this document for modification and will submit amendments to the City Council for review and approval.

Amendments to this policy will be approved by a majority of the Arts Commission to the City of Joliet.