

## City Square Sculpture Finalist Review Criteria

### Finalists

The City has elected to invite six finalists to submit final renderings that will be shared with the public for feedback and through public meetings with the Joliet Arts Commission and City Council. A \$2,000 honorarium will be paid to each of the finalists for the full conceptual proposals. Payment will be processed upon receipt of each revised conceptual proposal.

The site-specific conceptual proposals shall convey the artist's ideas and plans through scale designs and renderings with a statement that describes, in detail, the artwork's intent, proposed materials, installation methods, project schedule, power and lighting needs, and an itemized budget. Final designs will be evaluated by the required statement, how the conceptual proposals meet the review criteria listed below, and the artist's presentation to the Joliet Arts Commission.

The designs should meet the following criteria:

1. Finalists shall submit one final design. Multiple images of the design are allowed, but there should not be variations of the same design submitted.
2. The proposed design should be submitted to the scale of the site (please see the original RFP for site specifications).
3. The final product shall meet all other design specifications as detailed in the original RFP sculpture design specifications. Additional information pertaining to climate resilience and envisioned maintenance are requested.
4. The sculpture should be unique and reflective of Joliet's culture and diversity.
5. The sculpture should be highly visual, innovative, unique, and iconic.

### Revised Project Timeline

- Finalists Selected and Invited to Submit Formal Conceptual Proposal: August 23, 2024
- Formal Conceptual Proposals Due: September 13, 2024, at 4:00 p.m. CST
- Artist Presentation to Arts Commission: September 18, 2024, at 5:00 p.m. CST
- Mayor and City Council Discussion of Recommended Artist: October 15, 2024, at 6:30 p.m. CST
- Mayor and City Council Approval (Artist Selection): October 15, 2024, at 6:30 p.m. CST

The City of Joliet reserves the right to amend the project timeline as deemed necessary.

### Presentation to the Arts Commission – September 18, 2024, at 5:00 p.m. CST

Each finalist should prepare a 7–10-minute presentation of their final proposals. Finalists may present remotely to the Arts Commission for its consideration at its September 18, 2024, meeting at 5:00 p.m. CST. The Commission will then be allotted approximately 5 minutes for questions to each finalist. The City will provide more information on presentation logistics during the week of the meeting.

Following the presentation, the Arts Commission will meet once again to discuss the presentations and submitted proposals. The Commission will then select a finalist to recommend to the City Council for award of the sculpture contract.

### Submittal Information

Final proposals must be received by the City of Joliet before **4:00 PM, CST, on Friday, September 13, 2024.**

Respondents have two proposal submittal options:

Option 1: Proposal submitted via email in PDF format to Ray Heitner at [rheitner@joliet.gov](mailto:rheitner@joliet.gov) using the subject line: City Square Sculpture – RFP # 2802-1124

Option 2: Proposal submitted via USB drive by mail to Ray Heitner at the following address:

City of Joliet  
Attn: City Square Sculpture – RFP # 2802-1124  
Ray Heitner, Arts Commission Liaison  
150 W. Jefferson Street  
Joliet, IL 60432

The City of Joliet will not accept proposals received after the submittal deadline. Neither the Arts Commission Liaison nor the City of Joliet shall be held responsible for the non-opening of proposals not adequately addressed and identified in accordance with these instructions, except as otherwise provided by law.

The City of Joliet reserves the right to reject any and all proposals and has the right in its sole discretion to accept the proposals it considers the most favorable to the interests of the City of Joliet. In the event that all proposals have been rejected, the City further reserves the right to seek out new proposals when such procedure is deemed reasonable and in the best interest of the City of Joliet. The City of Joliet also reserves the right to terminate the selection process or project at any time without prior notice.

The City of Joliet shall not be liable for any expenses incurred by the applicant, including, but not limited to, expenses associated with the preparation of the submission, any meeting required during the selection process, presentations or interviews, preparation of the cost statement, or final contract negotiations. All responses to the Request for Proposals will become the property of the City of Joliet.

*Artist's Commissioned Work Agreement*

The selected artist will enter into a two-party Agreement between the City of Joliet and the artist to complete a transfer of ownership. The selected artist will be required to provide General Liability and other insurance as specified in the Agreement.